MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 24, 1973

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Sidney R. Frank on Thursday, May 24, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mr. Sidney R. Frank, President
Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Members absent: none

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mr. Alfred L. Silvera, Administrative Dean, Student Services and Activities
Mr. Jim M. Williams, Director, College Information

Dr. John Forsyth, President, Academic Senate
Mr. James D. Guy, Editor-in-Chief, THE CHANNELS
Mr. A. El Hakkaoui, President, Associated Student Body
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director of Purchasing
Mr. Sultan A. Aziz, SBCC Student
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mr. J. Eugene Brady, Associate Professor/Member, Personnel Benefits Committee
Mr. Jack T. Brashears, Instructor, Trade & Technical
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mr. Alex H. Brett, Representative, California Medical Group
Miss Gloria Castleberg, Director, Classified Personnel
Mr. L. Dodero, Representative, Blue Cross
Mr. Mel J. Elkins, Assistant Dean, Vocational Education
Mr. Jesus J. Gonzales, Acting Assistant Dean, Student Activities
Mr. Dave Johnson, SBCC Student
Mrs. Cecelia Kuster, Teaching Intern, SBCC Children's Center
Mrs. Elsie Meadows, Matron/Custodian, Facilities & Operations
Mr. Loring J. McAuliffe, Director, Data Processing
Dr. Helen M. McCarthy, Assistant Professor, English
Ms. Diana Peterson, Director, Children's Center
Mrs. Joyce Powell, Board member-elect
Mrs. Dee Rose, Secretary, Business Services
Mr. Gary Speckhals, Vice-President, CSEA
Mr. Irv Stoudt, District Insurance Administrator
Mrs. Vicki Tyler, Payroll Supervisor/Member, Personnel Benefits Committee
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session
Miss Judy Whitefoot, Teaching Intern, SBCC Children's Center

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie Brandt, Secretary to Superintendent-President

1.3 WELCOME TO GUESTS

Mr. Frank welcomed all and invited those who wished to participate in the meeting to feel free to do so.

1.4 EXECUTIVE SESSION

Mr. Frank announced that there would be an executive session in accordance with Government Code Section 54957.6 and, as in the past two sessions, this executive session would be postponed until the end of the meeting so all regular business on the agenda will be taken care of prior thereto.

1.5 MINUTES OF REGULAR MEETING OF MAY 10, 1973

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the regular meeting of May 10, 1973 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

ADDED ITEM:

ANNOUNCEMENTS

Dr. Gooder introduced Dr. John Forsyth, Professor, Foreign Language Department, who was attending his first official meeting as President of the Academic Senate.

Dr. Gooder brought to the attention of the Board the presence of Mr. A. El-Hakkaoui in his official role of President of the Associate Student Body attending his last meeting in that capacity.

ADDED ITEM:

REPORT OF PROGRESS OF SENATE BILL 6

Dr. Gooder acknowledged receipt of a letter from Senator Robert J. Lagomarsino giving the progress of Senate Bill 6. The Senator is one of the co-authors of the bill and a copy was available for those interested in its contents. It was reported by Dr. Sorsabal that the bill was on the Senate floor as of this date.

ADDENDUM ITEM: a. REPORT OF PLANNING SUB-COMMITTEE MEETING OF MAY 22, 1973

Mr. Garvin reported for the Planning Sub-committee on their May 22nd meeting in which they discussed the possibility of the college being involved in the use of the wharf. The Committee had met with the representatives of the Underseas Foundation who are interested in taking over the operation of the wharf. It was deemed advisable that the college continue discussions on possible cooperation with the Underseas Foundation.

Dr. Gooder commented that the Committee may wish to recommend that the City Council be informed of the interest of the District in possible use of the wharf in furthering our Marine Tech oriented activities in conjunction with the Underseas Foundation, if and when they take over leasing of the wharf.

Mrs. Alexander stated it was her belief that the Planning Committee wished to recommend to the Board that the Superintendent be instructed to work with the Underseas Foundation on this matter.

(In the interim, while Dr. Sorsabal offered to obtain the minutes of that meeting, it was suggested by Dr. Gooder and agreed by the Board members to take Item 3.1 at this time.)

It was reported by Dr. Sorsabal that the minutes of the Planning Sub-committee meeting of May 22 indicated that the motion was "to authorize the administration to work with the Underseas Foundation for inclusion of marine-oriented programs in development of the wharf". It was so moved by Mrs. Gutshall, seconded by Mr. Garvin, and unanimously passed by the Board.

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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

 a. continued:

 Mr. Garvin also reported on Item 2 of the Planning Subcommittee meeting in which they interviewed six candidates for landscape architect for erosion control study of the 34-acre site. Instructions covered need for a proposal for immediate repair of the eroded land with the overall master plan held in abeyance. It was the Committee's recommendation that Mr. Richard B. Taylor be selected as landscape architect.

 A motion was made by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to accept the recommendation from the Committee of Mr. Richard B. Taylor.

 Mr. Taylor is expected to present a tentative proposal for immediate repair of the erosion as it will be necessary to plant growing materials before August. According to Mrs. Alexander, three phases - the cliff, the creek, and the possibility of bulldozing the area where the water ran off - are to be included in the proposal.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

 a. ROUTINE

 Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

 (1) APPROVAL OF HOURLY INSTRUCTORS AND SPECIAL LECTURERS (CONSULTANTS), AND APPROVAL OF EMPLOYMENT 1973 SUMMER SESSION FACULTY - CONTINUING EDUCATION DIVISION, ATTACHMENT 2.1-a(1)

 (2) AUTHORIZATION OF TRAVEL AND CONFERENCE ATTENDANCE, ATTACHMENT 2.1-a(2)

 b. NON-ROUTINE

 (1) APPROVAL OF EMPLOYMENT OF ADMINISTRATIVE PERSONNEL, 1973-74 ATTACHMENT 2.1-b(1)

 Dr. Gooder stated that it should be noted that one administrative dean position is still open and that Mr. Gonzales is currently serving as Acting Assistant Dean of Student Activities and is not listed. The Superintendent recommended approval of the list of administrators with the exception that the date should be July 1, 1973 rather than July 2, 1973.

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2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(1) continued:

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve the employment of administrative personnel for 1973-74 as listed in Attachment 2.1-b(1) with the date being July 1, 1973.

(2) APPROVAL OF EMPLOYMENT OF 1973 SUMMER SESSION FACULTY, ATTACHMENT 2.1-b(2)

Dr. Gooder reported that Attachment 2.1-b(2) contained a list of proposed faculty assignments for Summer Session 1973, and recommended its approval.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve the employment of 1973 Summer Session faculty as listed in Attachment 2.1-b(2).

(3) APPROVAL OF APPOINTMENT: DENNIS L. COON, ASSISTANT PROFESSOR, PSYCHOLOGY, SOCIAL SCIENCE DIVISION, EFFECTIVE 1973-74 COLLEGE YEAR, ATTACHMENT 2.1-b(3)

Dr. Gooder reported that he was very pleased to recommend the appointment of Dr. Dennis L. Coon in Psychology for the 1973-74 year to replace Dr. Isabel Beck who has retired.

A motion was made by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve the appointment of Dennis L. Coon as Assistant Professor in Psychology for the 1973-74 college year.

(4) APPROVAL OF APPOINTMENT: CECELIA A. KUSTER, TEACHING INTERN, CHILDREN'S CENTER, 9/4/73 - 6/14/74, ATTACHMENT 2.1-b(4).

(5) APPROVAL OF APPOINTMENT: JUDY WHITEFOOT, TEACHING INTERN, CHILDREN'S CENTER, 9/4/73 - 6/14/74, ATTACHMENT 2.1-b(5)

Dr. Gooder announced that Mrs. Diana Peterson, Director of the Children's Center was present to introduce the new teaching interns.

Mrs. Peterson presented Mrs. Cecelia Kuster and Miss Judy Whitefoot to the Board members and stated that they were both a "product" of Dr. Joanne Hendrick's classes this year.

Dr. Gooder stated he was pleased to recommend the approval of the appointments.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve the appointments of Mrs. Kuster and Miss Whitefoot as Teaching Interns, Children's Center, as delineated in Attachment 2.1-b(4) and 2.1-b(5).

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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) and (5) continued:

Mr. Frank expressed the pleasure of the Board in welcoming both Mrs. Kuster and Miss Whitefoot.

(6) APPROVAL OF EMPLOYMENT OF CERTIFICATED PERSONNEL, 1973-74, ATTACHMENT 2.1-b(6)

Dr. Gooder reported that with the exception of deleting the phrase "1½ Mo. extra" after the name of John P. Morrisohn on page 8 of the attachment, it was his recommendation that the proposed 1973-74 faculty assignments be approved.

A motion was made by Mrs. Alexander, seconded by Mrs. Meigs, and passed by the Board to approve the employment of certificated personnel for the 1973-74 year as listed in Attachment 2.1-b(6) with the exception as noted by the Superintendent.

(7) APPROVAL OF EMPLOYMENT OF CHILDREN'S CENTER CERTIFICATED PERSONNEL, 1973-74, ATTACHMENT 2.1-b(7)

Dr. Gooder recommended the approval of the certificated personnel for the Children's Center for 1973-74 with the exception that the date should be July 1, 1973 rather than July 2, 1973.

A motion was made by Dr. Dobbs, seconded by Mrs. Meigs, and passed by the Board to approve the employment of the Children's Center certificated personnel for 1973-74 as listed in Attachment 2.1-b(7) with the date being July 1, 1973.

(8) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: R. JOEL DENNEY, STUDENT TEACHER, ENGLISH, 1973 SUMMER SESSION, ATTACHMENT 2.1-b(8)

Dr. Gooder reported that Mr. R. Joel Denney is a student teacher at SBCC in English and he recommended approval of his status as a professional volunteer.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve the professional volunteer status of R. Joel Denney, English Department for the 1973 Summer Session.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, ATTACHMENT 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY AND TUTORIAL, ATTACHMENT 2.2-a(2)

b. NON-ROUTE

(1) APPROVAL OF YEARLY SALARY INCREMENT, ATTACHMENT 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Meigs, and passed by the Board to approve the yearly salary increment indicated in Attachment 2.2-b(1).

(2) APPROVAL OF ABOLISHMENT OF POSITION OF LABORATORY TEACHING ASSISTANT, WORK, INC., EFFECTIVE 5/31/73.

(3) ACCEPTANCE OF RESIGNATION: BERNICE H. WILSON, LABORATORY TEACHING ASSISTANT, WORK, INC., CONTINUING EDUCATION, EFFECTIVE 5/31/73, ATTACHMENT 2.2-b(3)

Dr. Gooder reported that Items 2.2-b(2) and 2.2-b(3) can be considered and acted on together. There was no more need for the Lab Teaching Assistant position at Work, Inc., as it had become one of production. Responsibility for the person in this position will be assumed by Work, Inc.

A motion was made by Dr. Dobbs, seconded by Mrs. Meigs, and passed by the Board to approve the abolishment of the position of Lab Teaching Assistant for Work, Inc., and to accept with regret the resignation of Bernice H. Wilson as Lab Teaching Assistant, Work, Inc., Continuing Education Division, effective 5/31/73.

(4) ACCEPTANCE OF RESIGNATION: SYLVIA L. PUGH, INT. TYPIST CLERK, PLACEMENT OFFICE, EFFECTIVE 5/18/73, ATTACHMENT 2.2-b(4)

Dr. Gooder stated that it was with regret that he recommended the acceptance of the resignation of Mrs. Sylvia L. Pugh, a recently-hired intermediate typist clerk in the Placement Office.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) continued:

It was moved by Mrs. Meigs, seconded by Dr. Dobbs, and passed by the Board to accept with regret the resignation of Mrs. Sylvia Pugh, Int. Typist Clerk, Placement Office, effective 5/18/73.

(5) ACCEPTANCE OF RETIREMENT: ROBERT A. BARBERE, CUSTODIAN, FACILITIES & OPERATIONS, EFFECTIVE 6/8/73, ATTACHMENT 2.2-b(5)

Dr. Gooder reported on the planned retirement of Mr. Robert A. Barbere. Although Mr. Barbere had hoped to continue his employment for one more year, his health will not permit it.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and unanimously passed by the Board to approve the retirement of Mr. Robert A. Barbere, effective 6/8/73.

Mr. Frank on behalf of the Board expressed appreciation for Mr. Barbere's contribution to the college and wished him relaxation and better health in his retirement.

(6) APPROVAL OF APPOINTMENT: ELSIE MEADOWS, MATRON/CUSTODIAN, FACILITIES & OPERATIONS, EFFECTIVE 5/14/73, ATTACHMENT 2.2-b(6)

Dr. Gooder stated it was with pleasure he recommended the appointment of Mrs. Elsie Meadows as Matron/Custodian, replacing Mrs. A. Johnson, and introduced Mrs. Meadows to the Board.

Dr. Sorsabal stated that Mrs. Meadows has been substituting about three months in a most efficient manner.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the appointment of Mrs. Elsie Meadows as Matron/Custodian, effective 5/14/73.

(7) APPROVAL OF APPOINTMENT: RAYMUNDO GONZALEZ, CUSTODIAN, FACILITIES & OPERATIONS, EFFECTIVE 5/14/73, ATTACHMENT 2.2-b(7)

Dr. Gooder stated he was pleased to recommend the appointment of Raymundo Gonzalez as Custodian.

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve the appointment of Mr. Raymundo Gonzalez as Custodian in the Facilities & Operations Department, effective 5/14/73.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(8) APPROVAL OF CHANGE IN CLASSIFIED PERSONNEL POLICIES 1513 AND 1533, ATTACHMENT 2.2-b(8)

Dr. Sorsabal reported that Attachment 2.2-b(8) indicated the proposed policy changes regarding performance evaluation reports on classified employees, which had been studied and prepared by the Classified Personnel Committee.

In response to Dr. Dobbs, Dr. Sorsabal explained that under this revised policy evaluation of an employee will be conducted after the fifth month and the changes will make the procedure easier to administer.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve the changes as proposed by the Classified Personnel Committee for Policies 1513 and 1533, which now read as follows:

1513: Reports of Performance on Probationers

The department head of a probationer shall file with the Personnel Department, on the prescribed form, a report of performance at the beginning of the second and fifth months for each employee serving a 6-month probational period, and at the beginning of the fourth, eighth and eleventh months for those serving a 12-month probationary period. (This does not prevent a supervisor from evaluating an employee at any time.) Copies of these performance reports shall be given to the employee.

1533: All employees shall be evaluated by their immediate supervisors in accordance with the following schedule:

a. Probationary employees - at least at the beginning of the second and fifth months of service. In those classes having a probationary period of one year, periods of evaluation are at least at the beginning of the fourth, eighth and eleventh months of service.

b. Permanent employees - at least once a year.

3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

A farewell report was delivered by Mr. A. El Hakkaoui, outgoing President of Associated Students, in which he expressed appreciation to Mr. Frank, the Board members, and Dr. Gooder for a meaningful year as a student at SBCC and as an officer for the Associated Student Body.

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3. STUDENT PERSONNEL - continued:

3.1 continued:

Mr. El Hakkaoui emphasized the need to continue the promotion of communication and further encourage the "partnership among students, faculty, and administrators". He expressed a desire for progress in many incompleted projects and continuation of other projects already in effect. Besides "teacher evaluation" and "Child Care Center", he presented a list of problems he considered pressing and hopefully would be considered next year and resolved.

In conclusion he thanked the Board members for understanding and was grateful to Dr. Gooder, Mr. Silvera, and Mr. Gonzales for the generosity of their time and patience on behalf of the students.

Mr. Frank thanked him for his kind words and wished him well in the continuation of his education at UCSB.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, ATTACHMENT 3.2

Dr. Gooder reported that Attachment 3.2 contained the names of 551 candidates for the Associate in Arts degree. The list included 85 candidates for January, 1973 and 466 candidates for June, 1973.

Upon recommendation of the Superintendent, a motion was made by Mr. Wells, seconded by Mrs. Gutshall and unanimously passed by the Board to approve the 551 candidates in Attachment 3.2 and to confer upon each of them the Associate in Arts Degree, subject to completion of the State and local requirements.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, ATTACHMENT 3.3

Dr. Gooder reported that Attachment 3.3 contained the names of 149 candidates for the Associate in Science degree. The list included 19 candidates for January, 1973 and 130 candidates for June, 1973.

Upon recommendation of the Superintendent, a motion was made by Mrs. Alexander, seconded by Mr. Wells, and unanimously passed by the Board to approve the 149 candidates in Attachment 3.3 and to confer upon each of them the Associate in Science Degree, subject to completion of the State and local requirements.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF ADVISORY COMMITTEE MEMBERS FOR OCCUPATIONAL EDUCATION, ENCLOSURE #1

Dr. Gooder reported that Enclosure #1 contained the names of proposed Advisory Committee members for Occupational Education for 1973-74. These individuals are a great resource and asset to the college.

Mr. Mel Elkins, Assistant Dean, Vocational Education, stated that there are also three joint committees with the high schools, and it is with deep gratitude to all persons named that this list is presented for approval.

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4. CURRICULUM AND INSTRUCTION - continued:

4.1 Continued:

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve the Advisory Committee members for Occupational Education as listed in Enclosure #1.

Mr. Frank on behalf of the Board expressed appreciation for the invaluable contributions of these individuals to the school and noted that it was a fine example of community interaction.

4.2 APPROVAL OF DISTRICT PLAN FOR VOCATIONAL EDUCATION 1973-74, ENCLOSURE #2

Mr. Mel Elkins reported that Enclosure #2 is the proposed District Plan for Vocational Education for 1973-74 and is a prerequisite for districts which anticipate assistance under provisions of the VEA Amendments of 1960 (P.L. 90-576), Part B. An annual requirement, this updated revision was coordinated with Mr. Donald Trent, Director of Facilities and Resource Development, for manpower and facilities.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the District Plan for Vocational Education for 1973-74 as presented in Enclosure #2.

5. BUSINESS SERVICES

5.1 ROUTINE

Dr. Sorsabal, Administrative Dean, Business Services, requested that P.O. #1986 be deleted from the listed Purchase Orders in Attachment 5.1-a, as action on this P.O. #1986 will be requested of the Board at a future meeting.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the following Business Services actions as described in the attachments and amended as above:


(b) AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING

5.2 NON-ROUTEINE

(a) RATIFICATION OF ACCEPTANCE OF THE HEALTH OCCUPATIONS FACILITY, J. W. BAILEY, CONTRACTOR, AND FILING OF THE NOTICE OF COMPLETION, ATTACHMENT 5.2-a

Dr. Gooder reported that notification has been received from the architect, Daniel, Mann, Johnson and Mendenhall, that the Health

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(a) continued:

Occupations Building was acceptable as of May 11, 1973. It was recommended that the Board ratify the acceptance of the Health Occupations Building as of that date and the filing of the Notice of Completion, and final payment will be withheld pending completion of items on the punch list.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to ratify the acceptance of the Health Occupations Building as of May 11, 1973 and the filing of the Notice of Completion and approved the holding of the final payment pending completion of all items on the punch list.

(b) APPROVAL OF INTRA-DISTRICT TRAVEL ALLOWANCES FOR 1973-74, ATTACHMENT 5.2-b

Dr. Gooder reported that Attachment 5.2-b contained the proposed travel allowances for intra-district travel for 1973-74. It was his recommendation that the travel allowances for administrative, certificated and classified personnel listed in the attachment be approved.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the travel allowances for 1973-74 as delineated in Attachment 5.2-b.

(c) APPROVAL OF PERSONNEL BENEFITS PROGRAM FOR 1973-74, ATTACHMENT 5.2-c

Dr. Gooder reported that a new revision (on yellow paper) of the proposed Personnel Benefits Program for 1973-74 was presented for consideration with comparative information requested by the Board at the last meeting. One significant change was requested by the Committee in that, after polling the employees, life insurance is to remain mandatory.

Dr. Sorsabal stated that the Committee had studied in depth the proposal of the Blue Shield Foundation and decided to retain Blue Cross and Mission Medical programs. He noted that Blue Cross rates had dropped about 14% over last year, and Mission Medical had increased about 13%. Besides mandatory life insurance, other changes included: Alcoholism/Narcotism is considered an illness by Blue Cross; 'Any excess covered by Extended Benefits' applies to all items under "Surgical" and "Doctor Visits In The Hospital"; Chiropractor coverage offered by Blue Cross.

Mr. Alex Brett, representative for Mission Medical, expressed appreciation to the Board members for acceptance of his program last year. In commenting on some of the problems occurring in the

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(c) continued:

Dental Program, he stated that some adjustments are necessary. New subscribers will be required to sign up for at least three years and current members will need to sign up for an additional two years, while employed by the District.

In response to questions from Dr. Dobbs, Mr. Irv Stoudt, District Insurance Administrator, stated that there had been two meetings at which approximately 100 employees were in attendance at each meeting. All three programs - Blue Cross, Mission Medical, and Blue Shield Foundation were presented to the employees at these meetings. Benefits of the Blue Cross Program were more acceptable to the majority particularly by those who travel.

According to Dr. Sorsabal, although Blue Shield is known nationwide and offered local claim services, employees were not ready for a change at this time.

Mr. L. Dodero, representative for Blue Cross, spoke on behalf of the Blue Cross Program elaborated on the changes mentioned above.

Members of the Personnel Benefits Committee present were Mr. Gene Brady (Certificated) and Mrs. Vicki Tyler (Classified). Mr. Brady reported that after polling certificated employees, he had received nothing but favorable written comments for Blue Cross.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the Personnel Benefits Program for 1973-74 as presented in the new revision 5.2-c (on yellow paper).

(d) APPROVAL OF THE DISPOSAL OF SURPLUS PROPERTY, ATTACHMENT 5.2-d

Dr. Gooder reported that Attachment 5.2-d contained a list of property considered to be of no further use to the Continuing Education Division. Authorization was requested to dispose of these items as surplus property at the Santa Barbara County Auction on June 2, 1973.

A motion was made by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to declare the items listed in the attachment as surplus property and to authorize the administration to dispose of them at the Santa Barbara County Auction.

(e) APPROVAL OF LEASE FOR CHILDREN'S CENTER, CORONEL PROPERTIES, LTD., ATTACHMENT 5.2-e

Dr. Sorsabal reported that the lease in Attachment 5.2-e is basically the same as last year's lease for the Children's Center. Coronel Properties, Ltd., had desired an increase but it was agreed mutually to base the lease fee on the property tax payment (see paragraph 3, page 1).

continued on next page.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(e) continued:

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the lease (Attachment 5.2-e) for the Children's Center Program for 1973-74 with Coronel Properties, Ltd.

(f) APPROVAL FOR EXTENSION OF FUNDING IN THE AMOUNT OF $3,117 FOR AN MDTA PROJECT, CAL(R)2097

Dr. Gooder reported that the MDTA Project was originally approved for termination on May 11, 1973, but it was requested to extend it for another five weeks. It is a reimbursable program and funds have been assured.

In response to Mr. Garvin, Dr. Gooder stated that the MDTA program has been phased out. According to Dr. Bobgan, the enrollment had consisted of about 18 students and the last class was quite successful in their examinations.

A motion was made by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve a five-week extension of the MDTA Project, ending June 15, 1973.

(g) APPROVAL OF SUBMISSION OF AN APPLICATION FOR PARTIAL SUPPORT OF THE REAL ESTATE EDUCATION PROGRAM, ATTACHMENT 5.2-g

Dr. Gooder reported that, as indicated in the attachment, approval is requested to submit an application for partial support of the Real Estate Education Program. The attachment also delineates how these funds, which are derived from Real Estate licensure fees, would be used in the 1973-74 school year.

A motion was made by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve the submission of the application for partial support of the Real Estate Education Program from Real Estate Education and Research Funds.

(h) QUARTERLY FINANCIAL REPORT OF THE SBCC BOOKSTORE, ENCLOSURE #3

Dr. Gooder reported that Enclosure #3 is an informational item and details the financial condition of the Santa Barbara City College bookstore for the third quarter of fiscal year 1972-73.

In addition, Dr. Sorsabal called the attention of the Board members to page 2 of the Enclosure which indicated the District shows a gain of approximately $2,000 in net income.
5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

(i) APPROVAL OF DETERMINATION OF GENERAL PREVAILING RATE OF WAGES IN 
THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT, ENCLOSURE #4

Dr. Sorsabal reported that, although in the past the District 
had received a wage rate list for each project from the architect, 
this year the staff had elected to publish one wage rate list for 
all projects in one year.

In accordance with Sections 1770 through 1777.5 of the Labor 
Code of the State of California, a determination was made of the 
general prevailing rate of wages for crafts and types of workmen 
needed to execute construction contracts. Enclosure #4 represents 
the most recent list of wage rates available to the District and 
was scheduled to be published in its entirety in the local news-
paper on May 29, 1973. This list would be kept on file with the 
administration for reference in future construction contracts. 
The District will be required to publish such a list annually.

Upon recommendation of the Superintendent, it was moved by 
Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to ap-
prove the determination of the general prevailing wage rates as 
listed in Enclosure #4 for the Santa Barbara Community College 
District in regard to crafts or types of workmen needed to execute 
construction contracts.

(j) APPROVAL OF APPOINTMENT OF CONSULTING LANDSCAPE ARCHITECT FOR
EROSION CONTROL STUDY OF THE PROPOSED 34-ACRE SITE ACQUISITION 
AND AUTHORIZATION TO NEGOTIATE A CONTRACT

A report of the Planning Sub-committee meeting of May 22 was 
made by Mr. Garvin under Item 1.7-a (Addendum Item) and Mr. Richard 
B. Taylor was appointed the landscape architect for erosion control 
study of the 34-acre site.

In conjunction with that appointment, it was moved by Mr. 
Garvin, seconded by Mrs. Alexander, and passed by the Board to 
authorize the administration to negotiate a contract with Mr. 
Richard B. Taylor.

(k) AUTHORIZATION TO INTERVIEW CANDIDATES FOR CONSULTING ARCHITECT FOR
A MASTER PLAN STUDY OF SANTA BARBARA CITY COLLEGE, ATTACHMENT 5.2-k

Dr. Goeder reported that the next step in acquisition and utiliza-
tion of the proposed site is the appointment of a consulting archi-
tect for a Master Plan Study of the Santa Barbara City College campus.

A Master Plan Study is necessary as a guide to continued develop-
ment of the existing campus; integrated development of the proposed 
site acquisition; and basis of funding request to the California 
State Finance Dept. under the Community College Construction Act of 
1967.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(k) continued:

Upon recommendation of the Superintendent that the procedure to interview candidates be the same as was used in interviewing candidates for the erosion control study, it was moved by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to refer to the Planning Sub-committee the interviewing of candidates for consulting architect for a Master Plan Study of the Santa Barbara City College campus.

(l) APPROVAL OF APPROPRIATION TRANSFERS, ATTACHMENT 5.2-l

Dr. Sorsabal reported that the transfer of funds, as described in the attachment, is needed by the Learning Resource Center and the Evening College Department and approval is recommended.

A motion was made by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve the appropriation transfers No. 73-014 ($250) and No. 73-015 ($190) as delineated in the attachment.

(m) REPORT OF DISTRICT QUARTERLY FINANCIAL CONDITION, ATTACHMENT 5.2-m

Dr. Gooder reported that Attachment 5.2-m represented the 1972-73 third quarter financial status reports for the General Fund, Cafeteria Account, Bond Fund, Special Reserve Fund, and the Children's Center Fund.

Commenting on the General Fund Dr. Sorsabal brought to the attention of the Board members the fact on page 3 of Attachment 5.2-m the Undistributed Reserve shows a balance of $131,000. This account will have to cover a major portion of the work required by the Division of Industrial Safety. An ending balance of $130,000 to $150,000 is still expected.

The Bond Fund and the Cafeteria Account are both in good condition, according to Dr. Sorsabal.

In regard to the Special Reserve Fund, it was reported by Dr. Sorsabal that some of the equipment for the Health Occupations Facility is being purchased against next year's budget through this account allowing a saving of some $5,000 by buying at current prices.

The Children's Center Account also remains in good condition. Approximately $18,000 of the anticipated $40,000 has been received from the State and some prior year income is also expected. In response to Mrs. Maigs, Dr. Sorsabal stated that almost 100% of the enrollment in the Children's Center consists of children of SBCC students.
6. GENERAL INFORMATION

6.1 REPORT OF COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim M. Williams, Director of College Information, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period of May 25, 1973 through June 14, 1973.

In particular, Mr. Williams announced the Annual SBCC Farewell Luncheon, June 6, and Commencement on June 7.

The Board members adjourned at 5:24 p.m. to go into executive session in the Superintendent-President's office with Dr. Gooder and Dr. Sorsabal.

At 5:50 p.m. the executive session ended and the Board members returned to the Board Room.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Mr. Garvin, the Board of Trustees adjourned their regular meeting at 5:51 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, June 14, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California

ATTEST:

SIDNEY R. FRANK
President, Board of Trustees
Santa Barbara Community College District

GLENN G. GOODER
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees:

on ______ April 14 ________, 1973.