AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 10, 1973

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF REGULAR MEETING OF APRIL 26, 1973
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. STATE AWARD TO CONCEPT MAGAZINE
         Mr. Stewart S. Nolton, Jr., representing State Senator
         Robert J. Lagomarsino, will present a California Senate Resolu-
         tion honoring and commending the editors, staff, and advisor
         of CONCEPT magazine.
      b. OFFICIAL CANVAS OF APRIL 17 ELECTION
         Attachment 1.7-b
         Attachment 1.7-b contains the official canvas of the April 17
         election as it related to Measure "A". Official results were
         21,265 "Yes" and 8,724 "No".
      c. REPORT OF PLANNING SUB-COMMITTEE MEETING
         The Board Sub-committee on Planning met on May 3 to discuss
         next steps in acquisition and development of adjacent property.
         Members of the Committee may wish to report on the meeting.
      d. REPORT OF PROGRESS ON S.B. 6
         Attachment 1.7-d
         Attachment 1.7-d is a summary of the status of proposed
         amendments to S.B. 6 which, if approved, will provide significant
         improvements in the level of State support for financing of com-
         munity college operation in California.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

  e. ANNOUNCEMENT OF RETIREMENT OF MRS. KATHERINE MC CLOSKEY FROM THE STAFF OF THE NEWS PRESS

  Mrs. Katherine McCloskey, who as a reporter from the NEWS PRESS has covered and reported on meetings of the Board of Trustees has retired as of May 5, 1973. Mrs. McCloskey is currently on a trip to Europe and will return on June 8.

  It is recommended that the Superintendent-President be instructed to prepare a resolution regarding Mrs. McCloskey's many courtesies and services to the District for consideration of the Board of Trustees at the June 14 meeting.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

  a. ROUTINE

     (1) RECOMMENDED APPROVAL OF HOURLY, SUBSTITUTE, CHANGE OF PREVIOUS RATE, AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION

     Attachment 2.1-a(1)

     (2) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE ATTENDANCE

     Attachment 2.1-a(2)

  b. NON-Routine

     (1) RECOMMENDED ADOPTION OF SUBSTITUTE AND TEMPORARY CERTIFICATED PERSONNEL SALARY SCHEDULES

     New regulations require annual adoption of a salary schedule for Substitute and Temporary Certificated Personnel Salary Schedules. The hourly salary schedule has been the substitute and temporary salary schedule.

     It is recommended that the District Substitute and Temporary Certificated Salary Schedule be the same as the Certificated Hourly Schedule for 1972-73.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY

Attachment 2.2-a(2)

b. NON-ROUTINE

(1) RECOMMENDED ACCEPTANCE OF RESIGNATION: MELVIN J. CURTIS, SR. LABORATORY TECHNICIAN, PHYSICAL SCIENCE, EFFECTIVE 5/31/73

Attachment 2.2-b(1)

(2) RECOMMENDED ACCEPTANCE OF RETIREMENT: WILLIAM J. LOMBARD, ASSISTANT PRINTER, PRINT SHOP, EFFECTIVE 5/31/73

Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF APPOINTMENT: RAMON R. GUERRERO, GROUNDSMAN-GARDENER, FACILITIES & OPERATIONS DEPARTMENT, EFFECTIVE 4/30/73

Attachment 2.2-b(3)

(4) RECOMMENDED APPROVAL OF CHANGE IN CLASSIFIED PERSONNEL POLICY, SECTION 1512

Attachment 2.2-b(4)

Attachment 2.2-b(4) delineates the proposed policy change and rationale regarding probationary status for selected employees. This item will be discussed in detail at the meeting.

The Superintendent recommends approval of this change in policy.

3. STUDENT PERSONNEL

No items
4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF PROPOSED INNOVATIVE PROJECTS FOR 1973

Enclosure #1

Mr. Jack Halloran, Chairman of the Improvement of Instruction Committee, will present and describe proposed innovative projects for 1973.

Action is not being requested at this time.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Orders No. P23-1908 through and including P23-1980.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

5.2 NON-ROUTINE

a. RECOMMENDED AUTHORIZATION TO ORDER SUPPLY AND EQUIPMENT ITEMS FOR THE 1973-74 COLLEGE YEAR

Because of delivery schedules, it is necessary that certain supply and equipment items required for the opening of the 1973-74 college year be ordered in advance of budget approval. Such orders are anticipated to be minimal.

The Superintendent recommends that the Board authorize the issuance of notices of intent to purchase selected supply and equipment items necessary for the 1973-74 college year in advance of budget adoption and that such authorization be limited to an amount not to exceed 50 percent of the total amount budgeted for supply items for the 1972-73 college year.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED APPROVAL OF RENEWAL OF LEASE FOR CHILD CARE CENTER FACILITY - CORONEL PROPERTIES, LTD.

Enclosure #2

In order to house the Child Care Center for the 1973-74 college year, it will be necessary to renew the lease for the existing facilities. Dr. Sorsabal will discuss terms and conditions at the meeting.

The Superintendent recommends approval of a lease with Coronel Properties, Ltd., for the school year of 1973-74.

c. RECOMMENDED APPROVAL OF PERSONNEL BENEFITS PACKAGE FOR 1973-74

Representatives from the Classified and Certificated employees have been investigating variations to the 'Cafeteria Plan' for Personnel Benefits. Their proposal will be presented to the Board for consideration.

The Superintendent recommends approval of the proposed Personnel Benefits package for 1973-74.

d. BUILDING INSPECTOR'S REPORT - HEALTH OCCUPATIONS BUILDING

Mr. Harvey Bagley, SBCC Building Inspector, in reporting on the Health Occupations Facility, states that the punch list has not been completed. The architects, Daniel, Mann, Johnson, and Mendenhall, have not yet given final approval of the project. Remaining is a large percentage of the original preliminary inspector's punch list and a large part of the final punch list.

e. RECOMMENDED RATIFICATION OF CHANGE ORDERS #13 & #14, HEALTH OCCUPATION FACILITY, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR

Attachment 5.2-e

Change Order #13 requests contract extension of three (3) additional days making the new contract completion date April 12, 1973.

Change Order #14 provides for labor, materials, and equipment for the revision of the electrical systems required by the State Industrial Safety representative.

| Original Contract Price | $ 569,700.00 |
| Change Orders #1 - #12 | + 4,881.25 |
| $ 574,581.25 |

Change Order #13

Change Order #14 | + 2,661.53 |

New Contract Price: $ 577,242.78

The Superintendent recommends ratification of Change Orders #13 and #14 to the contract with J. W. Bailey for the Health Occupation Facility project.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. RECOMMENDED APPROVAL OF CHANGE ORDERS #15 & #16, HEALTH OCCUPATION FACILITY, J. W. BAILEY CONSTRUCTION CO., CONTRACTOR

Attachment 5.2-f

Change Order #15 provides labor, material, and equipment to make necessary repairs and corrections to the existing boiler required by the State Industrial Safety Department Report at a cost of $12,118.88. Change Order #15 also requests a contract extension of an additional eight (8) days making the new completion date of April 20, 1973.

Change Order #16 authorizes the substitution of aluminum conductors rather than copper.

\[
\begin{align*}
\text{Original Contract Price} & \quad \$ 569,700.00 \\
\text{Change Orders #1 - #14} & \quad + \quad 7,542.78 \\
& \quad = \quad 577,242.78 \\
\text{Change Order #15} & \quad + \quad 12,118.88 \\
\text{Change Order #16} & \quad - \quad 0.00 \\
\text{New Contract Price:} & \quad \$ 589,361.66
\end{align*}
\]

The Superintendent recommends approval of Change Orders #15 and #16 to the contract with J. W. Bailey for the Health Occupation Facility project.

g. BUILDING INSPECTOR'S REPORT - CRAFTS LAB, CONTINUING EDUCATION

Mr. Harvey Bagley, SBCC Building Inspector, in reporting on the construction of the Crafts Lab at the Continuing Education Center (Fred Clyde Construction Co., Contractor) states that the concrete slab has been poured and footings are in. Rough plumbing is 15% complete and electrical is 10% complete. Wood framing will be started about the 7th of May with arrival of the glue lam beam.

Mr. Seymour Lester, Office of Architecture and Construction, has visited the building site and reviewed the project with the inspector. He indicated that the project looked good.

h. RECOMMENDED AUTHORIZATION TO OBTAIN BIDS FOR THE HUMANITIES BLDG.

Enclosure #3

Mr. Trent will describe the project and respond to any questions.

It is recommended that the staff be authorized to obtain bids for the Humanities Building as described in Enclosure #3.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. RECOMMENDED APPROVAL OF RESOLUTION #29 AUTHORIZING THE SALE OF $3,800,000 OF 1973 BONDS, SERIES A.

Attachment 5.2-i

Attachment 5.2-i is the resolution requesting the County Board of Supervisors to advertise the sale of bonds in the amount of $3,800,000. Dr. Sorsabal will discuss this item in more detail at the meeting.

The Superintendent recommends the approval of Resolution #29 authorizing the sale of bonds in the amount of $3,800,000.

j. RECOMMENDED AUTHORIZATION TO INTERVIEW CANDIDATES FOR CONSULTING LANDSCAPE ARCHITECT FOR EROSION CONTROL STUDY OF THE PROPOSED 34-ACRE SITE ACQUISITION ADJACENT TO THE SBCC CAMPUS

This request is in accordance with Board Resolution #26 (1972-73) that suggests "immediate steps will be taken to prevent further erosion of the land and further damage to the site". The resolution was a proposed alternate to "Sea Village" and established facility development policy.

This study will include erosion control recommendations for two phases of work. The first phase is to include work necessary to protect the proposed site from further immediate damage from erosion and would be accomplished prior to October, 1973.

The second phase is to include the remaining work necessary to protect the site from damage from long-term erosion. This phase of the work will be included as a part of the site development preliminary plan package that will be submitted to the State in October of 1973 requesting funds in the 1974-75 fiscal year. This phase of work would be accomplished during the summer of 1974.

The study for both phases of work will include:

- Preliminary recommendations, plans, estimates, and schedules.
- Construction documents, detailed plans and specifications for bidding.
- Supervision.

It is recommended that authorization be given to interview candidates for consulting landscape architect for erosion control study of the proposed 34-acre site acquisition.
6. GENERAL INFORMATION

6.1 REPORT OF COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 24, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.