AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

March 11, 1971

4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of February 25, 1971
   1.6 Hearing of Citizens
   1.7 Communications

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Appointments of Additional Hourly Instructors
         for the 1971 Spring Semester
         Attachment 2.1-a
      b. Recommended Appointments of Additional Continuing Education
         Instructors
         Attachment 2.1-b
      c. Recommended Authorizations of Travel and Conference Attendance
         Attachment 2.1-c
      d. Recommended Contract Change From Full-Time to Three-Fifths
         Time for the 1971-72 College Year
         Attachment 2.1-d
      e. Presentation of Salary and Fringe Benefit Proposals for 1971-72
         for Hourly and Full-Time Certificated Employees
         Enclosure 1
2. PERSONNEL

2.2 Classified Personnel

h. Mr. William Cordero Selected as One of Six for a Group Study Exchange Team to Visit England

Attachment 2.2-h

Mr. William J. Cordero has been honored by being one of six young men selected by the 47 Rotary Clubs in the Counties of Kings, Kern, Tulare, San Luis Obispo, Santa Barbara, and Ventura for a Group Study Exchange Team to visit England, April 17 to June 19. The Team will study all aspects of the economic, governmental, judicial, educational, social, cultural, and recreational activities of the areas visited.

Mr. Cordero will use accumulated vacation toward the time he will be away. In addition, Mr. Cordero is requesting an advancement of 12 days vacation time from the fiscal year 1971-72 and 10 days of authorized travel leave to participate in this valuable experience.

It is recommended that authorization be given to advance 12 days of vacation to Mr. Cordero and that 10 days for travel and conference attendance be approved for Mr. Cordero to participate in the Group Study Exchange.
Mr. William J. Cordero  
270 Olive Mill Road  
Santa Barbara, Calif. 93101

Dear Mr. Cordero:

The Group Study Exchange Committee of Rotary International District 524, which district consists of 47 Rotary Clubs in the Counties of Kings, Kern Tulare, San Luis Obispo, Santa Barbara and Ventura, has selected you as one of its six Group Study Exchange Team members, to represent this district in Rotary International District 105 in England. You, along with the other 5 members of the Study Team, will study all aspects of the economic, governmental, judicial, educational, social, cultural and recreational activities of the areas visited.

You will visit and discuss with the principals, seats of government, courts of law, police headquarters, schools, colleges, universities, trade schools, health services, social services, agriculture, commerce, industry, places of worship, concerts, art galleries, recreational facilities, etc.

The Team will be expected to keep a diary and be available to report their experiences to interested groups after their return to their home communities.

Each Team member will live with a different English Rotarian family each week to learn about family life in England.

All transportation expense, housing and food expenses will be borne by Rotary.

Congratulations to you, sir! You will soon receive the complete Group Study Exchange manual which will describe the program and its objectives in more detail.

Sincerely,

Bill Myers

W. C. Myers, Chairman  
R.I. District 524  
Group Study Exchange Committee
2.2 Classified Personnel
   a. Recommended Approval of Termination
      Attachment 2.2-a
   b. Recommended Extension of Health Leave of Absence
      Attachment 2.2-b
   c. Recommended Yearly Salary Increment
      Attachment 2.2-c
   d. Recommended Change in Title
      Attachment 2.2-d
   e. Recommended Hourly Appointments
      Attachment 2.2-e
   f. Recommended Student Appointments
      Attachment 2.2-f
   g. Presentation of Salary and Fringe Benefit Proposals for 1971-72 for Classified Employees
      Enclosure 2

3. CURRICULUM AND INSTRUCTION

3.1 Report on the Fine Arts Division
   Enclosure 3
   Mr. Harold M. Dunn, Jr., Chairman of the Fine Arts Division, will report to the Board of Trustees on its activities.

3.2 Recommended Approval of Continuing Education Classes for Spring Term, 1970-71 College Year
   Attachment 3.2
   The Superintendent recommends approval of the Continuing Education Division courses listed in the attachment. Mr. Wake will be available to answer any questions.

   Enclosure 4
   Dr. Thomas MacMillan, Director of Research & Development, will present a study comparing the grading practices at Santa Barbara City College from 1968 to 1970.
4. PLANTS AND PROPERTY

4.1 Recommended Approval of Lease Agreement - Old Spanish Days in Santa Barbara, Inc.

After nearly a year of negotiations with representatives of Old Spanish Days in Santa Barbara, Inc., agreement has been reached regarding the development of Pershing Park to meet the current needs of the parties involved. Details of the agreement will be discussed at the meeting.

The Superintendent recommends the approval of a lease agreement with Old Spanish Days in Santa Barbara, Inc. for joint use of land within the Pershing Park complex.

4.2 Recommended Approval of Working Drawings and Authorization to go to Bid - Pershing Park

Working drawings have now been completed for the Pershing Park project. Phase I of the project includes the development of the facility for Old Spanish Days in Santa Barbara, Inc. and the softball and baseball fields. The Fiesta Board has approved the drawings of the facility and the City administration has approved the athletic fields. The Board's planning committee has reviewed the drawings during the past week and will report on their findings at the meeting.

The Superintendent recommends approval of the working drawings for Pershing Park and recommends authorization to go to bid upon approval of a lease agreement among Old Spanish Days in Santa Barbara, Inc., City of Santa Barbara, and the Board of Trustees of the Santa Barbara Junior College District.

4.3 Recommended Approval of Change Order No. 9 - Physical Education Complex - Don Greene, Contractor, Inc.

Change Order No. 9 is a request for extension of contract time for an additional seven (7) days. This extension will change the contract completion date to September 18, 1971. The reason for the request is that rain on November 4 & 5, December 16, 18, & 21, 1970, precluded progress on the project for seven days. This change is neither an addition nor a deduction from the contract price.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$1,834,000</td>
</tr>
<tr>
<td>Change Order Nos. 1-8</td>
<td>$23,337</td>
</tr>
<tr>
<td></td>
<td>$1,857,337</td>
</tr>
<tr>
<td>Change Order No. 9</td>
<td>$-0-</td>
</tr>
<tr>
<td></td>
<td>$1,857,337</td>
</tr>
</tbody>
</table>

The Superintendent recommends approval of Change Order No. 9 for the extension of seven days on the contract time for Don Greene, Contractor, Inc. on the Physical Education Complex.
4.4 Progress Report - Physical Education Complex
Attachment 4.4

4.5 Progress Report - Building Program
Attachment 4.5

A review of the current status and projection for the ten-year building program for Santa Barbara City College will be given by the Administrative Staff.

4.6 Recommended Acceptance of Surplus Material from Direct Relief Foundation
Attachment 4.6

The Direct Relief Foundation, 27 East Canon Perdido, has donated some surplus material to Santa Barbara City College for use by the Vocational-Technical Division.

It is recommended that the surplus material listed in Attachment 4.6 be accepted by the District and that a letter of appreciation be written to the Direct Relief Foundation.

5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services
Attachment 5.1

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. 2040 through 2091, inclusive.

5.2 Recommended Authorization and/or Ratification of Payment of Claims
Attachment 5.2

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.2 and such other items as may arise prior to the meeting.

5.3 Recommended Approval for Submission of an Application for College Library Resources under the Higher Education Act, Title II, Part A (Public Law 89-329)
Attachment 5.3

It is recommended that an application be submitted for funding for College Library Resources in the amount of $2,500 (Basic Grant) and $7,550 (Supplemental Grant).
Agenda - Regular Meeting
Board of Trustees, SBJCD
March 11, 1971

5.4 Report on Sale of $350,000 in District Bonds

At the January 14 meeting of the Board of Trustees, the future sale of $350,000 in district bonds was approved to help finance the 1971-72 construction program. Projects to be covered include construction of a health occupations facility, a library remodeling project, and proposed working drawings for the Arts & Communications Building.

Dr. Donald K. Sorsabal, Administrative Dean of Business Services, will report on the sale of the $350,000 in Series B Bonds, bids for which were opened on Monday, March 8.

6. STUDENT PERSONNEL

6.1 College Calendar for 1971-72
Attachment 6.1

6.2 Recommended Change in Commencement Date

It is recommended that the Commencement Date be changed from Sunday, June 13, to Thursday, June 10, 1971. The Superintendent will comment on this recommendation.

6.3 Report on a Follow-Up of Potential Dropout Students at SBCC - Fall, 1970

Enclosure 5

Dr. Thomas MacMillan, Director of Research & Development, will present the results of a study of the potential dropouts identified by the NORCAL Questionnaire in the Fall of 1970.

7. GENERAL INFORMATION

7.1 Report on "WORK, Inc.: A Year of Progress"
Attachment 7.1

A letter and a brief report on the progress made after a year of operation has been received from Mr. Philip T. Feenstra, Executive Director of WORK, Inc. (Attachment 7.1).

7.2 Recommended Adoption of Proposed Policies for the Board of Trustees of the Santa Barbara Junior College District

Enclosure 6

At the last meeting, this section of proposed policies was discussed at length by the Board of Trustees. The revisions and corrections requested have been incorporated into the policy document and will be presented in a new draft. It is recommended that the policies be adopted on an interim basis pending approval by the County Counsel.
Agenda - Regular Meeting
Board of Trustees, SBJCD
March 11, 1971

7.3 Report on American Association of Junior Colleges Convention, February 28 - March 5
A brief report will be made on the highlights of the AAJC Convention held in Washington, D. C., February 28 through March 5, 1971.

7.4 Report on Coming Events - Mr. Jim Williams

8. CLOSING

The next regular meeting of the Board will be held on March 25, 1971