MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 8, 1973

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by President Sidney R.
Frank on Thursday, March 8, 1973 at 4:05 p.m. in the Board Room of
Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mr. Sidney R. Frank, President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Member absent:

Mr. Benjamin P. J. Wells, Vice-President

Others present for all or a portion of the meeting:

Dr. Glenn G. Goeder, Superintendent-President and Secretary-Clerk
to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and
Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. (Pat) Hughlin, Administrative Dean, Instruction
Dr. Thomas F. MacMillan, Administrative Dean, Admissions, Guidance
and Research
Mr. William E. Miller, President, Academic Senate
Mr. Alfred L. Silvera, Administrative Dean, Student Services and
Activities

Miss Judi Gunther, Staff member, THE CHANNELS
Mrs. Katherine McCloskey, Staff writer, Santa Barbara News Press
Mr. Jim M. Williams, Director, College Information
1. GENERAL FUNCTIONS (continued)

1.2 Roll Call - continued:

Others present for all or a portion of the meeting - continued:

Mr. Joseph A. Bagnall, Assistant Dean, Continuing Education
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mrs. Dorothy H. Eberle, Sr. Secretary, Continuing Education
Mr. Barry King, Club West
Mr. Ted Lakey, Club West
Mr. D. A. Lindsey, Photographer, THE CHANNELS
Mr. Loring J. McAuliffe, Director, Data Processing
Mr. H. Pete Peterson, Club West
Mrs. Joyce Powell, candidate for Board of Trustees (Carpinteria)
Mrs. Dee K. Rose, Secretary Business Services
Mr. Richard O. Sandow, Club West
Mrs. Evalyn Stafford, Program Planning Assistant, Continuing Education
Mr. Donald L. Trent, Director, Facilities & Resource Development
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie Brandt, Secretary to Superintendent-President

1.3 Welcome to Guests

Mr. Frank extended a welcome to all and particularly to those who would be participating in the meeting. Mr. Frank also acknowledged the presence of Mrs. Joyce Powell who is a candidate for the Board of Trustees from the city of Carpinteria, and announced that all incumbent members, running for re-election, were unopposed.

1.4 Executive Session

Mr. Frank announced there was none scheduled.

1.5 Minutes of Regular Meeting of February 22, 1973

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the regular meeting of February 22, 1973 were approved by the Board as delivered.

1.6 Hearing of Citizens

None
1. GENERAL FUNCTIONS (continued) -

1.7 Communications

a. Acknowledgment of Receipt of Board Resolution by the Harry S. Truman Library - Attachment 1.7-a

b. Acknowledgment of Receipt of Board Resolution by the Lyndon Baines Johnson Library - Attachment 1.7-b

Dr. Gooder reported that as a result of Mrs. Meigs' suggestion, the Board's resolutions regarding Presidents Truman and Johnson have been received with appreciation by each of their respective libraries and they will be placed in the archives for permanent preservation.

c. List of Recommendations of the Joint Legislative Committee on The Master Plan for Higher Education - Enclosure #1

Dr. Gooder stated that Enclosure #1 contained a list of recommendations of the Joint Legislative Committee on the Master Plan for Higher Education. He suggested the Board may wish to express their concerns and reactions to the Committee or to the legislators. According to a letter just received, Assemblyman Vasconcellos urged wide discussion of the draft report and the seeking of responses and recommendations.

It was also announced that Assemblyman Vasconcellos would possibly be here on campus on March 20, and Mr. Frank encourages all with any input or contribution on the subject to be present on that date to meet with the assemblyman.

ITEM TAKEN OUT OF ORDER: (At the suggestion of Dr. Dobbs, Item 5.2-f, Club West Proposal, was taken under consideration at this point in the meeting as an accommodation for those persons present and connected with this proposal.)

2. PERSONNEL

2.1 Certificated Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

(1) Approval of Hourly Instructors, Additional Hours For Previously Approved Teachers, One Change of Assignment, Special Lecturers (Consultants), and Hourly Substitutes - Continuing Education Division - Attachment 2.1-a(1)

(2) Authorization of Travel & Conference Attendance - Attachment 2.1-a(2)
Minutes - Regular Meeting
Board of Trustees - SBCCD
March 8, 1973

2. PERSONNEL (continued) -

2.1 Certificated Personnel (continued) -

b. Non-Routine


Dr. Goober reported that action was taken at the last Board meeting on all 1st and 2nd year teaching personnel. As indicated in Attachment 2.1-b(1), Mr. Cordero and Mr. LeBlanc will be completing their first year contracts as certificated personnel in June and he recommended that they be granted second year contracts.

A motion was made by Mrs. Gushall, seconded by Dr. Dobbs, and passed by the Board that the status of Mr. William Cordero and Mr. Jackman LeBlanc for 1973-74 be that of second year contracts.

(2) Change of Assignment for Mr. Michael A. Griffin for the Remainder of Spring Semester 1973 - Attachment 2.1-b(2)

Dr. Goober reported that Mr. Michael Griffin's substitute assignment would end on March 2, 1973. Upon the recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Meigs, and passed by the Board to re-assign Mr. Griffin as indicated in the attachment, effective March 5, 1973.

Mr. Frank, on behalf of the Board, expressed appreciation to Mr. Michael A. Griffin for services well-rendered by him during the period the new Administrative Dean, Continuing Education Division, was selected and appointed.

(3) Approval of Faculty Sabbatical Leaves for 1973-74 - Attachment 2.1-b(3)

Dr. Goober reported that three additional sabbatical leave requests have been considered and approved by the Professional Standards and Leave Committee and the Representative Council of the Academic Senate. Costs for these leaves are within the guidelines providing Mr. Santee receives a grant through funding of the Career Education Project in the amount of $6,500.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Dr. Dobbs, and passed by the Board to approve the three leave requests with the understanding that Mr. Santee's leave is contingent upon adequate funding of the Career Education Project.
2. PERSONNEL (continued) -

2.2 Classified Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) Approval of Hourly Appointments - Attachment 2.2-a(1)

(2) Approval of Student Appointments - General, Tutorial and College Work-Study - Attachment 2.2-a(2)

b. Non-Routine

(1) Acceptance of Resignation: Joseph P. Cavaliere, Custodian, Facilities & Operations, Effective 2/28/73 - Attachment 2.2-b(1)

Dr. Gooder reported that due to the fact that Mr. Joseph P. Cavaliere was moving from the area, it was recommended that his resignation be accepted with regret.

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and passed by the Board to accept the resignation of Mr. Joseph P. Cavaliere, Custodian in the Facilities & Operations Department, effective 2/28/73.

(2) Change in Status (Correction), John Belkowski, Custodian, Facilities & Operations, From Graveyard to Swing Shift, Effective 7/30/73 - Attachment 2.2-b(2)

Dr. Gooder reported that Mr. John Belkowski's shift was changed from graveyard to swing as of January 30, 1973. It was his recommendation that the employee's status, therefore, be changed as indicated in the attachment.

It was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board that a change in status be approved for Mr. John Belkowski, Custodian, from graveyard shift to swing shift as of January 30, 1973.

3. STUDENT PERSONNEL

3.1 Report on Use of Career Testing in an Experiment With Potential Dropouts

Enclosure #2

Dr. Thomas F. MacMillan, Administrative Dean, Admissions, Guidance and Research, presented a report on the use of career testing in an experiment with potential dropouts. This report was the result of an experimental study funded in conjunction with the Career Education Project and is detailed in Enclosure #2.

Mr. Frank expressed the Board's appreciation of the fine report.
3. **STUDENT PERSONNEL** (continued)

3.2 Presentation for Information of Changes in Residency Guidelines As Adopted by the Board of Governors - Attachment 3.2

Dr. Gooder stated that the new guidelines for residency, as adopted by the Board of Governors, are an informational item only at this time.

Mr. Lisle Bresslin, Assistant Dean, Admissions & Records, described the changes, which are detailed in Attachment 3.2, as being quite dramatic as compared to last year's requirements. The Board will need to consider such items as exemptions to be given, cost per unit for out-of-state students (even though this is largely determined by the previous year's cost), etc.

In conclusion, Dr. Gooder stated that proposed amendments to Board policies to conform to the new guidelines will be presented at the next meeting.

4. **CURRICULUM AND INSTRUCTION**

4.1 Approval of New Continuing Education Division Classes For Spring Term 1972-73 College Year - Attachment 4.1

Dr. Martin Bobgan, Administrative Dean, Continuing Education, reported that the Winter term had the largest number of classes ever - 401 non-credit classes and that even the class size had increased. Future terms are planned to start on Monday to insure students enrolling at the proper time. He also reported that due to lack of attendance the Eminent Speakers Series will not be offered next year.

In giving the details of the Spring classes (see Attachment 4.1) Dr. Bobgan summarized that there were 380 classes being offered this Spring as compared to 320 last year. Sixty-three of these classes are new offerings and the Spring semester will start on Monday, March 26, 1973.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Alexander, and passed by the Board to approve the new Continuing Education Division classes for the Spring term 1972-73 college year as delineated in Attachment 4.1.

Mr. Frank thanked Dr. Bobgan for a fine presentation of the many interesting classes to be offered.

4.2 Report of Career Education Subcommittee Meeting - Enclosure #3

Dr. Gooder stated that Enclosure #3 is the report of the Career Education Subcommittee which met on February 14, 1973. Page 1 of the enclosure contains a summary of the report.
5. BUSINESS SERVICES

5.1 Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve the following routine actions as described in the attachments:


b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and Such Other Claims That May Have Been Submitted Prior To The Meeting

5.2 Non-Routine

a. Approval of Termination of Lease - Santa Barbara Girls Club

Dr. Goeder reported that, due to lack of continued enrollment in the Outreach Programs, our need for the facilities of the Girls Club was at an end.

Upon the Superintendent's recommendation, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve a termination notice to be given to the Board of Directors of the Santa Barbara Girls Club, effective March 31, 1973.

b. Approval of Use of College Facilities for Easter Sunrise Services

Dr. Goeder reported that a request had been received for the use of La Playa Stadium on April 22, 1973 for the purpose of holding Easter Sunrise Services. The services are nondenominational and such use of the stadium is allowed under the statutes governing 'use of educational facilities'.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve the request of the United Churches of Santa Barbara to hold Easter Sunrise Services in La Playa Stadium on April 22, 1973.

c. Report on Social Security Election

Dr. Donald K. Sorsabal reported that an election was held between February 9 - 23 to determine employee preference regarding Social Security coverage. Of the 223 eligible to cast ballots, 139 did so. One hundred and thirteen (113) of the 139 voted in favor of extending the coverage to the wages paid certificated employees whose services (hours worked beyond regular assignments) are not credited to the State Teachers Retirement System.

continued on next page.
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

c. continued:

Dr. Sorsabal also stated that a letter of application has been sent to the Social Security Administration for this coverage.

Persons in this District excluded from this coverage are: all persons on a fee basis; student workers; and persons covered by the Public Employees Retirement System. According to Dr. Sorsabal, this is the only program of its kind in this County.

With the hope that the program can be put into the computer in June, the interim period may necessitate extra help to be considered for the Payroll Department to facilitate the workload involved with physical handling of the program.

d. Approval of Certificated Management Positions - Attachment 5.2-d

Dr. Gooder reported that AB 1357 (Dent) of the 1972 legislative session requires that all school boards publicly designate certain certification positions as management positions.

According to Dr. Sorsabal, to qualify as a certificated management position, it must satisfy both of the following requirements:

a) the position is one whose primary duties are other than teaching, and

b) the primary duty of the position shall be direct supervision over certificated employees.

Because of the requirements listed above, the following cannot be classified as certificated management positions:

Administrative Dean, Business Services
Assistant Dean, Admissions and Records
Coordinator, Student Services
Director, Tutorial Services

Those positions designated as certification management positions for the Santa Barbara Community College District are listed in Attachment 5.2-d.

The Superintendent recommended approval of the establishment of certificated management positions as listed in Attachment 5.2-d, and it was so moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board.
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued):

e. Approval of Extension of Maintenance Contract - Santa Barbara High School District - Attachment 5.2-e

Dr. Gooder reported that the boilers in the Administration building are back in operation and the 'red tag' had been removed by the State Inspector.

Dr. Sorsabal stated that in accordance with approval given at the last meeting, and to insure the establishment of a continuous preventative maintenance program, arrangements have been made to add the boilers on the Santa Barbara City College campus to the regular schedule of the Santa Barbara High School District. Furthermore, Facilities & Operations personnel from Santa Barbara City College will be assigned to the Santa Barbara High School District for a training period. Attachment 5.2-e delineates the adjustments to be made to the existing maintenance agreement with the Santa Barbara High School District.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve the extension of the maintenance contract with the Santa Barbara High School District.

It was also reported by Dr. Sorsabal that a request had been made of the Division of Industrial Safety, State of California, to give the District a complete report on electrical systems, pressure vessels and related housekeeping of the whole Santa Barbara City College campus. This inspection was in progress and a report would be presented shortly.

f. Report on Club West Proposal - Enclosure #4

(This item was acted upon at 4:15 p.m. at the request of Dr. Dobbs.)

At the invitation of Mr. Frank, Mr. Richard O. Sandow, a member of the Board of Directors of Club West, stated that a firm proposal for the development of the track at La Playa Stadium and for the use of District facilities had been presented to the District for consideration. Due to the urgency of starting a fund-raising campaign and the fact that the summer would be an ideal time to initiate their program while the College is not in regular session, the Club West group is hopeful for an early response to their proposal.

Dr. Gooder recommended that the proposal be referred to the administrative staff and to College Council for study and possibly it could be brought to the Board for a second reading at their March 22nd or April 12th meeting.

A motion was made by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board that the proposal presented by Club West be studied by the administration at this time and returned for Board consideration at a future meeting.
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued):

  g. Ratification of Employment of Consulting Architect For Site Study of Proposed Site Acquisition As An Alternate to the "Sea Village Apartment Project" - Attachment 5.2-g

  Dr. Gooder reported it was deemed necessary to have an architectural site study made of the proposed land acquisition for feasibility of alternate land uses, circulation concepts and presentation of these concepts. Attachment 5.2-g delineates the schedule of charges for this type of study and the cost is estimated not to exceed $477.

  In response to Dr. Dobbs, Dr. Gooder stated that he had selected Mr. John Robert Henderson for this project and that the Board was not obligated to use Mr. Henderson as an architect for any permanent buildings.

  Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Dr. Dobbs, and passed by the Board to ratify the employment of Mr. John Robert Henderson, consulting architect, for a study of alternate land uses to the proposed thirty-four (34) acre site acquisition west of Loma Alta Drive and south of Cliff Drive.

ADDENDUM h. Approval of Authorization to Submit an Application for $5,000 for a College Library Resources Grant (Higher Education Act of 1965, Title II, Part A)- Attachment 5.2-h

  Dr. Gooder reported that it is possible for the Library to request funds in the amount of $5,000 under the Higher Education Act of 1965, Title II, Part A, and it was his recommendation that the Board approve the submission of the application.

  A motion was made by Dr. Dobbs, seconded by Mrs. Meigs, and passed by the Board to authorize the submission of an application by the Library of Santa Barbara City College for a college library resources grant as detailed in Attachment 5.2-h.

6. GENERAL INFORMATION

6.1 Status Report of 1972-73 Grant Projects - Attachment 6.1

  Dr. Gooder stated that a review of our present federally-funded programs might be useful in view of the present uncertainty about funding caused by President Nixon's budget cuts. A summary of our grant programs is contained in Attachment 6.1

  Dr. Sorsabal commented in detail on the individual grants listed in the attachment and also reported that, according to word received from Dr. Joanne Hendrick, Director of the Children's Center, the cutbacks do not affect the nursery school program.

  In conclusion, Dr. Gooder stated that Mr. William Cordero, Coordinator, Student Services, had prepared a report of student support programs as a review of their 1973-74 potential, and copies were distributed for additional information.
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
March 8, 1973

6. GENERAL INFORMATION (continued):

ADDED ITEM: Dr. Gooder informed the Board that activity has begun on the bond election issue. Mr. Eli Luria and Mrs. Guy C. Calden are committee co-chairmen and Mr. Sam Wake is working on the committee. Dr. Gooder had spoken at the Chamber of Commerce Education Committee meeting where the issue received approval.

Dr. Gooder also stated that negotiations are in progress on the property in question and possibly a special meeting of the Board may be called next week to firm up the price of the property. If called, official notice would be delivered.

6.2 Report on Coming Events

Mr. Jim M. Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities, for the period of March 9, 1973 through March 22, 1973.

In particular, Mr. Williams noted Chamber Concert II to be presented by the SBCC Music Department on Sunday, March 11, at 8:00 p.m. in the Campus Center.

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mr. Garvin, the Board of Trustees adjourned their regular meeting at 5:32 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, March 22, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

Sidney R. Frank  
President, Board of Trustees  
Santa Barbara Community College District

Glenn G. Gooder  
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees:  