AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 30, 1972
4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Welcome to Guests
1.4 Executive Session
1.5 Minutes of Regular Meeting of November 9, 1972
1.6 Hearing of Citizens
1.7 Communications

a. Board of Trustees Committees for 1972-73

Mr. Sidney R. Frank, President of the Board of Trustees, has made the following appointments to Board Committees for the 1972-73 college year:

Budget Study
Dr. Joe W. Dobbs
Mr. James R. Garvin
Mrs. Ann Gutshall

Career Education
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Planning
Mr. Sidney R. Frank
Mr. James R. Garvin
Mr. Benjamin P. J. Wells

Salary
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. Benjamin P. J. Wells
1.7 Communications (continued) –

b. Notice of Appointment of Mr. William B. Regis to Community College Committee of California School Employees Association

Attachment 1.7-b

2. PERSONNEL

2.1 Certificated Personnel

a. Routine

(1) Recommended Approval of Hourly Substitutes for Fall, 1972 and Approval of Professional Volunteer for Spring, 1973

Attachment 2.1-a (1)

(2) Recommended Approval of Additional Hours for Previously Approved Teachers – Continuing Education Division

Attachment 2.1-a (2)

(3) Recommended Approval of Hourly Instructors for Continuing Education Division

Attachment 2.1-a (3)

(4) Recommended Approval of Special Lecturers (Consultants) for Continuing Education Division

Attachment 2.1-a (4)

(5) Recommended Correction of Previous Rate for Cement Mason Instructor and Approval of Hourly Substitutes – Continuing Education Division

Attachment 2.1-a (5)

(6) Recommended Authorization of Travel and Conference Attendance

Attachment 2.1-a (6)
Agenda - Regular Meeting  
Board of Trustees - SBCCD  
November 30, 1972

2. PERSONNEL

2.2 Classified Personnel

a. Routine

(1) Recommended Approval of Hourly Appointments  
Attachment 2.2-a (1)

(2) Recommended Student Appointments - General, Tutorial, and College Work-Study Student Programs  
Attachment 2.2-a (2)

b. Non-Routine

(1) Recommended Approval of Six Month and Yearly Increments  
Attachment 2.2-b (1)

(2) Recommended Approval of Change In Shift Schedule - Facilities & Operations Department  
Attachment 2.2-b (2)

(3) Recommended Appointment of P. E. Baseball Assistant for 1972 Season  
Attachment 2.2-b (3)

(4) Recommended Appointment of Intermediate Typist Clerk - 3/4 - 12 Month (New Position) Facilities & Resource Development  
Attachment 2.2-b (4)

(5) Recommended Approval of Reclassification of Intermediate Clerk to Senior Clerk, Bookstore  
Attachment 2.2-b (5)

(6) Recommended Approval of Temporary Substitute Work - Working Out Of Classification  
Attachment 2.2-b (6)

3. STUDENT PERSONNEL

3.1 Report by Associated Students - Mr. Fred Cuellar
4. CURRICULUM AND INSTRUCTION

4.1 Recommended Approval of New Continuing Education Division Classes for Winter Term, 1972-73 College Year

Attachment 4.1

The Superintendent recommends the approval of the new courses to be added in the Winter term for the Continuing Education Division as outlined in Attachment 4.1.

4.2 Report of the Faculty Committee for the Improvement of Instruction - Innovative Projects, Summer 1972

Enclosure 1

The Board of Trustees has committed up to one per cent of the current expenses of education for innovative projects to be conducted by the Santa Barbara City College faculty. The research office and the faculty committee will present the results of the summer 1972 projects.

5. BUSINESS SERVICES

5.1 Routine

a. Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Orders No. P23-1017 through P23-1144, inclusive.

b. Recommended Authorization and/or Ratification of Payment of Claims

Attachment 5.1-b

5.2 Non-Routine


Attachment 5.2-a
5. BUSINESS SERVICES - (continued) -

5.2 Non-Routine (continued) -

b. Recommended Approval of Lease-Purchase Agreement for Mixer Stereo Board - Sparta Electronic Corporation

Attachment 5.2-b

The Theatre Arts Department had allocated funds for a Mixer Stereo Board. However, the approved request is insufficient to cover the cost of the equipment. The request is to purchase the equipment over a two year fiscal period.

The Superintendent recommends the approval of a lease-purchase agreement with Sparta Electronic Corporation in the amount of $1,858.50 plus 1½% interest of unpaid portion as of July 30, 1973.

c. Recommended Approval of Change Orders #2 & 3 - Health Occupations Facility - J. W. Bailey Construction Co., Contractor

Attachment 5.2-c

Change Order #2 is a technical change caused by an omission by the contractor. Change Order #3 requests a time extension of five days as a result of a roofers' strike.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$569,700.00</td>
</tr>
<tr>
<td>Change Order #1</td>
<td>-0-</td>
</tr>
<tr>
<td></td>
<td>$569,700.00</td>
</tr>
<tr>
<td>Change Orders #2 &amp; 3</td>
<td>-0-</td>
</tr>
<tr>
<td></td>
<td>$569,700.00</td>
</tr>
</tbody>
</table>

The Superintendent recommends approval of Change Orders #2 & 3 to the contract for the construction of the Health Occupations Facility with J. W. Bailey Construction Co., Contractor, at no increase in the contract price.

d. Recommended Approval of Revised Organizational Chart

Enclosure 2

Enclosure 2 presents the organizational structure of the District as of November 30, 1972. Although the organization was approved at a prior meeting, significant changes have been made and are herein presented.

The Superintendent recommends approval of the revised organizational chart as reflective of the District's structure and staffing.
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

e. Recommended Approval of Contract for Architectural Services for Phase II, Pershing Park – Richard Taylor, AIA, ASLA, and Associates

Although the Board previously approved the Administration to proceed with the development of plans, specifications, and bid documents for Phase II, Pershing Park, an architect was not approved.

The Superintendent recommends the approval of a contract with Richard B. Taylor and Associates for Phase II, Pershing Park, at a fee of 8%.

f. Recommended Approval of Resolution #15 Regarding Environmental Impact Reports

Attachment 5.2-f

The staff has reviewed the process of handling environmental assessment reports as submitted by the Santa Barbara County Superintendent of Schools. Because of the magnitude of reports, it is practically impossible for the staff to devote the time necessary to assess the accuracy and impact of them. In addition, the only reports currently being received are those affecting District territory outside the Santa Barbara City limits.

The Superintendent recommends that Resolution #15 (see Attachment 5.2-f) be approved indicating the District's interest in receiving environmental assessment reports but decline making formal response to them.

g. Presentation of Financial Data Report, Santa Barbara County Schools

Enclosure 3

The annual Financial Data Report of the Santa Barbara County Schools has been received. Dr. Sorsábal will review highlights of the report and will respond to any questions related to the report.

h. Recommended Approval to Submit an Application for $55,322 for an Allied Health Profession Special Improvement Grant (Department of Health, Education and Welfare)

Attachment 5.2-h

The Superintendent recommends approval of submission of an application to the Department of Health, Education and Welfare for an Allied Health Profession Special Improvement Grant in the amount of $55,322.
5. **BUSINESS SERVICES** (continued) -

5.2 Non-Routine (continued) -

1. **Recommended Authorization to Submit Application for Funds Under the Higher Education Act of 1965, Title VII, for the Drama & Music Facility and for the Health Occupations Bldg.**

It is possible that Federal funds may be available for college construction projects under Title VII of the Higher Education Act of 1965.

It is recommended that the staff be authorized to submit applications for funds as indicated below:

<table>
<thead>
<tr>
<th>Project</th>
<th>Federal Funds Approved</th>
<th>Title VII Funds Requested</th>
<th>State Funds</th>
<th>Local Funds</th>
<th>Total Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Drama &amp; Music Facility:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Present Status:</td>
<td>--</td>
<td>--</td>
<td>1,826,724</td>
<td>1,415,022</td>
<td>3,241,746</td>
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<tr>
<td>With Title VII:</td>
<td>--</td>
<td>350,000</td>
<td>1,632,316</td>
<td>1,264,430</td>
<td>3,246,746</td>
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<td><strong>Health Occupations:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Present Status:</td>
<td>219,174</td>
<td>--</td>
<td>180,241</td>
<td>347,640</td>
<td>747,055</td>
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<tr>
<td>With Title VII:</td>
<td>219,174</td>
<td>130,826</td>
<td>116,006</td>
<td>281,049</td>
<td>747,055</td>
</tr>
</tbody>
</table>

The grant application forms will be completed by November 30, 1972

j. **Recommended Employment of Theater Consultant to Assist District Staff With Moveable Equipment Selection for the Proposed Drama and Music Facility**

The Project Planning Guide requesting funds for equipping the Drama and Music Facility in the 1974-75 fiscal year will be submitted for approval to the Chancellor's office prior to January 15, 1973. It is the opinion of the district staff that Landry, Hunt, and Bogan, theater consultants, should be retained to assist in the selection of moveable theater equipment for the Equipment Project Planning Guide. Mr. Paul Landry is the consultant who worked with DMJM in the theater design and will be doing additional work with the architects on fixed equipment.

The estimated total cost of this service would not exceed $650 for this phase of their work. The hourly consulting rate for Landry, Hunt, and Bogan is $25 per hour.

It is recommended that Landry, Hunt, and Bogan, Theater consultants, be retained as consultants for moveable theater equipments at a cost not to exceed $650.
5. BUSINESS SERVICES (continued) -

5.2 Non-Routine (continued) -

k. Recommended Approval of Contract for Architectural Services for Administration Building Renovations

The selection process for recommending an architectural firm for these services will be completed by November 30, 1972. A report of the selection procedure and recommendation will be presented at that time.

6. GENERAL INFORMATION

6.1 Presentation of Items for Institutional Study and Action - 1972-73

Enclosure 4

The list of "Items for Institutional Study and Action" will be presented as a report of the goals of the administrative staff for 1972-73.

6.2 Institutional Goals Inventory Report

Enclosure 5

During the Spring semester 1972, a Joint Committee on Higher Education of the California Legislature requested that each college in the State participate in a study of goals for higher education. Dr. Thomas F. MacMillan, Administrative Dean, Admissions, Guidance, and Research, will present the local results of the study.

6.3 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, December 14, 1972, at 4:00 P.M. in the Board Room of Santa Barbara City College, Santa Barbara, California.