MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 28, 1972
4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by Vice-President Benjamin P. J. Wells, in the absence of President Sidney R. Frank, on Thursday, December 28, 1972 at 4:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California

1.2 Roll Call

Members present:
Mr. Sidney R. Frank, President (arrived at 4:04 p.m.)
Mr. Benjamin P. J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees

Dr. Martin M. Bobgan, Acting Administrative Dean, Continuing Education Division

Miss Judi Gunther, Staff member, THE CHANNELS
Mr. William E. Miller, President, Academic Senate
Mr. Jim M. Williams, Director, College Information

Mr. Dean Ankeny, Director of Purchasing
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Miss Gloria Castleberg, Director, Classified Personnel

Mr. Thomas F. Barbere, Audio-Visual Technician
Mrs. Elsie Brandt, Secretary to Superintendent-President
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1. GENERAL FUNCTIONS (continued) -

1.3 Welcome to Guests

Mr. Wells extended a welcome to those in attendance and announced that Mr. Sidney R. Frank, President of the Board, would be arriving shortly.

1.4 Executive Session

None

1.5 Minutes of Regular Meeting of December 14, 1972

Upon motion by Mr. Garvin, seconded by Mrs. Gutshall, the minutes of the regular meeting of December 14, 1972 were approved by the Board as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

a. Notice of Official Call of Board Member Election

Dr. Gooder stated that this was an informational item which indicated that a resolution regarding trustees' election is to be acted upon before January 26, 1973, and presumably will be brought up at the January 25th board meeting.

At this point, 4:04 p.m., Mr. Frank, President of the Board, arrived and presided over the balance of the meeting.

Dr. Gooder also announced that in light of the uncertainty regarding increased State support, it will be necessary to decide, also, whether or not to place a tax rate ceiling increase issue on the April ballot.

As suggested by the Superintendent, Item 6.1 was taken out of order at this time.

6.1 Proposed Policy Statement Regarding Implementation of SB 95

Dr. Gooder stated that a resolution had been drawn up to express the concern and disappointment of the Board members over the Governor's veto of SB 95. The resolution also asks the California Community Colleges' Board of Governors to bring together legislation which would meet the urgent needs of the community colleges and would be acceptable to the legislature and to the Governor.
1. **GENERAL FUNCTIONS (continued)**

1.7 **Communications (continued)**

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to adopt Resolution #18 urging the Governor and the legislators of California to provide for the needs of the community college students of the State and requesting the Board of Governors of the California Community Colleges to propose acceptable legislation to the legislators and the Governor of the State. Upon poll of the Board members, the vote was as follows:

**Ayes:** Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Garvin, Mrs. Gutshall, Mrs. Meigs, Mr. Wells

**Noes:** None

**Absent:** No one

A motion was made by Mrs. Alexander to direct the Superintendent to send a copy of the aforementioned resolution (#18) to the Governor of the State, the members of the Board of Governors of the California Community Colleges, and all the legislators of the State together with a cover letter emphasizing the importance of additional State financial support and the impending tax rate ceiling increase issue for the April election ballot. This motion was seconded by Mrs. Meigs and unanimously passed by the Board.

2. **PERSONNEL**

2.1 **Certificated Personnel**

a. **Routine**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Dr. Dobbs, and passed by the Board to approve the following certificated personnel action items, as indicated in the attachments:

1. **Approval of Hourly Teachers – Continuing Education Division, Attachment 2.1-a (1)**

2. **Approval of Hourly Substitutes, Fall Semester 1972, Attachment 2.1-a (2)**

3. **Authorization of Travel and Conference Attendance – Attachment 7.1-a (1)**
2. **PERSONNEL (continued)**

2.1 **Certificated Personnel (continued)**

b. **Non-Routine**

(1) **Approval of Appointment of Business Education Division**
   Chairman - Robert Hilgerman (replacing Mike Rice) -
   Spring Semester, 1973 - Attachment 2.1-b (1)

Dr. Gooder reported that Mr. Mike Rice, chairman of
the Business Education Division had submitted his resignation
as Division Chairman effective at the end of the Fall semester.
Members of the Division recommended Mr. Robert Hilgerman as
Chairman for a 3-year term beginning Spring, 1973.

Upon recommendation of the Superintendent that Mr. Robert
Hilgerman be appointed to a regular term as Business Division
Chairman, effective with the Spring, 1973 semester, it was so
moved by Dr. Dobbs, seconded by Mrs. Gutshall, and passed by
the Board.

2.2 **Classified Personnel**

a. **Routine**

Upon recommendation of the Superintendent, it was moved by Dr.
Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve
the following classified personnel action items, as indicated in the
attachments:

(1) **Approval of Hourly Appointments and Hourly Appointments for**
   Continuing Education Division - Attachment 2.2-a (1)

(2) **Approval of Student Appointments, College Work-Study, Tutorial**
   and General Programs - Attachment 2.2-a (2)

b. **Non-Routine**

(1) **Approval of Reclassifications - From Typist-Clerk 17 to Typist-**
   Clerk 20, Student Personnel and Placement Office, Effective
   January 1, 1973 - Attachment 2.2-b (1)

Dr. Gooder stated that Attachment 2.2-b (1) contained a
report of a reclassification study for 2 typist-clerk positions.
As a result of the study, Dr. Gooder recommended that both posi-
tions be reclassified in keeping with the responsibilities of
the positions.

A motion was made by Mr. Wells, seconded by Mrs. Meigs,
and passed by the Board to approve the two reclassifications
from Range 17 to Range 20, effective January 1, 1973.
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3. STUDENT PERSONNEL

3.1 Report by Associated Students

None

Postponed to next meeting

3.2 Recommended Approval of Student Senate Request For Limited Use Without Reimbursement of Student-Donated District Vehicles for Official Student Senate Travel

4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and passed by the Board to approve the following actions as described in the attachments:

a. Authorization and/or Ratification of Purchase Orders No. P23-1222 through P23-1301, inclusive, for Supplies, Equipment and Services, Attachment 5.1-a

b. Authorization and/or Ratification of Payment of Claims - Attachment 5.1-b

c. Inspector's Report Sheet #13 - Health Occupations Project for Period Ending December 15, 1972 - Attachment 5.1-c

5.2 Non-Routine

a. Acceptance of the Gift of a New Zenith Color T.V.Set -Attachment 5.2-a

Dr. Gooder reported that on December 6, 1972 Santa Barbara City College received a color T.V. set from the Zenith Corporation as a gift. This set will be used in the electronic courses and has an estimated value of $400.

Upon recommendation of the Superintendent, a motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve the acceptance of this gift from the Zenith Corporation and authorized the Superintendent to send a letter of appreciation through the distributor, Sues, Young and Brown, Inc., of Los Angeles.

b. Allocation of Part F, Vocational Education Funds - Attachment 5.2-b

Dr. Gooder reported that this was an informational item and that Attachment 5.2-b reflected the notification of approval of the District's application for Part F, Public Law 90-576 financial assistance in the amount of $5,262, subject to the availability of Federal funds.
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5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

c. Report of Evaluation of Optical Scanning Equipment - Attachment 5.2-c

Dr. Gooder reported that in accordance with the Board's request at the meeting of October 26, 1972, Attachment 5.2-c was a report of the evaluation of the optical scanning equipment. Dr. Gooder asked Mr. Lisle Bresslin, Assistant Dean of Admissions & Records, to report on his visit the day before (December 27th) to Long Beach City College.

Mr. Bresslin stated that he and Mr. Richard Franz, Sr. Records Clerk of Admissions & Records, had viewed the equipment in operation and were both very enthused with the process. The equipment will be especially valuable now at registration time as it is capable of handling 300 applications per hour as compared to the current system of 40 applications per hour. The equipment as now on order with key-punch attachment, according to Mr. Bresslin, will produce a saving in time and money as its uses are many and varied and will benefit many areas of the campus, such as: scoring tests, business division, evaluations of students, evaluations of staff and administrators, etc. The present staff in the Admissions office will be trained on the equipment.

The Superintendent recommended that delivery of the optical scanning equipment be accepted subject to the incorporation of the two proposed amendments in the contract as detailed in Attachment 5.2-c.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to allow the administration to proceed with the lease or purchase whichever is best as determined by them.

d. Change in Student Worker Pay Schedule

Dr. Gooder reported that the Financial Aids Sub-committee of the Student Services Advisory Committee and the full committee recommended an increase of on-campus student employee salaries from $1.65 per hour to $1.80 per hour. The existing rate of $2.25 per hour for tutors and peer counselors would not change, and the budget would not be increased to accommodate this change - the number of hours available will be reduced.

Upon recommendation of the Superintendent that the basic student-employee salary be increased from $1.65 per hour to $1.80 per hour, effective January 29, 1973, it was so moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board.

6. GENERAL INFORMATION

6.1 Proposed Policy Statement Regarding Implementation of Senate Bill 95

This item was taken out of order and acted upon under Category 1.7, Communications.
6. GENERAL INFORMATION (continued)

Added item: Mr. Frank, on behalf of the Board members, announced that even though this day, December 28, 1972, had been declared a national day of mourning and Santa Barbara City College was closed, today's Board meeting was an officially scheduled meeting and could not have been cancelled without meeting. Although only a limited agenda was acted upon, Mr. Frank stated that he personally wished to honor the late Mr. Truman by "being on the job".

In concurrence with Dr. Gooder, Mr. Frank presented a resolution in which the Board of Trustees of the Santa Barbara Community College District expresses its deep respect for Mr. Truman and joins the family and the nation in mourning his death. A motion was made by Mr. Wells, seconded by Dr. Dobbs, and unanimously passed by the Board to adopt Resolution #17 honoring the memory of the former president, Harry S. Truman. Upon poll of the Board members, the vote was as follows:

Ayes: Mrs. Alexander, Dr. Dobbs, Mr. Frank
      Mr. Carvin, Mrs. Gutshall, Mrs. Meigs
      Mr. Wells

Noes: None

Absent: No one

6.2 Report on Coming Events - Mr. James Williams

Mr. Williams stated that all events had been reported at the last meeting.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Dr. Dobbs, the Board of Trustees voted to adjourn their regular meeting at 4:50 p.m.

The next regular meeting of the Board will be held on Thursday, January 11, 1973 at 4:00 p.m. in the Board room of Santa Barbara City College, Santa Barbara, California

Sidney R. Frank
President, Board of Trustees
Santa Barbara Community College
District

Glenn G. Gooder
Superintendent-President and
Secretary-Clerk to the Board
of Trustees

Approved by the Board of Trustees: