AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
April 8, 1971
4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of March 25, 1971
   1.6 Hearing of Citizens
   1.7 Communications
      a. Letter Received From UJAVE Management Corp., Confirming that their Organization will Sponsor One Outstanding SBCC German Student for Membership in the United European American Club
         Attachment 1.7-a

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Appointment
         Attachment 2.1-a
      b. Recommended Appointments of Additional Continuing Education Instructors
         Attachment 2.1-b
      c. Recommended Re-employment of First, Second, and Third Year Probationary Instructors, 1971-72 College Year
         Attachment 2.1-c
      d. Recommended Leave of Absence and Change of Assigned Working Days
         Mr. R. Spencer Blickenstaff, Vocational-Technical Instructor, has an unusual opportunity to represent a local community organization at a conference in Australia, May 3-24, 1971.
         Mr. Blickenstaff is requesting an authorized leave from duty during this period. In order that the District suffers no loss of educational services or benefits and incurs no additional expenses, Mr. Blickenstaff has arranged to continue his work for the Cooperative Education Program, which he directs, during the five days of Easter Vacation and during the time period of June 14-28, inclusive.
Addenda to the Agenda - Regular Meeting
Board of Trustees, SBJCD
April 8, 1971

2. PERSONNEL

2.1 Certificated Personnel

f. Recommended Appointment, MDTA, LVN Instructor

Attachment 2.1-f
It is recommended that this leave of absence be approved with the understanding that Mr. Blickenstaff will perform an equal number of work days as indicated.

e. **Recommended Authorizations of Travel and Conference Attendance**
   Attachment 2.1-e

2.2 **Classified Personnel**

a. **Recommended Hourly Appointments**
   Attachment 2.2-a

b. **Recommended Student Appointments**
   Attachment 2.2-b

c. **Recommended Reclassification**
   Attachment 2.2-c

At the meeting on March 25, 1971, the Board was given a copy of the results of a study of the classified personnel structure and function, performed under contract by Griffenhagen-Kroeger, Inc. The results recommend goals and objectives of the Classified Personnel Office, as well as an implementation plan. The report will be discussed in some detail at the meeting.

The Superintendent recommends adoption of the recommendations contained in the report, effective April 1, 1971.

3. **STUDENT PERSONNEL**

No agenda items

4. **CURRICULUM AND INSTRUCTION**

No agenda items

5. **PLANTS AND PROPERTY**

5.1 **Report of Chancellor's Technical Advisory Committee and CCHE Resolution on Classroom Utilization**

Attachment 5.1

Attachment 5.1 contains a copy of the minutes of the Chancellor's Technical Advisory Committee and the final adopted resolution on utilization standards as established by the Coordinating Council on Higher Education (CCHE). As indicated in the cover letter from Mr. Rodgers, the proposed utilization standards were deferred indefinitely. This means the District can continue to plan its development program on existing standards.
5.2 Recommended Approval of Change Order No. 1 - Motorcycle Parking, O. K. Industries, Contractor - $200

During the bid phase of the motorcycle parking project, an alternate proposal consisting of total concrete parking and drive (rather than a combination of two 7-foot wide strips of concrete and a meridian strip of asphalt paving) was rejected because the cost of $600 was thought to be excessive. During the construction phase, reconsideration of the alternate proposal has been made. The contractor indicates he will put in the additional concrete for an additional cost of $200.

Original Contract Price . . . . $16,269
plus Change Order No. 1 . . . . 200

New Contract Price . . . . $16,469

The Superintendent recommends the approval of Change Order No. 1 which adds $200 to the contract price for the motorcycle parking project by O. K. Industries.

5.3 Progress Report - P. E. Complex

Attachment 5.3

5.4 Recommended Approval to Declare Surplus Property - Kenro Vertical 18 Camera

The Graphic Arts Department has a Kenro Vertical 18 camera, Serial No. K796369, they would like to dispose of. The camera is 12 years old, has some parts missing, and is no longer being used. The estimated value of the camera is $100.

The Superintendent recommends the Board's approval of declaring the Kenro Vertical 18 camera as surplus property.

5.5 Recommended Approval for Transfer of Funds from the Undistributed Reserve Account - Resolution No. 20

Attachment 5.5

On January 28, 1971, the Board accepted a $9,000 VEA Work Study Grant, and on February 11, 1971, an additional $10,800 was accepted for a total of $19,800. The District must provide no less than 20 percent of the expenditures for student compensation. The purpose of this requested transfer of funds is to make $5,000 available for that purpose.

The Superintendent recommends the Board's approval of the transfer of $5,000 from the undistributed reserve.

6. BUSINESS AND FINANCE

6.1 Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Attachment 6.1
The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. 2192 through 2306, inclusive.

6.2 Recommended Authorization and/or Ratification of Payment of Claims
Attachment 6.2

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 6.2 and such other claims as may arise prior to the meeting.

6.3 Recommended Approval of Amendment to Joint Powers Agreement - City of Santa Barbara
Enclosure 1

In order to finalize all portions of the agreement for the development of Pershing Park, an amendment to the joint powers agreement between the City of Santa Barbara and the District is requested. The change is to bring the Old Spanish Days in Santa Barbara, Inc., parcel within the scope of the joint powers agreement.

The Superintendent recommends the Board approve the amendment to the joint powers agreement, dated March 23, 1971, between the City and SBJCD; and authorize the President of the Board of Trustees to sign the amendment shown as Enclosure 1.

6.4 Recommended Approval for Submission of an Application for Funding under the Law Enforcement Education Program (LEEP) for Fiscal Year 1972, in the Amount of $9,000
Enclosure 2

6.5 Recommended Approval for Submission of an Application for Funding under the National Defense Education Act, Title III
Enclosure 3

7. GENERAL INFORMATION

7.1 Recommended Change in Board Rule 0570

It appears that simplification and clarification can be achieved in the Board of Trustees' Agendas and Minutes by combining the categories "PLANTS AND PROPERTY" and "BUSINESS AND FINANCE" under the single heading of "BUSINESS SERVICES".

It is recommended that Board Rule 0570 be amended as indicated below:

"0570 Order of Business
At regular meetings of the Board, the order of business shall be as follows:
Agenda - Regular Meeting
Board of Trustees, SBJCD
April 8, 1971

(Note: Deletions are lined out and additions are underlined.)

1. Call to Order
2. Roll Call
3. Welcome to Guests
4. Executive Session (If Required)
5. Minutes of Last Meeting
6. Hearing of Citizens and Petitions
7. Communications
8. Personnel
9. Student Personnel
10. Curriculum and Instruction
11. Plants-and-Property
13. 12. General Information
14. 13. Adjournment

7.2 Report on Coming Events - Mr. Jim Williams

8. ADJOURNMENT

The next regular meeting of the Board is scheduled for April 22, 1971.