AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 27, 1972

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Welcome to Guests
1.4 Executive Session
1.5 Minutes of Regular Meeting of January 13, 1972
1.6 Hearing of Citizens
1.7 Communications

2. PERSONNEL

2.1 Certificated Personnel

a. Routine

(1) Recommended Approval of Additional Certificated Assignments for the Continuing Education Division

Attachment 2.1-a (1)

(2) Recommended Authorization of Travel and Conference Attendance

Attachment 2.1-a (2)

b. Non-Routine

(1) Recommended Approval of Sabbatical Leaves for the 1972-73 College Year

Attachment 2.1-b (1)
2.1-b. Non-Routine Certificated Personnel (Continued)

(2) **Recommended Approval of Request for Health Leave of Absence**

Attachment 2.1-b (2)

(3) **Recommended Appointment - Health Occupations**

Attachment 2.1-b (3)

(4) **Recommended Approval of Consultant Employment**

Attachment 2.1-b (4)

(5) **Recommended Reclassification - Tutorial Services**

Attachment 2.1-b (5)

(6) **Presentation of Proposed Amendments to Policy on Certificated Employer-Employee Relations**

Enclosure 1

The Board of Trustees adopted a policy for "Certificated Employer-Employee Relations" in 1965. The policy was amended in 1968. Recent changes in the law require further amendment.

Proposed amendments have been drafted and discussed with certificated employee representatives. The proposed policy, as amended, is presented at this time for study by the members of the Board of Trustees.

2.2 **Classified Personnel**

a. **Routine**

(1) **Recommended Approval of Additional Classified Appointments**

Attachment 2.2-a (1)

(2) **Recommended Student Appointments - General and EOA**

Attachment 2.2-a (2)

(3) **Recommended Authorization of Travel and Conference Attendance and Advancement of Funds**

Attachment 2.2-a (3)
2.2 Classified Personnel (Continued)
   
   b. Non-Routine
      
      (1) Recommended Approval of Six-Month and Yearly Salary Increments
          Attachment 2.2-b (1)
          
      (2) Recommended Approval of Consultant Employment
          Attachment 2.2-b (2)

3. STUDENT PERSONNEL

3.1 Report on NORCAL Follow-up of Students Who Discontinued Enrollment

   Enclosure 2

   Dr. Thomas MacMillan, Director of Research & Development, will present the results of a three-page follow-up study of students who entered community colleges in the Fall of 1970. The study was performed by Mr. Don Kester, Project Director for the NORCAL Research Group, of which Santa Barbara City College is an institutional member.

3.2 Recommended Adoption of Policy on Priorities for Admission and Registration

   Attachment 3.2

   On December 9, 1971, the Governor signed into law a bill lowering the age of majority in California from the age of 21 to 18 (A.B. 2887, Príolo). It is anticipated that large numbers of students from outside the District may apply for admission to Santa Barbara City College. It is believed that the first obligation of the District is to graduates of local high schools and that policies should be adopted to make it possible to meet that obligation.

   It is recommended that the proposed policy on "Priorities for Admission and Registration" be adopted.

4. CURRICULUM AND INSTRUCTION

4.1 Recommended Approval of the Position of Chairman, American Ethnic Studies Division

   Attachment 4.1
4.1 (Continued)

On January 11, 1972, the Division Chairmen Council recommended the establishment of an Ethnic Studies Division. This recommendation came after lengthy and positive discussion by division chairmen and other members of the faculty.

It is recommended that the position of Chairman, American Ethnic Studies Division be approved effective with the 1972-73 school year.

5. BUSINESS SERVICES

5.1 Routine

a. Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. P120-1319 through P120-1419, inclusive.

b. Recommended Authorization and/or Ratification of Payment of Claims

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

5.2 Non-Routine


Attachment 5.2-a

The attachment contains (1) Statement of Condition of the General Fund — cash balance revenue and expenditure information; and (2) Statement of Condition of the Special Reserve Fund.
5.2 Non-Routine BUSINESS SERVICES (Continued)

b. Recommended Adoption of Resolution No. 15, Authorizing the County to Advance $300,000 in Funds to the Credit of the Santa Barbara Community College District

Enclosure 3

In order to meet current operating requirements before the April taxes are credited to the General Fund, a short-term advance of $300,000 from the County is necessary—$150,000 to be received February 28 and $150,000 to be received March 30. Repayment, including interest, will be made from the April, 1972, installment of secured tax receipts.

The Superintendent recommends adoption of Resolution No. 15, authorizing the short-term advance of $300,000 from the Santa Barbara County to the Santa Barbara Community College District.

c. Recommended Acceptance of Kitchen Equipment from Mr. Frank Haywood, Owner of Lloyd's Restaurant

Attachment 5.2-c

Mr. Haywood, owner of Lloyd's Restaurant, wishes to donate the following pieces of kitchen equipment to the District:

1. 24-gallon, aluminum, gas-fired stock pot
2. 6-foot display case, refrigerated
3. 6-foot portable, stainless steel steam table, gas fired

These items have a total value of $1100 and will add to the more efficient operation of the Cafeteria and to the Hotel & Restaurant Management Program. It is recommended that the three gifts from Mr. Haywood be accepted by the Board of Trustees and that the Superintendent be directed to send a letter of appreciation to the donor.

d. Recommended Acceptance of Alteration Project in R-3 and R-4, Administration, and Physical Science Buildings

A check of the alterations performed by Don Greene Contractor, Inc. indicated that all items of work called for under the contract have been completed.

It is recommended that the alteration projects completed by Don Greene Contractor, Inc. be accepted by the Board of Trustees and that final payment be authorized.
5.2 Non-Routine BUSINESS SERVICES (Continued)

e. **Recommended Approval of Agreement for Use of the Santa Barbara City College Sports Pavilion for Music Festival on February 5**

Attachment 5.2-e

The Student Senate in its efforts to raise funds for scholarship purposes desires to stage a music festival in the Santa Barbara City College Sports Pavilion. An agreement has been drawn up covering those aspects which are deemed important by the County Counsel. Discussion of the proposed agreement will be held at the meeting.

If the agreement is approved, the music festival will be staged in the Sports Pavilion on Saturday, February 5, 1972, from 8-11 p.m. (see On-Campus Facilities Request attached).

The Superintendent recommends that the Board approve the agreement with the Associated Student Body, authorizing the use of the Sports Pavilion for a music festival on February 5.

6. **GENERAL INFORMATION**

6.1 **Presentation of Census Profiles**

Enclosure 4

A compendium of findings from the 1970 census has been developed by Dr. Everett DuVall, in conjunction with the Research Office. Dr. DuVall, a former professor at U.S.C. (retired), and a former consultant to the California Legislature on Education, authored the 1966 study on "Backgrounds for the War on Poverty in Santa Barbara".

It is hoped that this document will be of value to SRCC and to other public agencies seeking extramural support for various special programs. The kind cooperation of Dr. DuVall is greatly appreciated.

6.2 **Recommended Meeting Dates for Board Subcommittees**

(1) Planning Subcommittee . . . . February 3, 1972 - 4 p.m.

(2) Budget Study Subcommittee . . February 17, 1972 - 4 p.m.

(3) Career Education Subcommittee . March 2, 1972 - 4 p.m.

6.3 **Report on Coming Events - Mr. James Williams**

7. **ADJOURNMENT**

The next regular meeting of the Board of Trustees is scheduled for Thursday, February 10, 1972.