MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 27, 1972

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa
Barbara Community College District was called to order by
President Sidney R. Frank on Thursday, April 27, 1972, at 4:00
p.m. in the Board Room of Santa Barbara City College, Santa
Barbara, California.

1.2 Roll Call

Members Present:

Mr. Sidney R. Frank, President
Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander (arrived at 4:03 p.m.)
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Members Absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services
and Assistant Secretary-Clerk to the Board of Trustees

Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Alfred L. Silvera, Administrative Dean, Student Services
and Activities
Mr. Selmer O. Wake, Director/Admin. Dean, Continuing Education
Mr. James M. Williams, Director, College Information

Mr. Chester Knutila, Executive Secretary, Santa Barbara County
Taxpayers' Association, Inc.
Mr. William E. Miller, President, Academic Senate
Miss Tiffany Porter, Business Manager, The Channels
Mr. Ronald W. Ranft, President, Associated Students
Mr. William Regis, President, CSEA Chapter #289
Others present for all or a portion of the meeting (cont'd):

Mr. Dean H. Ankeny, Director of Purchasing
Mr. Joseph A. Bagnall, Asst. Dean, Continuing Education
Mr. Abelino M. Bailon, Coordinator, Continuing Education
Mrs. Elinor C. Beason, Newly Appointed Instructor of English/American Ethnic Studies for 1972-73
Mr. Lisle C. Bresslin, Asst. Dean, Admissions & Records
Miss Gloria A. Castleberg, Director, Classified Personnel
Mr. Melvin J. Elkins, Asst. Dean, Vocational Education.
Mrs. Sarah Foot, Chairman of Advisory Committee for the Nursery School Program and Director of Starr King Parent/Child Workshop
Dr. George E. Frakes, Associate Professor, Social Science
Mrs. Joanne E. Hendrick, Instructor, Trade & Technical Division, and Coordinator of SBCC Nursery School Program
Mr. William L. McAdams, Assistant Professor, Fine Arts
Mr. Calvin H. Reynolds, Asst. Professor-Head Counselor
Mr. Gary A. Speckhals, Programmer/Analyst, Data Processing
Mr. Russell S. Wenzlau, Asst. Dean, Eve. College & Summer Session
Mrs. Janice M. Whiting, Newly Appointed Instructor for ADN Program for 1972-73

Mr. Vernon Smith, Audio-Visual Assistant
Ms. Barbara Tinker, Secretary to Superintendent-President

1.3 Welcome to Guests

Mr. Frank welcomed guests and invited their participation during the course of the meeting.

1.4 Executive Session

Mr. Frank indicated no executive session would be held.

1.5 Minutes of Regular Meeting of April 13, 1972

Upon motion of Dr. Dobbs, seconded by Mrs. Meigs, the Board unanimously approved the minutes of the regular meeting of April 13, 1972, as delivered.

1.6 Hearing of Citizens

None
1.7 Communications

a. **Letter of Appreciation for Use of La Playa Stadium for Easter Sunrise Service**

The Superintendent called the Board's attention to Attachment 1.7-a which contained a letter of appreciation from the Family to Family Fellowship to the Board of Trustees for the arrangements made for the Easter Sunrise Service held on Sunday, April 2, 1972, in La Playa Stadium.

b. **Presentation of Resolution from California State Senate Commending SBCC on its Literary Magazine, Concept XII, Winning the "All-American" Rating**

The Superintendent presented Mr. Frank with a resolution (framed under glass) from the California Senate Rules Committee 'relative to commending Santa Barbara City College on its literary magazine, Concept XII, winning the "All-American" rating' for the third consecutive year and wished 'the college continued success with this year's magazine'. Mr. Frank accepted the resolution (Senate Rules Resolution No. 218 adopted April 5, 1972, signed by the Senate Rules Committee Chairman, Senator James R. Mills, and Senator Robert J. Lagomarsino of the 24th District) on behalf of the Board of Trustees and read the resolution aloud to his fellow Board members. After which, Mr. Frank voiced his appreciation to Senators Mills and Lagomarsino and members of the Senate Rules Committee and especially to those at SBCC responsible for the Concept XII literary magazine.

Upon Mrs. Meigs' suggestion, the Board agreed that the resolution should be transmitted to those who earned the distinction and hung in their English facility on campus.

(Added Item) c. **Letter from Senator Alan Cranston to Mr. Wells regarding provisions of S. 659 and H.R. 7429, the Higher Education Legislation now before the Senate-House Conference**

The Board was informed of the letter received by Mr. Wells, in response to his letter to Senator Cranston relative to S. 659 and H.R. 7429. The Superintendent stated that the letter indicated legislative response to the District's support of the subject legislation.
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Board of Trustees, SBCCD  
April 27, 1972

2. PERSONNEL

2.1 Certificated Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried by the Board to approve the following certificated personnel action items as indicated in the attachments:

(1) Approval of Additional Certificated Assignments for the Continuing Education Division - Attachment 2.1-a (1)
   Hourly Appointments
   Additional Hours for Previously Approved Instructors
   Substitute Appointments
   Appointment of Special Lecturers

(2) Authorization of Travel and Conference Attendance and Advancement of Funds - Attachment 2.1-a (2)

b. Non-Routine

(1) Approval of Request for Personal Leave of Absence for 1972-73 College Year

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and carried by the Board to approve the request for a personal leave of absence (without pay) for Mrs. Donna Davidson, English/Reading Instructor, for the 1972-73 college year as indicated in Attachment 2.1-b (1).

(2) Appointment of English/Reading Instructor for 1972-73 - Replacement in English Division

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and carried by the Board to approve the appointment of Mrs. Miriam DeWitt as English/Reading Instructor for 1972-73 college year, a one-year replacement for Mrs. Donna Davidson (see Agenda Item 2.1-b (1) above), as indicated in Attachment 2.1-b (2). The Superintendent reminded the Board that Mrs. DeWitt has had ten-years experience with the District.
2.1-b. Non-Routine Certificated Personnel Items (Cont'd)

(3) Appointment ADN Instructor for 1972-73 - Replacement in Health Occupations Division

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried by the Board to approve the appointment of Mrs. Janice Whiting as an Instructor in the ADN Program, replacing Mrs. Karen Dadich, effective 1972-73 college year as indicated in Attachment 2.1-b (3). The Superintendent informed the Board that Mrs. Whiting was currently teaching in the ADN Program as a sabbatical replacement.

Mrs. Whiting, who was present at the meeting, was introduced to the Board members by Mr. Huglin, Administrative Dean of Instruction.

(4) Appointment of English/American Ethnic Studies Instructor for 1972-73 - Replacement

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried by the Board to approve the appointment of Mrs. Elinor Beason as Instructor for English/American Ethnic Studies, as a replacement for Mr. Billingsley, effective 1972-73 college year as indicated in Attachment 2.1-b (4).

Mrs. Beason, who was present at the meeting, was introduced to the Board members by Mr. Huglin, Administrative Dean of Instruction.

(5) Approval of New Division Chairmen, Effective 1972-73 College Year - 3-Year Terms

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the appointment of new division chairmen for three-year (*) terms effective the 1972-73 college year, as outlined in Attachment 2.1-b (5).

(*) The Superintendent informed the Board that division chairmanship terms under present policy are for three-years in length, not five years as indicated in the agenda and on each page of the Attachment 2.1-b (5).
2.1-b. Non-Routine Certificated Personnel Items (Cont'd)

(5) Continued

As the result of action taken by the Board, the following persons have been appointed Division Chairmen from 1972 through 1975:

- Mr. Pablo Buckelew, Co-Chairmen, American Ethnic Studies Division
- Mr. David Lawyer, Chrm., Foreign Language Div.
- Miss Norma Thompson, Coordinator, Life Science Div.
- Mr. Allen Flinck, Chrm., Physical Sci. & Engrg.
- Mr. James Larsen, Head Counselor, Student Pers.
- Mr. Dwight Anderson

(6) Presentation of Salary and Fringe Benefit Proposals for 1972-73 for Hourly and Full-time Certificated Employees

The Superintendent informed the Board of Trustees that the law (E.C. 13089) now requires that the initial salary and personnel benefits proposals of the certificated staff be presented to the Board at an open meeting. Three certificated employee proposals were presented to the Board at the meeting in Enclosure 1 by: (1) the Continuing Education Instructors' Association, (2) the Instructors' Association Salary Committee, and (3) the Administrative Salary Committee.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and carried by the Board to refer the proposals to the Superintendent for study and analysis and for a report back to the Board's Subcommittee on Salary Study in May.

2.2 Classified Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously carried by the Board to approve the following classified personnel action items as indicated in the attachments:
Minutes - Regular Meeting
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2.2-a. Routine Classified Personnel Items (Cont'd)

(1) Approval of Additional Hourly Appointments for the Classified Staff - Attachment 2.2-a (1)

(2) Approval of Student Appointments for General, College Work Study on-Campus and Off-Campus, and Tutorial Student Programs - Attachment 2.2-a (2)

(3) Approval of Change in Shift Schedule on Monthly Basis - Attachment 2.2-a (3)

Mrs. Sylvia Sparks, Computer Operator in Data Processing - Shift will change on a monthly basis (Day and Swing Shifts) in order to operate Data Processing on a 24-hour schedule.

b. Non-Routine

(1) Acceptance of Resignation

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Gutshall, and carried by the Board to accept the resignation of Mrs. Elizabeth White, a Steno-Clerk in the President's Office, effective April 28, 1972, as indicated in Attachment 2.2-b (1).

(2) Appointment of Secretary - Replacement in Continuing Education Division

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and carried by the Board to approve the appointment of Mrs. Elinor Roulston as Secretary in the Continuing Education Division, replacing Mrs. Bixby, as indicated in Attachment 2.2-b (2).

(3) Appointment of Maintenance Man - New Position

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried by the Board to approve the appointment of Mr. William Kloepfel to the new position of Maintenance Man, as indicated in Attachment 2.2-b (3).
2.2-b. Non-Routine Classified Personnel Items (Cont'd)

(4) Approval of Reclassifications – Three Positions in Library

The Superintendent informed the Board that a reclassification study of the three-top classified positions in the Library resulted in a recommendation that adjustments be made to reflect the level of their current duties and responsibilities.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Wells, and carried by the Board to approve the reclassifications indicated in Attachment 2.2-b (4) for the following persons:

Mr. Theron Barnes, Audio-Visual Assistant
Mr. William Regis, Library Assistant
Mrs. Ruth Wahlborg, Library Assistant

(5) Approval of Job Specification for Position of BOOKSTORE CASHIER and Establishment of the New Position

The Superintendent informed the Board that sometime ago a cashier's position in the Bookstore had been replaced with hourly help; and that since the reorganization in the Bookstore, a restoration of that position had been requested.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Dr. Dobbs, and carried by the Board to approve the job specification for the position of Bookstore Cashier as shown in Attachment 2.2-b (5) and to approve the establishment of the position.

(6) Presentation of Salary and Fringe Benefit Proposals for the Classified Employees for 1972-73

Presented to the Board of Trustees as Enclosure 2 was the proposal for salary and fringe benefits for the classified employees for 1972-73. The Superintendent informed the Board that although it was not required by law that the initial classified proposals be presented at an open meeting of the Board of Trustees, it was believed to be good practice.
2.2-b. Non-Routine Classified Personnel Items (Cont'd)

(6) Continued

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Garvin, and carried by the Board to refer the Salary and Fringe Benefit Proposals for the Classified Employees to the Superintendent for study and analysis and for a report back to the Board's Subcommittee on Salary Study in May.

3. **STUDENT PERSONNEL**

   No Agenda Items

4. **CURRICULUM AND INSTRUCTION**

   4.1 Evening High School Program Approved for Veteran G. I. Bill Benefits

   The Superintendent informed the Board that the District's Evening High School Program for the first time had been approved for Veteran G. I. Bill Benefits. In a letter dated March 15, 1972, the California State Department of Education, Bureau of Approvals, stated its approval of the following:

   "those courses leading to a high school diploma listed in the Santa Barbara City College, Continuing Education Division High School Handbook, 1971-72, for training under the provisions of Veterans Administration Regulation 14253 (A) (2), Title 38, U. S. Code."

   Mr. Wake, Director/Administrative Dean of Continuing Education gave credit to Mr. Joseph Bagnall (Assistant Dean of Continuing Education Division) for getting the program approved for Veterans.

5. **BUSINESS SERVICES**

   5.1 **Routine**

   Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and unanimously carried by the Board to approve the actions requested in Items 5.1-a and 5.1-b, as indicated in the attachments:
5.1 Routine Business Services Items (Cont'd)


b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and such other claims that may have been submitted prior to the meeting

5.2 Non-Routine

a. Acceptance of $1,275 in Additional Funds Allocated for Work Incentive Program (P.L. 90-248)

On March 23, 1972, the Board approved an application for a line-of-credit budget request of $1,275 in funding for a Work Incentive (WIN) Project to cover the miscellaneous expenses of 15 low-income students to enroll in City College classes during the 1972 summer session. The Board was informed that Attachment 5.2-a contained a copy of the notification letter which indicated that these additional funds had been allocated to the District.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried by the Board to accept the $1,275 allocation for this WIN Project.

b. Report on Sale of Surplus Equipment at Santa Barbara County Auction held on April 1, 1972

The Superintendent stated that the District realized a net return of $1,322.38 for surplus property sold at the County Auction on April 1.

Attachment 5.2-b contained (1) a list of the items sold at the auction, (2) a letter from the Ken Porter Auction Co. noting the results of the auction, and (3) a statement summarizing the settlements, less the 10 percent commission and the security service charge.
5.2 Non-Routine Business Services Items (Cont'd)

c. Report on Sale of $250,000 in Series D Bonds

Dr. Sorsabal, Administrative Dean of Business Services, described the terms of the latest bond sale. The $250,000 Series D Bond Issue offered for sale was purchased by the Wells Fargo Bank at an average annual interest rate of 4.445 percent. This is estimated to cost approximately $61,000 in interest.

d. Approval of Change Order No. 8 to the Contract with Pascoe Steel Corporation, Contractor, for Student Services Building and Social Science Division Center

Dr. Sorsabal, Administrative Dean of Business Services, briefly explained Change Order No. 8 to the contract with Pascoe Steel Corporation for the relocatables project -- Student Services Building and Social Science Division Center -- as summarized in Attachment 5.2-d.

Change Order No. 8 consisted of a composite change order to accept certain installed items which were a deviation from the plans and specifications and to assess liquidated damages in the amount of 22 days for non-completion of the facilities within the time requirements of the contract. The total Change Order is a credit in the amount of $4,018 and reduces the cost of the relocatables by that amount.

Original Contract Price . . . . . $ 260,344.00
Change Order Nos. 1 - 3 . . . . . + 635.34
Change Order Nos. 4 - 7 . . . . . - 96.00  
Change Order No. 8 . . . . .  -4,018.00
New Contract Price . . . . . $ 256,865.34

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and unanimously carried by the Board to approve Change Order No. 8, a reduction of $4,018 in the price for the contract with Pascoe Steel Corp., for the construction of the Student Services Building and the Social Science Division Center.
5.2 Non-Routine Business Services Items (Cont'd)

e. Authorization for County Superintendent to Make Transfers in District Funds for This Year

In accordance with Education Code Section 20952, the Board of Trustees is asked annually to authorize the County Superintendent to make transfers between the undistributed reserve and any expenditure classifications to balance the budget.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and carried by the Board to authorize the County Superintendent to make the necessary transfers in Santa Barbara Community College District funds for this year.

f. Ratification of Supplement to Contract Agreement with Daniel, Mann, Johnson, and Mendenhall (DMJM) for the Health Occupations Facility in Compliance with HEW Requirements

The Superintendent informed the Board that the Department of Health, Education and Welfare (HEW) imposes certain requirements for carrying out construction projects partially supported by Federal funds. In order to comply with the HEW requirements, the Board was requested to approve a supplement to the existing contract agreement with the architectural firm of Daniel, Mann, Johnson, and Mendenhall (DMJM).

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Meigs, and carried by the Board to ratify the supplement to the agreement with DMJM for the Health Occupations Facility, as shown in Attachment 5.2-f.

g. Approval of Contract with Modulaire Leasing Company for a Trailer Rental

The Board was informed of the necessity to relocate the Classified Personnel Office during construction of the Health Occupations Facility. The Superintendent indicated that the most convenient and expeditious way of handling this move appears to be by renting a trailer for the time necessary for construction.
5.2 Non-Routine Business Services Items (Cont'd)

g. Continued

The Modulaire Leasing Company offered a new trailer at a cost of $145 (plus a use tax of approximately $7.25) per month, plus an additional charge of $202 to cover the delivery, setup, and dismantling — this rental fee is slightly less than what has been paid previously for trailers on this campus.

Upon recommendation of the Superintendent, it was moved moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried by the Board to approve the rental contract with Modulaire Leasing Company for one trailer at a cost not to exceed $145 (plus tax) per month, with an additional charge of $202 for delivery, setup, and dismantle.

h. Acceptance of Bleachers and Authorization to File 'Notice of Completion' for Contract with Safeway Steel Corporation

The Board was informed that all final work on the bleachers in the gymnasium had been satisfactorily completed, except for some adjustments to be made which are covered under the warranty period. Dr. Sorsabal, Administrative Dean of Business Services, stated that a change order will be forthcoming to cover the time delay by Safeway Steel Corporation, amounting to a $600 reduction in the contract price.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried by the Board (1) to accept the bleachers project, (2) to authorize the filing of the 'Notice of Completion' for the contract with Safeway Steel Corporation, and (3) to authorize awarding of the final payment after the closing of the lien period.
5.2 Non-Routine Business Services Items (Cont'd)

ADDENDA ITEM 1. Authorization to File a Notice of Intention to Establish a Children's Center

Mrs. Joanne Hendrick, Instructor in Trade and Technical Division, who is Coordinator of the Nursery School Program, summarized the development of the proposed "Friends' Child Care Center". The original proposal was submitted to the College at the request of members of the student body (a) who are associated with the nursery school training program and felt they would profit from an opportunity to serve the campus families and to participate in a model program; and (b) who felt there was a need for inexpensive but high-quality care for their preschool children in order to continue their own educations. In response to the interest and demand, a College Child Care Committee was setup to consider possibilities and establish policies and priorities for the projected program. Members of the committee are: Mrs. Hendrick and Mrs. Jackie Trotter (student) Co-Chairmen, Ms. Joy Jordon, Ms. McLaren, Mrs. Evanne Gilleran, Mr. Glenn Gaston, Mrs. Alicia Kurtz, Mr. James Edwards, and Miss Betty Dean.

Enrollments in the College's three-year-old Nursery School Program (a two-year training program) has increased to 78 students. A survey of City College students, conducted by the students participating in the Nursery School Program, indicated 70 parent-students needed half-day care and 32 parent-students needed full-day care for their children.

The committee's proposal was based upon suggestions from other on-going programs which were visited, as well as based upon a consideration of the needs of SBCC student families and of the students who are participating in the Nursery School Teacher Training Program. Members of the Board of Trustees received copies of the proposal and a summary of various budgets, student fee schedules and children's center information relevant to the establishment of a SBCC child care center.
5.2 Non-Routine Business Services Items (Cont'd)

i. Continued

The proposed child care center was expected to fulfill three purposes:

(1) To provide first-rate child care for children of student families enrolled at the College;

(2) To serve as a model program for the student teachers in the Nursery School Program;

(3) To serve as an observation facility for students taking Child Development or other psychology classes and to serve students in the Nursing Programs where appropriate to their training requirements.

The Board was informed of the availability of a facility, now used by the Wynkin’, Blynkin’ and Nod Day Care Center, which had been viewed by members of the faculty and staff. The one-story, wood frame home was converted to a day care center in 1971 and is equipped with adequate play equipment and a large yard. The facility has been offered to the College for $500 a month, but is subject to negotiation.

Funding possibilities were reviewed for the Board. The Braithwaite Bill (A.B. 734) has been enacted for the purpose of furnishing children's center service on college and community college campuses and discussions are in progress concerning its implementation. Although there is no guarantee money will be available, if State funds do become available the State would assume 75 percent of the cost of the center. The remaining 25 percent would then come from the local community including student fees, local tax, and contributions. It was pointed out that if no funding were to be available from State resources, the total cost to the College for one year would be $15,437.

The child care proposal received endorsement from the College's student, faculty, administrative, and advisory group personnel:
5.2 Non-Routine Business Services Items (Cont'd)

i. Continued

Mr. Melvin Elkins, Assistant Dean of Vocational Education, emphasized that this type of activity (a child care center) would provide a service to the students as well as provide a necessary part of the instructional program.

Mrs. Sarah Foot, Chairman of Advisory Committee for the Nursery School Program, commended Mrs. Hendrick for development of the program and read a resolution from the Advisory Committee endorsing the proposal.

Dr. Thomas MacMillan, Director of Research & Development, distributed to the Board a two-page census data report (prepared by Dr. DuVall) and indicated that approximately 5,000 single-parent adults live in the South Coast area and many are returning to or completing their educational goals.

Mr. Ronald Ranft, President of the Associated Students, read to the Board a Student Senate resolution endorsing the proposal and voiced his personal agreement with the proposed facility. He indicated that the Student Senate hoped to donate $1,000 for students who cannot afford to pay the charge for the child care service.

Dr. Sorsabal, Administrative Dean of Business Services, commented on the facility, noting it was well-equipped and provided ample size for growth. He indicated that the facility would have to be surveyed to see if it meets the Field Act's educational building standards.

Mr. Selmer Wake, Director/Administrative Dean of Continuing Education Division, voiced his agreement with the proposal and stated his belief that the College should move in this direction. In addition, he mentioned a proposed Welfare Department/HRD joint WIN Project being developed for low-income and minority groups and indicated the possibility of combining it with the proposed day care center.
5.2 Non-Routine Business Services Items (Cont'd)

i. Continued

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and unanimously carried by the Board to authorize the administration (1) To file a "Declaration of Intent" (to apply for preschool and/or Children's Center Funds) with the Bureau of Compensatory Education, Bureau of Compensatory Preschool Educational Programs, so the District will be in line for funds; and (2) To file a notice of intent for leasing of facilities located at 629 Coronel (the site now used by the 'Wynkin', Blynkin' and Nod Day Care Center") for one year, subject to negotiation, for the purpose of establishing a children's care center for Santa Barbara City College, as outlined in the proposal.

Mrs. Alexander, paralleled the children's care center program with the College's scholarship program and indicated it was equally as responsive to the needs of Santa Barbara City College students.

Mrs. Hendrick thanked the Board for their adoption of the proposal and indicated her enthusiasm and desire to get the program underway. Mrs. Hendrick informed the Board that she was going to visit Mrs. Jackie Trotter (her co-chairman on the College's Child Care Committee) who was in the hospital to tell her the "good news".

6. GENERAL INFORMATION

6.1 Cost Analysis Study

The Superintendent recalled that the District received a special grant under Vocational Education Act (VEA), Part C-Research, to develop a plan and a computer program to analyze costs of the instructional program for 1971-72.
6. General Information (Cont'd)

6.1 Continued

Dr. Thomas MacMillan, the Project Director, gave a brief progress report on the findings of that study to date. Copies of Research Report No. 8-72 -- A Model for Cost Analysis of Vocational and Non-Vocational Credit Programs at Santa Barbara City College 1971-72 -- were distributed to members of the Board of Trustees as Enclosure 3.

The plan for a computer program to analyze instructional costs was developed by Dr. MacMillan and Mrs. Ann Robinson, Research Associate. Mrs. Robinson, who began the research report last October, was given most of the credit for the study -- "the concept and the work was her's". The "model" will be made available for use by other educational institutions as a guideline for computer analysis of their instructional costs.

6.2 Environmental Studies at SBCC

The Superintendent recalled that on March 23, 1972, the Board referred to him the matter of a possible environmental studies curriculum for study and for an assessment of where the College stands in environmental education and for recommendations on how the District might proceed. In response to the Board's interest in this area, a report was prepared -- by faculty representatives of the Life Science and Physical Science Division, Assistant Dean of Vocational-Technical Education, and the Director of Research & Development -- and distributed at the meeting as Enclosure 4.

Upon suggestion of Mrs. Alexander, the Board agreed to postpone discussion of "environmental studies" until the next meeting to allow Board members sometime to review the prepared report.
6. General Information (Cont'd)

6.3 Mrs. Alice Schott to be Honored with Permanent Commemorative Plaque

Mr. Wake, Director/Administrative Dean of Continuing Education, invited members of the Board to a commemoration ceremony on June 16, 1972, at the Adult Education Center, honoring the contributions of Mrs. Schott to the Santa Barbara Community College District. The short program from 11:30 a.m. to 12:00 noon, to be followed by a buffet luncheon, will include the unveiling of a bronze plaque mounted on a rock in front of the Alhecama Theatre. Announcements for commemoration ceremony are expected to be mailed out within two weeks.

6.4 Report on Coming Events

Mr. James Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities, for the period of April 28 to May 11, 1972.

7. ADJOURNMENT

7.1 Notice of Special Meeting

A special meeting of the Board of Trustees to conduct a "Workshop on the College Calendar and Time as an Educational Resource" has been scheduled for Tuesday, May 9, 1972, from 4:00-7:00 p.m. in the Board Room of Santa Barbara City College.

Added Item 7.2 Schedule of Board Subcommittee Meetings during May

<table>
<thead>
<tr>
<th>Subcommittee</th>
<th>Date</th>
<th>Time</th>
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<tr>
<td>Career Education Subcommittee</td>
<td>Monday, May 15, 1972</td>
<td>4:00 p.m.</td>
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<tr>
<td>Mr. Wells, Chairman</td>
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<td>Dr. Dobbs</td>
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<td>Mrs. Gutshall</td>
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<tr>
<td>Budget Study Subcommittee</td>
<td>Wednesday, May 10, 1972</td>
<td>3:30 p.m.</td>
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<td>Mr. Wells, Chairman</td>
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<td>Mrs. Gutshall</td>
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<td>Mrs. Meigs</td>
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<tr>
<td>Salary Study Subcommittee</td>
<td>Wednesday, May 17, 1972</td>
<td>4:00 p.m.</td>
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<td>Mr. Frank, Chairman</td>
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<td>Mrs. Alexander</td>
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<td>Mr. Garvin</td>
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Board of Trustees, SBCCD
April 27, 1972

(Mrs. Meigs left the meeting at 5:56 p.m.)

7. Adjournment (Cont'd)

7.3 Next Regular Meeting Date

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board voted to adjourn the meeting at 5:57 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, May 11, 1972, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Sidney R. Frank
President, Board of Trustees
Santa Barbara Community College Dist.

Glenn G. Gooder
Superintendent-President & Secretary-Clerk to the Board of Trustees
Santa Barbara Community College Dist.

Approved by the Board of Trustees:

on May 11, 1972