MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES

June 10, 1971
3:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa
Barbara Junior College District was called to order by President
Wilbur L. Fillippini on Thursday, June 10, 1971, at 3:04 p.m. in
the Board Room, Santa Barbara City College, Santa Barbara, Calif.

1.2 Roll Call

Members Present:

Mr. Wilbur L. Fillippini
Mrs. Dorothy N. Meigs
Mrs. Kathryn O. Alexander (arrived at 3:15 p.m.)
Mr. Sidney R. Frank (arrived at 3:22 p.m.)
Mr. James R. Garvin
Mrs. Ann Gutshall
Mr. Benjamin P.J. Wells

Members Absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Alfred L. Silvera, Administrative Dean, Student Activities
Mr. Selmer O. Wake, Director/Administrative Dean, Continuing Ed.
Mr. James M. Williams, Director, College Information
Mr. Paul Jardine, Associated Students Representative
Mr. William E. Miller, President, Academic Senate
Mr. William Regis, President of CSEA
Mr. Joe D. Tanner, Associated Students President-Elect
Mr. Dean H. Ankeny, Director of Purchasing
Mr. Joseph A. Bagnall, Coordinator, Continuing Education
Mr. Abelino M. Bailon, Coordinator, MDTA/Vocational Technical
Dr. Isabel H. Beck, Professor, Social Science Department
Others present for all or a portion of the meeting (cont'd):

- Mr. Lisle C. Beeslin, Assistant Dean, Admissions & Records
- Mr. Donald C. Brown, Instructor-Counselor
- Mr. Gerald L. Floyd, Associate Professor-Counselor
- Mr. James E. Foxx, Asst. Dean, Vocational-Technical Division
- Mrs. Glenn G. Goode
- Mr. Robert G. Hilgerman, Instructor, Business Education
- Mr. John Hugunin, Representative of IBM
- Mr. G. W. Patterson, Director of Data Processing, City Schools
- Mr. David L. Pickering, Controller, Accounting Services
- Mr. M. D. (Mike) Rice, Asst. Prof./Chairman, Business Education
- Mr. Ralph J. Schiferl, Asst. Professor, Business Education
- Miss Donna Warrenburg, SBCC Student
- Mr. Russell S. Wenzlau, Assistant Dean, Evening College and Summer Session
- Mr. Theron E. Barnes, Audio-Visual Supervisor
- Mrs. Barbara Tinker, Secretary to Superintendent-President

1.3 Welcome to Guests

Mr. Filippini welcomed guests and invited their participation during the course of the meeting.

1.4 Executive Session

Mr. Filippini stated there would not be an executive session.

1.5 Minutes of Regular Meeting of May 27, 1971

Upon motion of Mr. Garvin, seconded by Mr. Wells, the Board unanimously approved the Minutes of the Regular Meeting of May 27, 1971, as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

a. Letter from Sidney W. Grossman, Chancellor, Regarding
   Resolutions Adopted by the Board of Governors of the
   California Community Colleges

   The Superintendent called the Board's attention to
   Enclosure 1 (an information item) which included the guide-
   lines for the improvement of instruction as adopted by the
   Board of Governors of the California Community Colleges.
2. **PERSONNEL**

2.1 **Certificated Personnel**

a. **Recommended Appointment of New Instructors**

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and carried by the Board to approve the appointments of Miss Kathryn Enloe to a new position in Theatre Arts and Mr. Harold Hilderbrand to a new position in Police Science for the 1971-72 college year, as indicated in Attachment 2.1-a.

b. **Recommended Reassignment of Mr. Joseph A. Bagnall from Coordinator to Assistant Dean**

The Superintendent informed the Board that a year ago when the opening occurred in the Continuing Education Division, which was filled by Mr. Bagnall, it was scheduled to be at the assistant dean level. This is in keeping also with a recommendation on organization of the Division made by the Accreditation Team in October, 1970. The Superintendent stated that Mr. Bagnall has performed exceedingly well in this position as a Coordinator and recommended that he be reassigned as an Assistant Dean at Step I for the 1971-72 college year.

Upon motion of Mr. Garvin, seconded by Mr. Wells, the Board unanimously approved the reassignment of Mr. Joseph A. Bagnall from Coordinator to Assistant Dean as recommended by the Superintendent.

(ADDENDUM) c. **Recommended Approval of Additional Instructor for 1971 Summer Session**

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried by the Board to approve the appointment of an additional instructor for the 1971 summer session as indicated in Attachment 2.1-c.

2.2 **Classified Personnel**

a. **Recommended Acceptance of Resignations**

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and carried by the Board to accept the resignations indicated in Attachment 2.2-a with regret and directed that letters of appreciation be sent.
b. **Recommended Approval of Retirement**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried by the Board to approve the retirement of Mr. Reidar M. Dahl, Construction Inspector, effective June 30, 1971, (Attachment 2.2-b) and directed the Superintendent to send a letter of congratulations and appreciation.

Mr. Fillippini commented that the District was fortunate to have had Mr. Dahl since the inception of the construction on the P. E. building.

c. **Recommended Acceptance of Health Leave of Absence**

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried by the Board to approve the health leave of absence of Mr. John W. Baker, Physics Lab Technician, for the period of June 14 through August 15, 1971, as indicated in Attachment 2.2-c.

d. **Recommended Approval of Transfer**

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and carried by the Board to approve the transfer of Mrs. Margaret Kiely from a full-time position in the Evening College and Summer Session Office to a half-time position in the Superintendent-President's Office as indicated in Attachment 2.2-d.

e. **Recommended Hourly Appointments**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried by the Board to approve the hourly appointments listed on Attachment 2.2-e.

f. **Recommended Student Appointments**

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Meigs, and carried by the Board to approve the student appointments listed on Attachment 2.2-f.

(ADDENDUM) g. **Recommended Approval of Promotion**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried by the Board to approve the promotion of Mr. Harvey Bagley to Construction Inspector II, replacing Mr. Reidar Dahl, as indicated in Attachment 2.2-g.
3. STUDENT PERSONNEL

No Agenda Items

4. CURRICULUM AND INSTRUCTION

4.1 Recommended Approval of Santa Barbara Junior College District Plan for Vocational Education

The Superintendent informed the Board that updated statements of District plans for Vocational Education are required annually. Enclosure 2, the Vocational Education Plan for 1971-72, is a projection of current plans.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried by the Board to approve the Vocational Education Plan for the Santa Barbara Junior College District as presented in the enclosure.

5. BUSINESS SERVICES

5.1 Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Upon motion of Mr. Garvin, seconded by Mr. Wells, the Board authorized and/or ratified the purchase of supplies, equipment, and services as indicated on Attachment 5.1.

5.2 Recommended Authorization and/or Ratification of Payment of Claims

Upon motion of Mr. Garvin, seconded by Mr. Wells, the Board voted to authorize payment of claims listed on Attachment 5.2 and all similar claims presented prior to the Board meeting.

5.3 Recommended Acceptance of Grant Agreement, Higher Education Facilities Act, Title I - $219,174

The Superintendent called the Board's attention to Attachment 5.3, a notice of a $219,174 grant under Title I of the Higher Education Facilities Act for the Health Occupations building. The originally requested $300,000 grant was approved but had to be reduced by Federal officials because of limited remaining funds. It was noted that there was still a chance the District would get the balance of the funds if others do not use all their allocations or if more funds are made available.
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Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and unanimously carried by the Board to accept the $219,174 grant agreement to aid in construction of the Health Occupations building at the College.

5.4 Recommended Approval for Submission of an Application for Funding of the Work Incentive (WIN) Project, in the Amount of $14,211

The Superintendent recommended that approval be given by the Board for submission of an application for $14,211 in funding for a WIN Project which would prepare 20 students for a General Education Development test, August 2, 1971, through June 30, 1972. Attachment 5.4 outlined the budget summary and indicated there would be reimbursement at 100 percent of excess costs of the project.

Upon motion of Mr. Wells, seconded by Mrs. Gutshall, the Board approved the submittal of the application for funding of the WIN Project in the amount of $14,211, as outlined in the attachment.

5.5 Progress Report - P. E. Complex

The Superintendent reported that Inspector's Report No. 61 for the period ending June 5, 1971, indicated that 81.35 percent of the contract time had elapsed with 92 percent of the work completed.

(Mrs. Alexander arrived at 3:15 p.m.)

5.6 Status Report on Data Processing Study

The Superintendent noted that on March 25, 1971, the Board had authorized the staff to go to bid with various computer organizations to attempt to obtain information for comparison with the proposals of the Citizens' Advisory Committee regarding data processing. In the absence of Dr. Sorsabal, Mr. Ralph Schiferl, Assistant Professor in Business Education, was asked to report on the current status and to provide an analysis of the Citizens' Committee report in the light of present information.

Mr. Schiferl stated that a joint committee from the Santa Barbara Junior College District as well as Data Processing Directors from the City College, the City Schools and High School Districts recommended that the Board approve a joint powers (joint purchase) agreement with the Santa Barbara Elementary School District, the Santa Barbara High School District, and Santa Barbara Junior College District for the
purpose of procuring and operating a cooperative education data
center to be used for data processing instruction and administrative
purposes for the benefit of each district.

Various alternative plans studied by the Committee were
reviewed and the reasons for selecting the "joint educational data
center" were given: (1) It satisfies the County's legal require-
ments; (2) It offers the lowest cost to the District; (3) It provides
for future expansion as well as the ability to meet current needs;
(4) It offers the most autonomy; and (5) It splits available
resources.

(Mr. Frank arrived at 3:22 p.m.)

A summary of the Committee's cost analysis -- showing present
data processing expenditures and cost estimates for the proposed
joint data processing center -- was distributed to the Board members.
For the benefit of others present, overhead transparencies of the
cost information were shown. Currently, $116,000 is being spent
annually for the District's data processing equipment. Additional
costs are expected during the conversion period, and then a leveling
off at $123,000 per year is anticipated.

The Superintendent emphasized the need for the District to
proceed with a modified data processing system by the Fall semester.
Various data processing suppliers are currently involved in provid-
ing estimated costs for necessary equipment for the proposed center,
although such negotiations are not legally binding.

Mr. Miller, Academic Senate President and Physical Science
Associate Professor, commented that he had attended the Committee
meetings and was totally satisfied with the representation and the
interest shown. Board member, Mr. Wells voiced his satisfaction
with the Committee's analysis of the alternatives and with the
proposed solution.

Following the report and discussion by the Trustees, Dr. Gooder
suggested that the Board authorize the administration to discuss the
formation of a joint powers agreement among the Santa Barbara Elementary
School District, the Santa Barbara High School District, and the
Santa Barbara Junior College District for the purpose of procuring
and operating equipment in a cooperative education data processing
center. Mr. Wells proposed the motion, which was seconded by Mrs.
Alexander and unanimously carried by the Board.
5.7 Recommended Approval of Improvement Instruction Committee Recommendation for Special Innovative Projects

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried by the Board to approve the Improvement of Instruction Proposals as recommended by the Improvement of Instruction Committee at a cost of $7,182 (as shown in Attachment 5.7).

5.8 Recommended Approval of Change Order No. 1 - Safway Steel Products, Contractor - Gymnasium Folding Bleachers

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried by the Board to approve Change Order No. 1 for a 54-day time extension (to July 25, 1971) for installation of gymnasium folding bleachers by Safway Steel Products, Contractor, at no additional cost to the District.

(ADDENDUM) 5.9 Recommended Rejection of Claim Against the Board of Trustees of the Santa Barbara Junior College District - $15,000 - Edwin W. Easton, Sr. and Peggy J. Easton, Claimants

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and unanimously carried by the Board to reject the claim for $15,000 in damages against the Santa Barbara Junior College District as presented in the enclosure and further directed that the claim be turned over to the District's insurance carrier for processing.

6. GENERAL INFORMATION

6.1 Associated Student Council Recommendation Regarding Student Reports to Board of Trustees

Mr. Paul Jardine, Associated Students Representative, informed the Board that he had been asked by the Associated Student Council at their last meeting to petition the Board of Trustees to have a permanent place on the agendas for the purpose of making regular reports (either monthly or bi-weekly) on their activities and programs.

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried by the Board to have a place reserved on the agenda for reports by the Associated Students on a monthly basis.
The Superintendent addressed Mr. Joe Tanner, Associated Students President-Elect, and voiced the hope that the student body officers next year would be able to meet more regularly with the College Council and the Academic Senate at their meetings. In addition, he voiced his appreciation to the Associated Students for their willingness to make periodic reports to the Board of Trustees.

Mr. Fillippini, on behalf of the Board, stated that they were very interested in having communications with the students and that they unanimously encouraged such reports.

6.2 Presentation of Proposed Administrative Policies

The Superintendent asked that this item be withdrawn because of the need for further discussion with the administrators before bringing these policies to the Board. The Board of Trustees agreed to delay review of the proposed Administrative Policies until the next meeting.

6.3 Report on the Follow-Up Study of Santa Barbara City College Alumni

Dr. Thomas F. MacMillan, Director of Research & Development, reported on the findings of an alumni survey of graduates of the last 15 years. The purpose of the study was to determine how the alumni of SBCC who still live in the community feel about the College. Only male graduates who attended SBCC at any time between 1954-71 were polled, because of the difficulty involved in contacting female graduates who have married and changed their names since their graduation. A six-page questionnaire was distributed to 153 resident male graduates and 86 graduates responded. After Dr. MacMillan tabulated the questionnaires and the results, he and Dr. Isabel Beck decided to have a group of students from her General Psychology class participate in the study by using their findings of a particular aspect of the questionnaire as the basis for their term project. Enclosure 4 contained a report by one of these students, Miss Donna Warrenburg, who was singled out at the Board meeting for her excellent report -- "The Quality of Instruction is Not Strained".

Dr. MacMillan introduced Dr. Beck and acknowledged her contribution to the alumni study and pointed out various aspects of the reports and their findings.
It was noted that 72.1 percent of the male graduates who responded felt the quality of instruction at SBCC was the "major strength of the College". The Superintendent remarked that the high percentage of approval given the instruction program at the College was a "real tribute to the teaching staff".

Mr. Fillippini, on behalf of the Board, voiced their appreciation for the efforts that went into this follow-up study.

6.4 Report on Coming Events

Mr. James Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College for the period of June 10 - 24, 1971.

Mr. Fillippini commented on the success of the apprenticeship graduation exercises the previous Saturday evening and his pleasure for the opportunity to participate in the high school graduation through the Continuing Education Division the night before. He noted the high school graduation exercises had the largest graduating class -- 185 students -- ranging in age from 18 to 60 years. He congratulated Mr. Sam Wake, Director/Administrative Dean of Continuing Education, who was present at the meeting.

7. ADJOURNMENT

Upon the motion by Mr. Garvin, the Board meeting was officially adjourned by Mr. Fillippini at 3:58 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, June 24, 1971, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Upon conclusion of the meeting, Board members and guests prepared for SBCC's Commencement Exercises scheduled for 5:00 p.m. on the Library's East Patio.

Attest:

[Signatures]

Wilbur L. Fillippini
President, Board of Trustees
Santa Barbara Junior College District

Glenn G. Gooder
Superintendent-President & Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees:
on June 24, 1971, 1971