AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 5, 1971

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting, July 22, 1971
   1.6 Hearing of Citizens
   1.7 Communications
      a. Appointment of Subcommittees of the Board of Trustees for 1971-72 College Year
         The President of the Board of Trustees announces the appointment of the following subcommittees for the 1971-72 college year:
         (1) Budget Study Subcommittee
             Mr. Wells, Chairman
             Mrs. Gutshall
             Mrs. Meigs
         (2) Planning Subcommittee
             Mr. Garvin, Chairman
             Mr. Frank
             Mr. Wells
         (3) Salary Study Subcommittee
             Mr. Frank, Chairman
             Mrs. Alexander
             Mr. Garvin
         b. Letter from the Board of Vocational Nurse and Psychiatric Technician Examiners regarding Continued Accreditation of SBCC's Vocational Nursing Program
         Attachment 1.7-b
2. **PERSONNEL**

2.1 **Certificated Personnel**

b. **Non-Routine**

(2) **Recommended Appointment of New Instructor**

Attachment 2.1.b (2)
2. PERSONNEL

2.2 Classified Personnel

b. Non-Routine

(3) Recommended Appointment of Human Relations Aides

Attachment 2.2.b (3)
Agenda - Regular Meeting
Board of Trustees, SBCCCD
August 5, 1971

2. **PERSONNEL**

2.1 **Certificated Personnel**

   a. **Routine**
      
      (1) **Recommended Approval of Continuing Education Instructors**
      
      Attachment 2.1.a (1)

   b. **Non-Routine**
      
      (1) **Recommended Approval of Certificated Salary Schedule Modifications**
      
      Attachment 2.1.b (1)

2.2 **Classified Personnel**

   a. **Routine**
      
      (1) **Recommended Acceptance of Resignation**
      
      Attachment 2.2.a (1)

      (2) **Recommended Temporary Appointment**
      
      Attachment 2.2.a (2)

      (3) **Recommended Authorization of Travel and Conference Attendance**
      
      Attachment 2.2.a (3)

   b. **Non-Routine**
      
      (1) **Recommended Interim Appointment**
      
      Attachment 2.2.b (1)

      (2) **Recommended Approval of Professional Growth Program for Classified Employees**

      **Enclosure 1**

      Enclosure 1 contains a proposal for a Professional Growth Program for the Classified Employees of the Santa Barbara Community College District. The proposal was prepared by the Education Committee of C.S.E.A. (California School Employees' Association) Channel City Chapter 289.

      It is recommended that the Board approve the implementation of this training program as an amendment to the Classified Personnel Rules and Regulations under Section 1540, "Employee Training".
3. STUDENT PERSONNEL

No Agenda Items

4. CURRICULUM AND INSTRUCTION

No Agenda Items

5. BUSINESS SERVICES

5.1 Routine

a. Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. P12-00153 through P12-00325, inclusive.

b. Recommended Authorization and/or Ratification of Payment of Claims

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

c. Progress Report on P. E. Complex

Attachment 5.1-c

The inspector's report for the period ending July 31, 1971, as shown in the attachment, indicates that 94 percent of the construction work has been completed on the P. E. complex.

d. Recommended Acceptance of 1971 Chevrolet Carryall from Associated Students

Attachment 5.1-d

The Associated Students wish to donate a new 1971 Chevrolet Carryall to the Santa Barbara Community College District. This transfer is necessary so that the vehicle may be covered by the District's insurance policy. It is understood that this vehicle will be used for student activities programs and events and such other related uses as may be deemed appropriate by the Administrative Dean of Student Activities and Services.
The Superintendent recommends that the transfer of the 1971 Chevrolet Carryall from the Associated Students to the Santa Barbara Community College District be approved.

e. **Recommended Approval to Declare Surplus Property**

   **Attachment 5.1-e**

   The County of Santa Barbara is conducting their annual auction on September 4, 1971. It has been determined that the items listed in Attachment 5.1-e are no longer being used and are of no further use to the District.

   The Superintendent recommends that the items on the attached lists be declared surplus and that they be disposed of at the County Auction on September 4.

5.2 **Non-Routine**

a. **Recommended Acceptance of Funds in the Amount of $17,571, under the Provisions of Part C of the Vocational Education Amendments (VEA) of 1968, P.L. 90-576**

   **Attachment 5.2-a**

   This funding provides support for a cost analysis of the day credit vocational and non-vocational courses at Santa Barbara City College. The Superintendent recommends the acceptance of these funds, in the amount of $17,571, under the provisions of Part C of the Vocational Education Amendments of 1968.

b. **Recommended Acceptance of Funds in the Amount of $55,800, under the Provisions of the National Sea Grant College and Program Act of 1966 as amended, P.L. 89-688**

   **Attachment 5.2-b**

   This grant supports, for a period of 12 months beginning on July 1, 1971, continuation of the District's program in underwater marine technician training. The Superintendent recommends the acceptance of these funds, in the amount of $55,800, under the provisions of the National Sea Grant College and Program Act of 1966, as amended, pursuant to the authority of P.L. 89-688.

c. **Recommended Ratification of an Application for Funding under the Provisions of Part E of the Education Professions Development Act (EPDA), P.L. 90-35, in the Amount of $14,661**

   **Enclosure 2**

   This funding would provide: (1) media training directly to faculty members and audio-visual technicians who will develop coordinated instructional system; (2) specific
training in the design and execution of media-based instruction experiments in three curricular areas; and (3) the basis of an "instructional materials exchange" in participating community colleges. The total budget requested for this project is $14,661.

d. **Recommended Authorization to Instruct County Counsel to File Suit for Collection of Loss due to Collision Against Haskell Construction Company**

As a result of the accident involving a Student Body van in March of this year, the District was obligated to temporarily replace that van with rented vehicles. The rental charges were in excess of $700. A claim in the exact amount was submitted to the Haskell Construction Company, with a request that immediate payment be made. A second letter has been sent, with no response to date. To collect the amount due, it would appear that it will be necessary to have legal action taken.

The Superintendent recommends that the administration be authorized to instruct the County Counsel to proceed with the necessary legal action to collect from the Haskell Construction Company the amount necessary to reimburse the District for the rental of vehicles as a result of the collision involving a truck owned and operated by that company.

e. **Recommended Approval of Petitions for Leave to Present Late Claim Against the Board of Trustees of the Santa Barbara Community College District - Claimants: Clarence S. Clark & Barbara Clark; Michael K. Clark**

Enclosure 3

Petitions requesting the Board to allow the above-cited claimants to file action against the District as a result of an accident involving a District vehicle and a vehicle owned and operated by the Haskell Construction Company on March 16, 1971, have been received. Because the accident involved injuries to a minor, the statutes require the Board to grant the petition for Michael K. Clark. The District's insurance carrier and the County Counsel advise that the Board should allow both petitions.

The Superintendent recommends that the Board grant the petition of Clarence S. Clark and Barbara Clark, and the petition of Michael K. Clark, for leave to present a late claim against the Board for injuries to Michael K. Clark as a result of an accident on March 16, 1971, involving a District vehicle.
f. Recommended Acceptance of Low Bid and Recommended Authorization to Issue Notice to Proceed on the Pershing Park Project

g. Recommended Acceptance of Low Bid and Recommended Authorization to Issue Notice to Proceed on the Remodeling Project

h. Recommended Acceptance of Low Bid and Recommended Authorization to Issue Notice to Proceed on the Construction of Two Relocatable Structures

On August 3, 1971, bids were received for: (f) the development of the Pershing Park project; (g) the remodeling project involving R-3 and R-4, the Physical Science Building, and the Administration Building; (h) the construction of two relocatable buildings to house the Social Science Division Center and the Student Service Center.

A report on all bids received will be made at the meeting together with recommendations regarding acceptance of low bids on the three projects (f, g, and h).

i. Recommended Adoption of Resolution No. 1, Authorizing a Bond Sale of $350,000

Attachment 5.2-1

To meet the obligations of our construction program for 1971-72, it will be necessary to sell additional bonds in the amount of $350,000. In order to make these 5-percent bonds attractive, it is necessary to once again offer them on a short-term basis of 7 years. This will require a payment schedule of $50,000 a year plus interest, thereby increasing the estimated bond tax rate by about 2 cents. Attachment 5.2-1 presents the resolution authorizing the sale of bonds.

The Superintendent recommends the adoption of Resolution No. 1 authorizing the sale of $350,000 in bonds to be designated Series C.

j. Presentation of the 1971-72 District Budget for Public Hearing and Recommended Board Adoption

Enclosure 4

Enclosure 4 contains materials comprising the 1971-72 Budget for the Santa Barbara Community College District:

General Fund .......... $6,521,446
Special Reserve Fund .... 68,316
Bond Building Fund .... 1,358,061
Cafeteria Account ....... 114,391

Total Budget ........... $8,062,214

The Superintendent will present the 1971-72 Budget for the Santa Barbara Community College District for public hearing at the meeting and recommends formal adoption of the final budget in the amount of $8,062,214.
6. **GENERAL INFORMATION**

6.1 Review of Pending Legislation - SACRAMENTO SCENE, California Junior College Association (CJCA) - Volume 4, Number 4, dated July 9, 1971

   Enclosure 5

6.2 Resolution Establishing Date of Governing Board Election to Fill the Position Vacated by Mr. Wilbur L. Fillippini

   Enclosure 6

6.3 Report on Coming Events - Mr. James Williams

7. **ADJOURNMENT**

The next regular meeting of the Board will be held on Thursday, August 26, 1971.