MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
December 13, 1973
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by President Mrs. Kathryn
Alexander on Thursday, December 13, 1973 at 4:03 p.m. in the Board Room
of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Kathryn O. Alexander, President
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs (arrived 4:04 p.m.)
Mr. Sidney R. Frank (left meeting at 6:45 p.m.)
Mr. James R. Garvin (left meeting at 6:45 p.m.)
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk
to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and
Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. Alfred L. Silvera, Administrative Dean, Student Services
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and
Summer Session
Mr. James M. Williams, Director, College Information

Mr. Sultan Aziz, President, Associated Students
Mr. John Dell, Reporter, Santa Barbara News Press
Dr. John Forsyth, President, Academic Senate
Miss Judi Gunther, Staff member, THE CHANNELS
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director of Purchasing
Dr. Joseph A. Bagnall, Assistant Dean, Continuing Education
Mr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Int. Typ. Clk, Facilities & Operations
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mr. Pablo G. Bucklew, Instructor, Foreign Language
Miss Gloria Castleberg, Director, Classified Personnel
Mrs. Ellen Downing, Program Planning Assistant, Continuing Education
Mrs. Dorothy Eberle, Administrative Secretary, Continuing Education
Mr. Jesus J. Gonzales, Acting Assistant Dean, Student Activities
Mr. Jack Halloran, past Chairman, Improvement of Instruction Committee
Mrs. Elaine Harkins, Instructor, English
Mrs. Marian A. Johnson, Program Planning Assistant, Continuing Education
Mr. William C. Jorgensen, Assistant Professor, Life Science
Mrs. Ruth Little, College Librarian
Mr. Loring J. McAuliffe, Director, Data Processing
Mr. William E. Miller, Salary Committee Chairman, Instructors' Association
Mr. David North
Mr. David L. Pickering, Controller, Accounting Services
Dr. Robert J. Profant, Professor, Life Science
Mr. Myron D. Rice, Associate Professor, Business Education
Mrs. Dee K. Rose, Administrative Secretary, Business Services
Mrs. Charlotte Spafford, Administrative Aide, Business Services & Facilities Development
Mr. Gary A. Speckhals, CSEA Vice-President and EDP Programmer Analyst, Data Processing
Mrs. Evalyn Stafford, Program Planning Assistant, Continuing Education
Mr. Donald L. Trent, Director, Facilities Development
Mr. Jack R. Ullo, Assistant Professor, Fine Arts

Mr. Thomas F. Barbere, Audio-Visual Technician
Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor
Mrs. Elsie M. Brandt, Secretary to Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Alexander extended a welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Mrs. Alexander announced that there would not be an executive session.
Minutes - Regular Meeting
Board of Trustees - SBCCD
December 13, 1973

1. GENERAL FUNCTIONS - continued:

1.5 MINUTES OF SPECIAL MEETING OF NOVEMBER 29, 1973

Upon motion of Mr. Garvin, seconded by Mrs. Gutshall, the minutes of the special meeting of November 29, 1973 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT ON 43rd ANNUAL CALIFORNIA SCHOOL BOARD ASSOCIATION CONFERENCE HELD 11/29 - 12/2 IN SAN FRANCISCO

A brief report was given on some of the highlights of the conference by Board members who had attended, Mrs. Alexander, Dr. Dobbs, Mrs. Gutshall and Mr. Wells.

2. PERSONNEL

2.1 CERTIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments:

1) APPROVAL OF HOURLY SUBSTITUTES, FALL SEMESTER, 1973, Attachment 2.1-a(1)

2) APPROVAL OF HOURLY, HOURLY SUBSTITUTES, AND SPECIAL LECTURERS (CONSULTANTS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON ROUTINE

1) APPROVAL OF PERSONAL LEAVE FOR JACK HALLORAN, ASSOCIATE PROFESSOR, BUSINESS EDUCATION DIVISION

Dr. Goode stated that a request had been received from Mr. Jack Halloran, Associate Professor, Business Education, for a short leave without loss of pay in order to get to England in time to start the work of his sabbatical leave.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve a personal leave of absence for Mr. Jack Halloran with pay to be computed at the difference between his regular salary and the cost of substitute teachers for the month of January, 1973.
Minutes - Regular Meeting  
Board of Trustees - SBCCD  
December 13, 1973

2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF ADJUSTED SALARY SCHEDULE FOR CERTIFICATED PERSONNEL, 1973-74, Attachment 2.1-b(2)

Dr. Sorsabal stated that in accordance with the terms of negotiations concluded with certificated personnel on June 14, 1973, a mid-year salary study was to be made to determine if our certificated salary schedule was below the 67th percentile of comparable community college districts. The re-study indicated that our salary schedule was low at all four steps and an adjustment was recommended effective with December earnings. Total cost to the District for this year will be under $47,000.

Mr. William Miller, chairman of the Salary Committee of the Instructors' Association, stated that the committee agreed with Dr. Sorsabal's facts and findings and felt that all had been considered in a most fair and equitable manner. At an appropriate time in the future three issues would be presented for discussion, namely: interpretation of the meaning of 67th percentile, question of what is maximum, and retroactivity. Mr. Miller stated that the Salary Committee fully endorsed the recommendations of Dr. Sorsabal.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and passed by the Board to approve the adjusted Certificated Salary Schedule for 1973-74 and authorized the staff to make salary adjustments in accordance with the schedule and terms of the negotiation agreement of June 14, 1973.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS, COLLEGE WORK STUDY, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF SIX-MONTH AND YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the six-month and yearly salary increments, as delineated in Attachment 2.2-b(1).

(2) APPROVAL OF CHANGE IN CLASSIFIED PERSONNEL POLICIES REGARDING LENGTH OF PROBATIONARY PERIOD, Enclosure #1

Dr. Gooder stated that as a result of the change in the length of the probationary period approved by the Board on November 29, other policies were affected technically by this change. Policies so affected, Enclosure #1, were:

1120. (permanent position)
1331.12
1341.11
1342.14
1512.10
1512.11 (deleted)
1513.
1514.14 (deleted)
1514.15 (re-numbered as 1514.14)
1533.a

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the corrected policies as delineated in Enclosure #1 and as they will appear in the Classified Rules and Regulations Manual.

Mrs. Alexander expressed pleasure in the time- and paper-saving method in which these policies were presented for consideration.

(3) APPROVAL OF JOB SPECIFICATION FOR SR. THEATRE ARTS TECHNICIAN AND APPROVAL OF FOUR SHORT-TERM HOURLY SR. THEATRE ARTS TECHNICIAN POSITIONS, Attachment 2.2-b(3)

Dr. Gooder stated that due to the void created by Mr. McAdams' sabbatical leave of absence during the Spring semester, it was recommended that four Sr. Theatre Arts Technician positions, short-term hourly, be established under the supervision of Mr. Max Whittaker. The job description for these positions was contained in Attachment 2.2-b(3).

continued on next page.
2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) continued:

A motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and passed by the Board to approve the job description contained in Attachment 2.2-b(3) and the establishment of four short-term hourly Sr. Theatre Arts Technician positions.

(4) APPROVAL OF LEAVE OF ABSENCE WITHOUT SALARY, TULLI CHARNLEY, INT. TYP. CLK, STUDENT PERSONNEL, 2/4/74-6/14/74, Attachment 2.2-b(4)

Dr. Gooder stated that a request had been received from Mrs. Charnley for an extension of her leave of absence without salary. Approval was recommended as Mrs. Charnley is attending college.

A motion was made by Mrs. Gutshall, seconded by Dr. Dobbs, and passed by the Board to approve the extension of the leave of absence for Tulli Charnley, effective 2/4/74 - 6/14/74.

(5) APPROVAL OF HEALTH LEAVE OF ABSENCE, THELMA ELIZONDO, TYP. CLK., LEARNING RESOURCE CENTER, Attachment 2.2-b(5)

Dr. Gooder stated that a request had been received from Mrs. Elizondo for a health leave of absence. As a result of an auto accident, her physician had prescribed therapy treatments for a period of six weeks, 3 days per week.

A motion was made by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve a health leave of absence for Thelma Elizondo, effective 12/3/73 for six weeks, 3 days per week at 1 hour each day.

(6) APPROVAL OF SALARY ADJUSTMENTS FOR CLASSIFIED PERSONNEL, Enclosure #2

Dr. Sorsabal stated that as a result of negotiations with the Board, June 14, 1973, the classified staff had been granted a 6.2% increase across the board. Also, authorization had been given to conduct a salary survey at midyear to adjust salaries to the labor market. Details of the survey and its results were illustrated by Dr. Sorsabal with slides, and were also contained in Enclosure #2.

Based upon the findings of the study and based upon the negotiations agreement, Dr. Sorsabal recommended the following:

1. That the salaries of all positions in the Administrative/Supervisory Series be adjusted to the nearest salary range as $163.40 added to the monthly entry level salary for that position would yield as indicated on Chart #3 with the following exceptions: Supervisor of Facilities and Operations at Range 50, not 51, and Director of Data Processing at Range 63, not 64.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON ROUTINE - continued:

(6) continued:

2. That all positions in the fiscal series be adjusted to the nearest salary range as $16.40 added to the 1973-74 monthly entry level salary for that position would yield as indicated on Chart #3.

3. That in cases where the internal relationship between a supervisor and his employee would be decreased, the maintenance of the salary range differential would prevail.

4. That no other salary adjustments be made as a result of this salary study.

Dr. Dobbs, Chairman of the Salary Subcommittee, reported that the Committee had met and the members were also concerned about the distortions of parts of the study and felt that an attempt should be made to cluster jobs in proper series.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve the recommendations for implementation of salary adjustments for Classified Personnel as proposed by Dr. Sorsabal and detailed above and direct the Superintendent to obtain an estimate and a proposal from Griffenhagen-Kroeger, Inc., for a job performance study of all classified positions in the district to establish an appropriate series of classes and, in cases where personnel are moved from one series to another, to recommend appropriate salary range placement for the position moved.

3. STUDENT PERSONNEL

3.1 REPORT OF ASSOCIATED STUDENTS

None given

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW CONTINUING EDUCATION DIVISION COURSES FOR WINTER TERM, 1973-74 COLLEGE YEAR, Attachment 4.1

Dr. Martin Bobgan, Administrative Dean of Continuing Education Division, announced the list of new classes that would be added in the Winter term for the Continuing Education Division (Attachment 4.1). Additionally, it was planned to include a story on a member of the Board of Trustees in each class schedule published and this Winter issue would carry a story on Mr. Sidney R. Frank.

A motion was made by Mrs. Powell, seconded by Dr. Dobbs, and passed by the Board to approve the new courses for the Winter term for the Continuing Education Division as delineated in Attachment 4.1.
4. CURRICULUM AND INSTRUCTION - continued:

4.2 APPROVAL OF A COORDINATED INSTRUCTION SYSTEM PROGRAM AND ADOPTION OF RESOLUTION #12, Attachment 4.2

Dr. Gooder stated that it was recommended that the District offer a Coordinated Instruction System Program for a broader dimension in the educational program. Also, to make reimbursement possible, it was necessary to do so by resolution.

A motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve the recommendation of a Coordinated Instruction System for the college by adoption of Resolution #12. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs
       Mr. Frank, Mr. Garvin, Mrs. Powell, Mr. Wells

Noes: None

Absent: No one

4.3 APPROVAL OF COLLEGE CREDIT COURSES BY TELEVISION AS PART OF THE EVENING COLLEGE PROGRAM, Attachment 4.3

Mr. Russell Wenzlau, Assistant Dean of Evening College, expressed appreciation for Board approval of the resolution allowing college credit courses by television as part of the Evening College Program. He gave credit to Mr. Jim Williams, Director of College Information, for putting this project together and obtaining prime time on television.

Mr. Williams added that the prime time had been donated by KEYT-TV and that the new courses would begin on February 11, 1974. Announcement of these courses were included in the Schedule of Classes, Spring Semester, 1974, brochure now receiving wide distribution throughout the community.

A motion was made by Mrs. Gutshall, seconded by Mr. Garvin, and unanimously passed by the Board to approve college credit courses by television as part of the Evening College Program.

(At this point, Mrs. Alexander interrupted the meeting for Mr. Silvera who introduced a special guest to the Board members — Mr. John Toomasian, head coach for Fresno City College, who was on campus for the Santa Barbara Basketball Classic. Mr. Toomasian also serves Fresno City Schools as President of their Board of Trustees. Mrs. Alexander welcomed him and thanked him for putting in an appearance at the Board meeting.)

4.4 PRESENTATION OF INNOVATIVE PROJECTS OF SUMMER, 1973, Attachment 4.4

Mr. Jack Halloran, past Chairman of the Improvement of Instruction Committee, announced that there would be reports given on innovative projects funded for last summer. These reports would reflect progress or completion and their effectiveness in the education of particular fields.

Detailed reports with slides and other audio-visual aids were given by the following: Mrs. Elaine Harkins (English); Mrs. Ruth Little (Library); Mr. Jack Ullom (Music); Mr. Mike Rice (Business Education); Dr. Robert Profant (Life Science); and Mr. William Jorgensen, Life Science.

On behalf of the Board members, Mrs. Alexander thanked all the faculty members for their very interesting reports on their innovative projects.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following routine Business Services action items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER Nos. P34-1200 through and including P34-1297, and of P34-1176 held out of last report until all costs were supplied by the vendor, for supplies, equipment and services, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON ATTACHMENT 5.1-b and such other claims that may have been submitted prior to the meeting.

(At this point, 6:45 p.m., Mr. James Garvin and Mr. Sidney Frank, Board members left the meeting due to other commitments.)

5.2 NON-ROUTINE

a. INSPECTOR'S REPORT No. 11, HUMANITIES BUILDING PROJECT, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR PERIOD ENDING 12/5/73, Attachment 5.2-a

b. INSPECTOR'S REPORT No. 1, PERSHING PARK, PHASE #2, O K CONSTRUCTION CO., CONTRACTOR, FOR PERIOD ENDING 12/5/73, Attachment 5.2-b

Dr. Gooder stated that these two items were self-explanatory in their attachments and no discussion was held.

c. ACCEPTANCE OF AUDIT REPORT FOR THE 1972-73 FISCAL YEAR, Enclosure #3

Dr. Gooder stated that Enclosure #3 contained the audit report of the financial records of the Santa Barbara Community College District for the 1972-73 fiscal year as submitted by the District-contracted auditor, Mr. William D. Kendall.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to accept the 1972-73 audit report and authorized the staff to make the final payment to Mr. Kendall for his fee in accordance with the contract on file.

d. APPROVAL OF APPROPRIATION TRANSFERS, Attachment 5.2-d

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to approve the following appropriation transfers (detailed in the attachment):

#74-011 in the amount of $1,300
#74-013 in the amount of $1,500
#74-014 in the amount of $18,635
#74-016 in the amount of $17,059
#74-017 in the amount of $1,200
#74-018 in the amount of $100
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. APPROVAL OF APPROPRIATION TRANSFER #74-012 IN THE AMOUNT OF $550 AND ADOPTION OF RESOLUTION #13, Attachment 5.2-e

Dr. Gooder stated that Appropriation Transfer #74-012 would cover the increase authorized by the Board for the Superintendent-President's transportation allowance.

A motion was made by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve Appropriation Transfer #74-012 in the amount of $550 by adoption of Resolution #13. Upon poll of the members, the vote was as follows:

- Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs, Mrs. Powell, Mr. Wells
- Noes: None
- Absent: Mr. Garvin, Mr. Frank

f. RENEWAL OF THE COOPERATIVE PURCHASING AGREEMENT WITH THE COUNTY OF SANTA BARBARA AND ADOPTION OF RESOLUTION #15, Attachment 5.2-f

Dr. Gooder stated that the Board of Trustees had entered into a Cooperative Purchasing Agreement with the County of Santa Barbara for a period of five years. The resolution now being submitted for renewal of this agreement has no expiration date and will not have to be renewed again at a future date.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the renewal of the Cooperative Purchasing Agreement with the County of Santa Barbara by adoption of Resolution #15 and authorized the staff to send copies to the County Purchasing Agent and the Clerk of the Board of Supervisors. Upon poll of the members, the vote was as follows:

- Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs, Mrs. Powell, Mr. Wells
- Noes: None
- Absent: Mr. Garvin, Mr. Frank

g. APPROVAL OF RULES AND REGULATIONS FOR COMPANIES, AGENTS OR BROKERS SELLING TAX SHELTERED ANNUITIES, Attachment 5.2-g

Dr. Gooder stated that due to certain changes in the law and a need to clarify existing rules and regulations for Tax Sheltered Annuities, Attachment 5.2-g had been developed, and the suggested rules and regulations were recommended for approval.

A motion was made by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve the Rules and Regulations for Companies, Agents or Brokers Selling Tax Sheltered Annuities to employees of the Santa Barbara Community College District, as delineated in Attachment 5.2-g.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. ADOPTION OF RESOLUTION #14, ESTABLISHING A 1974-75 FISCAL YEAR NON-RESIDENT TUITION FEE PURSUANT TO EDUCATION CODE SECTION 25505.8, Attachment 5.2-h

Dr. Gooder stated that Education Code Section 25505.8 requires that a non-resident tuition fee be set by the Board of each community college district not later than January 1 of each year. Resolution #14 in Attachment 5.2-h was recommended for adoption to conform to this requirement.

A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to adopt Resolution #14 establishing a non-resident tuition fee for the 1974-75 fiscal year at $976 per year or $32.53 per unit. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Alexander, Mrs. Gutshall, Dr. Dobbs

Mrs. Powell, Mr. Wells

Noes: None

Absent: Mr. Garvin, Mr. Frank

i. APPROVAL OF THE DISPOSAL OF "CLASS 3 DOCUMENTS" (CERTIFICATED APPLICATIONS FOR EMPLOYMENT FOR YEAR 1971), Attachment 5.2-4

Dr. Gooder stated that according to policy for the Classification and Retention of Documents, the above applications have been retained for the required period of time and should now be destroyed.

A motion was made by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by the Board to approve of the disposal of the records and authorized the Superintendent to sign the letter to the Historian, State Archives requesting permission to destroy the records or forward them to the State Archives.

j. APPROVAL OF TRANSFER OF FUNDS FROM UNDISTRIBUTED RESERVE IN THE AMOUNT OF $3,300 FOR REMODELING OF A-216

According to Dr. Sorsabal, a survey and analysis of the electronics laboratory, A-216, revealed it to be a woefully inadequate environment. It was anticipated that for approximately $3,300 significant changes could be made in the lighting, ventilation and light control to develop an adequate learning environment.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the transfer of funds in the amount of $3,300 from Undistributed Reserve to the appropriate accounts for the rehabilitation of A-216.

k. APPROVAL OF PROCEDURES, GUIDELINES AND CALENDAR FOR RESOURCE ALLOCATION PLANNING FOR 1974-75, Attachment 5.2-k

Dr. Gooder stated that the Board Budget Subcommittee had met to review the Procedures, Guidelines and Calendar for Resource Allocation Planning for 1974-75 as delineated in Attachment 5.2-k. Changes were

continued on next page...
Minutes - Regular Meeting
Board of Trustees - SBCCD
December 13, 1973

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

recommended in the proposed procedures by the committee members and
a revised plan would be prepared for review. At this time it was
recommended that the basic budget calendar be adopted only.

A motion was made by Mrs. Powell, seconded by Dr. Dobbs, and
passed by the Board to approve the basic budget calendar, Section F,
page 4 of Attachment 5.2-k.

1. AUTHORIZATION TO SUBMIT GRANT PROPOSALS TO THE FUND FOR THE IMPROVE-
MENT OF POSTSECONDARY EDUCATION, Enclosure #4

Dr. Gooder stated that a new Federal funding source for the im-
provement of postsecondary education invited requests for grants for
special and experimental projects. Working against an imminent dead-
line of December 15, several proposals had been prepared and four of
these were contained in Enclosure #4 with a fifth proposal still to
be completed and incorporated into this submittal.

A motion was made by Mr. Wells, seconded by Mrs. Gutshall, and
passed by the Board to authorize the staff to submit the five pro-
posals to the Fund for the Improvement of Postsecondary Education.

6. GENERAL INFORMATION

6.1 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, Director of College Information, presented items
of interest which had been scheduled by Santa Barbara City College and
its Continuing Education Division, and community on-campus activities for
the period of December 13, 1973 to January 10, 1974, inclusive.

7. ADJOURNMENT

Dr. Gooder stated that the Board had approved a holiday for all classified
employees for the working days between Christmas Day and New Year's Day and the
College would be closed during this period. It was recommended, therefore, that
the scheduled December 27 meeting of the Board of Trustees be cancelled.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the
Board to cancel the regularly scheduled Board meeting of December 27, 1973.

Upon motion of Dr. Dobbs, seconded by Mr. Wells, the Board of Trustees ad-
journed their regular meeting at 6:58 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday,
January 10, 1974 at 4:00 p.m. in the Board Room of Santa Barbara City College,
Santa Barbara, California.

ATTEST:

[Signatures]

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

DR. GLENN G. GOODER
Superintendent-President and Secretary-
Clerk to the Board of Trustees

Approved by the Board of Trustees on January 10, 1974.