M I N U T E S
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 24, 1972

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa
Barbara Community College District was called to order by
President Sidney R. Frank on Thursday, February 24, 1972, at
4:03 p.m. in the Board Room of Santa Barbara City College, Santa
Barbara, California.

1.2 Roll Call

Members Present:

Mr. Sidney R. Frank, President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Members Absent:

Mr. Benjamin P. J. Wells, Vice-President
Mr. James R. Garvin

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees

Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Alfred L. Silvera, Administrative Dean, Student Activities
and Services

Mr. Selmer O. Wake, Director/Administrative Dean, Continuing Ed.
Mr. James M. Williams, Director, College Information

Mrs. Katherine McCloskey, Staff Writer, Santa Barbara News-Press
Mr. William E. Miller, President, Academic Senate
Mr. William B. Regis, President, CSEA Chapter #289
Miss Emily Zanesco, Associate Editor, Channels
 Others present for all or a portion of the meeting (cont'd):

Mr. Dean Ankeny, Director of Purchasing
Dr. Isabel H. Beck, Professor, Social Science
Miss Gloria A. Castleberg, Director, Classified Personnel
Mr. Tom Freeman, Business Manager, Student Finance
Rev. Arthur E. Harrington, United Churches of Santa Barbara Area
Mrs. Mary J. Moffat, Admin. Secretary, Student Personnel
Mr. David Roberts, SBCC Bookstore Manager
Mrs. Toshi Saito, Admissions & Records Assistant
Mr. Gary A. Speckhals, Programmer/Analyst, Data Processing
Mr. Russell S. Wenzlau, Asst. Dean, Eve. College & Summer Session

Mr. Theron E. Barnes, Audio-Visual Supervisor
Mrs. Charlotte Spafford, Admin. Aide, Business Services

1.3 **Welcome to Guests**

Mr. Frank welcomed guests and invited their participation during the course of the meeting.

1.4 **Executive Session**

At 4:04 p.m. the Board adjourned to go into executive session with Dr. Gooder in the Superintendent's Office.

At 4:29 p.m. the regular meeting of the Board of Trustees of Santa Barbara Community College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Frank stated the executive session had been devoted to a discussion of a retirement, reduction in Theatre Arts faculty, and certificated policies.

1.5 **Minutes of Regular Meeting of February 10, 1972**

Upon motion of Dr. Dobbs, seconded by Mrs. Gutshall, the Board unanimously approved the minutes of the regular meeting of February 10, 1972, as delivered.

1.6 **Hearing of Citizens**

None

1.7 **Communications (Added Items)**

The Superintendent commented on the following items:

a. Mr. Ed DeLacy, Head Basketball Coach at SBCC, and the Vaqueros Basketball Team established the best season record in the College's history and captured the Western State Conference Championship. Mr. Frank, on behalf of the Board of Trustees,
1.7 Communications (continued)

a. Continued
and the Superintendent expressed "congratulations" to Mr. DeLacy
and the entire Vaqueros Basketball Team. The Vaqueros play the
WSC All-Stars in the College's Sports Pavilion on Saturday night,
February 26; the State play-offs begin next week.

b. Copies of a compilation of Advisory Committees for Occupational
Education at Santa Barbara City College were distributed to the
Board of Trustees. The booklet listed the names of Advisory
Committee members representing various occupational areas. It
was pointed out that Mr. Abelino Bailon has replaced Mr. Ken Allen
on the Joint Apprenticeship Advisory Committees.

2. PERSONNEL

2.1 Certificated Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved
by Mrs. Alexander, seconded by Dr. Dohrs, and unanimously
carried by the Board to approve the following certificated
personnel action items as indicated in the attachments:

(1) Approval of Additional Certificated Assignments for the
Continuing Education Division - Attachment 2.1-a (1)

(2) Approval of Additional Hourly Substitutes for the 1972
Spring Semester - Attachment 2.1-a (2)

(3) Authorization of Travel and Conference Attendance -
Attachment 2.1-a (3)

(Item 5.2-a concerning the use of College facilities for Easter Sunrise
Services was taken at this time in order not to detain Rev. Harrington,
the representative for the United Churches of Santa Barbara Area, who was
present at the meeting. After discussion and action on this agenda item,
the Board resumed its hearing of Agenda Items in their regular order.)

b. Non-Routine

(1) Approval of Proposed Amendments to Policy on Certificated
Employer-Employee Relations

On January 27, 1972, copies of the proposed amendments
to the policy on Certificated Employer-Employee Relations
2.1-b. Non-Routine Certificated Personnel (Cont'd)

(1) Continued

were distributed to the Board for their review and study. On February 10, 1972, the Board voted to postpone taking action on the proposed amendments until this meeting.

Upon motion of Dr. Dobbs, seconded by Mrs. Alexander, the Board voted unanimously to amend Policy Section 11.3-e. on page 26 to have the expenses of the third panel member of the fact-finding panel shared equally by the Board and by the Certificated Employee Council, 50 percent each.

Upon motion of Mrs. Alexander, seconded by Mrs. Gutshall, the Board voted unanimously to approve the proposed amendments to the Certificated Employer-Employee Relations Policy as amended by the Board.

The amended Section 11.3-e. of the policy now reads as follows:

"e. All costs including honorariums, expenses for necessary travel, and subsistence for the services of the members of the fact-finding panel shall be borne as follows: The Certificated Employee Council shall bear all such expenses for the panel member they select; the Board of Trustees shall bear all such expenses for the panel member they select; and all such expenses for the third panel member shall be borne equally by those organizations comprising the membership of the Certificated Employee Council and the Board."

(2) Approval of Request for Leave of Absence to be Followed by Retirement for Mrs. Marie Lantagne, Administrative Dean of Student Personnel

The Superintendent informed the Board of the request for a personal leave for the 1972-73 college year to be followed by retirement on June 30, 1973, submitted by Mrs. Marie Lantagne, Administrative Dean of Student Personnel — her letter of resignation and request for leave was shown in Attachment 2.1-b (2).
2.1-b. Non-Routine Certificated Personnel (Cont'd)

(2) Continued

The Superintendent indicated that this item was "very significant". Significant to Mrs. Lantagne because she wishes to retire from the District in order to more fully enjoy life and her family; and significant to the District because Mrs. Lantagne has given many wonderfully full years of service to this College and to its students. Speaking for the College, the Superintendent stated: "We will miss Mrs. Marie Lantagne for many reasons ... her warm and wonderful smile ... her insight, her wisdom, her immense professional knowledge and experience ... her great charm and dignity and helpfulness." His remarks were endorsed by Mr. Frank on behalf of the entire Board of Trustees.

Mrs. Alexander read a resolution drafted by the Superintendent on behalf of the Board of Trustees. The resolution expressed the Board's appreciation to Mrs. Lantagne for her "exemplary service to youth and to her profession and expressed its heartfelt best wishes for great happiness in her retirement."

The Resolution No. 18 was passed and adopted by the Board. Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Dr. Dobbs, Mr. Frank,
      Mrs. Gutshall, Mrs. Meigs

Noes: None

Absent: Mr. Garvin, Mr. Wells

Upon motion of Mrs. Gutshall, seconded by Dr. Dobbs, the Board unanimously voted with great regret to approve Mrs. Lantagne's request for personal leave for the 1972-73 college year to be followed by retirement on June 30, 1973.

Mrs. Lantagne very graciously voiced her appreciation to the Board for their resolution and kind words and expressed her gratitude to all those who had worked with her, particularly her secretary Mrs. Mary Moffat and Mrs. Toshi Saito, both of whom had been with her so long.
2.1-b. Non-Routine Certificated Personnel (Cont'd)

(2) Continued

Mrs. Katherine McCloskey, speaking on behalf of the Santa Barbara community, commented on her long acquaintanceship with Mrs. Lantagne and what a credit she has been to education and to the District.

(3) Adoption of Resolution No. 16, Reducing Level of Services in Theatre Arts Department for 1972-73

The Superintendent informed the Board that it was necessary to reduce the level of services for the Theatre Arts Department because enrollments had not met the level required for maintenance of classes. This reduction of services affects the employment status of one certificated employee.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried by the Board to adopt Resolution No. 16, reducing the level of services in the Theatre Arts Department not later than the beginning of the 1972-73 school year. Upon poll of the Board, the vote was as follows:

Ayes:  Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Gutshall, Mrs. Meigs

Noes: None

Absent: Mr. Garvin, Mr. Wells

2.2 Classified Personnel

a. Routine

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and unanimously carried by the Board to approve the following classified personnel action items as indicated in the attachments:
2.2-a. Routine Classified Personnel (Cont'd)

(1) Approval of Additional Hourly Appointments for the Classified Staff - Attachment 2.2-a (1)

(2) Approval of Student Appointments for General, EOA, Tutorial, and VEA Student Programs - Attachment 2.2-a (2)

(3) Approval of Formal Separation of Employment for Willard Johnson - Attachment 2.2-a (3)

b. Non-Routine

(1) Approval of Reclassification of Position in Evening College Department

The Superintendent stated that the reclassification of the clerical position in the Evening College Office was recommended because it is believed that typing skills were more appropriate than stenographic skills in that office.

Upon motion of Mrs. Alexander, seconded by Mrs. Gutshall, the Board voted unanimously to approve the classification change from Secretary 20 to Intermediate Typist-Clerk 20 for the clerical position in the Evening College Department as shown in Attachment 2.2-b (1).

(2) Approval of Appointment of Business Services Secretary

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Dr. Dobbs, and unanimously carried by the Board to approve the appointment of Mrs. Elsie M. Brandt as Administrative Secretary for the Business Services Division (new classification approved by Board on February 10, 1972), as a permanent replacement for Mrs. Pat Tate as indicated in Attachment 2.2-b (2). The Board was informed that Mrs. Brandt, who has had a great deal of experience, was a former student at Santa Barbara City College 1965 to 1966.

(3) Approval of Appointment of Business Manager, Student Finance

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Meigs, and unanimously carried
2.2 -b. Non-Routine Classified Personnel (Cont'd)

(3) Continued

by the Board to approve the appointment of Mr. Thomas Freeman as Business Manager, Student Finance (new classification approved by Board on January 13, 1972), as a permanent replacement for Mr. Clayton Shupe as indicated in Attachment 2.2-b (3).

Mr. Alfred Silvera, Administrative Dean of Student Activities and Services, introduced Mr. Freeman and Mr. David Roberts (the new Bookstore Manager whose appointment was approved by the Board at the last meeting) to the Board of Trustees.

(4) Approval of Six-Month Salary Increments

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and unanimously carried by the Board to approve six-month salary increments for persons listed on Attachment 2.2-b (4).

3. STUDENT PERSONNEL

3.1 Approval of College Calendar for 1972-73

The Superintendent informed the Board of the necessity to adopt a College Calendar for the coming year in order to prepare the catalog and class schedules. He explained that the Calendar brought to them for adoption in Attachment 3.1 was a traditional one as in past years. Faculty committees and the administration, although there have been meetings on various plans, have not reached any consensus on improving the College Calendar.

There was considerable discussion on possible plans -- the "4-1-4 Cabrillo Plan", the quarter system, three semesters, and two semesters with the first semester ending before the Christmas vacation. Mr. William Miller, President of the Academic Senate, indicated that the faculty was mainly interested in some system that would allow the first semester to be completed before the Christmas vacation.
3. Student Personnel (Cont'd)
   3.1 Continued

   The general consensus of the Board was that there is a
definite need for intensive study before changing the College
Calendar and there is a need for discussion between the Board
and faculty members to come up with specific recommendations.
Dr. Dobbs suggested that feedback be obtained from the faculty
on their recommendations and that deadlines be established in
order to provide ample time to develop a new calendar for the
following year. Mr. Miller agreed with Mrs. Alexander that
educational objectives should be established first and the
calendar second, and not develop a calendar and try to fit a
curriculum into it.

   Upon the suggestion of Mrs. Meigs, unanimously supported
by the Board members present, the Superintendent agreed to
develop a workshop-type of meeting of the Board with faculty
participation to discuss and to evaluate the concept of time as
it relates to educational matters.

   Upon recommendation of the Superintendent, it was moved by
Mrs. Meigs, seconded by Dr. Dobbs, and unanimously carried by the
Board to adopt the College Calendar for 1972-73 as shown in
Attachment 3.1.

4. **CURRICULUM AND INSTRUCTION**

   No Agenda Items

5. **BUSINESS SERVICES**

   5.1 **Routine**

   Upon recommendation of the Superintendent, it was moved by
Dr. Dobbs, seconded by Mrs. Meigs, and unanimously carried by the
Board to approve the actions requested in Items 5.1-a, 5.1-b, and
5.1-c, as indicated in the Attachments:
5.1 Routine Business Services (Cont'd)


b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and such other Claims that may have been submitted prior to the meeting

c. Approval of Appropriation Transfer No. 72-027 in the amount of $110 - Attachment 5.1-c

The transfer of $110 in funds from the "General Supplies Instructional Reserve" account to the "Repair of Equipment" account was necessary to cover emergency repairs for the Infrared Spectrophotometer located in the Chemistry Dept.

5.2 Non-Routine

a. Approval of Use of College Facilities for Easter Sunrise Services

The Superintendent informed the Board of a request from Rev. Arthur E. Harrington for the United Churches of Santa Barbara Area to conduct nondenominational Easter Sunrise Services on April 2, 1972, in La Playa Stadium. Use of college facilities for church-related services is permitted by law under the Civic Center Provisions of the Education Code if the church does not have suitable facilities. Because donations will be collected at the Sunrise Service, payment for actual and necessary costs of operation will be required by the District. Dr. Sorsabal indicated the total costs probably will not exceed $50 for the custodial and P. A. services required -- Mr. Theron Barnes, Audio-Visual Supervisor, has offered to donate his services on the P. A. work.

Rev. Harrington, who was present for discussion of this item at the meeting, told the Board that the 27-church non-profit organization -- The United Churches of Santa Barbara Area -- had not yet decided how the money collected will be used but probably for scholarship-type programs.
5.2 Non-Routine Business Services (Cont'd)

a. Continued

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously carried by the Board to approve the request for use of La Playa Stadium for Easter Sunrise Services by the United Churches of Santa Barbara Area with payment for actual and necessary expenses.

b. Adoption of Resolution No. 17, Establishing a Foundation Trust Fund and a Separate Account known as the "Harold R. Frank - Applied Magnetics Scholarship Foundation Trust Account" and Appointment of Foundation Trust Fund Advisory Committee

On January 13, 1972, the Board accepted the gift of 2,000 shares of common stock of Applied Magnetics Corporation donated by Mr. Harold R. Frank, President of Applied Magnetics in Goleta, for use in the establishment of a perpetual scholarship fund with a preference to be given to the sons and daughters of employees of Applied Magnetics. In conformance with the wishes of Mr. Harold R. Frank, the Board adopted a Resolution authorizing the sale of the 2,000 shares of AMC Common Stock and voted that funds derived from the sale be deposited in interest-earning accounts to support the "Harold R. Frank - Applied Corporation Scholarship Fund".

Dr. Sorsabal, Administrative Dean of Business Services, reported that the 2,000 shares of Applied Magnetics Common Stock had been sold for $14 per share -- the District netted $27,603.13. To disburse the funds as requested by Mr. Harold Frank, the Board was informed of the necessity to establish a special fund called the "Foundation Trust Fund" and set up within this fund an account in the name of "Harold R. Frank - Applied Magnetics Scholarship Foundation Trust Account".

Upon motion of Mrs. Alexander, seconded by Mrs. Gutshall, the Board voted unanimously to adopt Resolution No. 17 for the establishment of the Foundation Trust Fund and the special account as the Harold R. Frank - Applied Magnetics Scholarship Foundation Trust Account for disbursement of the funds.
5.2 Non-Routine Business Services (Cont'd)

b. Continued

Upon poll of the Board, the vote on Resolution No. 17 was as follows:

Ayes:  Mrs. Alexander, Dr. Dobbs, Mr. Frank,
       Mrs. Gutshall, Mrs. Meigs

Noes:  None

Absent: Mr. Garvin, Mr. Wells

The Superintendent explained to the Board that in accordance with Education Code Section 17214, the creation of the Foundation Trust Fund requires that the Board of Trustees appoint an Advisory Committee equal in number to the number of members on the governing board which would determine how the funds are to be invested. The Education Code provides that members of the governing board may be members of the Advisory Committee. The function of the Advisory Committee is to advise the governing board as to the investments to be made.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously carried by the Board to establish a Foundation Trust Fund Advisory Committee composed of three members of the Board of Trustees and four members from the Board of the SBCC Foundation (members have not been appointed as yet).

Upon motion of Mrs. Gutshall, seconded by Dr. Dobbs, the Board voted to have Messrs. Frank and Wells, and Mrs. Alexander, represent the Board of Trustees on the now-established Foundation Trust Fund Advisory Committee.

6. GENERAL INFORMATION

6.1 Summary Report of Special Project Activities of the Santa Barbara Community College District

The Superintendent called the Board's attention to Enclosure 2, a summary of currently funded and pending special Federal and State grant projects at Santa Barbara City College for 1971-72, prepared by the Research Office.
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6. General Information (Cont'd)

   6.1 Continued

       The comprehensive list of special projects was brought to the Board for their information because the District participates in many special programs and obtains a great deal of support from special grants and projects and it was believed that this summary would be useful.

       Dr. Sorsabal, Administrative Dean of Business Services, pointed out a needed correction in amount of State funding for Health Occupations Building listed on page 4 of the summary.

       The Board expressed appreciation for the summary and requested Federal and State totals of funding received and those pending. This additional information was provided after the meeting by the Business Services Department.

   6.2 Report on Coming Events

       Mr. James Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities, for the period of February 25 to March 9, 1972.

       Mr. Miller voiced his own feelings and those of the Academic Senate concerning Mrs. Lantagne's contributions. He stated she was "a strong, first-class administrator". Messrs. Frank, Wake, and Huglin each commented on their personal feelings about Mrs. Lantagne.

       In addition, Mr. Miller commended Mr. Ed DeLacy for the way he handles the basketball team -- he provides a learning experience for the students, not just for competition in the sport -- and for the great team spirit he generates even for those who do not play often.

7. ADJOURNMENT

       The meeting was officially adjourned by Mr. Frank at 5:38 p.m. The next regular meeting of the Board of Trustees will be held on Thursday, March 9, 1972, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.
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Attest:

Sidney R. Frank
President, Board of Trustees
Santa Barbara Community College Dist.

Glenn G. Gooder
Superintendent-President & Secretary-
Clerk to the Board of Trustees
Santa Barbara Community College Dist.

Approved by the Board of Trustees:

on _March 9_, 1972