AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
August 26, 1971
4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of August 5, 1971
   1.6 Hearing of Citizens
   1.7 Communications
      a. Letter from Santa Barbara County Schools, dated August 20, 1971,
         Subject: "President Nixon's White House Executive Order
         Providing for Stabilization of Prices, Rents, Wages and Salaries"
         Attachment 1.7-a

2. PERSONNEL
   2.1 Certificated Personnel
      a. Routine
         (1) Recommended Approval of Continuing Education Instructors
             Attachment 2.1.a (1)
      b. Non-Routine
         (1) Recommended Appointment of Assistant Director for ADN
             Program (Replacement)
             Attachment 2.1.b (1)
         (2) Recommended Authorization to Make Cash Payment for
             Accumulated Vacation Credits - Mr. James Foxx
             In accordance with Board policy, an employee upon
             termination shall be paid for all unused but accumulated
             vacation credits. Even though Mr. Foxx is not technically
             terminating employment with the District, he is terminating
             employment in a position which authorizes accumulated vacation
             and is transferring to a position in which no vacation credit
             is earned. Because of the press of duties during Mr. Foxx's
2. **PERSONNEL**

2.1 **Certificated Personnel**

b. **Non-Routine**

(3) **Recommended Authorization to Notify the Board of Governors that the District had No Dismissal or Non-rehiring of Certificated Personnel during the Past Year which is Required to be Reported by Education Code Section 13443.5**
service as the Administrative Dean of Vocational-Technical Education, he has been unable to take advantage of his accumulated vacation credits and, therefore, has a balance remaining in his vacation account.

The Superintendent recommends that the Board authorize the payment of accrued vacation pay in accordance with the approved Board policy to Mr. James Foxx in the amount of $2,546.95 for 30.66 days.

2.2 Classified Personnel

a. Routine

(1) Recommended Acceptance of Resignation
   Attachment 2.2.a (1)

(2) Recommended Replacement Appointments
   Attachment 2.2.a (2)

(3) Recommended Approval of Increase to Full-Time
   Attachment 2.2.a (3)

(4) Recommended Hourly Appointments
   Attachment 2.2.a (4)

(5) Recommended Student Appointments
   Attachment 2.2.a (5)

b. Non-Routine

(1) Recommended Approval of Six-Month & Yearly Salary Increments
   Attachment 2.2.b (1)

(2) Recommended Approval of Longevity Increment
   Attachment 2.2.b (2)

3. STUDENT PERSONNEL

3.1 Report on Placement & Financial Aids Department

Enclosure 1

Mr. William J. Cordero, Director of Placement & Financial Aids, will report to the Board of Trustees on the department's activities.


Enclosure 2

4. CURRICULUM AND INSTRUCTION

4.1 Report on Results of State Board Examination for Licensure as Registered Nurses

Attachment 4.1
5. BUSINESS SERVICES

5.1 Routine

a. Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. P12-00326 through P12-00528, inclusive.

b. Recommended Authorization and/or Ratification of Payment of Claims

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims as may arise prior to the meeting.

c. Progress Report on P. E. Complex

Attachment 5.1-c

The inspector's report for the period ending August 14, 1971, as shown in the attachment, indicates that 94.25 percent of the construction work has been completed on the P. E. complex.

d. Recommended Ratification of Contract for Facility Consultant, Robert Poolman and Associates

During the past two college years, the District has availed itself of the services of Robert Poolman and Associates to complete the documentation necessary to qualify for state assistance under the Junior College Construction Act of 1967. It is anticipated that this service will be needed on a reduced basis during the 1971-72 college year. The contract calls for a maximum expenditure of $8,500 during the current operating year.

The Superintendent recommends that the Board ratify a contract with Robert C. Poolman and Associates as a facility consultant for the 1971-72 college year in an amount not to exceed $8,500.

e. Report of Award by Board of Arbitrators - Viola, Inc. and SBJCD

Attachment 5.1-e

The District's claim against Viola, Inc. for alleged deficiencies in the construction of various buildings was denied by the Board of Arbitrators. As can be seen by the letter in Attachment 5.1-e from the County Counsel, there appears to be three main factors which formed the basis for the award. At this point, there is nothing further that can be done in this matter.
5.2 Non-Routine

a. Recommended Acceptance of $18,346 Award for Student Loan and Scholarship Programs at SBCC for 1971-72, P.L. 92-52

Attachment 5.2-a

The federal government has made available to the District's Associate Degree of Nursing (ADN) Program $18,346 in funds for student loans and scholarships. No District matching funds are required; the local chapter of the March of Dimes is contributing the matching funds necessary, which amounts to $1,037.

The Superintendent recommends that the Board accept the $18,346 award from the National Institutes of Health to assist SBCC students enrolled in the ADN Program. In addition, it is recommended that a letter of appreciation be sent to the local chapter of the March of Dimes for their contribution.

b. Recommended Acceptance of $600 Grant for Real Estate Education Program for 1971-72

Attachment 5.2-b

Once again, the Santa Barbara Community College District has been granted $600 to assist in the conduct of its Real Estate Education Program. The Superintendent recommends that the Board accept the $600 grant from the State Department of Real Estate.

c. Recommended Acceptance of $48,705 Grant for College Work-Study Program at SBCC for 1971-72

Attachment 5.2-c

The District has been granted an additional $48,705 for our College Work-Study Program for the period of 1/1/71 through 6/30/72. This amount exceeds the estimated grant included in the 1971-72 adopted budget by $22,234. Since the District is required to finance 20 percent of the program, it will be necessary for the Board to approve an appropriation transfer from the Undistributed Reserve for $5,559 making available a total of $27,793 in additional Work-Study funds. The appropriation transfer request will be submitted to the Board after a recommended plan for distribution of the additional funds is developed.

The Superintendent recommends that the Board accept the $48,705 grant from the National Institutes of Health.

d. Recommended Acceptance of $20,013 Allocation for the National Defense Student Loan Program and Recommended Approval of Appropriation Transfer in the amount of $1,023

Attachment 5.2-d

The District has been allocated continued support of the NDSL program in the amount of $20,013 with the stipulation that matching funds of $2,223, 10 percent of the total amount to be available for loans, be added to the grant. Based on an estimated allocation for the year, $1,200 in matching funds have already been budgeted. Therefore, an additional $1,023 will have to be transferred from the Undistributed Reserve to the appropriate budget account.
The Superintendent recommends that the Board accept the $20,013 allocation from the National Institutes of Health and further recommends the approval of the $1,023 appropriation transfer and the adoption of Resolution No. 3.

e. Notice of an Award of $25,928 in Funding for the Work Incentive (WIN) Program – P.L. 90-248

Attachment 5.2-e

On July 8, 1971, the Board approved submission of an application for funding of the WIN Project in the amount of $27,527. Notice has been received that $25,928 in funds have been awarded for the project, which will provide training of low-income adults for the General Education Development Tests.

f. Recommended Approval of Line-of-Credit Budget Request for the Work Incentive (WIN) Program – P.L. 90-248

Attachment 5.2-f

For some years, the Continuing Education Division has been granted a line-of-credit with the State WIN Program. The present request for $2,550 would permit 15 students to be enrolled in existing City College classes for the 1971 Fall semester and 15 students for the 1972 Spring semester. Students must qualify as low-income students and be recommended by the local Human Resources Development (HRD) office. The funds are used to cover miscellaneous expenses of the students.

The Superintendent recommends that the Board approve the $2,550 line-of-credit budget request for the WIN project.

g. Recommended Adoption of Resolution No. 4, Authorizing a Bond Sale of $455,000

Attachment 5.2-g

To meet the obligations of the District’s construction program for 1971-72, it will be necessary to sell additional bonds in the amount of $455,000. In order to make these 5-percent bonds attractive, it is necessary to once again offer them on a short-term basis of 7 years. This will require a payment schedule of $50,000 a year plus interest, thereby increasing the estimated bond tax rate by about 2 cents. Attachment 5.2-g presents the resolution authorizing the sale of bonds.

The Superintendent recommends the adoption of Resolution No. 4 authorizing the sale of $455,000 in bonds to be designated Series C.

h. Recommended Acceptance of Alternate Bids for Pershing Park – Don Greene, Contractor, Inc.

An analysis of the effects of several design alternatives for the Pershing Park Project is being made. This analysis and the effect thereof will be presented at the meeting.
i. Recommended Approval of Joint Powers Agreement between the Santa Barbara High School District and the Santa Barbara Community College District for a Data Processing Center

Enclosure 3

In an effort to finalize the arrangements whereby the Santa Barbara High School District and the Santa Barbara Community College District will jointly operate a data processing center, the County Counsel has prepared a joint powers agreement for the Board’s study. As can be noted, the cost is to be shared on an equal basis by the Districts until June 30, 1973, allowing SBCCD time to determine a more equitable distribution of cost based upon usage. Additionally, the joint powers agreement requires the establishment of a Data Processing Board of Control made up of three representatives from each District. The main purpose of this body would be to recommend policies and operating procedures for the Center. It is anticipated that this joint venture will serve the needs of both Districts now and in the future, as the needs for data processing services increase. Dr. Sorsabal, Administrative Dean of Business Services, will be available to discuss the implications of the joint powers agreement.

The Superintendent recommends that the Board approve a joint powers agreement for data processing between the Santa Barbara High School District and the Santa Barbara Community College District as shown in Enclosure 3.

j. Recommended Approval of Ten-Year Plan

Attachment 5.2-j

The annual submittal of the Ten-Year Plan for capital construction required by the State for funding under the Junior College Construction Act of 1967 will be presented.

6. GENERAL INFORMATION

6.1 Delphi Report on Facilities, Research Office Memo No. 14-71

Enclosure 4

Dr. Thomas MacMillan, Director of Research & Development, will present the results of a study (utilizing The Delphi Method) to achieve consensus on the Ten-Year Plan for facilities development at Santa Barbara City College.

6.2 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees falls on a legal holiday -- September 9, 1971, Admissions Day. According to Section 0412 of the Policies for the Board of Trustees, "If the regular meeting day falls on a holiday such regular meeting shall be held on the next business day or on an alternate date established by official action of the Board."
5. BUSINESS SERVICES

5.2 Non-Routine

k. **Recommended Approval for Submission of an Application for Funding in the amount of $48,030 for a Project Entitled "Establishing an Individualized-Modular Approach to Instruction in an Associate Degree Nursing Curriculum" under the provisions of Vocational Education Amendments of 1968 (P.L. 90-576).**

Enclosure 5

This application is being sought for the development phase and will center on the detailed development of the subsequent three phases rather than on student outcomes. The aim of the developmental phase is centrally to identify student performance outcomes (in cognitive, affective and manipulative skills areas), and to develop specific learning modules in each of the four major areas of focus in the nursing curriculum.

The Superintendent recommends approval of this application for $48,030 in funding for this VEA Program.