MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 5, 1971

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Sidney R. Frank on Thursday, August 5, 1971, at 4:01 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members Present:
Mr. Sidney R. Frank
Mrs. Kathryn O. Alexander
Mr. James R. Garvin
Mrs. Ann Gutshull
Mrs. Dorothy N. Meigs

Members Absent:
Mr. Benjamin P.J. Wells

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Alfred L. Silvera, Administrative Dean, Student Activities and Services
Mr. Selmer O. Wake, Director/Administrative Dean, Continuing Ed.
Mr. James M. Williams, Director, College Information
Mr. Dean H. Ankeny, Director of Purchasing
Dr. Isabel H. Beck, Professor, Social Science Department
Mrs. Frances E. Berlove, Sr. Secretary, Student Activities
Mr. Lisle C. Bresslin, Asst. Dean, Admissions & Records
Miss Gloria A. Castleberg, Director, Classified Personnel
Mr. Gary Cook
Mr. Fred L. Cuellar, Interim Human Relations Aide, Student Activities and Services
Minutes - Regular Meeting
Board of Trustees, SBCCD
August 5, 1971

Others present for all or a portion of the meeting (cont'd):
Mr. James F. Edwards, Human Relations Aide, Student Activities
Mrs. Alicia L. Kurtz, SBCC Tutor, Learning Resources Center
Miss Flora Frances López, SBCC Student, MECHA
Mr. Nick Macario, SBCC Student, MECHA
Mrs. Doris J. Phillips, Sr. Secretary, Research & Development
Mr. David L. Pickering, Controller, Accounting Services
Mr. Ronald W. Ranft, Vice President, Associated Students
Mrs. Betty R. Rowley, Secretary, Counseling Office
Mr. David Silva, SBCC Student, MECHA
Miss Margaret Tiejo, SBCC Student, MECHA
Miss Teresa A. Torres, SBCC Student, MECHA

1.3 Welcome to Guests

Mr. Frank welcomed guests and invited their participation during the course of the meeting.

1.4 Executive Session

Mr. Frank stated there would not be an executive session.

1.5 Minutes of Regular Meeting, July 22, 1971

Upon motion of Mr. Garvin, seconded by Mrs. Meigs, the Board unanimously approved the minutes of the regular meeting of July 22, 1971, as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

a. Appointment of Subcommittees of the Board of Trustees for 1971-72 College Year

Listed below are the members of the Board's subcommittees, as appointed by Mr. Frank, for the coming year:

(1) Budget Study Subcommittee
Mr. Wells, Chairman
Mrs. Gutshall
Mrs. Meigs

(2) Planning Subcommittee
Mr. Garvin, Chairman
Mr. Frank
Mr. Wells
(3) Salary Study Subcommittee

Mr. Frank, Chairman
Mrs. Alexander
Mr. Garvin

b. Letter from the Board of Vocational Nurse and Psychiatric Technician Examiners regarding Continued Accreditation of SBCC's Vocational Nursing Program

The Superintendent called the Board's attention to Attachment 1.7-b, a letter from the Board of Vocational and Psychiatric Technician Examiners indicating continuing accreditation of the LVN program at Santa Barbara City College.

(ADDENDUM) c. Letter from the Quabajai-Chumash Association to the Board of Trustees, dated August 4, 1971

Board Member Garvin read a letter from Frances Franco, Secretary of the Quabajai-Chumash Association, addressed to the Board. The Association wishes to establish a Chumash Indian Center in the Santa Barbara area where various Indian groups could meet socially and also be used to house a collection of Indian artifacts and library materials which have been donated to them. Their letter asked the Board to allow the Indians the use of a small portion of land on the Pershing Park property. Mr. Garvin showed the Board a sketch of their plans. They would like to build geodesic-domed structures, which resemble a Chumash Indian dwelling.

Mr. Garvin, who has met with the Quabajai-Chumash Association, told of their history and of their current movement and asked for the Board's consideration of the proposal. Their was considerable discussion concerning feasibility of such an Indian Center, the legality of having private structures on public grounds, various uses of the buildings, and the plans for Pershing Park. It was decided that certain areas would need to be explored before any decision or action could be taken by the Board. To be studied are the possible sites for such an Indian Center, the possible relationship to the City of Santa Barbara, and especially the legality of having private structures on public, joint City-District land.
2. PERSONNEL

2.1 Certificated Personnel

a. Routine

(1) Recommended Approval of Continuing Education Instructors

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried by the Board to approve the special lecturer and additional hours for approved Continuing Education instructors, as indicated in Attachment 2.1.a (1).

b. Non-Routine

(1) Recommended Approval of Certificated Salary Schedule Modifications

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried by the Board to approve the modified salary schedules for the instructors listed on Attachment 2.1.b (1) based on an evaluation of the new California Community College Credential.

(ADDENDUM)  (2) Recommended Appointment of New Instructor

Upon the recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and unanimously carried by the Board to approve the appointment of Mrs. Antoinette Norris as an English instructor for the 1971-72 college year (new position), as indicated in Attachment 2.1.b (2).

2.2 Classified Personnel

a. Routine

(1) Recommended Acceptance of Resignation

Upon the Superintendent's request, this item was withdrawn.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and carried by the Board to approve the following routine, classified personnel actions, as indicated in the attachments:
(2) Approval of Temporary Appointment (Replacement) in Placement & Financial Admis Office, Attachment 2.2.a (2)

(3) Authorization of Travel and Conference Attendance, Attachment 2.2.a (3)

b. Non-Routine

(1) Recommended Interim Appointment

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried by the Board to approve the appointment of Mr. Fred Cuellar as an interim Human Relations Aide for the month of August, as indicated in Attachment 2.2.b (1).

Mr. Silvera, Administrative Dean of Student Activities and Services, introduced Mr. Cuellar to the Board members.

(2) Recommended Approval of Professional Growth Program for Classified Employees

The Superintendent called the Board's attention to Enclosure 1, containing a proposal for a Professional Growth Program for the Classified Employees of the Santa Barbara Community College District. The proposal was prepared by the Education Committee of the Classified School Employees Association (C.S.E.A.), Channel City Chapter 289:

*Betty Rowley Chairman
Bill Regis Ex-Officio Member (President CSEA)
Theron Barnes Member
Marge Kleinschmidt Member
*Doris Phillips Member
Ruth Wahlborg Member

* Committee members present at the meeting.

The Superintendent briefly summarized the proposed Professional Growth Program, the rules and regulations, and the proposed policy amendment. The purpose of the Program is to encourage classified personnel to participate in growth-in-service activities to become more valuable employees to the District. As an incentive and reward for professional improvement, a salary increment is to be granted for satisfactory completion of approved courses, workshops, and participation in approved organizations.
Minutes - Regular Meeting  
Board of Trustees, SBCCD  
August 5, 1971

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Garvin, and unanimously carried by the Board to approve the implementation of this training program for the Classified employees of the Santa Barbara Community College District as an amendment to the Classified Personnel Rules and Regulations under Section 1540, "Employee Training", as outlined in Enclosure 1.

(ADDENDUM)  
3. Recommended Appointment of Human Relations Aides

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously carried by the Board to approve the appointments of Mr. James Edwards and Mrs. Alicia Kurtz as Human Relations Aides (new positions), effective August 5 and September 1, respectively, as shown in Attachment 2.2.b (3).

Mr. Alfred Silvera, Administrative Dean of Student Activities and Services, introduced the new appointees to the Board and indicated that the College was very fortunate to have such qualified persons to fill these positions. In addition, credit was given to the screening committees.

3. STUDENT PERSONNEL
   No Agenda Items

4. CURRICULUM AND INSTRUCTION
   No Agenda Items

5. BUSINESS SERVICES

5.1 Routine

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and unanimously carried by the Board of Trustees to approve the following routine "Business Services" action items, 5.1-a through 5.1-e, as indicated in the attachments:

a. Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services, Attachment 5.1-a

Purchase Order Nos. P12-00153 through P12-00325, inclusive, were approved with the exception of P12-00270, Vendor: Tektronik, Inc.
b. Authorization and/or Ratification of Payment of Claims as Listed on Attachment 5.1-b and such other Claims that may have been submitted prior to the meeting.

c. Progress Report on P. E. Complex, Attachment 5.1-c

Information item only - as of July 31, 1971, 94 percent of the construction work has been completed on the P. E. complex.

d. Acceptance of 1971 Chevrolet Carryall from Associated Students, Attachment 5.1-d

The Associated Students donated a new 1971 Chevrolet Carryall to the Santa Barbara Community College District so that the vehicle could be covered by the District's insurance policy. The vehicle will be used for student activities programs and events and such other related uses as may be deemed appropriate by the Administrative Dean of Student Activities and Services.

e. Approval to Declare Surplus Property, Attachment 5.1-e

The items listed on the attachment, which are of no further use to the District, were declared surplus property and will be disposed of at the annual County Auction on September 4, 1971.

5.2 Non-Routine

a. Recommended Acceptance of Funds in the Amount of $17,571, under the Provisions of Part C of the Vocational Education Amendments (VEA) of 1968, P.L. 90-576

The Superintendent stated that Attachment 5.2-a contained a letter indicating approval of the District's request for a $17,571 grant to support a project entitled, "A Cost Analytic Model for Santa Barbara City College Day Credit Vocational and Non-Vocational Courses".

Dr. MacMillan, Director of Research & Development, briefly described the project. The two-part study involves counseling as well as cost analysis. Matching funds in kind are required by the District.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and carried by the Board to accept the funds, in the amount of $17,571, under the provisions of Part C of the Vocational Education Amendments of 1968.
b. Recommended Acceptance of Funds in the Amount of $55,800, under the Provisions of the National Sea Grant College and Program Act of 1966, as amended, P.L. 89-688

The Superintendent stated that Attachment 5.2-b contained a letter reporting approval of a $55,800 grant for continued federal support of the Marine Technology Program -- underwater marine technician training at Santa Barbara City College.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried by the Board to accept the funds, in the amount of $55,800, under the provisions of the National Sea Grant College and Program Act of 1966, as amended, pursuant to the authority of P.L. 89-688.

Because this grant supports a period of 12 months which began on July 1, 1971, there was some discussion regarding the future funding possibilities.

c. Recommended Ratification of an Application for Funding under the Provisions of Part E of the Education Professions Development Act (EPDA), P.L. 90-35, in the Amount of $14,661

The Superintendent stated that Enclosure 2 contained a copy of a request for $14,661 as a grant under the EPDA for a program in preparing instructional materials.

Dr. MacMillan, Director of Research & Development, briefly described the program and explained the degree to which the faculty would be supported. The funding would provide: (1) media training directly to faculty members and audio-visual technicians who will develop coordinated instructional system; (2) specific training in the design and execution of media-based instruction experiments in three curricular areas; and (3) the basis of an "instructional materials exchange" in participating community colleges. The total budget requested for this project was $14,661, with some matching funds required by the District.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and carried by the Board to ratify the $14,661 application for funding under the provisions of Part E of the Education Professions Development Act (EPDA), P.L. 90-35, as outlined in Enclosure 2.
Minutes - Regular Meeting
Board of Trustees, SBCCD
August 5, 1971

The Superintendent stated that the next two items were related to
the accident involving a District vehicle and a vehicle owned and
operated by the Haskell Construction Company on March 16, 1971:

d. **Recommended Authorization to Instruct County Counsel to File
Suit for Collection of Loss due to Collision Against Haskell
Construction Company**

As a result of the March collision, the District was
obligated to temporarily replace the Student Body van with
rented vehicles at a cost in excess of $700. To date, no
response to the claims for reimbursement have been received
from the Haskell Construction Company; therefore, it appears
that legal action is necessary.

Upon recommendation of the Superintendent, it was moved
by Mr. Garvin, seconded by Mrs. Alexander, and unanimously
carried by the Board to authorize the administration to instruct
the County Counsel to proceed with the necessary legal action to
collect from the Haskell Construction Company the amount necessary
to reimburse the District for the rental of vehicles as a result
of the collision involving a truck owned and operated by that
company.

e. **Recommended Approval of Petitions for Leave to Present Late
Claim Against the Board of Trustees of the Santa Barbara
Community College District -- Claimants: Clarence S. Clark and
Barbara Clark; Michael K. Clark**

Petitions requesting the Board to allow the above-cited
claimants to file action against the District as a result of the
March collision were delivered to the Board as Enclosure 3.

Dr. Sorsabal, Administrative Dean of Business Services,
explained the legal ramifications of these petitions as outlined
in the Education Code. Because the accident involved injuries
to a minor, the statutes required the Board to grant the petition
of Michael K. Clark. The District's insurance carrier and the
County Counsel advised that the Board should allow both petitions.

Upon recommendation of the Superintendent, it was moved by
Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried by
the Board to grant the petitions of Clarence S. Clark and Barbara
Clark, and of Michael K. Clark, for leave to present a late claim
against the Board for injuries to Michael K. Clark as a result of
the accident on March 16, 1971, involving a District vehicle.
The Superintendent presented the Board members with a separate three-page report covering Items 5.2-f through 5.2-h. It contained information on the sealed bids received on August 3, 1971, as well as recommendations regarding acceptance of low bids on the three projects.

f. **Recommended Acceptance of Low Base Bid and Authorization to Proceed with the Pershing Park Project - Don Greene, Contractor, Inc. - $369,000**

On August 3, 1971, sealed bids for development of Pershing Park were received and opened. Because of the extensiveness of the project, 12 alternates to the base bid were requested in order to allow the Board to determine the scope of the project and to allow for certain design alternatives. Attachment 5.2-f presented the results of the bids and the scope of the alternates, which were explained at length by Dr. Sorsabal, Administrative Dean of Business Services, at the meeting. It was recommended that only the base bid be accepted at this time and that the alternates be considered for acceptance at the next meeting. The Board has 30 days to determine the scope of alternatives to be included in the project. Funds for the project will come from the accumulated reserves in the Community Service Account.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and unanimously carried by the Board to accept the base bid of $369,000 from Don Greene, Contractor, Inc. for the first phase of Pershing Park development; and to authorize the administration to enter into a contract with Don Greene, Contractor, Inc. to proceed with the project.

g. **Recommended Acceptance of Low Bid and Authorization to Proceed with the Remodeling Project - Don Greene, Contractor, Inc. - $183,700**

On August 3, 1971, sealed bids for the remodeling project were received and opened. The only two bids received were as follows:

- Fred H. Clyde, Inc. . . . . $189,600
- Don Greene, Contractor, Inc. . $183,700
Minutes - Regular Meeting
Board of Trustees, SRCCD
August 5, 1971

Dr. Sorsabal, Administrative Dean of Business Services, described the remodeling project involving R-3 and R-4, the Physical Science Building, and the Administration Building. The Board was informed that the cost was more than anticipated because electrical wiring changes have to be made to correct an electrical wiring overload situation that would cause problems when the new P.E. complex is used. The electrical change added $7,000 to the project. Bond funds will be used to finance this remodeling project.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously carried by the Board to accept the low bid of $183,700 from Don Greene, Contractor, Inc. for the total remodeling project as outlined; and to authorize the administration to enter into a contract with Don Greene, Contractor, Inc. to proceed on the project.

h. Recommended Acceptance of Low Bid and Authorization to Proceed with the Construction of Two Relocatable Structures - Pascoe Steel Corporation - $260,344

On August 3, 1971, sealed bids for construction of two relocatable structures -- to house the Social Science Division Center and the Student Services Center -- were received and opened. The only two bids received were as follows:

- Mobil Facilities, Inc. . . . $371,000
- Pascoe Steel Corporation . . $260,344

Dr. Sorsabal, Administrative Dean of Business Services, described the project for the construction of the two relocatables. Bond funds will be used to finance this project.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried by the Board to accept the low bid of $260,344 from Pascoe Steel Corporation for the construction of the two relocatables; and to authorize the administration to enter into a contract with the Pascoe Steel Corporation to proceed with the project.

i. Recommended Adoption of Resolution No. 1, Authorizing a Bond Sale of $350,000

The Board accepted the Superintendent's recommendation to withdraw this item from the agenda to permit the administration to recompute approved construction costs.
j. Presentation of the 1971-72 District Budget for Public Hearing and Recommended Board Adoption

The Superintendent presented the 1971-72 District Budget for public hearing, as shown in Enclosure 4. He called attention to a transmittal letter which stated that the staff believes that "the proposed budget permits the district to maintain its commitment to the people served by the college for an educational program of quality and for prudent and efficient use of public funds". He summarized the budget by saying that it was not an "ideal" budget in terms of felt needs, because many elements originally requested were reduced or eliminated. It provides an undistributed reserve of $267,668 -- this is considered adequate but should be increased if there are unanticipated increases in revenues. The budget calls for an estimated general purpose tax of 59 cents (up one cent) and an estimated bond tax rate of 22 cents (an increase of three cents) -- the bond tax rate may go to 23 cents pending bond sales. There was discussion regarding the tax rate which is just a guesstimate at this time, based upon the figures available.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and unanimously carried by the Board to adopt the 1971-72 District Budget as presented.

In summary the final budget contained the following:

- General Fund ............... $6,521,446
- Special Reserve Fund ........ 63,316
- Bond Building Fund ........... 1,358,061
- Cafeteria Account .......... 114,391
- Total Budget ............... $8,062,214

6. GENERAL INFORMATION

6.1 Review of Pending Legislation - SACRAMENTO SCENE, California Junior College Association (CJCA) - Volume 4, Number 4, dated July 9, 1971

The Superintendent called the Board's attention to Enclosure 5, a summary of pending legislation, and pointed out the bills of particular interest to the District.
6.2 Resolution Establishing Date of Governing Board Election to Fill the Position Vacated by Mr. Wilbur L. Fillippini

The Superintendent stated that Enclosure 6 contained a resolution prepared by the County Superintendent of Schools for the setting of an election to fill the vacancy created by Mr. Fillippini's resignation.

There was considerable discussion concerning the status of A.B. 2077. The bill has passed the Assembly and is currently awaiting action by the Senate. The Superintendent indicated that many people in the State are interested in this pending legislation because its passage will save much money for the State. But there is still some doubt that the bill, with the urgency clause, will be passed in time to preclude the need for holding a special election to fill the present vacancy on the Board of Trustees. Therefore, it is necessary to set an election date. The Superintendent informed the Board that the election is to be not sooner than 80 days and not later than 120 days after the effective date of the resignation. Therefore, the election could not be held earlier than October 19 and not later than November 23.

After considering various dates for holding the special election, it was moved by Mrs. Meigs, seconded by Mrs. Alexander, and carried by the Board to set the date of election on Tuesday, November 23, 1971. This particular date was set so that, in the event the legislation were passed in the near future, the Board could take advantage of the urgency clause and save the District approximately $15,000.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried by the Board to adopt Resolution No. 2 (Enclosure 6), whereby the Santa Barbara Community College District Board of Trustees requests the County Superintendent of Schools to call an election to fill the vacancy created by Mr. Fillippini's resignation on Tuesday, November 23, 1971. On roll call of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Mr. Frank, Mr. Garvin, Mrs. Gutshall, Mrs. Meigs

Nees: None

Absent: Mr. Wells
6.3 Report on Coming Events

Mr. James Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division for the period of August 6 - 26, 1971.

7. ADJOURNMENT

Upon motion of Mr. Garvin, seconded by Mrs. Alexander, the Board voted to adjourn the meeting at 5:41 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, August 26, 1971, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

[Signatures]

Sidney R. Frank
President, Board of Trustees
Santa Barbara Community College Dist.

Glenn G. Gooder
Superintendent-President & Secretary-Clerk to the Board of Trustees
Santa Barbara Community College Dist.

Approved by the Board of Trustees:

on August 26, 1971