AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 24, 1972

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session - If Required on Items 2.1-b (3), 2.2-b (3) and (5)
   1.5 Minutes of Regular Meeting of August 3, 1972
   1.6 Hearing of Citizens
   1.7 Communications
      a. Correspondence regarding SBCC Campus Children’s Center
         Attachment 1.7-a
      b. Letter of Appreciation from the Director of Ocean Engineering, Department of Navy, for Contributions provided by Members of the SBCC Faculty and Marine Diving Technician Program Students during the 1972 Spring Semester
         Attachment 1.7-b
      c. Financial Status Report on the District’s 1972-73 Publication Budget from the Santa Barbara County Superintendent of Schools
         Attachment 1.7-c

2. PERSONNEL
   2.1 Certificated Personnel
      a. Routine
         (1) Recommended Approval of Additional Certificated Assignments for the Continuing Education Division
             Attachment 2.1-a (1)
         (2) Recommended Authorization of Travel and Conference Attendance
             Attachment 2.1-a (2)
2.1 Certificated Personnel Items (Cont'd)

b. Non-Routine

(1) Recommended Appointment of Professional Volunteer - Student Teacher of Geography in Social Science Division

Attachment 2.1-b (1)

(2) Recommended Appointment of Football P. E. Coaching Assistant for the 1972 Fall Semester - Replacement

Attachment 2.1-b (2)

(3) Recommended Adjustments in Student Services and Activities Organization

Attachment 2.1-b (3)

As described in Attachment 2.1-b (3), adjustments in the organization of Student Services & Activities are proposed. The proposed changes will result in a net savings of $3,201.

It is recommended that the vacant position of Student Activities Adviser not be filled, that Mr. Jesus Gonzales be assigned on an overtime hourly basis for student activities assistance, and that Mr. William Cordero's assignment be changed from that of Director of Placement and Financial Aids to Coordinator of Student Services.

2.2 Classified Personnel

a. Routine

(1) Recommended Approval of Additional Hourly Appointments

Attachment 2.2-a (1)

(2) Recommended Student Appointments - College Work Study Program On-Campus and Off-Campus

Attachment 2.2-a (2)
2.2 Classified Personnel Items (Cont'd)

b. Non-Routine

(1) Recommended Approval of Six-Month and Yearly Salary Increments
Attachment 2.2-b (1)

(2) Recommended Acceptance of Resignation - Computer Operator, Data Processing Department
Attachment 2.2-b (2)

(3) Recommended Approval of Termination of Groundsman-Gardener
Attachment 2.2-b (3)

(4) Recommended Approval of Change in Shift - Secretary, Continuing Education Division
Attachment 2.2-b (4)

(5) Recommended Approval of Replacement Appointment and Acceptance of Resignation - Secretary, Continuing Education Division
Attachment 2.2-b (5)

(6) Recommended Appointment of Administrative Secretary, Office of Facilities & Resource Development - Replacement
Attachment 2.2-b (6)

(7) Recommended Appointment of Business Manager, Student Finance - Replacement
Attachment 2.2-b (7)

(8) Recommended Appointment of Half-Time Laboratory Technician, Chemistry Department - New Position
Attachment 2.2-b (8)

(9) Recommended Appointment of Custodian, Facilities & Operations Department (Day Shift) - New Position
Attachment 2.2-b (9)

(10) Recommended Appointment of Food Services Supervisor - New Position
Attachment 2.2-b (10)
2.2 b. Non-Routine Classified Personnel Items (Cont'd)

(11) Recommended Change in Time Assignment (from Hourly to Half-Time) and Change in Title Classification (from Intermediate Clerk to Geologic Illustrator/Cartographic Aide)

Attachment 2.2-b (11)

3. STUDENT PERSONNEL

3.1 Recommended Approval of Additional Candidates for the Associate in Arts Degree

Attachment 3.1

The Superintendent recommends that the Board confer upon each of the 24 students listed in Attachment 3.1 the Associate in Arts Degree. This brings the total number of A. A. degrees conferred to 485.

3.2 Recommended Approval of Additional Candidates for the Associate in Science Degree

Attachment 3.2

The Superintendent recommends that the Board confer upon each of the six (6) students listed in Attachment 3.2 the Associate in Science Degree. This brings the total number of A. S. degrees conferred to 122.

3.3 Report on Project Evaluation: EOPS Project at Santa Barbara City College, 1971-72 (Research Office Memo #13-72)

Enclosure 1

Each year, the Chancellor's Office requires a project evaluation to be conducted for programs and services partially funded by S. B. 164 (Alquist) funds. Dr. Thomas MacMillan, Administrative Dean of Admissions, Guidance & Research, will discuss the most recent project evaluation, which was filed with the Chancellor's Office as required on August 15, 1972.

4. CURRICULUM AND INSTRUCTION

No Agenda Items
5. BUSINESS SERVICES

5.1 Routine

a. Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. P23-0258 through P23-0476, inclusive.

b. Recommended Authorization and/or Ratification of Payment of Claims

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

5.2 Non-Routine

a. Recommended Approval of Change Order No. 1 to the Contract with J. W. Bailey Construction Co. for the Health Occupations Facility

Discovery of uncharted utility lines delayed underground demolition of existing retaining wall adjacent to the existing building. Because of this, the contractor has requested a time extension of three days. This will make the new contract completion date February 24, 1973. The change represents neither an addition nor a reduction from the original contract price.

Original Contract Price ........ $569,700
Change Order No. 1 .......... -0-
________________________
\$569,700

It is recommended that the Board approve Change Order No. 1 to the contract with the J. W. Bailey Construction Co. for the Health Occupations Facility.

b. Recommended Ratification of Appointment of U. S. Grant & Sons for Topographic Mapping - Ceramics/Glassblowing Laboratory Project, Continuing Education Division

To proceed with the architectural development of the Ceramics-Glassblowing Laboratory project for the Continuing Education Division, it is necessary to have a topographic study made of the proposed site. The architects have recommended the employment of the firm of U. S. Grant & Sons to perform this work. The estimated cost of the study is $500.
5.2 Non-Routine Business Services Items (Cont'd)

b. continued

The Superintendent recommends ratification of the appointment of the firm of U. S. Grant & Sons to prepare a topographic study of the site at 914 Santa Barbara Street for Continuing Education's Ceramics-Glassblowing Laboratory at an estimated cost of $500.

c. Recommended Acceptance of $40,000 Federal Grant for the Marine Technician Training Program for Fiscal Year 1972-73

Attachment 5.2-c

Notification has been received from the National Oceanic and Atmospheric Administration, U. S. Department of Commerce, indicating that a federal grant of $40,000 has been allocated to Santa Barbara City College for continued support of the Sea Grant Program for the 1972-73 fiscal year.

It is recommended that the Board accept the $40,000 grant from the U. S. Department of Commerce, according to the National Sea Grant College and Program Act of 1966, as amended (P. L. 89-688), for the College's Marine Technician Training Program.

d. Recommended Acceptance of the Gift of an NCR Cash Register from Jordanos' Markets, Inc.

Attachment 5.2-d

Jordanos' Markets, Inc. has generously offered a used NCR cash register to the District for use in the Mini-Skills Center, Continuing Education Division. This piece of equipment has an estimated value of $250.

The Superintendent recommends the Board's acceptance of this NCR cash register and authorization to send a letter of appreciation to Mr. John Jordano, Jr., for this gift.

e. Recommended Acknowledgement of Receipt of Summons

Enclosure 2

The Santa Barbara Community College District has been served with a summons in the suit filed by the California Wholesale Electric Company against the District and Seaboard Surety (a corporation). The matter has been referred to the County Counsel's office for their attention and action.
6. GENERAL INFORMATION

6.1 Report of Activities of the Santa Barbara Trust for Historic Preservation

During the Spring semester, members of the Board expressed an interest in knowing about the activities and plans of the Santa Barbara Trust for Historic Preservation as they relate to the site of the Continuing Education Center.

Mr. Richard S. Whitehead, President of the Board of Trustees of the Trust, will be present at the meeting to describe the activities of the Santa Barbara Trust for Historic Preservation.


Enclosure 3

A couple of months ago, Miss Pearl Chase made a gift of 20 shares of stock to the Continuing Education Division of Santa Barbara City College and indicated that funds to be realized from the sale of this stock were to be used for printing of materials presented in the forum series, "Last Call for Santa Barbara -- The Good Life or Megalopolis?" (Reference: p. 13 of June 8, 1972, Minutes, Agenda Item 5.2-f).

The title of the pamphlet, which has now been published, is TODAY'S ACTION TOMORROW'S PROFIT - An Alternative Approach to Community Development -- A review of the multiple crises facing the South Coast of Santa Barbara County and a proposal for their resolution.

6.3 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, September 14, 1972, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.