MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 11, 1972

4:00 P.M. – Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Sidney R. Frank on Thursday, May 11, 1972, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members Present:

Mr. Sidney R. Frank, President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Members Absent:

Mr. Benjamin P. J. Wells, Vice-President

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Alfred L. Silvera, Administrative Dean, Student Services and Activities
Mr. Selmer O. Wake, Director/Admin. Dean, Continuing Education
Mr. James M. Williams, Director, College Information
Mr. William E. Miller, President, Academic Senate
Mr. Ronald W. Ranft, President, Associated Students
Mr. William Regis, President, CSEA Chapter #289
Miss Emily Zanesco, Associate Editor, The Channels
Others present for all or a portion of the meeting (Cont'd):

- Mr. Abelino M. Bailon, Coordinator, Continuing Education
- Mr. Stephen A. Bennett
- Dr. Martin M. Bobgan, Asst. Dean, Continuing Education
- Mr. Lisle C. Bresslin, Asst. Dean, Admissions & Records
- Señora Elvia Cardenas, Member of the Nursery School Class
- Mr. Robert A. Carman, Assoc. Professor, Physical Science
- Miss Gloria A. Castleberg, Director, Classified Personnel
- Mr. Clayton Clark
- Mrs. Donna Coffman, President of the Local Chapter of Tri-Counties Association for the Education of Young Children
- Mr. Byron Culbertson, Assistant Professor, Mathematics
- Mr. Melvin J. Elkins, Asst. Dean, Vocational Education
- Mrs. Joanne B. Hendrick, Instructor, Trade & Technical Division and Coordinator of SBCC Nursery School Program
- Mr. Phil G. Olsen, Assistant Professor, Earth Sciences
- Dr. Curtis B. Solberg, Assoc. Professor, Social Science
- Mrs. Virginia Tirado, Chairman, Santa Barbara County "Week of the Young Child"
- Mr. Russell S. Wenzlau, Asst. Dean, Eve. College & Summer Session
- Mr. Theron E. Barnes, Audio-Visual Supervisor
- Ms. Barbara Tinker, Secretary to Superintendent-President

1.3 Welcome to Guests

Mr. Frank welcomed guests and invited their participation during the course of the meeting.

1.4 Executive Session

Mr. Frank indicated no executive session would be held.

1.5 Minutes of Regular Meeting of April 27, 1972

Upon motion of Dr. Dobbs, seconded by Mrs. Meigs, the Board unanimously approved the minutes of the regular meeting of April 27, 1972, as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

a. Presentation regarding Day Care Center
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Mrs. Joanne Hendrick, Coordinator of SBCC Nursery School Program, introduced the following persons to the Board of Trustees:

(1) Señora Elvia Cardenas, a student from the first-year nursery class, read a letter from the members of the Nursery School Program at SBCC to the Board of Trustees expressing appreciation for their approval and acquisition of a Day Care Center for the children of Santa Barbara City College students.

(2) Mrs. Donna Coffman, President of the local chapter of the Tri-Counties Association for the Education of Young Children, expressed appreciation to the Board of Trustees, the Superintendent, the Administrative Dean of Business Services, and Mrs. Hendrick for starting the Day Care Center.

(3) Mrs. Virginia Tirado, Chairman of the Santa Barbara County 'Week of the Young Child', read a resolution from Mayor Firestone proclaiming the week of May 14 to 20, 1972, as the 'Week of the Young Child'. Badges for the 'Week of the Young Child' were presented to the President of the Board, the Superintendent, and the Dean of Business Services.

On behalf of the Board of Trustees, Mr. Frank thanked the ladies for their comments and for the letter of appreciation.

Added Item  

b. Video Tape on "Self-Paced and Individualized Instruction"

The Board of Trustees viewed a video tape presentation by Mr. Robert Carman (Associate Professor in Physical Science Department) which was delayed from the Board's special meeting held on May 9th. The presentation concerned "breaking time barriers - Time as an Educational Resource", which will be summarized along with the other presentations in the minutes of the May 9, 1972, meeting.
2. PERSONNEL

2.1 Certificated Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr. Carvin, seconded by Mrs. Gutshall, and unanimously carried by the Board to approve the following certificated personnel action items as indicated in the attachments:

(1) Approval of Special Lecturers for the Continuing Education Division - Attachment 2.1-a (1)

(2) Authorization of Travel and Conference Attendance and Advancement of Funds - Attachment 2.1-a (2)

b. Non-Routine

(1) Adoption of Sabbatical Leave Policy with exception of section on "Term of Leave"

The Superintendent reviewed the status of the District's Policy on Sabbatical Leaves for the Board of Trustees:

In January of 1970, the Board adopted an interim Sabbatical Leave Policy for certificated personnel for a two-year trial period, after which an evaluation was to be made. That study has been concluded and adoption of the policy with a minor amendment was recommended as the regular policy of the District. Attachment 2.1-b (1) contained the report and recommendation of the Professional Standards and Leave Committee and the proposed policy -- a corrected page of the policy was distributed at the meeting. The proposed policy had been endorsed by the Representative Council, the Academic Senate in Plenary Session, the Dean of Instruction, and the Superintendent.
2.1-b. Non-Routine Certificated Personnel Items (Cont'd)

(1) Continued

Mr. Byron Culbertson, Assistant Professor of Mathematics, was present to give an opposing view of the policy for consideration by the Board of Trustees. He felt the proposed Sabbatical Leave Policy was basically a good one but that costs were being accrued to the students. His main areas of concern involved the fact that replacement instructors (hired on an hourly basis) were paid one-third the salary of the regular certificated personnel. He questioned the possible fragmentation of the program, the competency of the replacement instructors, and the quality of the instruction received by the students as a result of the sabbatical leaves.

Mrs. Alexander indicated that Mr. Culbertson's concerns were important and noteworthy and that the regular certificated staff had a responsibility to their individual departments to guard against these points of concern, but she felt the quality of the instructional program was enhanced by sabbatical leaves and were necessary for the certificated staff to keep abreast of the current trends in education.

Dr. Curtis Solberg, Chairman of the Professional Standards and Leave Committee, voiced his committee's support of the policy. He noted that the faculty recognized the generosity of the policy and that each department and division was aware of its responsibility for maintaining the quality and continuity of the instructional program.

Mr. Stanley Sofas, Chairman of the Social Science Division, explained how they handle sabbatical leave replacements in their division.
2.1-b. Non-Routine Certificated Personnel Items (Cont'd):

(1) Continued

Mr. William Miller, President of the Academic Senate, informed the Board of the overwhelming number of faculty members who support the District's Sabbatical Leave Policy. Mr. Miller and others at the meeting commended Mr. Culbertson for his courage in taking his opposing viewpoint before the Board and indicated appreciation for the prevailing process which makes such discussions possible.

After some discussion, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously carried by the Board to adopt the present policy as the regular Sabbatical Leave Policy for the certificated personnel of the Santa Barbara Community College District with the exception of the revised section on "Term of Leave", which was referred to the Superintendent for further study.

Addenda Item (2) Acceptance of Revised Date of Resignation

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried by the Board to change the resignation date of Mr. Carl Jensen, HRM Instructor, from June 30, 1972 to May 12, 1972, at his request.

2.2 Classified Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the following classified personnel action items as indicated in the attachments:

(1) Approval of Additional Hourly Appointments for the Classified Staff – Attachment 2.2-a (1)

(2) Approval of Student Appointments for General, College Work Study On-Campus and Off-Campus, and Tutorial Student Programs – Attachment 2.2-a (2)
2.2 Classified Personnel Items (Cont'd)

b. Non-Routine

(1) Approval of Reclassifications - Two Positions in the Certificated Personnel Office

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the following reclassifications in the Certificated Personnel Office, as outlined the Attachment 2.2-b (1), effective June 1:

Mrs. Naomi Aiches - 1/2 Time
   from Typist-Clk 17C to Credential Clk 23C

Mrs. Evarts Moore - 5/8 Time
   from Sr Steno-Clk 25E to Certificated Pers. Clk 26E

Addenda Item (2) Appointment of Half-Time Steno-Clerk Replacement in Superintendent-President's Office

Upon recommendation of the Superintendent, it was moved by Mr. Carvin, seconded by Dr. Dobbs, and carried by the Board to approve the half-time appointment of Mrs. Barbara Armstrong as Steno-Clerk in the Superintendent-President's Office, replacing Mrs. Elizabeth White, as indicated in Attachment 2.2-b (2).

3. STUDENT PERSONNEL

3.1 Report by Associated Students

Associated Student Body President Ronald Ranft, who was defeated for re-election by "Kawi" El-Hakkaoui Abdelkhir, made his last report to the Board of Trustees. It was announced that the Student Senate had allocated $1,000 to the Chicano Human Relations Aide Program, $1,050 to the Black Human Relations Program, and $1,000 to the new Day Care Center to assist students who cannot afford to pay for the service.

Mr. Ranft expressed his personal feelings to members of the Board and the administration concerning his experiences at Santa Barbara City College -- his personal, political, and educational experiences -- what they have been, what he has learned, and what his future plans are.
3. Student Personnel (Cont'd)

3.1 Continued

Members of the Board, the Superintendent, and the Dean of Student Services and Activities, expressed appreciation to Mr. Ranft for his comments at the meeting and for the significant contributions of the Student Senate under his leadership -- primarily the "Over-60 Program", Student Senate Scholarship Program, and the establishment of the Day Care Center.

4. CURRICULUM AND INSTRUCTION

4.1 Notice of Approval of Jointly Sponsored Career Education Project

The Superintendent stated that the proposal for a Career Education Project for Grades Pre-K through 14, including adults, which was submitted in conjunction with the City Schools had been approved. Attachment 4.1 contained a preliminary information report and indicated that the $107,000 research proposal for 100 percent Part C Vocational Education Act monies had been funded.

Dr. Thomas MacMillan, Director of Research & Development, who has worked closely with the City Schools on this cooperative project, reviewed the main benefits to be derived by the College: (1) Will provide a Career Development Center at the College; (2) The College will receive funding for administering the research project instrument; and (3) Provides the opportunity to work closely with other schools in the community, to share ideas, and to implement the entire project.

5. BUSINESS SERVICES

5.1 Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the actions requested in Items 5.1-a and 5.1-b, as indicated in the attachments:
5.1 Routine Business Services Items (Cont'd)


b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and such other claims that may have been submitted prior to the meeting

5.2 Non-Routine

a. Acceptance of $107,944 Allocation for Vocational Education Programs (P.L. 90-576) under Part B

The Board was informed that notice had been received from the Chancellor's Office indicating that $107,944 in federal funds has been allocated to the District from Vocational Education Act (VEA) Part B funds for use in the 1972-73 school year, as indicated in Attachment 5.2-a.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and carried by the Board to accept the $107,944 allocation (entitlement) for support of vocational educational programs and services identified in the Federal Act and under the conditions in the California State Plan for Vocational Education.

b. Acceptance of $35,109 in Funding to Conduct a Training Program under the provisions of the Manpower Development and Training Act (MDTA) of 1962, as amended (P.L. 90-636)

The Board was informed that notice had been received indicating $35,109 in federal funds has been allocated to the District for funding of an MDTA project to train 15 low-income persons as Licensed Vocational Nurses -- The Board gave approval for submission of the application on December 9, 1971. The amount of local matching funds necessary ($2,596) are "in-kind"; therefore no further costs will be incurred by the District.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried by the Board to accept the $35,109 in funding from the MDTA unit in Sacramento.
5.2 Non-Routine Business Services Items (Cont'd)

c. Approval Granted for Submission of an Application for $14,162 in Funding under the Elementary and Secondary Education Act (ESEA) Title III, Adult Basic Education

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried by the Board to approve the submittal of the application for $14,162 in federal assistance for continuation of the Basic Education and ESL Program for the economically disadvantaged under ESEA, Title III, as outlined in Attachment 5.2-c.

d. Approval Granted for Submission of an Application for Partial Support of the Real Estate Education Program

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and carried by the Board to approve the submittal of the application for $600 in Real Estate Education and Research Funds for partial support of the District's Real Estate Program. Attachment 5.2-d delineated how these funds would be used in the 1972-73 school year.

e. Approval of Change Order No. 2 to the Contract with Safeway Steel Corporation, Contractor, for the Gymnasium Folding Bleachers Project

Change Order No. 2 allows a time extension of 150 days due to delays in completion of the gymnasium facility and delays in the Office of the Architect of Construction. In addition, the Change Order assesses liquidated damages in the amount of 12 days for non-completion of the facilities within the time requirements of the contract. The total Change Order is a credit in the amount of $600, as outlined in Attachment 5.2-e.

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\begin{align*}
\text{Original Contract Price} & \quad \ldots \quad $73,630 \\
\text{Change Order No. 1} & \quad \ldots \quad -0- \\
\text{Change Order No. 2} & \quad \ldots \quad -600 \\
\text{New Contract Price} & \quad \ldots \quad $73,030
\end{align*}
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5.2 Non-Routine Business Services Items (Cont'd)

e. Continued

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and carried by the Board to approve Change Order No. 2 to the contract with Safeway Steel Corporation for the folding bleachers in the gymnasium.

f. Authorization to Develop Plans for a Ceramics Laboratory for the Continuing Education Division and Authorization to arrange for Architect Interviews

Mr. Wake, Director/Administrative Dean of Continuing Education, and Dr. Bobgan, the Assistant Dean, reviewed the plans for a new Ceramics Laboratory facility based upon the increasing demands to serve instructional needs in the existing ceramics program and to provide for a new offering in glassblowing. Over the years, the limited facilities have not been able to accommodate the large numbers of students requesting enrollment in this curriculum; therefore, these programs were filled on a lottery basis, with 400-500 persons being turned away each term.

A two-page summary of the educational specifications for the proposed Continuing Education facility was distributed at the meeting.

Mrs. Alexander suggested that thought should be given to a master plan for Continuing Education Division's arts and crafts, that a portable structure should be considered for the Ceramics Laboratory, and that the District should investigate the possibility of tying-in our plans with the El Presidio Project or the El Paseo, which was given to the Santa Barbara Trust for Historical Preservation, or the SBCC Foundation, and investigate to see what Federal and State monies could be obtained for these purposes.
5.2 Non-Routine Business Services Items (Cont'd)

f. Continued

After considerable discussion, it was moved by Dr. Dobbs, seconded by Mr. Garvin, and unanimously carried by the Board (1) to approve the concept and educational specifications for the proposed Ceramics - Glassblowing Studio Facility and (2) to authorize the administration to arrange for architect interviews for selection of one to develop plans and specifications for construction for the facility for the Continuing Education Division. Upon Mrs. Alexander's request, the administration was directed to give serious consideration to the possibility of using a portable structure for the Ceramics Laboratory when the plans and specifications for construction are developed.

6. GENERAL INFORMATION

6.1 Environmental Studies at SBCC

On April 27, 1972, the Board of Trustees received copies of a report (Enclosure 4 under Item 6.2) on the area of Environmental Studies. Discussion was postponed until this meeting to allow Board members sometime to review the prepared report.

Mr. Frank voiced his appreciation to those who had prepared the report -- faculty representatives of the Life Science and Physical Science Divisions, Assistant Dean of Vocational-Technical Education, and the Director of Research and Development.

Mrs. Meigs commented that development of Environmental Program at SBCC did not seem feasible at this time.

Mr. Frank expressed the opinion that the time was right and that an attempt should be made to request funding.

Upon the request of Mrs. Alexander, further discussion of this item was postponed until the next meeting.

(Mrs. Meigs left the meeting at 5:59 p.m.)
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6. General Information (Continued)

6.2 Report on Coming Events

Mr. James Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities, for the period of May 12-25, 1972.

7. ADJOURNMENT

The regular meeting of the Board of Trustees was adjourned by Mr. Frank at 6:00 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, May 25, 1972, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Sidney R. Frank
President, Board of Trustees
Santa Barbara Community College Dist.

Glenn G. Gooder
Superintendent-President & Secretary- Clerk to the Board of Trustees
Santa Barbara Community College Dist.

Approved by the Board of Trustees:

on May 25, 1972