MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 22, 1973

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Sidney R. Frank on Thursday, March 22, 1973 at 4:03 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mr. Sidney R. Frank, President
Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin N. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Dr. Thomas F. MacMillan, Administrative Dean, Admissions, Guidance and Research
Mr. Alfred L. Silvera, Administrative Dean, Student Services and Activities
Mr. Jim M. Williams, Director, College Information

Mr. Robert A. Carman, Representative Council, Academic Senate
Miss Judi Gunther, Staff Member, THE CHANNELS
Mr. A. El Halkaouli, President, Associated Student Body
Mrs. Katherine McCloskey, Staff Writer, Santa Barbara News Press
Mr. William E. Miller, President, Academic Senate
Minutes - Regular Meeting
Board of Trustees - SBCCD
March 22, 1973

1. GENERAL FUNCTIONS (continued) -

1.2. Roll Call (continued) -

Others present for all or a portion of the meeting - continued:

- Mr. Dean H. Ankeny, Director, Purchasing
- Mr. Sultan A. Aziz, Student
- Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
- Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
- Dr. Robert Casier, Professor, Social Science
- Mr. Michael E. Combs, Business Manager, Student Finance
- Mr. Robert L. Dinaberg, Assistant Professor, Physical Education
- Miss Eileen Gilmour, Student
- Mr. Jesus J. Gonzales, Instructor, English
- Mr. Jim Gruhl, Student
- Mr. James D. Guy, Editor-in-Chief, THE CHANNELS
- Miss Laurie Harwood, Student
- Mr. Dave Johnson, Student Senate
- Mr. Dennis McLellan, Staff member, THE CHANNELS
- Miss Mary Montross, Student
- Mrs. Joyce Powell, Candidate for Board of Trustees
- Mr. Calvin H. Reynolds, Counselor
- Mrs. Dee K. Rose, Secretary, Business Services
- Mr. Gary A. Speckhals, Vice-President, CSEA
- Mr. Ronnie J. Strickland, Student
- Mr. Donald L. Trent, Director, Facilities & Resource Development
- Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session
- Dr. Klaus D. Wills, Instructor, Physical Science
- Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
- Mrs. Elsie Brandt, Secretary to Superintendent-President

1.3 Welcome to Guests

Mr. Frank welcomed all and invited their participation during the course of the meeting.

1.4 Executive Session

Mr. Frank announced there would be an executive session and the Board adjourned at 4:04 p.m. to go into the Superintendent's office with Dr. Glenn G. Gooder for discussion of personnel items.

The regular meeting of the Board of Trustees of the Santa Barbara Community College District reconvened at 4:25 p.m. in the Board Room.

1.5 Minutes of Regular Meeting of March 8, 1973

Upon motion of Dr. Dobbs, seconded by Mrs. Gutshall, the minutes of the regular meeting of March 8, 1973 were approved by the Board as delivered.
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
March 22, 1973

1. GENERAL FUNCTIONS (continued) -

1.6 Hearing of Citizens

None

1.7 Communications

a. Letter From Chancellor Grossman Regarding The Select Committee  
Recommendations on the Master Plan - Attachment 1.7-a

Dr. Gooder reported that this was an informational item and  
that the letter from Chancellor Grossman indicated generally  
positive reactions to the Board's concerns about the recommenda-  
tions of the Select Committee on the Master Plan.

At the luncheon meeting held on April 20 at UCSB for Assembly-  
man John Vasconcellos on the subject of the Master Plan, Santa  
Barbara City College was represented by Dr. Dobbs, Dr. Sorsabal,  
and Mr. Rosales. Although the Assemblyman maintained he is learn-  
ing a great deal at these various hearings, he was considered to  
be well informed. He indicated that the bill he is sponsoring is  
the exact counterpart of Senate Bill 6, and prospects seem good of  
getting it through legislature. There was some concern expressed  
that Assemblyman Vasconcellos does not have a full grasp of what  
Continuing Education really is.

Mrs. Alexander stated that she had attended the public meet-  
ing scheduled later the same day and reported it as very interest-  
ing.

Dr. Gooder reported he had talked with Mr. Lee Myers of CJCA  
who indicated that discussions are continuing on financing with a  
little slow-down because of the 'defined adult' question. There  
will be a bill in writing in April, and approved and signed by  

2. PERSONNEL

2.1 Certificated Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr.  
Garvin, seconded by Mrs. Meigs, and passed by the Board to approve  
the following Certificated Personnel action items, as indicated in  
the attachments:

(1) Approval of Hourly Instructors, Additional Hours For Pre-  
viously Approved Teachers, Correction of Previous Rate,  
Special Lecturers (Consultants) - Continuing Education  
Division - Attachment 2.1-a(1)

(2) Authorization of Travel & Conference Attendance - Attach-  
ment 2.1-a(2)
2. PERSONNEL (continued) -

2.1 Certificated Personnel (continued) -

b. Non-Routine

(1) Approval of Termination of Consultant's Contract With Mr. Selmer O. Wake as of March 13, 1973

Dr. Gooder reported that Mr. Wake has become so involved in his voluntary work with the Citizens' Committee that he is not able to serve in the consulting capacity intended by the agreement. Therefore, Mr. Wake has requested that the agreement be terminated.

Upon recommendation of the Superintendent that the consulting agreement with Mr. Wake be terminated as of March 13, 1973, it was so moved by Mrs. Maigs, seconded by Dr. Dobbs and passed by the Board with thanks to Mr. Wake for the big effort he is putting forth on the Citizens' Committee.

(2) Acceptance of Resignation and Approval of Personal Leave of Absence for Dr. Thomas F. MacMillan - Attachment 2.1-b(2)

Dr. Gooder reported that, as stated in the attachment, Dr. MacMillan has been offered an opportunity to return to northern California. He has requested a personal leave from April 16 through June 30, and has submitted his resignation as of June 30, 1973.

Dr. Gooder stated that Dr. MacMillan has made a significant and lasting contribution to Santa Barbara City College in the three years he has been on the staff. He is the foremost professional in the California Community Colleges in institutional research. Also, he is a person of great creativity, energy and enthusiasm, and will be deeply missed.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve Dr. Thomas F. MacMillan's request for a personal leave without pay from April 16 through June 30, 1973, and accepted his resignation, effective June 30, 1973, with regret.

Mr. Frank on behalf of the Board members expressed best wishes to Dr. MacMillan for his future career.

(At the request of Dr. MacMillan, Item 6.1 was taken under consideration at this point in the meeting.)
2. PERSONNEL (continued) -

2.2 Classified Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Meigs, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) Approval of Hourly Appointments and Hourly Appointments for Continuing Education Division - Attachment 2.2-a(1)

(2) Approval of Student Appointments: General, Tutorial and College Work-Study - Attachment 2.2-a(2)

b. Non-Routine

(1) Approval of Six-Month and Yearly Salary Increments - Attachment 2.2-b(1)

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve the six-month and yearly salary increments as delineated in the attachment.

(2) Approval of Change in Status: Gilbert R. Loustalot, Custodian, From Graveyard to Swing Shift, Effective 3/1/73 - Attachment 2.2-b(2)

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the change in status for Gilbert R. Loustalot, Custodian, Facilities & Operations, due to change in shift from Graveyard to Swing as of 3/1/73.

(3) Approval of Leave of Absence Without Salary: Lois M. Whittaker, Bookstore, Effective 8/1/73 - Attachment 2.2-b(3)

A motion was made by Mrs. Meigs, seconded by Dr. Dobbs, and passed by the Board to approve the request for a leave of absence by Lois M. Whittaker, Bookstore, as delineated in the attachment, and effective 8/1/73.

(4) Acceptance of Resignation: Lily C. Glockler, Physical Science Division, Effective 6/1/73 - Attachment 2.2-b(4)

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to accept, with regret, the resignation submitted by Lily C. Glockler, Laboratory Technician in the Physical Science Division, effective 6/1/73.
2. **PERSONNEL** (continued) -

2.2 **Classified Personnel** (continued) -

b. **Non-Routine** - continued:

(5) **Acceptance of Resignation: Mary C. Deaner, Facilities & Operations, Effective 3/16/73 - Attachment 2.2-b(5)**

A motion was made by Mrs. Meigs, seconded by Mr. Garvin, and passed by the Board to accept, with regret, the resignation submitted by Mary A. Deaner, Facilities & Operations, effective 3/16/73.

(6) **Approval of Establishment of a Student Worker Position of Student Supervisor**

Dr. Gooder reported that in keeping with the efforts to establish different levels of student worker positions and pay scales, the Placement Committee has recommended that a student worker position of Student Supervisor at a rate of $2.48 per hour be established. The recommendation is made at this time because of the growth of the tutoring program and the immediate need to assign three student supervisors to the program - each to supervise 15 students. This will not create an increase to the budget.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve the establishment of a student worker position of Student Supervisor at a rate of $2.48 per hour.

(At the suggestion of Dr. Gooder, Item 4.1 was taken under consideration at this point in the meeting.)

3. **STUDENT PERSONNEL**

3.1 **Presentation of the ASB Senate Concerning Programs of Services For The College Community Affected By The 1972-73 Senate: Programs of Services Deemed Needed By The ASB Senate For The College Community - Attachment 3.1**

Mr. Abdelkbir El Hakkaoui, President of the Associated Students, refused to give his report on this agenda item due to his disagreement with the Board members and the administrative staff in regard to Item 4.1. With this announcement Mr. El Hakkaoui left the meeting.
4. CURRICULUM AND INSTRUCTION

4.1 Approval of Changes in Graduation Requirements To Conform To New Title V Provisions - Attachment 4.1

Dr. Gooder reported that in October, 1971 new regulations were adopted as part of Title V concerning requirements for the Associate in Arts and Associate in Science Degrees. The provisions of Chapter 8 of Title V were to apply to all degrees and certificates granted after September 1, 1973. (A copy of Chapter 8, Title V is included in Attachment 4.1.)

According to Dr. Gooder, there has been a long and earnest consideration of this issue within the College. After several months of discussions, the Curriculum Committee drafted recommendations. The faculty is deeply interested and was polled by the Academic Senate. The proposed graduation requirements for 1973-74, as delineated in Attachment 4.1, have been developed as a result of these extensive discussions.

Additionally, there is a substantial interest and support for an interdisciplinary approach which will be pursued vigorously by the Curriculum Advisory Committee during the remainder of this year and next Fall.

During the long discussion at the Board meeting, Mr. Abdelkibir El Hakkaoui, Associated Student Body President, objected strongly to the Physical Education requirement and to the local requirements for graduation. Dr. Gooder reiterated that the local requirements were developed and approved by the Academic Senate for the Associate in Arts degree and the Associate in Science degree only and are combined with new State mandates for all of the California community colleges granting such degrees.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously passed by the Board to approve the proposed 1973-74 graduation requirements as delineated in the attachment.

5. BUSINESS SERVICES

5.1 Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following routine actions as described in the attachments:


b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and Such Other Claims That May Have Been Submitted Prior To The Meeting

c. Inspector's Report No. 18, Health Occupations Facility, for Period ending March 2, 1973 - Attachment 5.1-c
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine

a. Approval of Agreement and Resolution #28 To Request Social Security Coverage - Attachment 5.2-a

Dr. D. K. Sorsabal, Administrative Dean, Business Services, reported that Attachment 5.2-a contained the application and agreement for Social Security coverage for employees of the Santa Barbara Community College District who are in positions under the State Teachers Retirement System, but ineligible for credit in STRS. It is necessary, according to Dr. Sorsabal, for the Board members to adopt Resolution #28, a part of the application and agreement, requesting coverage for non-members.

A motion was made by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve the agreement and adopt the resolution (#28) for Social Security coverage for employees of SBCCCD who are in positions under the State Teachers Retirement System but ineligible for credit in STRS. Upon poll of the Board, the vote was as follows:

Ayes: Mr. Frank, Mr. Wells, Mrs. Alexander, Dr. Dobbs
      Mr. Garvin, Mrs. Gutshall, Mrs. Meigs

Noes: None

Absent: No one

DELETED ITEM:

b. Recommended Adoption of Classification and Retention Plan for Documents - Enclosure #1

This item was deleted at the request of Dr. Sorsabal for further changes.

c. Approval of Change Orders #7, #8, #9, and #10, Health Occupations Facility - J. W. Bailey Contractor - Attachment 5.2-c

Dr. Sorsabal reported briefly on the change orders, as follows:

#7: time extension of 9 days due to rain conditions;
#8: credit of $200 for omission of the W.I.C. stamp on cabinets as called for in the specifications;
#9: time extension of 5 days due to delay of manufacturer to provide ceiling tile;

and #10: increase of $1,115.15 for replacement of linoleum in the existing corridor between the construction remodeling (Rooms A211 & A212) and the existing structure (Rooms A210 & A213).

continued on next page...
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

c. continued:

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Garvin, and passed by the Board to approve Change Orders #7, #8, #9, and #10 to the contract with the J. W. Bailey Construction Co. for the Health Occupations Facility with the following result in contract price:

<table>
<thead>
<tr>
<th>Original Contract Price</th>
<th>$ 569,700.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Orders #1 - #6</td>
<td>+ 3,965.75</td>
</tr>
<tr>
<td></td>
<td>$ 573,665.75</td>
</tr>
<tr>
<td>Change Order #7</td>
<td>- 0</td>
</tr>
<tr>
<td>Change Order #8</td>
<td>- 200.00</td>
</tr>
<tr>
<td>Change Order #9</td>
<td>- 0</td>
</tr>
<tr>
<td>Change Order #10</td>
<td>+ 1,115.50</td>
</tr>
<tr>
<td>New Contract Price:</td>
<td>$ 574,581.25</td>
</tr>
</tbody>
</table>

---

d. Acceptance of Low Bid and Authorization to Award Contract, Crafts Laboratory, Continuing Education Facility

Dr. Sorsabal reported that bids for the Crafts Laboratory were opened, as scheduled, on March 19, 1973. The following bids were received:

- Bailey, J. W.   $ 31,838
- Bernhult, Gust  38,490
- Clyde, Fred     29,980
- Spieler, Hans A. 30,945
- Urton, Kenneth  38,200

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to accept the bid of Fred Clyde (known as Fred H. Clyde, Inc.) in the amount of $29,980.

A second motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to authorize the administration to enter into a contract with the successful bidder.

---
e. Release of Portion of Impounded Funds

Dr. Sorsabal reported that Board approval had been received at the January 25 meeting to impound $70,500 of unspent, but budgeted, funds pending clarification of the District's financial condition. Because the Spring semester average daily attendance had been significantly higher than anticipated, the estimated reduction of State income will not be as great as projected. Dr. Sorsabal presented a list showing how the released funds would be reinstated (copies of the list were distributed at the meeting).

A motion was made by Mrs. Cutshall, seconded by Dr. Dobbs, and passed by the Board to release $25,000 of the impounded funds.
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
March 22, 1973

5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

(At this point, 6:02 p.m., Mr. Frank asked Mr. Benjamin Wells, Vice-President of the Board of Trustees to conduct the balance of the meeting as it was necessary for Mr. Frank to leave.)

f. Acknowledgment of Notification of District Status on Deficit Financing - Attachment 5.2-f

Dr. Sorsabal reported that the County Superintendent, in compliance with Education Code 21107.5, is required to notify the Board of Trustees of the District's deficit financing situation as reflected in the "Statement of Realization of Estimated Revenue and Expenditures" for the period ending December 3, 1972. Details of the District's deficit financial condition are in Attachment 5.2-f.

Upon recommendation of the Superintendent that the Board members acknowledge receipt of Notice of Deficit Financing from the County Superintendent of Schools, it was so moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board.

g. Report of 1973-74 Budget Status

Dr. Gooder stated that this was an informational item only and that Attachment 5.2-g delineated the estimated income for 1973-74 based upon 1972-73 computational methods and expenditures based upon the guidelines adopted by the Board members. Dr. Sorsabal added that a beginning balance was not included in the figures presented, and that the figures on page 1 were next year's budget with this year's program allowing only for salary increments. He also stated that page 2 is a projection of income based on 'known' factors.

h. Approval of Additional Consulting Architectural Services For Site Study of Proposed Site Acquisition

Dr. Gooder reported that two facilities specialists from the Chancellor's office visited the 34-acre site and indicated that additional information would be needed. Additional cost estimating of proposed site development and modification of the concept drawings would be required.

Upon recommendation of the Superintendent that the agreement for services with Mr. John Henderson be extended at a cost not to exceed $360 for additional site studies, it was so moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board.

6. GENERAL INFORMATION

6.1 Report of College Goals Survey - Enclosure #2

Dr. Thomas F. MacMillan, Administrative Dean, Admissions, Guidance and Research, presented the results of the recent survey of college goals conducted for the College Organization Study Committee. An attempt was made to obtain, as precise as possible, a validation of those goals from students, faculty and the community. Enclosure #2 is a detailed report of that re-study.
6. **GENERAL INFORMATION (continued)**

6.2 **Progress Report of SB 6**

Dr. Gooder felt it appropriate to review timelines required to seek local support and mentioned possible election dates. His recommendation at this time, in regard to the need or lack of need for a tax ceiling increase election, was again to wait until another Board meeting, while watching progress of SB 6.

6.3 **Report on Coming Events**

Mr. Jim M. Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities, for the period of March 23, 1973 through April 11, 1973.

In particular, Mr. Williams noted that the Santa Barbara Relays were scheduled for March 23 and 24, and that Monday, March 26, was the beginning of the Spring term for Continuing Education Division.

7. **ADJOURNMENT**

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees adjourned their regular meeting at 6:14 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, April 12, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

---

**ATTEST:**

![Signature]

Sidney E. Frank
President, Board of Trustees
Santa Barbara Community College District

Glenn G. Gooder
Superintendent-President and Secretary-
Clerk to the Board of Trustees

Approved by the Board of Trustees: