AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

May 27, 1971

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of May 13, 1971
   1.6 Hearing of Citizens
   1.7 Communications
      a. Letters of Appreciation and Commendation of the MECHA and BSU Students in the Tutoring Program at Santa Barbara City College
         Attachment 1.7-a

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Approval of Instructors for 1971 Summer Session
         Attachment 2.1-a
      b. Recommended Appointment of P.E. Coaching Assistants
         Attachment 2.1-b
      c. Recommended Appointment of Additional Continuing Education Instructors
         Attachment 2.1-c
      d. Recommended Authorizations of Travel and Conference Attendance
         Attachment 2.1-d
      e. Recommended Change in Sabbatical Leave Policy
         Attachment 2.1-e
Addenda to the Agenda - Regular Meeting
Board of Trustees, SBJCD
May 27, 1971

1. GENERAL FUNCTIONS

1.7 Communications

b. Recommended Approval of Resolution No. 23, Endorsing the Concept of a Feasibility Study to Determine the Potential of this Community for a Medical School

Attachment 1.7-b
On January 8, 1970, the Board of Trustees adopted a sabbatical leave policy for non-administrative certificated personnel. It is recommended that the sabbatical leave policy be amended by changing the compensation for one academic year from 50% of their normal salary to 75% of their normal salary. All other elements of the policy will remain the same including the continuation of the District's financial commitment for support of the sabbatical leave program at the level established for the year 1969-70.

2.2 Classified Personnel

a. Recommended Acceptance of Resignation
   Attachment 2.2-a

b. Recommended Approval of Six-Month and Yearly Salary Increments
   Attachment 2.2-b

c. Recommended Replacement Appointments
   Attachment 2.2-c

d. Recommended Hourly Appointment
   Attachment 2.2-d

e. Recommended Hourly Appointment - Continuing Education
   Attachment 2.2-e

f. Recommended Student Appointments
   Attachment 2.2-f

g. Recommended Authorization of Travel and Conference Attendance
   Attachment 2.2-g

3. STUDENT PERSONNEL

3.1 Recommended Approval of Candidates for the Associate in Arts Degree
   Attachment 3.1

   The Superintendent recommends that the Board confer upon each of the 513 students listed in Attachment 3.1 the Associate in Arts degree, subject to the completion of the State and local requirements.

3.2 Recommended Approval of Candidates for the Associate in Science Degree
   Attachment 3.2

   The Superintendent recommends that the Board confer upon each of the 83 students listed in Attachment 3.2 the Associate in Science degree, subject to the completion of the State and local requirements.
3. STUDENT PERSONNEL

3.2 Recommended Approval of Candidates for the Associate in Science Degree

a. Recommended Approval of Honorary Associate in Science Degree

Attachment 3.2-a
3.3 Notice of Initial Award of $12,672 for Operation of SBCC Work-Study Program

Attachment 3.3

The attachment contains written notification from the Division of Student Financial Aid, Department of Health, Education and Welfare, of approval of $12,672 in funds for our College Work-Study Program covering the period July 1 - December 31, 1971. This funding represents the first installment on the total grant. Notification of the second installment will be received in September.

4. CURRICULUM AND INSTRUCTION

4.1 Report on College Abroad Program

Dr. Martin Bobgan, Assistant Dean of Continuing Education and Coordinator for the College Abroad Program, will present a brief report.

5. BUSINESS SERVICES

5.1 Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Attachment 5.1

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Order Nos. 2508 through 2554, inclusive.

5.2 Recommended Authorization and/or Ratification of Payment of Claims

Attachment 5.2

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.2 and such other claims as may arise prior to the meeting.

5.3 Recommended Approval of Authorization to Make Inter-Budget Transfers

Annually the County Superintendent requests authority to make transfers where needed between the undistributed reserve and any classification or to balance any expenditure classification of the budget in accordance with Education Code Section 20952.

The Superintendent recommends the Board grant authorization to the County Superintendent of Schools to make financial transfers in the District's accounts as are necessary.

5.4 Recommended Approval of Appropriation Transfer #71-035 in the Amount of $300 to Meet Operational Needs

Attachment 5.4

The Superintendent recommends the approval of appropriation transfer in the amount of $300 to cover supplies for the nursery school program.
Curriculum and Instruction

4.2 Report on the Improvement of Instruction Committee Recommendations for Special Innovative Project Funding

Attachment 4.2

Dr. Thomas MacMillan will report on the recommendations of the Improvement of Instruction Committee for released time to develop instructional materials and develop instructional programs using the equipment that has been approved under Title VI of the Higher Education Act of 1965.
5.5 Notification of Proposed Increase in Costs for Blue Cross Premiums

Attachment 5.5

The District has been notified that the premium rates for medical coverage for employees will be increased, effective October 1, 1971. Attachment 5.5 delineates those rate changes. For the District's share, the rate increases from $18.05 to $23.10 per employee -- an increase of approximately 28 percent.

5.6 Recommended Approval of Salary and Personnel Benefits for Certified and Classified Employees for the 1971-72 College Year

Enclosure 1

Enclosure 1 summarizes the discussions and agreements between the Superintendent-President and the salary committees of both Certified and Classified staff groups. Representatives of each of the Classified and Certified Salary Committees will be present at the Board Meeting.

5.7 Recommended Acceptance of Estimate of Cost for Construction of Stairway - O.K. Industries - $4,987

Three estimates of costs were solicited for the construction of a stairway from Parking Lot 2-A to the entrance drive. The estimates were as follows:

- O. K. Industries $4,987
- Don Greene, Contractor, Inc. $5,730
- Tye Construction Inc. $6,300

The Superintendent recommends that the Board accept the estimate of $4,987 from O.K. Industries and authorize the issuance of a contract to them for the construction of the stairway.

5.8 Recommended Approval of Change Order No. 10, P. E. Complex - Don Greene, Contractor, Inc. - $1,172

Attachment 5.8

Change Order No. 10 is a composite of four items. Two items, repair of existing sidewalk ($628) and waterproofing of drainage area ($334) are requested by the Administration in order to correct hazardous and leaking conditions at the existing locker and shower building. The other additional cost item is required by the State Office of Architecture and Construction. Attachment 5.8 delineates in more detail those requested changes.

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The Superintendent recommends approval of Change Order No. 10 for the additional amount of $1,172 to the contract with Don Greene, Contractor, Inc.
5.9 Progress Report - P. E. Complex
Attachment 5.9

5.10 Recommended Approval of Contract with Daniel, Mann, Johnson & Mendenhall (DMJM) Architects for Remodeling and Rehabilitation

To fully meet our immediate facility needs, certain of our existing facilities must be remodeled. Discussion of the nature and extent of the remodeling will be conducted at the meeting.

The Superintendent recommends the approval of a contract with DMJM, not to exceed 12 percent of the remodeling cost, for the development of plans and specifications for the remodeling of selected facilities on the Mesa Campus.

5.11 Recommended Approval of Contract with Daniel, Mann, Johnson & Mendenhall (DMJM) Architects for Plans and Specifications for Relocatable Facilities

A careful analysis of the status of facilities indicates the urgent need to provide additional office space and small seminar areas. It is deemed in the best interest of the District that these facilities be of the modular, relocatable type. Additional information regarding this recommendation will be made available at the meeting.

The Superintendent recommends that a contract be made with the architectural firm of Daniel, Mann, Johnson & Mendenhall for the development of plans and specifications for modular, relocatable facilities.

5.12 Presentation of Preliminary Budget for 1971-72

After carefully reviewing the Divisional and Departmental requests, the staff has developed and will present for study the 1971-72 Preliminary Budget. During the next several weeks, additional review meetings will be held in order to develop the tentative budget for presentation to the County Superintendent by July 1, 1971.

6. GENERAL INFORMATION

6.1 SBCC Alumni Follow-Up Study

Dr. MacMillan, Director of Research & Development, will present the findings -- prepared by students in Dr. Isabel Beck's "General Psychology" course -- of an alumni survey from classes covering the last 15 years.

6.2 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, June 10, 1971.