AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 25, 1973

4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF REGULAR MEETING OF OCTOBER 11, 1973
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT OF DEPARTMENT OF FINANCE AUDIT OF CHANCELLOR'S OFFICE
         Attachment 1.7-a
         Recently the press has carried stories on a State Department of Finance audit of the Chancellor's office. The attached memo from the California School Boards Association focuses on some of the concerns which have developed from the report.
         Copies of the full report have been requested from the State Department of Finance.
      b. CONCEPT XIV RECEIVES ANOTHER ALL AMERICAN AWARD
         Attachment 1.7-b
         Word has been received that CONCEPT XIV was awarded an All American rating by the Associated Collegiate Press. This is the fifth consecutive year that the publication has won the award.

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY APPROVED INSTRUCTORS, AND SPECIAL LECTURER (CONSULTANT), CONTINUING EDUCATION DIVISION
         Attachment 2.1-a(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

   a. ROUTINE - continued:

      (2) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS FOR
           FALL, 1973, AND HOURLY SUBSTITUTES, CHILDREN'S CENTER FOR
           1973-74 COLLEGE YEAR
           Attachment 2.1-a(2)

      (3) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
           Attachment 2.1-a(3)

   b. NON-ROUTINE

      (1) RECOMMENDED APPROVAL OF APPOINTMENT - PHYSICAL EDUCATION
          DIVISION CHAIRMAN, ALBERT H. REVIS, 3-YEAR TERM REPLACING
          RICHARD WEIST, EFFECTIVE 2/4/74
          Attachment 2.1-b(1)

      (2) STATUS OF THE CERTIFICATED COUNCIL FOR THE 1973-74 COLLEGE
          YEAR

          Inasmuch as there have been no requests on the part of
          certificated employee organizations for representation on
          the Certificated Council, no Council will be established for
          the 1973-74 college year. Each organization will negotiate
          individually as has been the case in the past years.

2.2 CLASSIFIED PERSONNEL

   a. ROUTINE

      (1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS, AND HOURLY
          APPOINTMENTS FOR CONTINUING EDUCATION DIVISION
          Attachment 2.2-a(1)

      (2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS, GENERAL AND
          TUTORIAL PROGRAMS
          Attachment 2.2-a(2)

      (3) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
          Attachment 2.2-a(3)

   b. NON-ROUTINE

      (1) RECOMMENDED APPROVAL OF SIX-MONTH AND YEARLY SALARY INCRE-
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

(2) RECOMMENDED APPROVAL OF CHANGE OF SHIFT, FRANCES AGUILAR AND ALTHEA J. FRANCK, FOOD SERVICE ASSISTANTS, FROM DAY TO SWING SHIFT, EFFECTIVE 9/11/73

Attachment 2.2-b(2)

3. STUDENT PERSONNEL

3.1 REPORT OF ASSOCIATED STUDENTS

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON RE-CONSTITUTED CURRICULUM COMMITTEE

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P34-0843 through and including P34-0978.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

c. INSPECTOR'S REPORT No. 9, HUMANITIES BUILDING, DON GREENE CONTRACTOR, INC., CONTRACTOR, FOR PERIOD ENDING 10/15/73

Attachment 5.1-c

5.2 NON-Routine

a. RECOMMENDED APPROVAL OF AMENDMENT TO INTRA-DISTRICT TRAVEL ALLOWANCE LIST FOR 1973-74

Inadvertently, the name of Myron D. Rice was omitted from the original list of Business Education Division members for intra-district travel allowance.

The Superintendent recommends approval of the addition of Myron D. Rice to the Intra-District Travel Allowance List for 1973-74 in the amount of $25/month from 11/1/73 to 6/30/74.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED AUTHORIZATION TO DISPOSE OF SURPLUS WHIRLPOOL AND DONATION TO LA CUMBRE JUNIOR HIGH SCHOOL

The above-mentioned whirlpool has been inoperative for over three years and is being stored in the field house on La Playa field. It has a value of less than $100.

The Superintendent recommends approval of the disposal of the surplus whirlpool authorization to donate the equipment to La Cumbre Junior High School.

c. RECOMMENDED ACCEPTANCE OF A PLAYHOUSE FROM DR. ZUMSTEIG

Dr. Zumsteg, 226 Carrizo Drive, Santa Barbara, has donated a 6'x8' solid redwood playhouse to the Children's Center. The playhouse has an estimated value of $500.

The Superintendent recommends acceptance of this gift and authorization to send a letter of appreciation to Dr. Zumsteg.

d. REPORT OF APPROVAL OF VEA FUNDS FOR SPECIAL SUMMER PROGRAM IN FOOD PRODUCTION

Attachment 5.2-d

A special professional development proposal has been approved for funding under the Vocational Education Amendments, Part B, in the amount of $860.

This support will enable the College to offer a 60-hour (two week) summer session program to upgrade skills of Santa Barbara County high school teachers in home economics and food production. The money is to be used to cover instructional and supply costs.

The University of California at Santa Barbara is cooperating in this venture, and is considering providing an option for university credit for the program.

e. RECOMMENDED APPROVAL OF RELEASE IN THE AMOUNT OF $1,386.26 -- O'SHAUGHNESSY CONSTRUCTION, INC.; C & J LAMBERT, INC., DON GREENE CONTRACTOR, INC.; WENDELL MONTGOMERY, ET AL

On July 20, 1973 workmen at the construction site inadvertently broke the campus water main requiring that the school be closed and employees sent home. A tabulation of lost wages and benefits was made and the bill sent to the contractor. The insurance company for the contractor has agreed to pay the amount of $1,386.26 to the District, to release the contractor from all claims, actions, damages, etc., resulting from the accident.

The Superintendent recommends the approval of a release of all claims in the amount of $1,386.26 as total payment for all claims resulting from a break in the water main on July 20, 1973.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

f. RECOMMENDED RATIFICATION OF CONSTRUCTION CONTRACT WITH JAMES C. CUSHMAN, CUSHMAN CONTRACTING CO., FOR INTERIM EROSION CONTROL OF THE PROPOSED WEST CAMPUS SITE

The Board on October 11 authorized the administration to accept the low bid for this project if it was within budgetary limitations. The bids were received on October 16, 1973 at 1:30 pm. The tabulation of bids received, architect's estimate, and bid description are included in Attachment 5.2-f. The architect recommended acceptance of the low base bid of $21,240. Unit prices are included should job conditions require additional material over the contracted amount. Any additions will require a change order approved by the Board.

The Superintendent recommends ratification of the acceptance of the low base bid of $21,240, plus Alternate #2 of $3,750, making a total contract of $24,990 to James C. Cushman, Cushman Contracting Co., for interim erosion control for the proposed west campus site.

g. RECOMMENDED APPROVAL OF THE DISTRICT'S 1975-76 TEN-YEAR CONSTRUCTION PLAN

November 1, 1973 is the required filing date for annual submittal to the California Community Colleges updating the District's Ten-Year Construction Plan. This plan is a projection of facilities for the next 10-year period and a basis for future requests for state matching funds under the Junior College Construction Act of 1967. The District plan will be discussed in detail at the meeting.

The Superintendent recommends approval of the District's 1975-76 Ten-Year Construction plan for submittal to the Board of Governors of the California Community Colleges.

6. GENERAL INFORMATION

6.1 RECOMMENDED ADOPTION OF RESOLUTION #11 IN OPPOSITION TO PROPOSITION I ON THE NOVEMBER 6 BALLOT

Attachment 6.1

Attached is a summary of the Governor's Tax and Expenditure Initiative (Proposition I) from the California Journal which includes arguments supporting and opposing the initiative measure and a copy of a statement on Proposition I by Joseph M. Brooks, Executive Secretary of CSBA.

Attached, also, is Resolution #11 opposing Proposition I. Adoption of the resolution is recommended.
6. GENERAL INFORMATION

6.2 REQUEST BY ACADEMIC SENATE REGARDING REPORT OF THE STEERING COMMITTEE OF THE GOALS, OBJECTIVES, AND ORGANIZATION STUDY

The Representative Council of the Academic Senate has requested that a portion of the report of the Steering Committee of the Goals, Objectives, and Organization Study not be received by the Board of Trustees. The Superintendent does not concur with that request.

In accordance with established procedures, Dr. Forsyth, President of the Academic Senate, will present and speak to the request of the Representative Council.

6.3 REPORT OF THE GOALS, OBJECTIVES, AND ORGANIZATION STUDY COMMITTEE

Enclosure #1

The final report of the results of the Goals, Objectives, and Organization Study Committee will be made at the meeting.

6.4 PRESENTATION OF ITEMS FOR INSTITUTIONAL STUDY AND ACTION, 1973-74

Enclosure #2

6.5 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, November 8, 1973 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.