AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 9, 1972

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Welcome to Guests
1.4 Executive Session
1.5 Minutes of Regular Meeting of February 24, 1972
1.6 Hearing of Citizens
1.7 Communications

   a. February 28, 1972 Memorandum from Chancellor Sidney W. Brossman to Superintendents and Presidents regarding Proposed Watson Amendment to the California Constitution

2. PERSONNEL

2.1 Certificated Personnel

   a. Routine

      (1) Recommended Approval of Additional Certificated Assignments for the Continuing Education Division

         Attachment 2.1-a (1)

      (2) Recommended Authorization of Travel and Conference Attendance

         Attachment 2.1-a (2)

      (3) Recommended Approval of Additional Hourly Instructor for 1972 Spring Semester

         Attachment 2.1-a (3)

   b. Non-Routine

      (1) Recommended Working Days for Certificated Personnel for 1972-73 College Year

         Attachment 2.1-b (1)
2.1-b. Non-Routine Certificated Personnel Items (Cont'd)

(1) Continued

Education Code Section 13520 requires proportional pay to certificated personnel who work less than a full year. This requirement makes it mandatory, therefore, for districts to establish a daily rate for all certificated positions. The Board has already adopted a school calendar requiring teaching personnel to be on duty for 174 days in 1972-73. Administrative personnel are 12-month positions requiring 260 working days for 1972-73.

The Superintendent recommends that the Board establish for the 1972-73 college year the working schedule for certificated personnel as shown in Attachment 2.1-b (1).

(2) Recommended Re-employment of First, Second, and Third-Year Probationary Instructors for 1972-73 College Year

Attachment 2.1-b (2)

Following the passage of Senate Bill 696 (Rodda Bill) the 1971 Legislature adopted Chapter 1654 which added Article 3.5 (commencing with Section 13345) to Chapter 2, Division 10, of the Education Code, followed by entitled "Employment of Community College Certificated Personnel" was amended. This article, although it became effective March 4, 1972, does not become operative until September 1, 1972. Recommendations as to conformance with the new regulations will be made to the Board of Trustees at a later date.

At this time, it is recommended that the Board approve re-employment of first, second, and third-year probationary instructors for the 1972-73 college year as listed in Attachment 2.1-b (2).

(3) Recommended Termination of Miss Kathryn Enloe

The Board of Trustees determined that the instructional services of the Theatre Arts Department of the District should be reduced not later than the beginning of the 1972-73 school year (Resolution No. 16 adopted by Board on February 24, 1972) and that it is necessary to decrease the number of certificated employees who render such service. Based on a comparison of seniority and qualifications and in accordance with the provisions of Sections 13443 and 13447 of the Education Code, it is recommended that Miss Kathryn Enloe be terminated at the end of the 1971-72 school year.
2.1-b. Non-Routine Certificated Personnel Items (Cont'd)

(4) Recommended Adoption of Resolution No. 19, Commending Mrs. Alma Ritchie for Service to the District

Attachment 2.1-b (4)

On December 9, 1971, the Board of Trustees accepted the request for retirement effective June 30, 1972, of Mrs. Alma Ritchie, Coordinator in the Continuing Education Division. At that time, members of the Board requested that the statement prepared and read by Mr. Wake be drafted in the form of a resolution for their consideration. Adoption of the resolution is recommended.

2.2 Classified Personnel

a. Routine

(1) Recommended Approval of Additional Hourly Appointments for the Classified Staff including HRM Students

Attachment 2.2-a (1)

(2) Recommended Student Appointments - General, EOA, Tutorial and VEA Student Programs

Attachment 2.2-a (2)

(3) Recommended Authorization of Travel & Conference Attendance

Attachment 2.2-a (3)

b. Non-Routine

(1) Recommended Acceptance of Resignation

Attachment 2.2-b (1)

(2) Recommended Approval of Change in Position Title

Attachment 2.2-b (2)

(3) Recommended Approval of Promotion (Replacement Appointment)

Attachment 2.2-b (3)

(4) Recommended Replacement Appointment

Attachment 2.2-b (4)

(5) Recommended Appointment of Professional Volunteer

Attachment 2.2-b (5)
3. STUDENT PERSONNEL
   3.1 Report by Associated Students

4. CURRICULUM AND INSTRUCTION
   4.1 Recommended Approval of New Continuing Education Division
       Classes for Spring Term, 1971-72 College Year

   Attachment 4.1

5. BUSINESS SERVICES
   5.1 Routine
      a. Recommended Authorization and/or Ratification of Purchase
         Order Numbers for Supplies, Equipment, and Services
         Attachment 5.1-a

         The Superintendent recommends authorization and/or
         ratification of the purchase of supplies, equipment, and
         services on Purchase Order Nos. P120-1583 through P120-
         1681 and P120-1501 omitted on prior report.

      b. Recommended Authorization and/or Ratification of Payment
         of Claims
         Attachment 5.1-b

         The Superintendent recommends authorization and/or
         ratification of payment of claims listed on Attachment
         5.1-b and such other claims as may arise prior to the
         meeting.

      c. Cafeteria Account Financial Report
         Attachment 5.1-c

         Attachment 5.1-c presents the Cafeteria Account
         Statement of Operations for the period ending January 31,
         1972.

   5.2 Non-Routine
      a. Recommended Acceptance of $1,103 Additional Funds for
         Consumer and Homemaking Education under Part F (P.L. 90-576)
         Attachment 5.2-a

         Notification has been received from the Chancellor's
         Office indicating an increase in federal funds in the
         amount of $1,103 has been allocated to the District for
         Consumer and Homemaking Education.
5.2 Non-Routine Business Services (Cont'd)

a. Continued

It is recommended that the Board accept the $1,103 in additional financial assistance under the provisions of Part F (Vocational Education), P. L. 90-576.

b. Recommended Acceptance of $16,000 Additional Funds for College Work-Study Program for 1971-72

Attachment 5.2-b

The District has been granted an additional $16,000 for the College Work-Study Program for the period of January 1 through June 30, 1972, with the standard stipulation that 20 percent in matching funds be made available. It is recommended that $1,500 be transferred from the undistributed reserve as matching funds for $6,000 of the $16,000 and that the remaining $10,000 be used to place students with off-campus organizations with the understanding that the 20 percent matching funds be supplied by those organizations.

It is recommended that the Board accept the $16,000 grant from the National Institute of Health and approve the transfer of $1,500 from the Undistributed Reserve account to provide a portion of the matching funds required.

c. Notice of Adjustment in Allocation for Educational Opportunity Grants (EOG) Program - a $7,000 Increase for 1971-72

Attachment 5.2-c

Notice has been received that adjustments have been made in the District's award for the operation of the EOG Program during fiscal year 1972, resulting in a $7,000 increase in the allocation.

It is recommended that the Board accept the additional $7,000 award from the Department of Health, Education and Welfare for the District's College Work-Study and Educational Opportunity Grants Programs.

d. Request for Authorization to Submit Application for Funds to Continue the Nursing Scholarship and Loan Program

Enclosure 1

Dr. Thomas MacMillan, Director of Research & Development, will present the enclosure summarizing the District's 1972-73 application for Student Scholarships and Loans for the Associate Degree Nursing Program at Santa Barbara City College. A one-ninth local match is required for the loans portion only. It is recommended that the Board grant authorization for submittal of the application for funds to continue the program.
5.2 Non-Routine Business Services (Cont'd)

e. **Request for Authorization to Submit Application for LEEP Loans to Assist Law Enforcement Students at SBCC**

Enclosure 2

Dr. Thomas MacMillan, Director of Research & Development, will present the enclosure summarizing the 1972-73 LEEP application for law enforcement student loans. No local matching funds are required. It is recommended that the Board grant authorization for submittal of the application for funds to continue the program.

f. **Recommended Authorization to Employ Consultant for a Geologic and Seismic Study**

Legislation recently enacted amended the State Education Code requiring that a geologic and seismic study be performed for all school sites, new or existing, in connection with the development of physical facilities. As reported at the February 10 Board meeting, the architectural firm of Daniel, Mann, Johnson and Mendenhall (DMJM) recommended Glenn A. Brown and Associates to provide this service. At that time, however, it was reported that we would prefer engaging local personnel to perform this task. In researching the requirements of the personnel authorized to do this particular type of study, it has been determined that it would be in the best interests of the College to take DMJM's recommendation and employ Glenn A. Brown and Associates to provide the geologic seismic study for the District. The current proposal from the firm is in an amount of $350. Because of anticipated future developments on this site, it is now deemed advisable to negotiate with the aforementioned firm to provide a complete seismic and geologic study of all sites of our school district.

The Superintendent recommends that the Board authorize the administration to proceed with negotiations with Glenn A. Brown and Associates to provide a geologic 'and seismic study for all property on which development is anticipated by the District.

g. **Recommended Adoption of Resolution No. 20, Authorizing a Bond Sale for $250,000 designated Series D**

Attachment 5.2-g

To continue the District's facility development program, it is necessary that additional bonds be sold. It is anticipated that $250,000 will be necessary to provide the District's share of the cost for the currently approved projects and for those anticipated for approval for the 1972-73 year.
5.2 Non-Routine Business Services (Cont'd)

g. Continued

Projects currently approved or pending approval are the Health Occupations Facility, the equipment for that facility, working drawings for Arts and Communications, and working drawings for the Theatre-Music Project.

The Superintendent recommends that the Board adopt Resolution No. 20, authorizing the sale of $250,000 in bonds to be designated Series D.

h. Report on Sale of Applied Magnetics Stock and Recommended Ratification of Investment

The 2,000 share of Common Stock given to the District by Mr. Harold R. Frank, President of Applied Magnetics, has now been sold. Funds received from that sale amount to $27,630.59. These funds have been deposited with the County Treasurer in the Foundation Trust Fund, the Harold R. Frank - Applied Magnetics Foundation Trust Account.

In accordance with the provisions of the Education Code, quality investments have been examined in an effort to secure the best returns for the funds within the provisions of the Code. Two members of the Advisory Committee for the Foundation Trust Fund met with the Dean of Business Services following the last Board meeting to discuss the investment of $10,000 in a security then being offered on the market. With the concurrence of the committee, $10,000 has been invested in the Triple A stock of the Bank of Tokyo of California in 7 percent securities. The remainder of the funds, ($17,603.59) is in the County Treasury and is invested by the Treasurer. It appears that by September sufficient interest should have accrued to the account so three scholarship units can be made available.

The Superintendent recommends ratification of the purchase of $10,000 in securities of the Bank of Tokyo of California. Funds for such investment to be derived from the Foundation Trust Fund.

6. GENERAL INFORMATION

6.1 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, March 23, 1972.