MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 22, 1973

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Sidney R. Frank on Thursday, February 22, 1973 at 4:04 p.m. in the Board room of Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mr. Sidney R. Frank, President
Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander (arrived at 4:08 p.m.)
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Member absent:

Dr. Joe W. Dobbs

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Dr. Thomas F. MacMillan, Administrative Dean, Admissions, Guidance and Research
Mr. Alfred L. Silvera, Administrative Dean, Student Services and Activities

Miss Judi Gunther, Staff member, THE CHANNELS
Mrs. Katherine McCloskey, Staff writer, Santa Barbara News Press
Mr. Jim M. Williams, Director, College Information

Mr. Dean Ankeny, Director, Purchasing
Mr. Harvey E. Bagley, Building Inspector, SBCC
Mr. John W. Baker, Lab Technician, Physical Science
1. GENERAL FUNCTIONS (continued) -

1.2 Roll Call (continued) -

Others present for all or a portion of the meeting - continued:

Mrs. Geraldine Barroca, Instructor, Health Occupations
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Miss Debbie Bull
Mrs. Robert Carman, La Colina Jr. High School
Mr. Robert A. Carman, Director, Learning Resource Center
Mr. Charles Christian, Physical Science Division
Miss Patricia D. Dupart, Inter.Typist-Clerk, Library
Mr. Mel J. Elkins, Assistant Dean, Vocational Education
Mr. Jesus J. Gonzales, Instructor, English
Mr. James D. Guy, Editor-in-Chief, THE CHANNELS
Mr. G. Kendall
Mr. Leo Pedersen, Arendt/Moshier/Grant Architets
Mr. Guy H. Peterson, Associate Professor, English
Mr. David L. Pickering, Controller, Accounting Services
Mrs. Joyce Powell
Mr. Calvin H. Reynolds, Counselor
Mrs. Dee Rose, Secretary, Business Services
Mr. Gary A. Speckhals, Vice-President, CSEA
Mr. Bill Tipton, Daniel, Mann, Johnson and Mendenhall Architects
Mr. Donald L. Trent, Director, Facilities & Resource Development
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session

Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie Brandt, Secretary to Superintendent-President

1.3 Welcome to Guests

Mr. Frank welcomed all and invited their participation during the course of the meeting.

1.4 Executive Session

Mr. Frank announced there was no executive session scheduled.

1.5 Minutes of Regular Meeting of February 8, 1973

Upon motion of Mr. Garvin, seconded by Mr. Wells, the minutes of the regular meeting of February 8, 1973 were approved by the Board as delivered.

1.6 Hearing of Citizens

None
1. GENERAL FUNCTIONS (continued) -

1.7 Communications

a. Report by the Superintendent on Progress of Senate Bill #6

Dr. Gooder reported on a meeting attended by college Presidents in Sacramento on Friday, February 16, to review progress on S.B. #6.

The Joint Policy Committee on Community College Finance, created in January, has met three times as a committee and last Thursday met with representatives of other educational associations. They have also met with representatives of the State Finance Department and arrange to reconstruct the college telephone network. Their tentative proposals presented at the Friday meeting for reactions consisted of the following seven elements: 1) elimination of the "defined adult"; 2) achieve a balance between equalization and elimination of the defined adult; 3) 45% State support; 4) a tax rate control; 5) annual inflation adjustment factor; 6) small college feature; and 7) differential support concept.

There are still differences between the Policy Committee members and the Department of Finance and differences among the colleges. According to Dr. Gooder, agreement is expected on a package by the middle of March at which time drafting of the package will be reached. This is needed as urgency legislation requiring 2/3 vote and Executive Office support. If the Executive Office provides a letter of support, the legislation will move rapidly.

There are also misgivings about S.B. #90 as indicated in the February 9, 1973 Sacramento Report of CSBA.

ADDED ITEM: At the suggestion of Mrs. Meigs, Mr. Frank introduced Mrs. Joyce Powell in the audience who is a candidate from Area #1 for the Board of Trustees. Mrs. Powell expressed pleasure at being able to attend the meeting.

ADDED ITEM: Report from Dr. Brossman

Dr. Gooder indicated that a copy of Dr. Brossman's report was provided as information. This report, dated February 15, 1973, describes actions of the Coordinating Council regarding the Select Committee recommendations for the Master Plan for Higher Education. In response to Mrs. Katie McCloskey of the News Press, Dr. Gooder stated that these recommendations are close to the concerns of the community colleges.

b. Report of Award Won By THE CHANNELS

Dr. Gooder reported that notice had been received that THE CHANNELS has been recognized by the California Newspaper Publishers Association as the best California Community College newspaper with a circulation under 4,000.

continued on next page...
1. GENERAL FUNCTIONS (continued) -

1.7 Communications (continued) -

b. continued:

Mr. James Guy, Editor of THE CHANNELS, was present with the award which was passed around and viewed by the Board members. After an appreciative round of applause, Mr. Frank remarked on this unusual honor received by THE CHANNELS in addition to the many other honors received over the years. He stated that the Board of Trustees and the College were very proud of these honors and thanked THE CHANNELS staff for their fine work.

Dr. Gooder announced also that, although the staff had earned funds to pay for most of the trip to San Francisco themselves, credit was due Mr. Stuart S. Taylor of the Santa Barbara News Press for a generous contribution toward trip expenses.

2. PERSONNEL

2.1 Certificated Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

(1) Approval of Hourly Instructors, Additional Hours for Previously Approved Teachers, Hourly Substitutes, Change of Previous Rate, and Special Lecturer (Consultant) - Continuing Education Division, Attachment 2.1-a(1)

(2) Approval of Hourly Substitute and Consultant, Children's Center, Spring Semester, 1973, Attachment 2.1-a(2)

(3) Authorization of Travel & Conference Attendance - Attachment 2.1-a(3)

b. Non-Routine

(1) Approval of Re-Employment of First and Second Year Contract (Probationary) Faculty Members - Attachment 2.1-b(1)

Dr. Gooder reported that, as a result of the Rodda Bill, the procedure now is that first-year contract instructors become second-year contract, and second-year contract instructors become regular (tenure). All those listed on Attachment 2.1-b(1) have been evaluated by the new process and are recommended for re-employment. In reply to Mrs. Alexander about the possibility of an 'austerity' budget perhaps requiring a cutback in personnel, Dr.

continued on next page, . . . .
2. PERSONNEL (continued) -
   
2.1 Certificated Personnel (continued) -
   
   b. Non-Routine (continued) -
   
   (1) continued:

   Gooder stated that regardless of tenure status, the most recently hired would be released first, but it was his judgment that there are other steps that could be taken before any personnel would be eliminated.

   It was moved by Mr. Garvin, seconded by Mrs. Alexander, and passed by the Board to approve the re-employment of first and second year contract faculty members listed on the attachment.

   (2) Acceptance of Retirement - Isabel H. Beck, Professor, Social Science, Effective July 17, 1973, Attachment 2.1-b(2)

   Dr. Gooder reported that Dr. Isabel H. Beck desires to retire with an effective date of July 17, 1973 - a date which coincides with her birthday.

   Upon the Superintendent's recommendation, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve the retirement of Professor Beck as of July 17, 1973.

   (3) Comparison of Salary & Personnel Benefits for Certificated Personnel for 1972-73, Attachment 2.1-b(3)

   Dr. Gooder reported that Attachment 2.1-b(3) was an informational item showing a comparison of salary and personnel benefits consisting of eight charts. Charts I through IV show combined salary and personnel benefits. Charts V through VIII compare salary only. To be at the 67th percentile, Santa Barbara City College should be in the eleventh position, and this desired goal has yet to be reached.

   (4) Working Days for Certificated Personnel for the 1973-74 College Year - Attachment 2.1-b(4)

   Dr. Gooder reported that Education Code Section 13520 requires proportional pay to certificated personnel who work less than a full year. This requirement makes it mandatory for school districts to establish a daily rate for all certificated positions. Teaching personnel will be on duty 179 days in 1973-74, according to a school calendar previously adopted by the Board, and administrative personnel (12-month positions) require 260 days including holidays for 1973-74.

   The Superintendent recommended the adoption of the working schedule for certificated personnel as presented in the attachment with the exception that the school term read "9/5/73 through 6/14/74". It was so moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board.
2. **PERSONNEL (continued)**

2.1 **Certificated Personnel (continued)**

b. **Non-Routine (continued):**

(5) **Approval of Professional Volunteer, Robert B. Moore, Coach, Volleyball Club, Spring Semester, 1973 - Attachment 2.1-b(5)**

Dr. Gooder reported that Mr. Robert B. Moore has volunteered to coach and work with the Volleyball Club.

Upon the recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and passed by the Board to approve Mr. Robert Moore as a professional volunteer for the Spring semester, 1973.

2.2 **Classified Personnel**

a. **Routine**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) **Approval of Hourly Appointments - Attachment 2.2-a(1)**

(2) **Approval of Student Appointments - College Work Study, Attachment 2.2-a(2)**

b. **Non-Routine**

(1) **Approval of Six-Month and Yearly Salary Increments-Attachment 2.2-b(1)**

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and passed by the Board to approve the six-month and yearly salary increments as delineated in the attachment.

(2) **Acceptance of Resignation: Helen M. Marlowe, Library, Effective 2/16/73 - Attachment 2.2-b(2)**

Dr. Gooder reported that Helen M. Marlowe is resigning as Circulation Assistant in the Library due to personal reasons, and it is his recommendation that the resignation be accepted with regret.

It was moved by Mrs. Wells, seconded by Mr. Garvin, and passed by the Board to accept the resignation of Helen M. Marlowe, effective 2/16/73.

(3) **Acceptance of Resignation: Barbara A. Triana, Financial Aids, Effective 3/2/73 - Attachment 2.2-b(3)**

Dr. Gooder reported that Barbara A. Triana is resigning as Int. Typist-Clerk in the Placement and Financial Aids Office at the end of February due to personal reasons, and it is his recommendation that the resignation be accepted with regret.

It was moved by Mrs. Meigs, seconded by Mr. Wells, and passed by the Board to accept this resignation effective 3/2/73.
2. PERSONNEL (continued) -
2.2 Classified Personnel (continued) -
   b. Non-Routine (continued):

(4) Approval of Longevity Increments: Betty R. Rowley, Student Personnel and Ruth Wahlborg, Library, Both 10 Years Service, Attachment 2.2-b(4)

   Dr. Gooder reported that he was delighted to recommend the approval of longevity increments for ten years of service by Betty R. Rowley and Ruth Wahlborg.

   It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve the longevity increments for Betty R. Rowley and Ruth Wahlborg, both effective 3/1/73.

   Congratulations were offered by both the Superintendent and members of the Board of Trustees.

(5) Approval of Appointment of Janet M. Heintz, Continuing Education (Alpha Training Center), Replacing Mark Lee, Effective 2/26/73 - Attachment 2.2-b(5)

   Dr. Gooder recommended the appointment of Janet M. Heintz as a Laboratory Teaching Assistant for the Continuing Education Division (Alpha Training Center).

   It was moved by Mr. Wells, seconded by Mrs. Meigs, and passed by the Board to approve the appointment of Janet M. Heintz as a Laboratory Teaching Assistant on 3/4 time, effective 2/26/73.

(6) Approval of Appointment of Patricia D. Dupart, Library, Replacing Helen Marlowe, Effective 2/20/73 - Attachment 2.2-b(6)

   Dr. Gooder recommended the appointment of Patricia D. Dupart as an Inter.Typist-Clerk in the Library, replacing Helen Marlowe.

   It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve the appointment of Patricia D. Dupart as an Inter.Typist-Clerk, full-time, effective 2/20/73.

(7) Ratification of Two Additional Days For Consultant, Dr. Merrill T. Baker, College Organization Project - Attachment 2.2-b(7)

   Dr. Gooder reported that an additional two days was required to complete the assignment for Dr. Thomas MacMillan on the College Organizational Project.

   Upon the Superintendent's recommendation that the two additional days be ratified, it was so moved by Mr. Wells, seconded by Mr. Garvin, and passed by the Board.
2. PERSONNEL (continued)

2.2 Classified Personnel (continued) -

b. Non-Routine-continued:

(8) Approval of Re-organization in the Continuing Education Division and Approval of New Classified Position - Attachment 2.2-b(8)

Dr. Gooder reported that Continuing Education Division staffing had been reviewed by Dr. Bobgan and it was recommended that the presently unfilled position of Assistant Dean, Continuing Education, be eliminated. Instead, it is suggested that a second classified "Program Planning Assistant" position be created now on a 10-month basis and that, later, a second classified position be created to perform such duties as audio-visual services, office management assistance and assistance in the preparation of manuals, handbooks, and schedules. A recommendation for the second position will be submitted after further evaluation of division work and after further consideration of appropriate specifications for the position. The overall financial effect of these changes will result in savings to the District.

Upon the Superintendent's recommendation, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve a second position of Program Planning Assistant together with the specifications described in the attachment.

At the request of Board member Mrs. Maigs, an organizational chart of the Continuing Education Division will be provided at the next meeting. Also, Dr. Gooder announced that an interviewing and selection committee has been set up for the Program Planning Assistant position.

3. STUDENT PERSONNEL

3.1 Report of Associated Students

No report given.

4. CURRICULUM AND INSTRUCTION

4.1 Report of Full Accreditation of Dental Assisting Program-Attachment 4.1

Dr. Gooder reported he was pleased to refer to Attachment 4.1 which was a report of full accreditation of the Dental Assisting Program by the Council on Dental Education. He introduced Miss Geraldine Barroca, Director of the Dental Assisting Program at SBCC, to the Board members. Miss Barroca stated that this was, indeed, an accomplishment for the College and expressed her appreciation to Miss Conklin, Assistant Dean, Health Occupations, for her guidance and cooperation.

Mr. Frank extended congratulations on behalf of the Board.
4. CURRICULUM AND INSTRUCTION (continued)

4.2 Report on the Math 1 Program - Learning Resources Center

Mr. Robert Carman, Director of the Learning Resources Center, gave a detailed report, together with the showing of slides, on the success of the Math 1 program as it is being taught in the Learning Resources Center using tutors, programmed instructional materials, and peer counselors. The program has accommodated over eleven hundred students per year. Depending on the individual, the course can run from one week to two years. Tutors and peer counselors try also to give the students help in other areas to insure their staying with the math program and help them to learn to study. The instructor is more of a manager and, together with Mr. Jack LeBlanc, Director of Tutorial Services, conducts weekly meetings with the trained tutors.

Mr. Huglin, Administrative Dean of Instruction, praised Mr. Carman's program and stated that it has been admired on a state and national level. According to Mr. Carman, credit for the fine slides was due Mr. John Baker of the Physical Science Division.

Mr. Frank, who was greatly impressed with the thoroughness of the tutorial system, expressed thanks on behalf of the Board members to Mr. Carman for a very fine and enlightening presentation.

5. BUSINESS SERVICES

5.1 Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the following routine actions as described in the attachments:

a. Authorization and/or Ratification of Purchase Order Nos. P23-1448 through P23-1508 for Supplies, Equipment, and Services - Attachment 5.1-a

b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and Such Other Claims That May Have Been Submitted Prior To The Meeting

c. Inspector's Report, No. 17, Health Occupations Facility For Period Ending February 14, 1973 - Attachment 5.1-c

5.2 Non-Routine

a. Acceptance of the Gift of a Pixamatic, Automatic Film Processor From the Cancer Foundation of Santa Barbara - Attachment 5.2-a

Dr. Goeder reported that the Santa Barbara Cancer Foundation has offered to the Health Occupations Program a film processing unit which can be used in the radiology classes for instruction purposes. The equipment has an estimated value of $1,000.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and passed by the Board to accept the Pixamatic film processor from the Santa Barbara Cancer Foundation and authorize the Superintendent to send a letter of appreciation.
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5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued):

b. **Acceptance of the Gift of a Westinghouse Portable X-Ray Machine From the Feldsted Group of Doctors**

Dr. Gooder reported that the Feldsted Group, consisting of six doctors, offered an X-ray machine to the Health Occupations Program. This piece of equipment, estimated at a value of $350, can also be used in the radiology classes for instruction purposes.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to accept the Westinghouse portable X-ray unit and authorize the Superintendent to send a letter of appreciation for this gift.

c. **Approval of Amendment to Original Intra-District Travel Allowance List for 1972-73 - Attachment 5.2-c**

Dr. Gooder reported that amendment of the original Intra-District Travel Allowance List for 1972-73 was recommended as follows: add Peter Cledhill, a substitute for Maurice Ryan in the Electronics Work Experience Program, Spring Semester, and reinstate travel allowance for Mr. Donald L. Trent, Director, Facilities & Resource Development.

A motion was made by Mrs. Gutshall, seconded by Mrs. Meigs, and passed by the Board to approve the recommendation of the Superintendent and amend the Intra-District Travel Allowance List for 1972-73.

d. **Approval of Agreement for Services With the United States Navy - Attachment 5.2-d**

Dr. Gooder reported that the Supply Officer at the Naval Air Station, Point Mugu, requested the continued participation of the Marine Tech Program in a cooperative approach for testing underwater attachment devices. The Station will provide $2,450 for the program.

Upon the recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve the agreement for services with the United States Navy at Point Mugu with their providing an amount of $2,450.

e. **Approval of Change Order #5, Health Occupations Facility, J. W. Bailey Construction Co., Contractor - Attachment 5.2-e**

Dr. Gooder reported that Change Order #5 is a request to extend contract time due to rain in January making the new contract completion date March 18, 1973. Change Order #5 is neither an addition nor a deduction to the contract price.

Upon the recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Wells, and passed by the Board to approve the extension of contract time an additional 7 days due to rain in January and establishing a new contract completion date of March 18, 1973.
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

f. Approval of Change Order #6, Health Occupations Facility, J. W. Bailey Construction Co., Contractor - Attachment 5.2-f

Dr. Gooder reported that Change Order #6 is a request to provide labor, material and equipment to install carpeting in lieu of tile in all offices, conference and seminar rooms in the new Health Occupations facility as delineated in the attachment. This change order will be an addition to the contract price in the amount of $1,816.02, as follows:

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>Original Contract Price</td>
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<td>Change Orders #1 - #5</td>
<td>+ 2,149.73</td>
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<td>Change Order #6</td>
<td>+ 1,816.02</td>
</tr>
<tr>
<td></td>
<td>$573,665.75</td>
</tr>
</tbody>
</table>

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve Change Order #6 as an addition to the contract price in the amount of $1,816.02.

g. Approval of the Preliminary Plan Package (PPP) for the Vocational Technology Building - Enclosure #1

At the invitation of Dr. Gooder, Mr. Donald Trent, Director of Facilities and Resource Development, reported that the revised preliminary plan for the Vocational Technology facility, Enclosure #1, was consistent with the Project Planning Guide submitted to the Chancellor's office January 15, 1973 with Board approval. The revisions included the deletion of 5,186 ASF of Marine Tech and acceptance of the recommendation against converting existing Administration Building space into machine and welding shops.

Mr. William Tipton of Daniel, Mann, Johnson and Mendenhall exhibited drawings of the proposed new facility. He pointed out the improve circulation patterns, increase in classroom size, availability of access to all sections and levels by physically handicapped, and the overall appearance to the existing campus. The drawings showed the interrelationship of the auto, welding and machine shops to each other and to the classrooms -- all phases being keyed to a larger enrollment. In response to Dr. Sorsabal, Mr. Tipton stated that the new facility will not be tied into the existing electrical and heating systems, as it will have its own self-controlled operation. The revised plan was developed in agreement with the faculty and also the Facilities Planning Committee.

Upon recommendation of the Superintendent, a motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to adopt Resolution #27 approving the submittal of the Revised Preliminary Plan Package for the Vocational Technology Building.

continued on next page....
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

g. continued:

Upon poll of the Board, the vote was as follows:

Ayes: Mr. Frank, Mr. Wells, Mrs. Alexander
      Mr. Garvin, Mrs. Gutshall, Mrs. Meigs

Noes: None

Absent: Dr. Dobbs

h. Approval of Working Drawings and Specifications for the Continuing Education Crafts Lab and Authorization to Proceed to Bid

Mr. Trent reported that the plans for this project have been completed and the project has been reviewed by:

I. District staff  
II. Facilities Planning Committee  
III. State Office of Architecture and Construction  
IV. Environmental Assessment Agencies  
   a. State Clearinghouse  
   b. California Regional Water Quality Control Board  
   c. Santa Barbara County-Cities Area Planning Council  
      1. Planning Commission  
      2. City Council

Mr. Leo Pedersen was present representing the architectural firm of Arendt/Mosher/Grant. He reported that the plans had been developed in agreement with the staff of the Continuing Education Division and that he had the plans and specifications with him for the inspection of the Board members. According to Mr. Pedersen, nine State and local agencies have approved the project which is estimated to cost $29,850.

Upon recommendation of the Superintendent, a motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the working drawings and specifications for the Continuing Education Crafts Lab and to authorize the administration to proceed with advertising for bids.

i. Report on Boiler Shut Down - Enclosure #2

Dr. Gooder stated that Enclosure #2 contains a report on the status of the boilers. The gym boiler has been corrected and a total overhaul of the boiler in the Administration building was authorized. It is important that we now have a preventative maintenance program and, according to Dr. Gooder, Dr. Sorsabal has explored several alternatives.

Dr. Sorsabal reported that he has been informed that Santa Barbara City Schools have a qualified boilerman. The employees at SBCC in the Facilities & Operations Department were not hired for this purpose, are

continued on next page. . . . . .
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5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

i. continued:

not experienced in this type of work, but are trainable. City Schools can schedule their boiler man to check our boilers when he makes his scheduled check at McKinley School across the street, and our employees, after a training session which is estimated to take about a week to ten days, can do the daily routine tasks. City Schools can not provide the annual inspection but the Division of Industrial Safety is available, on call, at no cost to the District. It was suggested by Dr. Sorsabal that the administration be authorized to enter into a contract with the City Schools for a preventative maintenance program for a minimum period of at least one year.

It was the Superintendent's recommendation that Dr. Sorsabal's suggestion be approved by the Board. A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to authorize the administrative staff to enter into a contract with Santa Barbara City Schools for a preventative maintenance program on the boilers of the Santa Barbara City College.

j. Recommendation Regarding a Proposed Tax Ceiling Increase Election

Dr. Gooder reported that considerable work needs to be done to get a finance bill, although it is likely that the elements of the bill will be known by March 15. It is very likely that a bill will be passed and signed by July 1. More specific information will be known about our State income for this year within a few days.

It was Dr. Gooder's recommendation that no action be taken at this time regarding a tax election and that a complete review be prepared for the second Board meeting in March for consideration.

6. GENERAL INFORMATION

6.1 Report of Board of Trustees Planning Subcommittee Meeting Held on February 14, 1973

At the direction of Mr. Garvin, chairman of the Planning Subcommittee, Dr. Gooder gave the subcommittee report. In summary, the following three agenda items resulted from that meeting.

6.2 Adoption of Resolution #26 Regarding An Alternative To Sea Village and District Policies on Facilities Development - Attachment 6.2

Dr. Gooder reported that Resolution #26 had been drawn up proposing an alternative to "Sea Village" and establishing facility development policies. Paragraph #4 has been changed in language as a result of a suggestion by the City of Santa Barbara that it was too presumptuous of the District to mention closing off city streets (Loma Alta).

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6. **GENERAL INFORMATION** (continued)

6.2 continued:

Upon recommendation of the Superintendent, a motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to adopt Resolution #26 proposing an alternative to "Sea Village" and establishing facility development policies, as amended. Upon poll of the Board, the vote was as follows:

Ayes: Mr. Frank, Mr. Wells, Mrs. Alexander
      Mr. Garvin, Mrs. Gutshall, Mrs. Meigs

Noes: None

Absent: Dr. Dobbs

6.3 Authorization To Obtain An Appraisal of the Property Related to the Proposed Bond Issue

Dr. Gooder reported that the administrative staff is working with County Counsel to find someone who is familiar with condemnation procedures to present to the District an appraisal on the Sea Village property. The Planning Subcommittee felt a selection of an appraiser should be made as soon as possible.

The Superintendent recommended approval of the Board for an appraisal of the Sea Village property. A motion was made by Mrs. Meigs, seconded by Mrs. Gutshall, and passed by the Board to authorize the administration to obtain an appraisal of the property related to the proposed bond issue.

6.4 Ratification of Ballot Statement Regarding the April 17 Bond Election Issue - Attachment 6.3

Dr. Gooder stated that the ballot statement presented as Attachment 6.3 has been amended to include three additional words in the next to the last paragraph, as follows:

"One other major building is planned for the new site: a low-profile, flexible environmental educational center for general college and continuing education classes as well as for environmental studies and for joint community and college use."

The Superintendent recommended the ratification of the ballot statement, as amended, as it has been signed by all Board members and filed with the County. A motion was made by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to ratify the ballot statement, as amended, regarding the April 17 Bond election issue.
6. **GENERAL INFORMATION** (continued) -

6.5 **Report on Coming Events**

Mr. Jim M. Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities, for the period of February 23, 1973 through March 8, 1973.

**ADDED ITEM:** Mr. Silvera announced that the basketball play-off game would be on Thursday, March 1, at 8:00 p.m. at Ventura College.

7. **ADJOURNMENT**

Upon motion of Mr. Garvin, seconded by Mrs. Meigs, the Board of Trustees adjourned their regular meeting at 6:12 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, March 8, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

**ATTEST:**

[Signatures]

Sidney R. Frank
President, Board of Trustees
Santa Barbara Community College District

Glenn G. Gooder
Superintendent-President and Secretary-Clerk to the Board of Trustees

Approved by the Board of Trustees: