1. **GENERAL FUNCTIONS**

1.1 Call to Order

1.2 Roll Call

1.3 Welcome to Guests

1.4 Executive Session

1.5 Minutes of Regular Meeting of February 10, 1972

1.6 Hearing of Citizens

1.7 Communications

2. **PERSONNEL**

2.1 Certificated Personnel

   a. Routine

   (1) **Recommended Approval of Additional Certificated Assignments for the Continuing Education Division**

      Attachment 2.1-a (1)

   (2) **Recommended Approval of Additional Hourly Substitutes for the 1972 Spring Semester**

      Attachment 2.1-a (2)

   (3) **Recommended Authorization of Travel and Conference Attendance**

      Attachment 2.1-a (3)

   b. Non-Routine

   (1) **Consideration of Proposed Amendments to Policy on Certificated Employer-Employee Relations**

      On January 27, 1972, copies of the proposed amendments to the policy on Certificated Employer-Employee Relations were distributed to the Board for their review and study—see Enclosure 1 of 1/27/72 Agenda Item 2.1-b (6).

      At the February 10, 1972, meeting a motion was passed to postpone taking action on the proposed amendments until this meeting.

      At this time, the Board may wish to have further discussion, to refer the matter to a subcommittee, or to approve the policy.
2.1-b. Non-Routine/Certificated Personnel (Cont'd)

(2) Recommended Approval of Request for Leave of Absence to be Followed by Retirement

Attachment 2.1-b (2)

Mrs. Marie Lantagne, Administrative Dean of Student Personnel, has submitted a request for a personal leave for the 1972-73 college year to be followed by retirement on June 30, 1973.

As indicated in Mrs. Lantagne's letter, she has held an administrative position in this college district for 18 years and has been associated with the college for 21 years. The simple recital of the fact that Mrs. Lantagne has served this college for 21 years can in no measure describe her service, her dedication, her influence upon this institution. It cannot hope to describe the burdens she has carried for individuals and for the college; the solutions she has found for problems; the guidance and help she has provided for students and staff; the courtesy and the charm she has shared with us all.

It is recommended that this request for personal leave to be followed by retirement be approved with best wishes for much happiness and with congratulations and deep appreciation for outstanding professional and personal service to the Santa Barbara Community College District.

(3) Recommended Adoption of Resolution No. 16, Reducing Level of Services

Attachment 2.1-b (3)

Because enrollments have not met the estimated level required for maintenance of classes, it is necessary that the level of services for the Theatre Arts Department be reduced for the 1972-73 year. This reduction of services affects the employment status of one certificated employee. It is recommended that the Board adopt Resolution No. 16, reducing the level of services in the Theatre Arts Department.

2.2 Classified Personnel

a. Routine

(1) Recommended Approval of Additional Hourly Appointments for the Classified Staff

Attachment 2.2-a (1)

(2) Recommended Student Appointments - General, EOA, Tutorial, and VEA Student Programs

Attachment 2.2-a (2)
2.2-a. Routine/Classified Personnel (Cont'd)
   (3) Recommended Separation of Employment
       Attachment 2.2-a (3)

b. Non-Routine
   (1) Recommended Reclassification of Position in
       Evening College Department
       Attachment 2.2-b (1)
   (2) Recommended Appointment of Business Services Secretary
       Attachment 2.2-b (2)
   (3) Recommended Appointment of Business Manager, Student Finance
       Attachment 2.2-b (3)
   (4) Recommended Approval of Six-Month Salary Increments
       Attachment 2.2-b (4)

3. STUDENT PERSONNEL
   3.1 Recommended Approval of College Calendar for 1972-73
       Attachment 3.1

4. CURRICULUM AND INSTRUCTION
   No Agenda Items

5. BUSINESS SERVICES
   5.1 Routine
       a. Recommended Authorization and/or Ratification of Purchase
          Order Numbers for Supplies, Equipment, and Services
          Attachment 5.1-a
          The Superintendent recommends authorization and/or
          ratification of the purchase of supplies, equipment, and
          services on Purchase Order Nos. P120-1475 through P120-
          1382, inclusive.
5.1 Routine/Business Services (Cont'd)

b. Recommended Authorization and/or Ratification of Payment of Claims

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

c. Recommended Approval of Appropriation Transfer No. 72-027

Attachment 5.1-c

It is recommended that Appropriation Transfer No. 72-027 in the amount of $110 be approved. This transfer of funds from the 'General Supplies Instructional Reserve' account to the 'Repair of Equipment' account is necessary to cover emergency repairs for the Infrared Spectrophotometer located in the Chemistry Department.

5.2 Non-Routine

a. Recommended Approval of Use of College Facilities for Easter Sunrise Services

Attachment 5.2-a

A request has been received from Rev. Arthur E. Harrington for the United Churches of Santa Barbara Area to conduct Easter Sunrise Services (nondenominational) on April 2, 1972, in La Playa Stadium. Use of college facilities for church-related services is permitted by law (under the Civic Center Provisions of the Education Code) if the church does not have suitable facilities. Because donations will be accepted at the Sunrise Service, payment for actual cost of operation would be required.

The Superintendent recommends that the Board approve the request to use La Playa Stadium for Easter Sunrise Services by the United Churches of Santa Barbara Area.

b. Recommended Adoption of Resolution No. 17, Establishing a Foundation Trust Fund and a Separate Account known as the "Harold R. Frank - Applied Magnetics Scholarship Foundation Trust Account"

Enclosure 1
5.2 Non-Routine/Business Services (Cont'd)
   b. Continued

   The 2,000 shares of Applied Magnetics Corporation Common Stock have been sold for $14 per share. To disburse the funds, as requested by Mr. Harold R. Frank, it will be necessary to establish a special fund called the "Foundation Trust Fund". Within this fund, an account in the name of "Harold R. Frank - Applied Magnetics Scholarship Foundation Trust Account" can be established to disburse the available funds in accordance with the donor's wishes.

   It is recommended that the Board adopt Resolution No. 17, establishing the Foundation Trust Fund and a special account as the Harold R. Frank-Applied Magnetics Scholarship Foundation Trust Account.

6. GENERAL INFORMATION

6.1 Summary Report of Special Project Activities of the Santa Barbara Community College District

   Enclosure 2

   The District participates in many special programs and obtains a great deal of support from special grants and projects. It is believed that a comprehensive list of special projects would be useful. A summary of currently funded and pending special projects has been prepared by the Research Office and is provided in Attachment 6.1.

6.2 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

   The next regular meeting of the Board of Trustees is scheduled for Thursday, March 9, 1972.