MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 23, 1972

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa
Barbara Community College District was called to order by
President Sidney R. Frank on Thursday, March 23, 1972, at 4:00 p.m.
in the Board Room of Santa Barbara City College, Santa Barbara,
California.

1.2 Roll Call

Members Present:

Mr. Sidney R. Frank, President
Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander (arrived during Executive Session)
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Members Absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees

Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Alfred L. Silvera, Administrative Dean, Student Activities
and Services
Mr. Selmer O. Wake, Director/Administrative Dean, Continuing Ed.
Mr. James M. Williams, Director, College Information
Others present for all or a portion of the meeting (cont'd):

Mrs. Katherine McCloskey, Staff Writer, Santa Barbara News-Press
Mr. William E. Miller, President, Academic Senate
Mr. Ronald W. Ranft, President, Associated Students
Miss Emily Zanesco, Associate Editor, Channels

Mr. Dean H. Ankeny, Director of Purchasing
Mr. Abelino M. Bailon, Coordinator, Continuing Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mr. Robert A. Carman, Associate Professor, Physical Science
Mr. Melvin J. Elkins, Assistant Dean, Vocational Education
Miss Elizabeth Hodes, Instructor, Mathematics
Mr. Curtis Johnson, SBCC Student
Mr. David L. Pickering, Controller, Accounting Services

Mr. Theron E. Barnes, Audio-Visual Supervisor
Mrs. Barbara Tinker, Secretary to Superintendent-President
Mrs. Beth White, Steno-Clerk, Superintendent-President's Office

1.3 Welcome to Guests

Mr. Frank welcomed guests and invited their participation
during the course of the meeting.

1.4 Executive Session

At 4:01 p.m. the Board adjourned to go into executive session
with Dr. Gooder in the Superintendent's Office.

At 4:12 p.m. the regular meeting of the Board of Trustees of
Santa Barbara Community College District reconvened in regular session
in the Board Room of Santa Barbara City College. The executive session
had been devoted to a personnel matter.
(Mrs. Alexander arrived during executive session.)

1.5 Minutes of Regular Meeting of March 9, 1972

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board
unanimously approved the minutes of the regular meeting of March 9,
1972, as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

None
2. PERSONNEL

2.1 Certificated Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and unanimously carried by the Board to approve the following certificated personnel action items as indicated in the attachments:

(1) Approval of Additional Certificated Assignments for the Continuing Education Division - Attachment 2.1-a (1)

(2) Approval of Additional Hourly Overload for 1972 Spring Semester - Attachment 2.1-a (2)

(3) Authorization of Travel and Conference Attendance and Advancement of Funds - Attachment 2.1-a (3)

b. Non-Routine

(1) Acceptance of Resignation

Upon recommendation of the Superintendent, it was moved by Mr. Carvin, seconded by Dr. Dobbs, and carried by the Board to accept the resignation of Mr. Carl G. Jensen of the Hotel and Restaurant Management Department with regret, as indicated in Attachment 2.1-b (1).

(2) Presentation of Proposed Draft of Policy for the Selection of Administrators

On July 8, 1971 the Board adopted Administrative Policies with the exception of Section 1000 relating to the selection of Administrators which was postponed so that members of the Academic Senate would have an opportunity to make alternative recommendations prior to final Board adoption (Ref: Item 6.1 of 7/8/71 Minutes, pages 12 & 13).

Enclosure I, the proposed Policy on Selection of Administrators, was presented to the Board for their review and study. The Superintendent briefly outlined the content, noting the highlights.

Mr. Frank stated that the Board would postpone approval until the next Board meeting.
2.1-b. Non-Routine Certified Personnel

(2) Continued

Mr. Miller, President of the Academic Senate, expressed appreciation for the way in which the interaction has taken place in the development of the proposed policy.

2.2 Classified Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the following classified personnel action items as indicated in the attachments:

(1) Approval of Additional Hourly Appointments for the Classified Staff - Attachment 2.2-a (1)
(2) Approval of Student Appointments for General, EOA, and Tutorial Student Programs - Attachment 2.2-a (2)
(3) Authorization of Travel and Conference Attendance - Attachment 2.2-a (3)

b. Non-Routine

(1) Approval of Health Leave of Absence

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried by the Board to approve the health leave of absence for Mrs. Mae Brackenhamer, Intermediate Accountant in the Business Office, for approximately 4 to 6 weeks as indicated in Attachment 2.2-b (1).

Dr. Sorsabal indicated a temporary replacement would be required for Mrs. Brackenhamer.

(2) Approval of Six-Month and Yearly Salary Increments

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and unanimously carried by the Board to approve six-month and yearly salary increments for persons listed on Attachment 2.2-b (2).
2.2-b. Non-Routine Classified Personnel Items (Cont'd)

(3) Approval of New Job Specifications for CUSTODIAL FOREMAN (GRAVEYARD), GROUNDS FOREMAN, and FACILITIES & OPERATIONS SUPERVISOR; and Approval of Reclassifications to these positions

The Superintendent informed the Board that as a result of the death of Mr. Willard Johnson partial reorganization of the Facilities and Operations Department is recommended.

Dr. Sorsabal described the suggested changes and called attention to the job specifications and the organizational charts included in Attachment 2.2-b (3). It was pointed out that the position changes would not result in changing the number of people, nor would there be any budgetary increases involved. It is anticipated that the reorganization recommended will save the district about $200 per month overall, while providing a more efficient operation with better utilization of the Facilities and Operations staff.

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Meigs, and unanimously carried by the Board to approve the new job specifications for Custodial Foreman (Graveyard), Grounds Foreman, and Facilities and Operations Supervisor; and to approve the reclassifications to these positions, as indicated in Attachment 2.2-b (3).

(4) Approval of Job Specifications for Two New Positions: MAINTENANCE MAN and LABORATORY TEACHING ASSISTANT

Upon recommendation of the Superintendent, it was moved by Mr. Carvin, seconded by Mr. Wells, and unanimously carried by the Board to approve the job specifications for the two new positions described in Attachment 2.2-b (4).
3. STUDENT PERSONNEL

3.1 Report by Associated Students

Mr. Ronald Ranft, President of the Associated Students, reported to the Board of Trustees on the various activities and programs the Student Senate is involved in:

1. Report on attendance of series of CJCSCGA Workshops

Mr. Ranft stated that several representatives of the Associated Students attended a series of seven workshops held at Ventura College sponsored by the California Junior College Student Government Association. The group hoped to find answers to problems but found that they gave solutions instead.

The whole group (Ventura College, Antelope Valley, Moorpark, Glendale and SBCC) returned feeling (except for Ventura College) that the other schools are approximately 5 to 10 years behind SBCC with regard to student services and student involvement.

2. Three Resolutions
a. SBCC students are concerned about the environment of Santa Barbara and object to the freeway proposal endorsed by Santa Barbara City Council.

b. Student concern of commercial over-development of Santa Barbara County beaches and concern to control development of all beaches, the Student Senate supports the passage of the Coastline Bill, A.B. 200 and S.B. 100.

c. The students of SBCC are concerned with the decay of our environment and endorse the passage of the Clean Environment Act which goes on ballot on June 6.

The students intend to carry out a promotional program on campus as further support of clean environment.

The Associated Students are considering passing a resolution showing support of David Lawyer (Instructor, Social Science & English) who is filing a suit against the City concerning the Community Relations Program which the students will take to the Santa Barbara City Council with the other resolutions.
3. STUDENT PERSONNEL (Continued)

3.1 Continued

Mr. Ranft stated that the proposed April 23, 1972, Glenn Miller concert, in the Sports Pavilion, was voted down by the Student Senate. In order to carry out fund raising activities for programs planned next year, the Student Senate hopes to have Ralph Nader and/or Ray Bradbury as possible speakers within the next two months.

3.2 Follow-up Study on "The Identification of Potential Dropouts: A Report of the Descriptive Results at SBCC, Fall, 1971" - Research Office Memo No. 6-72

The results of a follow-up study of "high-risk" students identified by the NORCAL procedure (Enclosure 2) was presented to the Board for their information.

Dr. MacMillan, Director of Research & Development, briefly summarized the descriptive report. He pointed out that the most important thing about the study is that "we will have high-risk students identified by the end of this school year."

4. CURRICULUM AND INSTRUCTION

4.1 ADDED ITEM

Mr. Frank informed his fellow Board members of Dr. Potter's recent trip to Washington, D.C. (Dr. Potter is with Delco Electronics, a division of General Motors).

Mr. Frank expressed his opinion that "now is the time to get a total program...to consider the total environment." He stated that we have been attacking the problem of environmental pollution in various modes but thinks the time has come for a concerted and integrated effort toward setting up a total program, one that has a meaningful end result.

After some discussion, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously carried by the Board to refer the matter of a possible environmental studies curriculum to the Superintendent for further study and for an assessment of where
4. CURRICULUM AND INSTRUCTION (Continued)

4.1 ADDED ITEM (Continued)

SBCC stands in environmental education and recommendations on how the District might proceed.

5. BUSINESS SERVICES

5.1 Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the actions requested in Items 5.1-a, 5.1-b, and 5.1-c, as indicated in the attachments:

a. Authorization and/or Ratification of Purchase Order Nos. P120-1682 through P120-1789 for Supplies, Equipment, and Services - Attachment 5.1-a

b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and such other Claims that may have been submitted prior to the meeting

c. Authorization to Declare Surplus Property as Listed on Attachment 5.1-c

The County of Santa Barbara is conducting their annual auction on April 1, 1972, at the County Road Yard, 4415 Cathedral Oaks Road. It has been determined that the items listed on Attachment 5.1-c are no longer being used and are of no further use to the District.

5.2 Non-Routine

a. Ratification of Change Order Nos. 3, 4, 5, 6, & 7 for Student Services Building and Social Science Division Center, Pascoe Steel Corporation, Contractor

The Superintendent indicated that the five change orders in connection with the Student Services and Social Science Buildings had been grouped together because they were related. Dr. Sorsabal explained the basic changes to the contract with Pascoe Steel Corporation.

Change Order No. 3 provides payment of labor, material, and equipment for a window and asphalt paving for the completed Financial Aids Office and represents an additional amount
5.2 Non-Routine Business Services Items

a. Continued

of $635.34 to the original contract price of $260,344.00.

Change Order Nos. 4, 5, & 6 are field changes to improve
the project and do not involve either an addition to or a
reduction from the original contract price.

Change Order No. 7, reflective of a charge-back to the
Contractor of additional inspections and testing for required
rework, represents a deduction of $96 from the original
contract price.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$260,344.00</td>
</tr>
<tr>
<td>Change Order Nos. 1 &amp; 2</td>
<td>-0-</td>
</tr>
<tr>
<td></td>
<td>$260,344.00</td>
</tr>
<tr>
<td>Change Order No. 3</td>
<td>+ 635.34</td>
</tr>
<tr>
<td></td>
<td>$260,979.34</td>
</tr>
<tr>
<td>Change Order Nos. 4, 5, &amp; 6</td>
<td>-0-</td>
</tr>
<tr>
<td></td>
<td>$260,979.34</td>
</tr>
<tr>
<td>Change Order No. 7</td>
<td>- 96.00</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$260,883.34</td>
</tr>
</tbody>
</table>

Upon recommendation of the Superintendent, it was moved
by Mr. Wells, seconded by Dr. Dobbs, and unanimously carried
by the Board to ratify Change Order Nos. 3, 4, 5, 6, & 7 for
the Student Services Building and the Social Science Center,
making the new contract price $260,883.34.

b. Approval of Amended Contract with Los Angeles County
Superintendent of Schools for Film Rental Service

On February 10, 1972, the Board approved a contract for
film rental service with the Los Angeles County Superintendent
of Schools. The Superintendent informed the Board that
subsequent to that approval being granted, the District had
been notified that we had been sent a contract used for
school districts in Los Angeles County only. The new contract
is the same as the one in operation for the 1971-72 college
year; it requires a $7.50 fee for each film rental, rather
than the charge of $6.50 used for districts within Los Angeles
5.2 Non-Routine Business Services Items

b. Continued

County.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the amended film rental contract with the Los Angeles County Superintendent of Schools at a cost not to exceed $7.50 for each film rented by the Santa Barbara Community College District.

c. **Authorization to Submit an Application for $1,275 in Funds for Continuation of a WIN Line-of-Credit (P.L. 90-248)**

Attachment 5.2-c summarized the proposed application for $1,275 in continued funding for the 100 percent State reimbursed line-of-credit with the Work Incentive (WIN) Program, which will permit 15 low-income students to enroll in SBCC classes during the Summer Session.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried by the Board to authorize the submittal of the application for $1,275 in funding for continuation of a WIN Line-of-Credit, as indicated in Attachment 5.2-c.

d. **Acceptance of Deep Submersible DOWB from Delco Electronics, Subsidiary of General Motors Corporation**

The Superintendent informed the Board that Mr. C. M. Shaar, Director of Delco Electronics, Subsidiary of General Motors Corporation, Goleta, has indicated that his corporation wishes to donate a 10-ton, 17-foot, three-man Deep Ocean Work Boat (DOWB), capable of 6,000-feet-plus dives.

The Superintendent stated that the DOWB is certainly the "most comprehensive and most valuable gift of instructional equipment ever made to the District and probably the most valuable gift, in material terms, received since Mrs. Schott donated the land and buildings which serve as the Adult or Continuing Education Center." Extensive use will be made of the DOWB as a principal in-class instruction aid in the two-year Marine Technology Program including submersible design,
5.2 Non-Routine Business Services Items

d. Continued

specifications and construction; power systems, including batteries, propulsion, trim, and other controls; instrumentation, including navigation, power, communication, and life support; basic electronic, hydraulic, and mechanical systems of submersibles; and submersible maintenance, check out and safety procedures.

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board unanimously voted to accept this generous gift from Delco Electronics.

The Superintendent presented a resolution on behalf of the Board of Trustees for approval expressing the Board's deep gratitude and appreciation to the personnel of Delco Electronics for "Donation of a Deep Submersible DOWB to Santa Barbara City College."

It was moved by Dr. Dobbs, and seconded by Mrs. Gutshall, that Resolution No. 21 be approved. The motion was passed upon poll of the Board as follows:

Ayes: Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Carvin, Mrs. Gutshall, Mrs. Meigs, Mr. Wells

Noes: None

Absent: None

e. Approval of Use of College Facilities for SBCC Associated Students-Sponsored Concert: "An Evening of Music in the Glenn Miller Style"

The request from the Associated Students at Santa Barbara City College to sponsor a Glenn Miller concert has been withdrawn. (Reference: Item 3, Student Personnel, page 7 of these minutes.)

f. Authorization to Initiate Procedures for Selection of an Architect for the Theatre/Music Building

The Superintendent informed the Board that recent discussions with representatives of the Chancellor's Office indicate that the Theatre/Music Facility Project is progressing in the planning cycle and is approved, subject to availability of State funds (State Junior College Bond issue which will be on the ballot in November of this year). It would be desirable
5.2 Non-Routine Business Services Items

f. Continued

to go to working drawings for this project soon.

Sometime ago, the Board determined to contract for
architectural services project-by-project rather than on a
master-plan basis. The Superintendent stated that the College
Facilities Committee had considered this matter and a meeting
and discussion had been held with the Board planning Subcommittee
in which recommendation had been made that, for this project,
several architects, including Daniel, Mann, Johnson, and Mendenhall
should be considered.

After some discussion, Mr. Wells moved acceptance of
authorization for the staff to initiate procedures for selection
of an architect for working drawings for the Theatre/Music
Building, seconded by Dr. Dobbs. The motion was defeated.

After further discussion and upon motion of Mrs. Alexander,
seconded by Mrs. Meigs, the members of the Board unanimously
determined to hold a Special Board Meeting, Thursday, April 6,
1972, at 4:00 p.m. in the Board Room of Santa Barbara City College.
Officials from the architectural firm, Daniel, Mann, Johnson,
and Mendenhall were invited to attend to discuss their building
proposals.

6. GENERAL INFORMATION

6.1 Schedule for "Calendar and Time Workshop"

The Superintendent stated that a correction is in order for a
Special Meeting of the Board of Trustees to conduct a "Workshop on
the College Calendar and the Concept of Time" tentatively scheduled
for Tuesday, May 2, 1972, from 4:00 to 7:00 p.m. in the Board Room
of Santa Barbara City College as a meeting of the Board Budget
Subcommittee has been scheduled for 3:30 p.m. on Tuesday, May 2, 1972,
in the Board Room of Santa Barbara City College.

After some discussion, the members of the Board tentatively
scheduled a "Workshop on the College Calendar and the Concept of Time"
for Tuesday, May 9, 1972, at 4:00 p.m. in the Board Room of Santa Barbara
6. GENERAL INFORMATION

6.1 Continued
City College.

6.2 Report on Coming Events

Mr. James Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities, for the period of March 24 to April 13, 1972.

7. ADJOURNMENT

Upon motion by Mr. Garvin, Mr. Frank adjourned the meeting at 6:10 p.m. As noted in Item 6.1, page 12, of these minutes, the Board will hold a Special Meeting, to be open to the public, at 4:00 p.m. on April 6, 1972, for the purpose of discussing the new Theatre/Music Building.

The next Regular Meeting of the Board of Trustees will be held on Thursday, April 13, 1972, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

[Signatures]

Sidney R. Frank
President, Board of Trustees
Santa Barbara Community College Dist.

Glenn G. Gooder
Superintendent-President & Secretary-
Clerk to the Board of Trustees
Santa Barbara Community College Dist.

Approved by the Board of Trustees:

on [April 13], 1972