MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES

May 13, 1971

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

In the absence of the President and Vice-President of the Board, the regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by the Superintendent, Dr. Glenn G. Gooder, as Secretary-Clerk to the Board, on Thursday, May 13, 1971, at 4:00 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

The Superintendent indicated that a quorum was present and called for nominations from the Board for an acting-President. Mrs. Alexander nominated Mr. Garvin, Mr. Wells seconded the nomination, and Mrs. Gutshall moved that the nominations be closed. Upon a vote of the members present, Mr. Garvin was unanimously selected as acting-President for the May 13, 1971, meeting.

1.2 Roll Call

Members Present:

Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mr. Benjamin P.J. Wells

Members Absent:

Mr. Wilbur L. Fillippini (Washington, D.C.)
Mrs. Dorothy N. Meigs (St. Francis Hospital)

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Others present for all or a portion of the meeting (cont'd):

Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Alfred L. Silvera, Administrative Dean, Student Activities
Mr. Selmer O. Wake, Director/Administrative Dean, Continuing Ed.
Mr. James M. Williams, Director, College Information
Miss Sandra Burnett, Associate Editor, The Channels
Mr. Edmund (Tony) Gilligan, President, Academic Senate
Mr. Paul H. Jardine, Associated Students Representative
Mr. Joseph Johnston, International Student Association
(British Guiana)
Mr. William B. Regis, President CSEA
Mr. Joe D. Tanner, Associated Students' President-Elect
Mr. Hiroshi Tsukahara, International Student Association,
Asian Student Representative (Japan)
Mr. Abdol Zardouzian, International Student Association,
Mid-Eastern Representative (Iran)

Mr. Dean H. Ankeny, Director of Purchasing
Mrs. Dorothy A. Annable, Assistant Librarian
Mr. Abelino M. Bailon, Coordinator, MDTA/Vocational Technical
Mr. Theron E. Barnes, Audio-Visual Supervisor
Dr. Isabel H. Beck, Professor, Social Science
Dr. Martin M. Bobgan, Assistant Dean, Continuing Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Miss Shirley L. Conklin, Assistant Dean, Health Occupations
Miss Betty M. Dean, Instructor, Health Occupations
Mr. James E. Fox, Asst. Dean, Vocational-Technical Division
Mr. Lynn H. Jenkins, Assistant Bookstore Manager
Mrs. Harriet A. Leckie, Sr. Secretary, Vocational-Technical
Mrs. Ruth O. Little, Head Librarian
Mr. Maynard J. Male, Asst. Professor, Vocational-Technical
Mr. Loring J. Mc Auliffe, Director, Data Processing
Mrs. Katherine Mc Closkey, Santa Barbara News-Press Staff Writer
Miss Maureen A. Mc Kenzie, Instructor, Health Occupations
Mr. Jerry E. Morin, Clerk, Audio-Visual
Mr. John P. Morrisohn, Instructor, Vocational-Technical
Mr. Jim G. Parker, Instructor, Vocational-Technical
Mr. M. D. (Mike) Rice, Asst. Prof./Chairman, Business Education
Miss Virginia L. Rowley, Associate Librarian
Mr. Ralph J. Schiferl, Assistant Professor, Business Education
Mr. Clayton A. Shupe, Business Manager, Student Finance
Mrs. Sharyn Tanner
Mrs. Barbara Tinker, Secretary to Superintendent-President

1.3 Welcome to Guests

Mr. Garvin welcomed guests and invited their participation
during the course of the meeting.
1.4 Executive Session

At 4:02 p.m., the Board adjourned to go into executive session with Dr. Goeder in the Superintendent's Office.

At 5:12 p.m., the regular meeting of the Board of Trustees of Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Garvin stated that the executive session had been devoted to the discussion of personnel matters.

1.5 Minutes of Regular Meeting of April 22, 1971

Upon motion of Mr. Wells, seconded by Mr. Frank, the Board unanimously approved the Minutes of the Regular Meeting of April 22, 1971, as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

a. Notice of National Conference Toward Educational Development in the Community Junior College, July 16-17, 1971, at UCLA

The Superintendent called the Board's attention to Attachment 1.7-a concerning the annual National Conference at UCLA, July 16-17, 1971, on the topic of "Toward Educational Development in the Community Junior College".

b. Notice from State Coordinating Council for Higher Education of a $12,500 Recommended Grant for SBCC under Category I, Title VI-A of the Higher Education Act of 1965

The Superintendent called the Board's attention to Attachment 1.7-b, a letter from CCHE, which recommended that Santa Barbara City College be awarded a $12,500 grant. This grant will provide funding for four (4) experimental projects in the areas of Business Education, Archeology, English, and Life Science.
Minutes - Regular Meeting  
Board of Trustees, SBJCD  
May 13, 1971

2. PERSONNEL

2.1 Certificated Personnel

a. **Recommended Approval of Personal Leave of Absence, One-Half Time**

   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried by the Board to approve the one-half time personal leave of absence of Mr. Jesus J. Gonzales, English Instructor and Human Relations Director, in order that he may continue work for his doctorate -- Attachment 2.1-a.

b. **Recommended Appointment of New Instructor**

   Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and carried by the Board to approve the appointment of Mr. Carl G. Jensen to a new position in the Hotel/Restaurant Management Department for the 1971-72 college year -- Attachment 2.1-b.

c. **Recommended Appointment of Instructor, One-Half Replacement and One-Half New Position**

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and carried by the Board to approve the appointment of Miss Donna Davidson as a reading instructor in the English Division for the 1971-72 college year. The assignment, as indicated in Attachment 2.1-c, will be one-half replacement and one-half new position.

d. **Recommended Appointment of Replacement Instructors**

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried by the Board to approve the appointments of Miss Elizabeth Hodes, a replacement position in the Mathematics Division, and Mr. Jack T. Brashears, who will be replacing Mr. Maynard Male in the Vocational/Technical Division, for the 1971-72 college year -- Attachment 2.1-d.
e. **Recommended Appointment of New Counselor**

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried by the Board to approve the appointment of Mr. Glenn Gaston as a new counselor for the 1971-72 college year, as shown in Attachment 2.1-e with the noted correction ("Class & Rate" was changed to read IV-3).

f. **Recommended Appointment of Additional Continuing Education Instructors, Replacement and Substitutes**

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried by the Board to approve the appointments of additional instructors for the Continuing Education Division as listed in Attachment 2.1-f.

g. **Recommended Authorizations of Travel and Conference Attendance**

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried by the Board to approve the travel and conference attendance as indicated in Attachment 2.1-g.

h. **Recommended Acceptance of Resignation of Mr. James E. Foxx as Assistant Dean, Vocational-Technical Education, and Appointment as Instructor-Coordinator, Distributive Education, Business Division**

The Superintendent informed the Board that Mr. Foxx was hospitalized for a short time, had submitted his resignation from his position as Assistant Dean of Vocational-Technical Education for personal reasons, and requested an assignment as an instructor in the Business Education Division.

The Superintendent advised the Board that Mr. Foxx, more than any other single individual, has been responsible for the growth and maturity of vocational education at Santa Barbara City College. He has carried a tremendous load, serving both as Assistant Dean of Vocational-Technical Education and as chairman of the Vocational-Technical Division.
With deep regret, it was recommended that Mr. Foxx's resignation be accepted, that the reassignment be approved, and that he be congratulated and thanked for his immense contribution to vocational-education at SBCC.

Members of the Board enthusiastically voiced their appreciation to Mr. Foxx for the many distinguished contributions he has made to the college and to the community. It was noted that he would be missed in the Vocational-Technical Division. The Board expressed their sorrow that Mr. Foxx would not be serving the college in the same capacity but stated their happiness that the Business Education Division and the students would be benefiting from his varied talents.

Mr. M. D. (Mike) Rice, Chairman of the Business Division, stated that the division was most happy to have Mr. Foxx join their staff. Mr. Wake, Director/Administrative Dean of Continuing Education, also addressed the Board and expressed his appreciation to Mr. Foxx for his contributions and his work.

Upon motion by Mrs. Alexander, seconded by Mr. Wells, the Board voted to accept the resignation of Mr. James Foxx as Assistant Dean, Vocational-Technical Education, and approved his appointment as Instructor-Coordinator, Distributive Education in the Business Division, as indicated in Attachment 2.1-h.

2.2 Classified Personnel

a. Recommended Approval of Return from Health Leave of Absence

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried by the Board to approve the return from health leave of absence as indicated in Attachment 2.2-a.
b. **Recommended Appointment of One-Half Time Replacement**

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and carried by the Board to approve the one-half time replacement appointment of an Account Clerk 20A in the Business Office as indicated in Attachment 2.2-b.

c. **Recommended Acceptance of Resignations**

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and carried by the Board to accept the resignations indicated in Attachment 2.2-c.

d. **Recommended Approval of Retirement**

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Frank, and carried by the Board to approve the retirement of Monico T. Torina, effective April 30, 1971, -- Attachment 2.2-d.

e. **Recommended Hourly Appointments**

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Wells, and carried by the Board to approve the hourly appointments listed in Attachment 2.2-e.

f. **Recommended Student Appointments**

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and carried by the Board to approve the hourly student appointments listed in the Attachment 2.2-f.

3. **STUDENT PERSONNEL**

3.1 **Report on Status of Student Government Modifications**

The Superintendent introduced Paul Jardine, Associated Student Representative, who reported on changes in the student government structure. First, he explained why they sought a new form of student government; secondly, he described the new system and how it was formed; and, thirdly, what they hoped to accomplish.
Minutes - Regular Meeting
Board of Trustees, SBJCD
May 13, 1971

(1) Reasons for Establishing a New Form of Student Government:

----- Student apathy exists on campus, as shown by the low participation and interest in student activities and by the recent student body election.

----- Limited funds due to low student body card sales, 48% of the cards were sold in the Fall and 8-9% in the Spring.

(2) Formation of the New Associated Student Government System:

----- Student Council along with administration of Student Activities Office analyzed various systems in existence, but no acceptable system was found.

----- "The Constitution and By-Laws of the SBCC Associated Students" were modified and rewritten (copies of the revised documents, dated May-1971, was distributed to the Board).

----- Student Senate organization was changed (copies of the new organizational chart were distributed).

Senators-at-Large were established -- one for every 1,000 students to be elected, plus one from each club.

(3) What they hope to accomplish by the system:

----- Increase representation of all students, by using Senators-at-Large;

----- Enlarge services to and for the students, by having the new Senate act as a service organization which develops programs to help students;

----- Decentralize the social activities, by taking student government out of the realm of sponsoring social activities and leaving it to the clubs to handle.

Paul Jardine introduced Joe Tanner, the newly elected Associated Student President, to the members of the Board.

The Superintendent noted the change in the Associated Student government structure was an important and determined effort on the part of the Associated Students to find a more representative system. Joe Tanner or his designated representative was invited to attend future Board meetings.

Mr. Garvin, on behalf of the Board, congratulated Joe Tanner on his recent election and thanked Paul Jardine for his report.
3.2 Recommended Approval of Policies Regarding Funding of Co-Curricular Activities - Resolution No. 21

The Superintendent noted this item was a follow-up to Item 3.1. He informed the Board that he had received a letter from Rick Fisher, present Associated Student Body President, which transmitted a resolution adopted by the Associated Student Council. The resolution recommended certain actions on the part of the Board of Trustees which would make it possible to continue to fund the co-curricular activities and establish procedures for future student activities. The ten recommendations were briefly summarized. They requested financial assistance from the College District and asked them to assume certain responsibilities due to the "extremely low participation in the student body card sales and the implication of low participation in the future".

There was considerable discussion devoted to matters of student apathy, decline in sales of student body cards, and the budget for the co-curricular activities.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried by the Board to adopt Resolution No. 21 (Enclosure 1), whereby the Santa Barbara Junior College District will take over the management of funds provided for the co-curricular activities of the college from the Associated Student Council. On poll of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Mr. Frank, Mr. Garvin, Mrs. Gutshall, Mr. Wells

Noes: None

Absent: Mr. Fillippini, Mrs. Meigs

4. CURRICULUM AND INSTRUCTION

4.1 Report by the Library Staff

The Superintendent introduced Mrs. Ruth Little, Head Librarian at Santa Barbara City College, who along with others of the Library staff reported on the library and library services offered.
Mrs. Ruth Little - Facts and Statistics

Mrs. Little referred to Enclosure 2, "SBCC Facts and Statistics from September 1970 - April 1971" and briefly reviewed some of the items.

The library building, completed in February 1965, has 18,360 square feet. The library is being used, has a good collection of books, and has received good support from the Board, the Administration, and the Faculty. The main problem is the building itself. It was planned for 2,500 students, and it will have to accommodate 5,000 or more. SBCC library was compared to the CCAA standards. Although short staffed, Mrs. Little indicated they were doing an adequate job. The library continues to be a scene of activity, and they like to think of the library as a "very lively and very vital place".

Attention was called to facts and statistics relating to the variety of materials, books, periodicals, and reference collections available in the library; the circulation figures, the library hours, and the loaning procedure. It was noted that loans formerly extended to townspeople, high school students, and UCSB students had to be discontinued due to the heavy number of books not returned.

Mrs. Little introduced the members of the library staff:

Associate Librarian - Miss Virginia Rowley
Assistant Librarian - Mrs. Dorothy Annable
Audio-Visual Supervisor - Mr. Theron Barnes
A-V Assistant - Mr. Jerry Morin
Circulation Supervisor - Mr. Bill Regis

Miss Virginia Rowley - Reference Services, Instruction in Use of Library, and Displays

The library receives a wide variety of reference questions which may be divided into four categories (page 2 of the Enclosure indicated the quantity of questions asked): (1) information students require for class assignments, (2) how to prepare a paper for classes, (3) advice in the selection of materials, and (4) questions about jobs, hobbies, and personal interests.

The function of the reference service is to try to assist students and faculty in using the resources of the library as fully as possible. The staff feels they must be teachers as well as librarians in order to instruct students in techniques so they will be able to use libraries where ever they go. This is accomplished by the use of library handbooks (copies of which were distributed at the meeting), reference books, and by giving instruction to classes.

Each month the library offers displays. The Board members were invited to visit the current display on the published writings of the SBCC staff members.
3. Mrs. Dorothy Annable - Interlibrary Loans and Explanation of Cooperative Library System

The interlibrary loan system makes available information, books (in and out of print), and magazines not otherwise available locally. The "TIE", Total Interlibrary Exchange Service, allows various local materials to be available--local resources are shared. This system offers teletype facilities, an interlibrary bus service, which cuts down the time element in gathering information and books. The college library, the public library, special libraries, as well as the university library all participate in this cooperative library system.

4. Mr. Theron Barnes - Audio-Visual Services

Before the meeting, Mr. Barnes gave a demonstration of the new equipment currently utilized on campus by the faculty. Mrs. Little, in introducing Mr. Barnes, stated that he manages to keep up with the latest developments in the field and extended a great deal of credit to him for his contributions to the library staff and to the college staff.

The Audio-Visual Department is service-oriented. They offer a service to the instruction departments by attempting to help instructors present their topics to the students in the best possible way -- multi-media resources are utilized. They attempt to keep the faculty members informed on all new materials and equipment by distributing catalogues.

There is a heavy delivery schedule of equipment from the A-V Department to the instructors. This year showed a 25 percent increase in the use of film and a 30 percent increase in the use of equipment. SBCC used more equipment last year than the university; therefore, it is believed that this year, with even more equipment used, the case will be the same.

Mr. Barnes expressed the hope to be of more service to the instructors; therefore, more room and more equipment would be needed.

Mrs. Little stated she was very pleased to have had the opportunity to tell the Board about the library, expressed their desire to make the library a central part of the campus, and thanked the Board and the Administration for their continued support, and also thanked the members of the faculty for helping the library to justify their books and for their mutual support in the curriculum.
4.2 Recommended Approval for Submission of an Application for Funding under the Elementary and Secondary Education Act (ESEA), Title III, Adult Basic Education, in the Amount of $47,395

The Superintendent called the Board's attention to Attachment 4.2 which represented the budget summary for the ESEA-Title III grant proposal. He recommended approval of the application for funding in the amount of $47,395, which permits continuation of the program servicing the economically disadvantaged. Matching funds will be required.

Upon motion of Mr. Wells, seconded by Mrs. Gutshall, the Board voted to approve the submittal of the application for $47,395 in funding to continue the Basic Education and ESL program for the economically disadvantaged.

4.3 Report on Results of State Licensed Vocational Nurses Examination

The Superintendent reported that the scores from the recent State LVN examination had been received (Attachment 4.3). Of our 26 candidates, 22 passed the examination and have been licensed.

4.4 Report on Follow-Up Study of the Associate Degree of Nursing (ADN) Program - June, 1969 - Research Office Memo 5-71

Dr. Thomas MacMillan, Director of Research & Development, informed the Board that the results of Study of the ADN Program, June-1969 (Enclosure 3), has shown that the current program is full-filling a need in the community. Discussion centered around the number of ADN applications received by the college, the need for expansion of the program, and the ability to fill local needs.

4.5 Recommended Approval of Proposed Summer Session Schedule for SBCC, June 21 - August 13, 1971

The Superintendent referred to Attachment 4.5 which contained a summary of the schedule, calendar, classes, and procedures for the 1971 summer session, and requested formal approval by the Board.

Upon motion of Mrs. Alexander, seconded by Mr. Frank, the Board voted to approve the summer session schedule for SBCC as shown in the attachment.
4.6 Recommended Approval of New Courses for the 1971-72 College Year

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and carried by the Board to approve the new courses indicated in Attachment 4.6 for the 1971-72 college year.

5. BUSINESS SERVICES

Upon a motion by Mr. Wells, seconded by Mr. Frank, the Board voted to approve the authorizations and/or ratifications recommended in Items 5.1, 5.2, and 5.3, as shown in the attachments.*

* 5.1 Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

* 5.2 Recommended Authorization and/or Ratification of Payment of Claims

* 5.3 Financial Reports

5.4 Recommended Approval of Increase in Cost of Annual Audit, 1970-71, William D. Kendall - $1,600

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried by the Board to approve an increase in the annual contract audit fee for 1970-71 with William D. Kendall, Certified Public Accountant, from $1,450 to $1,600, as outlined in Attachment 5.4.

5.5 Recommended Authorization to Order Supplies and Equipment Items for 1971-72 College Year

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and carried by the Board to authorize the issuance of notices of intent to purchase selected supplies and equipment items deemed necessary for the 1971-72 college year in advance of budget adoption; and further authorized that the amount be limited to an amount not to exceed 50% of the total amount budgeted for such items in the 1970-71 college year.

5.6 Recommended Authorization to Solicit Estimates of Cost for Construction of Stairway

The Superintendent explained that the asphalt path which exists between parking lot 2-A and the campus entrance drive needs to be replaced because of its hazardous condition. The
initial low estimate to rebuild the pathway in conformance with the Code was $8,000. The project was approved by the Board in the 1970-71 budget in the estimated amount of $2,000. Because the estimate far exceeded the amount originally budgeted for the project, the architects were requested to re-examine the alternatives. Enclosure 4 reflects the recommendation of the architects.

Dr. Sorsabal, Administrative Dean of Business Services, not only recommended the Board authorize the administration to seek estimates for the construction of a stairway but also asked that they grant ratification of a low bid if one is received for $5,000, as anticipated, so that they could proceed before the next Board meeting.

Upon motion of Mrs. Gutshall, seconded by Mr. Wells, the Board voted to authorize the administration to seek estimates for the construction of a stairway between parking lot 2-A and the campus entrance drive, and further approved the administration's request for ratification of a low bid of $5,000 so that the work could proceed.

5.7 Recommended Approval of Lease of Additional Space for Apprenticeship Program with Coastal Lemon Co.

The Superintendent recommended that the Board approve the extension of the current lease agreement with Coastal Lemon Co. to include an additional and approximate 480 square feet which was necessary for conducting the apprenticeship program. The space is available under the same conditions as the remainder of the facility, at 10 cents a square foot plus cost of alterations.

Upon motion of Mr. Wells, seconded by Mrs. Gutshall, the Board voted to approve the leasing of additional space for the Apprenticeship Program with Coastal Lemon Co.

5.8 Recommended Acceptance of Work and Authorization to File Notice of Completion - J. W. Bailey Construction Co. - Continuing Education Fire Damage Rehabilitation

The Superintendent advised the Board that the fire-damaged building at the Adult Education Center was substantially completed.
Minutes - Regular Meeting  
Board of Trustees, SBJCD  
May 13, 1971

Upon recommendation of the Superintendent, it was moved by 
Mrs. Alexander, seconded by Mr. Wells, and carried by the Board 
to authorize the administration to file a Notice of Completion on 
this work and to proceed with payment as called for in the contract, 
at a total cost to the District of $6,403.

5.9 Progress Report - Physical Education Complex

The Superintendent reported that Inspector's Report No. 57 
for the period ending May 8, 1971, indicated that 76.35 percent of 
the contract time had elapsed with 87.50 percent of the work 
completed.

5.10 Recommended Approval of Adjusted Fee Schedule for Continuing 
Education Classes

The Superintendent stated that Attachment 5.10 contained 
the report and a recommendation on fees by the Citizens' Continuing 
Education Advisory Council, Fee Committee. They recommended a 
100 percent increase in fees: from $1 to $2 for non-credit classes 
and from $1.50 to $3 for credit classes.

Upon recommendation of the Superintendent, it was moved by 
Mr. Wells, seconded by Mrs. Gutshall, and carried by the Board to 
approve an adjusted fee schedule for the Continuing Education 
classes in accordance with the recommendations of the Citizens' 
Continuing Education Advisory Council as delineated in the attachment.

Mr. Wells commented on the caliber of courses offered by Mr. 
Wake in the Continuing Education Division and stated he was sure 
the response from the community would be the same even with the 
increase in fees.

Mrs. Gutshall expressed the hope that after the new fee 
schedule was instituted that the administration would follow the 
enrollment figures to see if there were any change. She was 
assured that the administration planned to do so.

5.11 Recommended Approval of Tuition Fee Adjustment for Foreign 
Students, $22 per Unit per Semester with Maximum of $330 per Semester

The Superintendent briefly explained the problem regarding 
tuition fees for non-resident and foreign students. The sharp 
increase in tuition fees for the next college year imposes a great
hardship for most of the foreign students who are far from home, are on a limited income, and who normally plan finances for a two-year period. The statutes have been changed for 1971-72 to require that the maximum charge per unit be increased from $14 to $30 per unit per semester, from $210 to $450 per semester for full-time students. However, the districts are allowed to adjust the tuition as long as they do not charge more than the stated amount. Mrs. Lantagne further discussed the ramifications of the problem.

After considerable discussion of the alternatives the District could employ concerning tuition fees for foreign students and the problems of these students in planning their finances before they leave their countries, it was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried by the Board to retain the present fee schedule for foreign students at $14 per unit for one more year and further agreed that all such non-resident foreign students were to be charged the full tuition after the 1971-72 college year, which would allow these students time to plan for the tuition increase.

(Mr. Wells left the meeting at 6:45 p.m. because of a prior commitment)

6. GENERAL INFORMATION

(Because Mrs. Alexander had to leave the meeting, items 6.3 requiring Board approval and 6.5 an information item were taken out of order at this time. Mrs. Alexander, who represented a quorum, left the meeting at 6:48 p.m. and; therefore, the Board meeting officially ended with no more actions to be approved. The remaining three members -- Mr. Frank, Mr. Garvin, and Mrs. Gutshall -- stayed to complete the review of the planned agenda items.)

6.1 Review of Community College Research

Dr. Thomas MacMillan, Director of Research & Development, briefly reported on Research Office Memo 9-71 (Enclosure 5) entitled, "Institutional Research as the Field Performs It: A Friendly Look at Ourselves in the California Community Colleges". The report consisted of a compilation of community college research performed throughout California.
6.2 Review of Pending Legislation

The Superintendent briefly commented on the pending legislation reviewed by CJCA publication "SACRAMENTO SCENE". He noted the two big items of special concern to community colleges were "finance" and "tenure" and expressed the hope that there would be an increase in funding.

6.3 Recommended Approval of Resolution No. 22, Expressing Appreciation for the Contributions of Mrs. Alice F. Schott to the Community and to Santa Barbara City College

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and unanimously carried by the Board to approve Resolution No. 22, shown as Attachment 6.3, which expressed the District's appreciation for the contributions of Mrs. Alice F. Schott to the community and to Santa Barbara City College. Upon poll of the Board, the vote was as follows:

Ayes: Mrs. Alexander, Mr. Frank, Mr. Garvin, Mrs. Gutshall
Noes: None
Absent: Mr. Fillippini, Mrs. Meigs, Mr. Wells

Mr. Frank further amplified the appreciation expressed in the Resolution by noting the immense contribution by Mrs. Schott to the community. He stated that what she has done for the community was "beyond praise".

The Superintendent informed the Board that the Resolution would be printed on parchment in time for them to sign at the next meeting and that copies would be distributed to members of the Schott family.


This year, 1971, marked the twentieth year that the Santa Barbara Citizens' Continuing Education Advisory Council has served the college and the community by assisting in the development and implementation of the adult and continuing education programs of the college. May 12 was designated by the Board at their meeting on March 25, 1971, as a day to honor those citizens who had served on the Council and a special luncheon was held.

Mr. Wake commented on the success of the anniversary celebration and noted that all the Board members were present.
6.5 Report on Results of SBCC Election for Academic Senate President and Representative Council

Mr. Edmund (Tony) Gilleran, Past President of the Academic Senate, informed the Board that Mr. William Miller, Associate Professor in the Physical Science Division, was the newly elected President of the Academic Senate. It was noted that the officers of the Representative Council had not been elected as yet.

6.6 Report on Results of County Superintendent's Survey Regarding Payment of Classified Employees on the Last Working Day of the Month - Education Code Section 13504

Dr. Sorsabal, Administrative Dean of Business Services, called the Board's attention to Attachment 6.6, which contained a letter indicating the results of the survey of classified employees conducted by the County Superintendent's office. It stated that only 5 districts approved the proposed new pay plan, while 21 districts disapproved. The Office of the County Superintendent, the County Counsel, and the California School Employees Association is currently working on legislation which would clarify the existing laws and eliminate the problems encountered this year.

6.7 Report on Results of Trustee Election Held April 20, 1971

The Superintendent reported that the three incumbent members of the Board of Trustees of SBJCD were re-elected at the April 20, 1971, election. Results are shown below:

Area 2: Mr. Garvin 15,379 Mr. Ellis 8,209
Area 3: Mr. Frank 17,798 Mr. Hernandez 4,873
Area 4: Mr. Wells 19,641 (unopposed)

6.8 Report on Coming Events

Mr. James Williams, Director of College Information, reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division for the period of May 14 - 27, 1971.
Minutes - Regular Meeting  
Board of Trustees, SBJCD  
May 13, 1971

7. ADJOURNMENT

The meeting was officially adjourned by acting-President, Mr. James Garvin, at 6:48 p.m. The other Board members present remained to hear the balance of the agenda items -- see page 16, under Section 6, GENERAL INFORMATION -- until 6:53 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, May 27, 1971, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:
Wilbur L. Fillippini  
President, Board of Trustees  
Santa Barbara Junior College District

Glenn G. Gooder  
Superintendent-President & Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees:

on May 27, 1971