AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 27, 1972
4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of April 13, 1972
   1.6 Hearing of Citizens
   1.7 Communications
   a. Letter of Appreciation for Use of La Playa Stadium for Easter Sunrise Service
      Attachment 1.7-a
   b. Presentation of Resolution from California State Senate Commending SBCC on its Literary Magazine, Concept XII, Winning the "All American" Rating

2. PERSONNEL
   2.1 Certificated Personnel
   a. Routine
      (1) Recommended Approval of Additional Certificated Assignments for the Continuing Education Division
      Attachment 2.1-a (1)
      (2) Recommended Authorization of Travel and Conference Attendance and Advancement of Funds
      Attachment 2.1-a (2)
2.1 Certificated Personnel Items (Cont'd)

b. Non-Routine

(1) **Recommended Approval of Request for Personal Leave of Absence for 1972-73 College Year**

Attachment 2.1-b (1)

(2) **Recommended Appointment of English/Reading Instructor for 1972-73 - Replacement in English Division**

Attachment 2.1-b (2)

(3) **Recommended Appointment of ADN Instructor for 1972-73 - Replacement in Health Occupations Division**

Attachment 2.1-b (3)

(4) **Recommended Appointment of English/American Ethnic Studies Instructor for 1972-73 - Replacement**

Attachment 2.1-b (4)

(5) **Recommended Approval of New Division Chairmen, 5-Year Terms Effective 1972-73 College Year**

Attachment 2.1-b (5)

Recommended Appointments:
Chairmen, American Ethnic Studies Division
Chairman, Foreign Language Division
Coordinator, Life Science Division
Chairman, Physical Science & Engrg. Division
Head Counselor, Student Personnel

(6) **Presentation of Salary and Fringe Benefit Proposals for 1972-73 for Hourly and Full-Time Certificated Employees**

Enclosure 1
2.2 Classified Personnel

a. Routine

(1) Recommended Approval of Additional Hourly Appointments for the Classified Staff
   Attachment 2.2-a (1)

(2) Recommended Student Appointments - General, College Work Study On-Campus and Off-Campus, and Tutorial Student Programs
   Attachment 2.2-a (2)

(3) Recommended Approval of Change in Shift Schedule on Monthly Basis
   Attachment 2.2-a (3)

b. Non-Routine

(1) Recommended Acceptance of Resignation
   Attachment 2.2-b (1)

(2) Recommended Appointment of Secretary - Replacement in Continuing Education Division
   Attachment 2.2-b (2)

(3) Recommended Appointment of Maintenance Man - New Position
   Attachment 2.2-b (3)

(4) Recommended Approval of Reclassifications - Three Positions in Library
   Attachment 2.2-b (4)

(5) Recommended Approval of Job Specification for Position of BOOKSTORE CASHIER and Recommended Establishment of the New Position
   Attachment 2.2-b (5)

(6) Presentation of Salary and Fringe Benefit Proposals for the Classified Employees for 1972-73
   Enclosure 2
Agenda - Regular Meeting
Board of Trustees, SBCCD
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3. **STUDENT PERSONNEL**

No Agenda Items

4. **CURRICULUM AND INSTRUCTION**

4.1 **Evening High School Program Approved for Veteran G. I. Bill Benefits**

The California State Department of Education, Bureau of Approvals, in a letter dated March 15, 1972, has approved:

"those courses leading to a high school diploma listed in the Santa Barbara City College, Continuing Education Division High School Handbook, 1971-72, for training under the provisions of Veterans Administration Regulation 14253 (A) (2), Title 38, U. S. Code."

5. **BUSINESS SERVICES**

5.1 **Routine**

a. **Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services**

   Attachment 5.1-a

   The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. P120-1913 through P120-1980, inclusive.

b. **Recommended Authorization and/or Ratification of Payment of Claims**

   Attachment 5.1-b

   The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.
5. BUSINESS SERVICES (CONT'D)

5.2 Non-Routine

a. Recommended Acceptance of $1,275 in Additional Funds
   Allocated for Work Incentive Program

Attachment 5.2-a

On March 23, 1972, the Board approved an application
for a line-of-credit budget request of $1,275 in funding
for a Work Incentive (WIN) Project to cover the miscella-
neous expenses of 15 low-income students to enroll in City
College classes during the 1972 Summer Session.

Notice has been received that these additional funds
have been allocated to the District. It is recommended
that the Board accept the $1,275 allocation for this WIN
Project.

b. Report on Sale of Surplus Equipment at Santa Barbara
   County Auction Held on April 1, 1972

Attachment 5.2-b

c. Report on Sale of $250,000 in Series D Bonds

Information has been received that the $250,000
bond issue offered for sale was purchased by Wells Fargo
Bank at an average annual interest rate of 4.445 percent.
This is estimated to cost approximately $61,000 in interest.

d. Recommended Approval of Change Order No. 8 to the Contract
   with Pascoe Steel Corporation, Contractor, for Student
   Services Building and Social Science Division Center

Attachment 5.2-d

Change Order No. 8 is a composite change order to
accept certain installed items which were a deviation
from the plans and specification and to assess liquidated
damages in the amount of 22 days for non-completion of
the facilities within the time requirements of the contract.
The total Change Order is a credit in the amount of $4,018.

Original Contract Price . . . . . . $ 260,344.00
Change Order Nos. 1 thru 3 . . . . . . + 635.34
   260,979.34
Change Order Nos. 4 thru 7 . . . . . . - 96.00
   260,883.34
Change Order No. 8 . . . . . . . . . . . . - 4,018.00
New Contract Price. . . . . . . . . . . . . $ 256,865.34
5.2 Non-Routine/BUSINESS SERVICES (CONT'D)

d. Continued

It is recommended that the Board approve Change Order No. 8 (a reduction of $4,018 to the contract price) to the contract with Pascoe Steel Corporation for the construction of the Student Services Building and the Social Science Division Center.

e. Recommended Authorization for County Superintendent to Make Transfers in District Funds

In accordance with Education Code Section 20952, the Board of Trustees is asked annually to authorize the County Superintendent to make transfers between the undistributed reserve and any expenditure classifications to balance the budget. It is recommended that the Board authorize the County Superintendent to make the necessary transfers in Santa Barbara Community College District funds for this year.

f. Recommended Ratification of Supplement to Contract Agreement with Daniel, Mann, Johnson, and Mendenhall (DMJM) for Health Occupations Facility in compliance with HEW Requirements

Attachment 5.2-f

The Department of Health, Education and Welfare (HEW) imposes certain requirements in carrying out construction projects partially supported by Federal funds. In order to comply with the HEW requirements, it will be necessary for the Board to approve a supplement to the existing contract agreement with the architectural firm of Daniel, Mann, Johnson, and Mendenhall (DMJM).

The Superintendent recommends the Board's ratification of the supplement to the agreement with DMJM for the Health Occupations Facility.

g. Recommended Approval of Contract with Modulaire Leasing Company for Trailer Rental

Because of pending construction of the Health Occupations Facility, it will be necessary to relocate the Classified Personnel Office. It appears that the most convenient and expeditious way of handling this move is to rent a trailer for the time necessary for construction. Modulaire Leasing Company has offered a new trailer at a cost of $145 (plus tax) per month, plus an additional charge of $202 for delivery, setup, and dismantling. This rental fee is slightly less than what was paid previously for trailers on the campus.
5.2 Non-Routine/BUSINESS SERVICES (CONT'D)

g. Continued

The Superintendent recommends that the Board approve the rental contract with Modulaire Leasing Company for one trailer at a cost not to exceed $145 (plus tax) per month, with an additional charge of $202 for delivery, setup, and dismantle.

h. Recommended Acceptance of Bleachers and Authorization to File 'Notice of Completion' for Contract with Safeway Steel Corporation

All final work to the bleachers has been completed to the satisfaction of the Inspector, the Architect, and the Administrative Dean of Business Services. Although some adjustments have yet to be made, these will be covered under the warranty period.

The Superintendent recommends that the Board accept the bleacher project, authorize the filing of the 'Notice of Completion' for the contract with Safeway Steel Corporation, and authorize awarding of the final payment after the closing of the lien period.

6. GENERAL INFORMATION

6.1 Cost Analysis Study

Enclosure 3

Santa Barbara City College received a special grant under the Vocational Education Act (VEA), Part C (Research) to develop a plan and computer program to analyze costs of the instructional program in 1971-72. Dr. Thomas MacMillan, Director of Research & Development, will present a progress report on the findings of that study to date.

6.2 Environmental Studies at SBCC

Enclosure 4

In response to the interest by the Board of Trustees in the area of Environmental Studies, a report by faculty representatives of the Life Science and Physical Science Divisions, Assistant Dean of Vocational-Technical Education, and Director of Research & Development, will be presented on the current perspective for planning Environmental Studies.
5. BUSINESS SERVICES

5.2 Non-Routine

1. Recommended Authorization to File a Notice of Intention to Establish a Children's Center

Discussion and study have been underway for some-time on the feasibility of developing a Day Care Center to be conducted in conjunction with the instructional program in Nursery School Aide Education.

Although a specific plan will not be presented at this time, it is necessary to declare intent in order to be considered for special funding.

It is recommended that the staff be authorized to send a letter of intent to open a Children's Center to the Bureau of Compensatory Education.
6. GENERAL INFORMATION (CONT'D)

6.3 Mrs. Alice Schott to be Honored with Permanent Commemorative Plaque

On June 16, 1972, a commemoration ceremony will be held at the Adult Education Center to honor the contributions of Mrs. Schott to the Santa Barbara Community College District with the unveiling of a bronze plaque, mounted on a rock, in front of the Alhecama Theatre.

6.4 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

7.1 Notice of Special Meeting

A special meeting of the Board of Trustees to conduct a "Workshop on the College Calendar and the Concept of Time" has been scheduled for Tuesday, May 9, 1972, at 4:00 p.m. in the Board Room of Santa Barbara City College.

7.2 Next Regular Meeting Date

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 11, 1972.