MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 25, 1973
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Vice-President Mrs. Ann Gutshall, in the absence of the President, on Thursday, October 25, 1973 at 4:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mrs. Ann Gutshall, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Joyce H. Powell
Mr. Benjamin P. J. Wells

Members absent:
Mrs. Kathryn C. Alexander, President

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Mr. Alfred L. Silversa, Administrative Dean, Student Services and Activities
Mr. James M. Williams, Director, College Information
Mr. John Dell, Reporter, Santa Barbara News Press
Dr. John Forsyth, President, Academic Senate
Miss Judi Gunther, Staff member, THE CHANNELS
Mr. Dave Johnson, Treasurer, Associated Student Body
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Dean H. Ankeny, Director of Purchasing  
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records  
Miss Gloria Castileberg, Director, Classified Personnel  
Ms. Erica DiBartolomeo, Member, Facilities Committee of Goals, Objectives and Organization Study  
Mrs. Ellen Downing, Program Planning Assistant, Continuing Education Division  
Mr. Jesus J. Gonzales, Acting Assistant Dean, Student Activities  
Mr. Burton P. Miller, Member, Steering Committee of Goals, Objectives and Organization Study  
Mrs. Dee Rose, Secretary, Business Services  
Mr. Maurice E. Ryan, Associate Professor, Trade & Technical  
Mrs. Charlotte Spafford, Administrative Aide, Facilities & Resource Development  
Mr. Irvin Stoudt, Personnel Benefits Program Administrator  
Mr. Donald L. Trent, Director, Facilities & Resource Development  
Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session  
Mr. Theron E. Barnes, CSEA President and Audio-Visual Supervisor  
Mrs. Elsie M. Brandt, Secretary to Superintendent-President

1.3 WELCOME TO GUESTS

Mrs. Gutshall extended a welcome to all and invited their participation during the course of the meeting.

1.4 EXECUTIVE SESSION

Mrs. Gutshall announced that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 11, 1973

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the minutes of the regular meeting of October 11, 1973 were approved by the Board as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT OF DEPARTMENT OF FINANCE AUDIT OF CHANCELLOR'S OFFICE, Attachment 1.7-a

Dr. Gooder stated that recently the press had carried stories on a State Department of Finance audit of the Chancellor's office.

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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

Some of the concerns which have been developed from the report are contained in the memo from Mr. Ronald C. Myron, Community College Executive of the California Schools Boards Association (see Attachment 1.7-a).

Dr. Gooder also stated that copies of the full report have been requested from the State Department of Finance and will be available for Board members.

A motion was made by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to direct the Superintendent-President to draft a letter expressing concern.

b. CONCEPT XIV RECEIVES ANOTHER ALL AMERICAN AWARD, Attachment 1.7-b

Dr. Gooder announced with pleasure that CONCEPT XIV had been awarded an All American rating by the Associated Collegiate Press. This is the fifth consecutive year that the publication has won the award.

Congratulations to the staff and contributing students was expressed both by Dr. Gooder and the Board members.

Mr. Jim Williams added that a complete story with picture would appear in the Santa Barbara News Press as of this date.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following Certificated Personnel action items, as indicated in the attachments including page 4 of Attachment 2.1-a(3), which had inadvertently been omitted:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, AND SPECIAL LECTURER (CONSULTANT), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS FOR FALL, 1973, AND HOURLY SUBSTITUTES, CHILDREN'S CENTER FOR 1973-74 COLLEGE YEAR, Attachment 2.1a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)
2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

b. NON ROUTINE

(1) APPROVAL OF APPOINTMENT - PHYSICAL EDUCATION DIVISION CHAIRMAN, ALBERT H. REVIS, 3-YEAR TERM REPLACING RICHARD WEIST, EFFECTIVE 2/4/74, Attachment 2.1-b(1)

Dr. Gooder stated that Mr. Richard Weist is completing a term as chairman of the Health and Physical Education Division. It was his recommendation that Mr. Albert H. Revis be approved as the next chairman for a regular term in addition to his duties as Athletic Director.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve the appointment of Mr. Albert H. Revis as Physical Education Division chairman for a 3-year term effective 2/4/74.

(2) STATUS OF THE CERTIFIED COUNCIL FOR THE 1973-74 COLLEGE YEAR

Dr. Gooder stated that inasmuch as there had been no requests on the part of certificated employee organizations for representation on the Certificated Council, no Council would be established for the 1973-74 college year. Each organization will negotiate individually as has been the case in the past years.

This was an informational item only.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve the following Classified Personnel action items, as indicated in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY APPOINTMENTS FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS, GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON ROUTINE

(1) APPROVAL OF SIX-MONTH AND YEARLY SALARY INCREMENTS, Attachment 2.2-b(1)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the six-month and yearly salary increments as delineated in Attachment 2.2-b(1).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(2) APPROVAL OF CHANGE OF SHIFT, FRANCES AGUILAR AND ALTHEA J. FRANCK, FOOD SERVICE ASSISTANTS, FROM DAY TO SWING SHIFT, EFFECTIVE 9/11/73, Attachment 2.2-b(2)

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the change of shift for Frances Aguilar and Althea J. Franck, Food Service Assistants, from day to swing shift, effective 9/11/73.

3. STUDENT PERSONNEL

3.1 REPORT OF ASSOCIATED STUDENTS

Mr. Dave Johnson, treasurer of the Associated Student Body, reported that the Student Senate had approved and allocated $288, half of a proposed budget, for funding women's athletics. On behalf of the Associated Student Body, Mr. Johnson requested assistance from the Board in providing the other half of the funds.

Dr. Gooder stated that after review of the Co-curricular Budget with Mr. Silvera, the other portion of $288 can be assigned from that budget.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to amend the co-curricular budget by assigning $288 towards the support of women's athletics.

According to Mr. Jesus J. Gonzales, a SBCC girls' volleyball first-time team will play in the Women's Interscholastic Volleyball League. Future activities will include tennis, gymnastics, and basketball.

Mrs. Gutshall thanked Mr. Johnson for his report and commended the Associated Student Body and the staff for resolving this problem.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON RE-CONSTITUTED CURRICULUM COMMITTEE

Mr. M. L. Huglin, Administrative Dean of Instruction, stated that the Curriculum Committee has been reconstituted and now consists of 23 members with an increase in faculty membership and a decrease in administrative membership. More areas and disciplines are now represented than ever before.

Dr. Forsyth, President of the Academic Senate, added that the new committee was another example of a very fruitful form of discussion from all segments of the college.

Both Mr. Huglin and Dr. Forsyth expressed great hope and enthusiasm in the new Curriculum Committee.
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5. BUSINESS SERVICES

5.1 ROUTINE

a. Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve the following routine Business Services action items, as described in the attachments:

   a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER Nos. P34-0843 THROUGH AND INCLUDING P34-0978 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

   b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING

   c. INSPECTOR'S REPORT No. 9, HUMANITIES BUILDING, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR PERIOD ENDING 10/15/73, Attachment 5.1-c

   In response to Board questions, Dr. Sorsabal stated that work has been stopped due to the contractor not providing the rebar as stated in the specifications. Pouring of concrete will be held up pending receipt of the specified steel. Consideration will not be given for a time extension on this.

5.2 NON-Routine

a. APPROVAL OF AMENDMENT TO INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1973-74

   Dr. Gooder stated that inadvertently the name of Myron D. Rice had been omitted from the original list of Business Education Division members for intra-district travel allowance.

   A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to approve the amendment of the 1973-74 Intra-District Travel Allowance List to include Mr. Myron D. Rice in the amount of $25/month from 11/1/73 to 6/30/74.

b. AUTHORIZATION TO DISPOSE OF SURPLUS WHIRLPOOL AND DONATION TO LA CUMBRE JUNIOR HIGH SCHOOL

   Mr. Dean Ankeny, Director of Purchasing, stated that the whirlpool has been inoperative for over three years and has been stored in the field house on La Playa field. It is valued at less than $100. A new whirlpool has been purchased for the gym and approval was requested to dispose of the old whirlpool with authorization to donate it to La Cumbre Junior High School.

   A motion was made by Dr. Dobbs, seconded by Mrs. Powell, and passed by the Board to declare the inoperative whirlpool machine as surplus equipment and authorized the staff to donate it to La Cumbre Junior High School with the understanding that the recipient assumes all operational liabilities.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

5.2.1 ACCEPTANCE OF A PLAYHOUSE FROM DR. ZUMSTEG

Mr. Ankeny stated that a 6'x8' solid redwood playhouse has been donated to the college by Dr. Zumsteg. It is already in use at the Children's Center and has an estimated value of $500.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve the acceptance of the gift of a playhouse for the Children's Center and authorized the staff to send a letter of appreciation to Dr. Zumsteg.

5.2.2 REPORT OF APPROVAL OF VEA FUNDS FOR SPECIAL SUMMER PROGRAM IN FOOD PRODUCTION, Attachment 5.2-d

Dr. Gooder announced with pleasure that a special professional development proposal had been approved for funding under the Vocational Education Amendments, Part B, in the amount of $860. This support will enable the College to offer a 60-hour (two week) summer session program to upgrade skills of Santa Barbara County high school teachers in home economics and food production. The money is to be used to cover instructional and supply costs.

Also, Dr. Gooder stated that UCSB is cooperating in this venture and is considering providing an option for university credit for the program.

In response to Board questions, Dr. Gooder stated that a study has been conducted by Mr. Mel Elkins on Home Economics courses and the results will be included in a future meeting on Career Education.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to accept the committed funds of $860 from VEA, Part B, for a special summer program in food production.

5.2.3 APPROVAL OF RELEASE IN THE AMOUNT OF $1,386.26 --O'SHAUGHNESSY CONSTRUCTION, INC.; C & J LAMBERT, INC., DON GREENE CONTRACTOR, INC.; WENDELL MONTGOMERY, ET AL

Dr. Sorsabal stated that on July 20, 1973 workmen at the construction site accidentally broke the campus water main resulting in school being closed and employees sent home. A tabulation of lost wages and benefits was computed and the bill sent to the contractor. In order to avoid litigation, the insurance company for the contractor has agreed to pay the amount of $1,386.26 to the District. The release from all claims, actions, damages, etc., has been checked by County Counsel.

It was moved by Mr. Garvin, seconded by Mr. Frank, and passed by the Board to approve the release of all claims in the amount of $1,386.26 as total payment for all claims resulting from a break in the water main on July 20, 1973 due to construction work by Don Greene Contractor, Inc.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. RATIFICATION OF CONSTRUCTION CONTRACT WITH JAMES C. CUSHMAN, CUSHMAN CONTRACTING CO., FOR INTERIM EROSION CONTROL OF THE PROPOSED WEST CAMPUS SITE

Dr. Goeder stated that bids had been opened on October 16 and the low bid had been accepted from James C. Cushman of Cushman Contracting Co., since it was within budgetary limitations.

Dr. Sorsabal added that the bid accepted was for the low base bid of $21,240, plus Alternate #2 of $3,750 of 1,000 sandbags installed, making a total contract of $24,990. There would be a charge of $4 for each additional sandbag required for the project.

Mr. Trent reported that the project has been started - grading completed, areas designated for sandbags, and hydro-mulching scheduled for November 5.

A motion was made by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to ratify the acceptance of the low base bid of $21,240, plus Alternate #2 of $3,750, making a total contract of $24,990 to James C. Cushman, Cushman Contracting Co., for interim erosion control for the proposed west campus site.

g. APPROVAL OF THE DISTRICT'S 1975-76 TEN-YEAR CONSTRUCTION PLAN

Dr. Goeder stated that November 1, 1973 is the required filing date for submittal of the District's updated Ten-Year Construction Plan. In conjunction with this, Dr. Goeder had prepared and presented at this time a new version of "Educational Planning" (copies were distributed at the meeting). This more sophisticated Educational Planning report, replacing the two-page report now on file in the Chancellor's office, includes the 18 goals of the Goals Study, describes in detail the various educational programs and includes the Board's policy statement on support of Continuing Education. This document will be forwarded to the Chancellor's office to be filed as a matter of record.

Mr. Trent reported on the Ten-Year Construction Plan. In essence, he stated that the Humanities Building, now under construction, would be completed by late 1975, the Vocational/Technology Building would be constructed by 1975, and the Drama and Music Facilities would be constructed by 1976. Also planned is a Hotel/Restaurant Management Training addition for 1977 and a new college library by 1979. Annual projections of facilities, such as these, are used as a basis for future requests for state matching funds under the Junior College Construction Act of 1967.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. continued:

A summary of the Ten-Year Construction Plan will be made available for Board members.

A motion was made by Mr. Wells, seconded by Mr. Garvin, and passed by the Board to approve submittal of the District's 1975-76 Ten-Year Construction Plan to the Board of Governors of the California Community Colleges.

6. GENERAL INFORMATION

6.1 ADOPTION OF RESOLUTION #11 IN OPPOSITION TO PROPOSITION I ON THE NOVEMBER 6 BALLOT, Attachment 6.1

Dr. Gooder stated that in trying to provide information on two points of view on Proposition I a summary of the Governor's Tax and Expenditure Initiative from the California Journal which includes arguments supporting and opposing the initiative measure and a copy of a statement on Proposition I by Joseph M. Brooks, Executive Secretary of CSBA is presented as Attachment 6.1. Also, the attachment contains Resolution #11 opposing Proposition I which he recommended for adoption by the Board.

On behalf of the Board members, Mrs. Gutshall thanked Dr. Gooder for the informative packet on Proposition I.

A motion was made by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to adopt Resolution #11 expressing opposition to Proposition I. Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Gutshall, Dr. Dobbs, Mr. Frank Garvin, Mrs. Powell, Mr. Wells

Noes: none

Absent: Mrs. Alexander

6.2 REQUEST BY ACADEMIC SENATE REGARDING REPORT OF THE STEERING COMMITTEE OF THE GOALS, OBJECTIVES, AND ORGANIZATION STUDY

Dr. Forsyth, President of the Academic Senate, presented a request of the Representative Council that a portion of the report of the Steering Committee of the Goals, Objectives, and Organization Study not be received by the Board of Trustees. Dr. Gooder did not concur with this request.

In response to many questions from the Board, Dr. Forsyth summarized that the main concern of the faculty had to do with restructuring of the credit instruction organization into four principal divisions and the creation of two new administrative positions. Board members were firm in their convictions that they would read the report with open minds and would accept other ideas for consideration.

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6. GENERAL INFORMATION - continued:

6.2 continued:

A motion was made by Mr. Garvin, seconded by Mr. Frank, and
passed by the Board to deny the request of the Representative Council
of the Academic Senate that a portion of the report of the Steering
Committee of the Goals, Objectives, and Organization Study not be re-
ceived by the Board of Trustees.

6.3 REPORT OF THE GOALS, OBJECTIVES, AND ORGANIZATION STUDY COMMITTEE,
Enclosure #1

Dr. Gooder stated that Enclosure #1 contained the final report
of the results of the Goals, Objectives, and Organization Study com-
mittee and he expressed sincere thanks to all those who had partici-
pated.

The Board of Trustees referred the full report to the Superinten-
tendent/President with instructions to draft proposals for implement-
ation and follow-up in conjunction with the Representative Council,
Classified Personnel and the Associated Students for Board considera-
tion.

6.4 PRESENTATION OF ITEMS FOR INSTITUTIONAL STUDY AND ACTION, 1973-74,
Enclosure #2

Dr. Gooder stated that the report of the Items for Institutional
Study and Action (Enclosure #2) is a projection for the next year. It
is hoped that as many as possible can be accomplished before next July.

6.5 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim M. Williams, Director of College Information, presented
items of interest which had been scheduled by Santa Barbara City College
and its Continuing Education Division, and community on-campus activities
for the period of October 26 to November 8, 1973, inclusive.

Mrs. Gutshall commented on the very fine performance displayed by
Mr. Ed Bowman's band and drill team during half-time at the football
game.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Mr. Frank, the Board of Trustees
adjourned their regular meeting at 5:38 p.m.

The next regular meeting of the Board of Trustees will be held on Thurs-
day, November 8, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City
College, Santa Barbara, California.

ATTEST:

MRS. KATHRYN O. ALEXANDER
President, Board of Trustees
Santa Barbara Community College District

Approved by the Board of Trustees:

DR. GLENN G. GOODER
Superintendent-President and Secretary-
Clerk to the Board of Trustees