MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
March 9, 1972
4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa
Barbara Community College District was called to order by
President Sidney R. Frank on Thursday, March 9, 1972, at 4:00 p.m.
in the Board Room of Santa Barbara City College, Santa Barbara,
California.

1.2 Roll Call

Members Present:

Mr. Sidney R. Frank, President
Mr. Benjamin F. J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs (arrived at 4:02 p.m.)
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Hogs

Members Absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Goode, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Selmer O. Wake, Director/Administrative Dean, Continuing Ed.
Mr. James M. Williams, Director, College Information

Mr. Fred L. Cueirer, Vice-President, Associated Students
Mrs. Katherine McCloskey, Staff Writer, Santa Barbara News-Press
Mr. William G. Miller, President, Academic Senate
Miss Tiffany Porter, Staff Writer, Channels
Others present for all or a portion of the meeting (cont'd):

Mr. Dean H. Ankeny, Director of Purchasing
Mr. Joseph A. Bagnall, Asst. Dean, Continuing Education
Mr. Abelino M. Bailon, Coordinator, Continuing Education
Dr. Martin M. Bobgan, Asst. Dean, Continuing Education
Miss Gloria A. Castleberg, Director, Classified Personnel
Mr. Melvin J. Elkins, Asst. Dean, Vocational Education
Mrs. Anne Munoz, Typist-Clerk, Admissions
Mrs. Lucy Prieto, Int. Typist-Clerk, Evening College
Mrs. Evalyn Stafford, Public Info. Secretary, Continuing Ed.
Mr. Russell S. Wenzlau, Asst. Dean, Eve. College & Summer Session
Mr. Theron E. Barnes, Audio-Visual Supervisor
Ms. Barbara Tinker, Secretary to Superintendent-President
Mrs. Beth White, Steno-Clerk, Superintendent-President's Office

1.3 Welcome to Guests

Mr. Frank welcomed guests and invited their participation during the course of the meeting.

1.4 Executive Session

Mr. Frank stated no executive session would be held.

1.5 Minutes of Regular Meeting of February 24, 1972

Upon motion of Mr. Wells, seconded by Mrs. Gutshall, the Board unanimously approved the minutes of the regular meeting of February 24, 1972, as delivered.

1.6 Hearing of Citizens

None (Dr. Dobbs arrived at 4:02 p.m.)

1.7 Communications

a. February 28, 1972 Memorandum from Chancellor Sidney W. Brossman to Superintendents and Presidents regarding Proposed Watson Amendment to the California Constitution

The Superintendent called the Board's attention to Attachment 1.7-a, a memorandum from Chancellor Brossman, regarding the impact of the Watson Amendment on community colleges if it were to be adopted -- it provides that the State must furnish all support for community colleges.
Minutes - Regular Meeting
Board of Trustees, SBCCD
March 9, 1972

(ADDED ITEMS)

b. The Superintendent noted Three other Publications of Interest

(1) Stone & Youngberg Municipal Financing Letter

(2) Faculty Association of California Community Colleges Bulletin - Interview with Dr. Archie McPherran, Asst. Chancellor for Fiscal Affairs

(3) CSBA - Sacramento Report (sample resolution)

c. The Superintendent reported the death of a former employee

Mrs. Bonita Ginter, who had worked in the Financial Aids Office, suffered a fatal cerebral hemorrhage on Tuesday, February 29, 1972. A scholarship fund at SBCC was being established.

d. Announcement by Superintendent

Santa Barbara City College's Vaqueros Basketball Team, the Western State Conference champions, are participating in the State Basketball Play-offs at Ventura College this weekend. The Vaqueros play their first game against Laney College at 7:00 p.m. following this Board meeting.

2. PERSONNEL

2.1 Certificated Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and unanimously carried by the Board to approve the following certificated personnel action items as indicated in the attachments:

(1) Approval of Additional Certificated Assignments for the Continuing Education Division - Attachment 2.1-a (1)

(2) Authorization of Travel and Conference Attendance - Attachment 2.1-a (2) as corrected

Correction: The name of Mr. Gerald Floyd, Counselor, is to replace the name of Mrs. Lantagne on the travel and conference listing.

(3) Approval of Additional Hourly Instructor for 1972 Spring Semester - Attachment 2.1-a (3)
2.1 Certificated Personnel (Cont'd)

b. Non-Routine

(1) Approval of Working Days for Certificated Personnel for the 1972-73 Fiscal Year

The Superintendent informed the Board of the requirement to establish the number of working days for certificated staff members in order that a daily rate may be computed in case a person does not work for the entire year.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and unanimously carried by the Board to approve the schedule of working days for certificated personnel as shown in Attachment 2.1-b (1) -- 174 days for ten-month staff and 260 days for 12-month staff.

(2) Approval of Re-employment of First, Second, and Third-Year Probationary Instructors for the 1972-73 College Year

Following the passage of Senate Bill 696 (Rodda Bill) which will revise the District's system of evaluation of certificated staff, the 1971 Legislature adopted Chapter 1654 which added Article 3.5 (commencing with Section 13345) to Chapter 2, Division 10 of the Education Code. This article, although it became effective on March 4, 1972, does not become operative until September 1, 1972. The faculty and staff are in the process of developing local policies for implementation of the new law; recommendations as to conformance with the new regulations will be made to the Board of Trustees at a later date.

The Superintendent informed the Board that it was necessary to take action on probationary employees prior to March 15 under the old procedures and recommended the re-employment of the certificated staff members listed in Attachment 2.1-b (2).
2.1-b. Non-Routine Certificated Personnel Items (Cont'd)

(2) Continued

Upon motion of Mrs. Meigs, seconded by Dr. Dobbs, the Board unanimously approved the re-employment of the first-, second-, and third-year probationary instructors for the 1972-73 college year as listed in Attachment 2.1-b (2). It was noted that tenure was automatically given to those third-year probationary instructors upon the Board's approval.

Mrs. Alexander asked Mr. Miller, President of the Academic Senate, to convey to the certificated staff the Board's appreciation"for the high quality of instructors we have" at Santa Barbara City College.

(3) Termination of Miss Kathryn Enloe

At the last meeting, the Board of Trustees determined that the instructional services of the Theatre Arts Dept. of the District should be reduced not later than the beginning of the 1972-73 school year (Ref: Resolution No. 16 adopted on February 24, 1972) and that it was necessary to decrease the number of certificated employees who render such service.

Based on a comparison of seniority and qualifications and in accordance with the Board's decision and the provisions of Sections 13443 and 13447 of the Education Code, the Superintendent recommended that Miss Kathryn Enloe be terminated at the end of the 1971-72 school year.

Upon motion of Mr. Garvin, seconded by Mrs. Gutshall, the Board regretfully voted to approve the termination of Miss Kathryn Enloe at the end of the 1971-72 school year.

Mr. Frank, on behalf of the entire Board of Trustees, emphasized that this action taken by the Board was necessary and was not a result of the services rendered by Miss Enloe.
Minutes - Regular Meeting
Board of Trustees, SBCCD
March 9, 1972

2.1-b. Non-Routine Certificated Personnel Items (Cont'd)
(4) Adoption of Resolution No. 19, Commending Mrs. Alma Ritchie for Service to the District

The Superintendent recalled that on December 9, 1971, Mrs. Alma Ritchie, Coordinator of Continuing Education, announced her plans to retire at the end of this year. At that time, Mr. Wake read a statement about Mrs. Ritchie and the richness of her professional and personal contributions to the College and the community. The Board directed that Mr. Wake's comments be put in the form of a resolution. Attachment 2.1-b (4) contained the resolution for the Board's consideration.

Upon motion of Mr. Wells, seconded by Mrs. Gutshall, the Board enthusiastically adopted Resolution No. 19 (as shown in the attachment), commending Mrs. Alma Ritchie for her service to the Santa Barbara Community College District. Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Garvin, Mrs. Gutshall, Mrs. Meigs, Mr. Wells

Noes: None

Absent: None

Mr. Wake informed the Board members that Mrs. Ritchie was unable to attend the meeting because her husband had been rushed to the hospital the night before.

Mr. Frank reiterated the Board's appreciation and recognition of Mrs. Ritchie's important contributions to the District.

2.2 Classified Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the following classified personnel action items as indicated in the attachments:
2.2-a. Routine Classified Personnel Items (Cont'd)

(1) Approval of Additional Hourly Appointments for the Classified Staff - Attachment 2.2-a (1)

Included General Classified Appointments, Hourly Appointments for Continuing Education Division, and HRM Student Appointments

(2) Approval of Student Appointments for General, EOA, Tutorial, and VEA Student Programs - Attachment 2.2-a (2)

(3) Authorization of Travel and Conference Attendance - Attachment 2.2-a (3)

b. Non-Routine

(1) Acceptance of Resignation

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and carried by the Board to accept the resignation of Mr. Edward L. Dominguez, Custodian, effective February 29, 1972, as shown in Attachment 2.2-b (1).

(2) Approval of Change in Position Title

The Superintendent recommended that the title of Human Relations Aide be changed to Human Relations Assistant. It was believed that the new title would be more appropriate in terms of both work performed and with other job titles in the District -- no salary or other changes are involved.

It was moved by Mrs. Meigs, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the change in title for the position indicated in the Attachment 2.2-b (2) -- from Human Relations Aide to Human Relations Assistant. This position title change affected two classified employees: Mrs. Alicia L. Kurtz and Mr. James F. Edwards.

(3) Approval of Promotion - Replacement Appointment

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the appointment of Mrs.
2.2-b. Non-Routine Classified Personnel Items (Cont'd)

(3) Continued

Lucy Prieto as an Intermediate Typist-Clerk in the Evening College Office as indicated in Attachment 2.2-b (3) and as a permanent replacement for Miss Nancy Hays. This appointment represents a promotion for Mrs. Prieto, who has been a Typist-Clerk in the Admissions Office. Mrs. Prieto, who was present at the meeting, was introduced to the Board of Trustees by Mr. Russell Wenzlau, Assistant Dean of Evening College and Summer Session.

(4) Approval of Replacement Appointment

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and unanimously carried by the Board to approve the appointment of Mrs. Anne Munoz as Typist-Clerk in the Admissions Office, replacing Mrs. Prieto (see Agenda Item 2.2-b (3) above), as indicated in Attachment 2.2-b (4). Mrs. Munoz, who was present at the meeting, was introduced to the Board of Trustees by Mrs. Marie Lantagne, Administrative Dean of Student Personnel.

(5) Approval of Appointment of Professional Volunteer

The Superintendent informed the Board that Mr. Henri Toussaint, who had already made a great gift to Santa Barbara City College in the form of his sculpture "Life Cycle", has volunteered to assist SBCC sculpture students. It was recommended that Mr. Toussaint be appointed to the position of Professional Volunteer, an unpaid position already established at the College for such persons.

Upon motion of Mrs. Gutshall, seconded by Mr. Wells, the Board voted unanimously to approve, with much appreciation, the appointment of Mr. Henri Toussaint as Professional Volunteer as indicated in Attachment 2.2-b (5).
3. STUDENT PERSONNEL

3.1 Report by Associated Students

A report by the President of the Associated Students, Mr. Ron Ranft, was postponed to the next meeting.

The Superintendent introduced Mr. Fred Cuellar, the newly appointed ASB Vice-President, to the Board of Trustees.

4. CURRICULUM AND INSTRUCTION

4.1 Approval of New Continuing Education Division Classes for Spring Term, 1971-72 College Year

Mr. Selmer Wake, Director/Administrative Dean of Continuing Education, briefly reviewed for the Board the highlights of the new classes proposed for the Continuing Education Spring Term, which begin on April 3.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the new Continuing Education Division classes listed in Attachment 4.1 for the Spring Term, 1971-72 College Year.

5. BUSINESS SERVICES

5.1 Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and unanimously carried by the Board to approve the actions requested in Items 5.1-a and 5.1-b, as indicated in the Attachments:

a. Authorization and/or Ratification of Purchase Order Nos. P120-1583 through P120-1681 for Supplies, Equipment, and Services - Attachment 5.2-a

This action included approval of Purchase Order No. P120-1501, omitted on a prior report.

b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and such other Claims that may have been submitted prior to the meeting
5.1 Routine Business Services Items (Cont'd)

c. Cafeteria Account Financial Report (INFORMATION ITEM ONLY)


5.2 Non-Routine

a. Acceptance of $1,103 Additional Funds for Consumer and Home-making Education under Part F (P. L. 90-576)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and unanimously carried by the Board to accept $1,103 in additional federal funds allocated for the District's Consumer and Homemaking Education under Part F (P. L. 90-576).

b. Acceptance of $16,000 Additional Funds for College Work-Study Program for 1971-72

The Superintendent indicated that the District had been granted an additional $16,000 in funding for the College Work-Study Program for the period of January 1 through June 30, 1972. It is required that 20 percent in matching funds be made available by the District. It was recommended that the funds be accepted by the Board and that $1,500 be transferred from the undistributed reserve as matching funds for $6,000 of the $16,000 and that the remaining $10,000 be used to place students with off-campus organizations with the understanding that the 20 percent matching funds be supplied by those organizations. The Board was informed that this additional funding allocation for the 1971-72 College Work-Study Program would permit the District to begin an off-campus program.

Upon motion of Mrs. Meigs, seconded by Dr. Dobbs, the Board voted to accept the $16,000 grant from the National Institute of Health and approved the transfer of $1,500 from the Undistributed Reserve Account to provide a portion of the matching funds required.
5.2 Non-Routine Business Services Items (Cont'd)

c. Acceptance of $7,000 Additional Funds for Education Opportunity Grants (EOG) Program for 1971-72

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and unanimously carried by the Board to accept the additional $7,000 award from the Department of Health, Education and Welfare (HEW) for the District's Educational Opportunity Grants (EOG) Program. No matching funds are required by the District.

d. Authorization to Submit Application for Funds to Continue the Nursing Scholarship and Loan Program for 1972-73

Enclosure 1, a summary of the application for continuing student scholarships and loans for the ADN Program at Santa Barbara City College for 1972-73, was distributed to the Board for their consideration. Dr. Thomas MacMillan, Director of Research & Development, briefly explained the proposed application which requested federal assistance in the amount of $12,000 for student loans and $26,500 for scholarships. It was noted that a one-ninth local match was required for the loans portion only.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and unanimously carried by the Board to grant authorization for submittal of the application for funds to continue the ADN Scholarship and Loan Program at Santa Barbara City College for 1972-73, as shown in Enclosure 1.

e. Authorization to Submit Application for $17,920 in Funding for LEEP Loans to Assist Law Enforcement Students at SBCC for 1972-73

Enclosure 2, a summary of the 1972-73 LEEP application for law enforcement loans for SBCC students, was distributed to the Board for their consideration. Dr. Thomas MacMillan, Director of Research & Development, briefly explained the proposed application which requested federal assistance in the amount of $17,920 for LEEP student loans -- $12,800 for in-service loans and $5,120 for pre-service loans. No local matching funds are required.
5.2 Non-Routine Business Services Items (Cont'd)

e. Continued

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried by the Board to grant authorization for submittal of the application for $17,920 in federal funds for LEEP loans to assist Law Enforcement students at SBCC for 1972-73, as shown in Enclosure 2.

f. Authorization to Employ Consultant for a Geologic and Seismic Study

Legislation recently enacted amended the State Education Code requiring that a geologic and seismic study be performed for all school sites, new or existing, in connection with the development of physical facilities.

The architectural firm of Daniel, Mann, Johnson and Mendenhall (DMJM) recommended Glenn A. Brown and Associates to provide this service. However, the District indicated a preference for engaging local personnel to perform the study; but after researching the requirements of the personnel authorized to conduct this type of study, it was determined to be in the best interests of the College to take DMJM's recommendation and employ Glenn A. Brown and Associates to provide the geologic-seismic study for the District. The current proposal from the firm is in an amount of $350. Because of anticipated future developments on this site, it is now deemed advisable to negotiate with the aforementioned firm to provide a complete seismic and geologic study of all sites of the Santa Barbara Community College District.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and unanimously carried by the Board to authorize the administration to proceed with negotiations with Glenn A. Brown and Associates to provide a geologic and seismic study for all property on which development is anticipated by the District.
5.2 Non-Routine Business Services Items (Cont'd)

   g. Adoption of Resolution No. 20, Authorizing a Bond Sale for $250,000, designated Series D

   The Superintendent informed the Board of the necessity to sell additional bonds to continue with the District's facility development program, as had been discussed with the Board's Planning Subcommittee. Projects currently approved or pending approval are the Health Occupations Facility, the equipment for that facility, working drawings for Arts and Communications, and working drawings for the Theatre-Music Project. It is anticipated that $250,000 will be necessary to provide the District's share of the cost for these currently approved projects and for those anticipated for approval for the 1972-73 year.

   Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and unanimously carried by the Board to adopt Resolution No. 20 (Attachment 5.2-g), authorizing the sale of $250,000 in bonds to be designated Series D. On poll of the Board, the vote was as follows:

   Ayes:  Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Garvin, Mrs. Gutshall, Mrs. Meigs, Mr. Wells

   Noes:  None

   Absent: None


   The Board was informed of the sale of the 2,000 shares of Common Stock given to the District by Mr. Harold R. Frank, President of Applied Magnetics. Funds derived from that sale amounted to $27,630.59 and have been deposited with the County Treasurer in the Foundation Trust Fund, the Harold R. Frank - Applied Magnetics Foundation Trust Account.

   In accordance with the provision of the Education Code, quality investments have been examined in an effort to secure the best returns for the funds within the provisions of the Code. Up to 50 percent of the Trust Fund can be invested in corporate stock.
5.2 Non-Routine Business Services Items (Cont'd)

h. Continued

Two members of the Advisory Committee for the Foundation Trust Fund met with the Dean of Business Services, Dr. Donald Sorsabal, following the last Board meeting to discuss the investment of $10,000 in a security then being offered on the market. With the concurrence of the committee, $10,000 was invested in Triple A Stock of the Bank of Tokyo of California in 7 percent securities. The remainder of the funds ($17,603.59) is in the County Treasury and is invested by the Treasurer. It is anticipated that sufficient interest will be accrued to the account by September so that three scholarship units can be made available to students.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried by the Board to approve ratification of the purchase of $10,000 in securities of the Bank of Tokyo (a California corporation), funds for which are to be derived from the Foundation Trust Fund.

6. GENERAL INFORMATION

Prior to Item 6.1 being taken, the Superintendent reminded the Trustees of scheduled Board Subcommittee meetings:

Career Education Subcommittee  Monday - March 13, 1972  3:30 p.m.
Mr. Wells, Chairman
Dr. Dobbs
Mrs. Gutshall

Budget Study Subcommittee  Thursday - March 16, 1972  3:30 p.m.
Mr. Wells, Chairman
Mrs. Gutshall
Mrs. Meigs

In addition, the Board members decided to hold a Special Workshop Meeting on the subject of the "College Calendar and the Concept of Time" a Tuesday afternoon 4:00-7:00 p.m., late April or early May--date is to be determined by the Superintendent. (The Board's decision to hold a workshop-type meeting on the "calendar and time" was made at the last Board meeting -- see pages 8-9 of the 2/24/72 Minutes under Item 3.1)
6. General Information Items (Cont'd)

6.1 Report on Coming Events

Mr. James Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities, for the period of March 10 to 23, 1972.

7. ADJOURNMENT

Upon motion of Mr. Garvin, Mr. Frank adjourned the meeting at 4:48 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, March 23, 1972, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Sidney R. Frank                      Glenn G. Gooder
President, Board of Trustees        Superintendent-President & Secretary-
Santa Barbara Community College Dist. Clerk to the Board of Trustees

Approved by the Board of Trustees:

on ______________________ , 1972