MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
February 25, 1971
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa
Barbara Junior College District was called to order by Vice-
President Dorothy N. Neigs on Thursday, February 25, 1971, at
4:25 p.m. in the Board Room, Santa Barbara City College, Santa
Barbara, California.

1.2 Roll Call

Members Present:
Mrs. Dorothy N. Neigs
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mrs. Ann Gutshall

Members Absent:
Mr. Wilbur L. Fillippini
Mr. James R. Garvin
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and
Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director/Administrative Dean, Continuing Ed.
Mr. James M. Williams, College Community Relations Assistant
Miss Sandra Burnett, Associate Editor, The Channels
Mr. Edmund (Tony) Gilleran, President, Academic Senate
Mr. Paul H. Jardine, Associated Students Representative
Mr. William B. Regis, President CSEA
Mr. Dean H. Ankeny, Director of Purchasing
Mr. Abelino M. Bailon, Coordinator, MDTA/Vocational Tech.
Mr. Eugene J. Brady, Assistant Prof., Mathematics
Mr. Lisle C. Bresslin, Asst. Dean, Admissions & Records
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Byron Culbertson, Assistant Professor, Mathematics
Mr. James M. Edmondson, Instructor, Mathematics
Mr. James E. Foxx, Assistant Dean, Vocational-Technical
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Others present for all or a portion of the meeting (cont'd):

Mr. R. Michael Mallen, Associate Professor, Mathematics
Mr. David L. Pickering, Controller, Accounting Services
Mr. Russell S. Wenzlaw, Assistant Dean, Evening College and Summer Session
Mr. Theron E. Barnes, Audio-Visual Supervisor
Mrs. Barbara Tinker, Secty. to Superintendent-President SBCC

1.3 Welcome to Guests

Mrs. Meigs welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Executive Session

Mrs. Meigs stated that there would not be an executive session.

1.5 Minutes of the Regular Meeting of February 11, 1971

Upon motion of Mr. Frank, seconded by Mrs. Gutshall, the Board unanimously approved the Minutes of the Regular Meeting of February 11, 1971, as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

a. Resolution of the Board of Education of the County of Santa Barbara Adopting the Change of Name from Santa Barbara Junior College District to Santa Barbara Community College District, Effective July 1, 1971

The Superintendent advised the Board that Attachment 1.7-a was a copy of the official notice of action by the County Board of Education approving the change of the name of the District effective July 1, 1971, as announced at the meeting on February 11, 1971.

(Item 3.1 was taken out of order at this time, as suggested by the Superintendent, so that the members of the Mathematics Division would not be detained by listening to all the personnel items. After the Mathematics Division report, the Board resumed its hearing of Agenda Items in their regular order.)
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2. PERSONNEL

2.1 Certificated Personnel

a. Recommended Acceptance of Resignations

The Superintendent stated that he was sorry to report that two members of the faculty have submitted resignations effective at the end of the spring semester. Mrs. Joan D. Healy wishes to move to Los Angeles and Mr. Ronald G. Billingsley has received a very attractive offer to teach in the state of Washington. (Attachment 2.1-a)

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and carried unanimously by the Board to accept the resignations indicated in the attachment with regret.

b. Recommended Appointment for the 1971 Spring Semester

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and unanimously approved by the Board to appoint Mr. Bruce Montgomery Coaching Assistant for Swimming as indicated in Attachment 2.1-b.

c. Recommended Appointments of Additional Hourly Instructors for the 1971 Spring Semester

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Frank, and unanimously carried by the Board to approve the appointments of additional hourly instructors for the 1971 spring semester as listed in Attachment 2.1-c.

d. Recommended Appointments of Additional Continuing Education Instructors

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and carried unanimously by the Board to approve the appointments of instructors for the Continuing Education Division as listed in Attachment 2.1-d.
e. **Recommended Authorizations of Travel and Conference Attendance**

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Frank, and unanimously carried by the Board to approve the travel and conference attendance authorizations indicated in Attachment 2.1-e.

f. **Recommended Adoption of Resolution No. 17 - Designated Subjects Teaching Credential, Mr. Harvey Young**

The Superintendent informed the Board that the teaching credential under which Mr. Harvey Young is employed is based upon eminence in his field of Art and must be renewed annually by resolution of the Board in accordance with the California Administrative Code, Title-5, Education, Section 6375. It was recommended that Resolution No. 17 be adopted, recommending to the Committee of Credentials, State Department of Education, that the Standard Designated Subjects Teaching Credential be granted to Mr. Harvey Young. (Attachment 2.1-f)

Upon motion of Mrs. Alexander, seconded by Mr. Frank, the Board unanimously adopted Resolution No. 17 to recommend that the Standard Designated Subjects Teaching Credential be granted to Mr. Harvey Young on the basis of his being a Person of Outstanding Eminence be renewed. On poll of the Board, the vote was as follows:

**Ayes:** Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mrs. Meigs

**Noes:** None

**Absent:** Mr. Fillippini, Mr. Garvin, Mr. Wells

2.2 **Classified Personnel**

a. **Recommended Acceptance of Resignations**

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and carried unanimously by the Board to accept the two resignations indicated in Attachment 2.2-a with regret.
b. **Recommended Acceptance of Termination**
   
   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously by the Board to accept the termination indicated in Attachment 2.2-b.

c. **Recommended Appointment**
   
   Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and carried unanimously by the Board to approve the appointment of Dolores F. Davies as one-half time accounting clerk replacement in the Business Office as indicated in Attachment 2.2-c.

d. **Recommended Hourly Appointments**
   
   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously by the Board to approve the hourly appointments indicated in Attachment 2.2-d.

e. **Recommended Student Appointments**
   
   Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and carried unanimously by the Board to approve the student appointments indicated in Attachment 2.2-e.

f. **Recommended Six-Month and Yearly Salary Increments**
   
   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and carried unanimously by the Board to approve the six-month and yearly salary increments indicated in Attachment 2.2-f.

g. **Recommended Authorization of Travel and Conference Attendance**
   
   Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and carried unanimously by the Board to approve the travel and conference attendance authorization indicated in Attachment 2.2-g.
h. **Recommended Adoption of Resolution No. 18 - Regarding Volunteers for Workmen's Compensation Insurance**

The Superintendent recommended that the Board approve Resolution No. 18 which would provide workmen's compensation insurance benefits to persons authorized to perform volunteer services for the Santa Barbara Junior College District. In accordance with provisions of the Education and Labor Codes, this insurance coverage provides for any injuries sustained by persons engaged in the performance of volunteer services.

Upon motion of Mrs. Alexander, seconded by Mr. Frank, the Board unanimously adopted Resolution No. 18 providing for district insurance coverage for persons authorized to perform volunteer services. On poll of the Board, the vote was as follows:

- **Ayes:** Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mrs. Meigs
- **Noes:** None
- **Absent:** Mr. Fillippini, Mr. Garvin, Mr. Wells

i. **Recommended Suspension Without Salary of Fermin H. Ortega**

The Superintendent requested that this item be amended to read "suspension up to 30 days without salary" and recommended the Board's approval of the disciplinary action indicated in Attachment 2.2-i.

Upon motion of Mrs. Alexander, seconded by Mrs. Gutshall, the Board unanimously approved the suspension of Fermin H. Ortega indicated in the attachment, as amended.

3. **CURRICULUM AND INSTRUCTION**

3.1 **Report on the Mathematics Division**

The Superintendent introduced Mr. Robert Traughber, Chairman of the Mathematics Division and Vice-President of the Academic Senate, who in turn introduced the staff members for the day program -- Messrs. Brady, Culbertson, Edmondson, and Mallen. (The evening program instructors did not attend.) The Mathematics Division, one of the smallest at SBCC, currently offers 21 different day and evening math courses.
Mr. Traughber outlined for the Board of Trustees SBCC's mathematics classes and reported on the distribution of students. There are three mathematics programs offered at the college:

Section 1 - Math 1, 7, 9, 11, and 13

These courses are a repeat of the high school mathematics program, although they are approached differently. They emphasize understanding what is being done a little more. These courses are offered at SBCC because many high schools in the area do not require mathematics for graduation (Santa Barbara high schools are among those that do not).

Math 1 (Basic Math) has the largest enrollment of the mathematics course offerings - 600 students. This is a self-instruction course heavily assisted by the tutorial program.

Math 7, 9, 11, and 13 (Elementary and Intermediate Algebra, Plane Geometry, and Trigonometry) have a total enrollment of 425 students.

Section 2 - Math 5, 14, 15, 16, 17, 25, 26, 27, 28, 99, 61, 62, and 63

This mathematics program is equivalent to courses found in the lower division of state colleges and universities. Because the Mathematics Division is essentially a service division, these courses are offered to meet the demands of the other course offerings of the college.

The courses offered in this section have a total enrollment of 580 students.

Section 3 - Math 41, 43, and 45

This section consists of a special mathematics program for students with vocational-technical objectives.

These courses (Technical Algebra, Trigonometry, and Calculus) have an enrollment of 77 students, but a large number of vocational-technical students are also enrolled in regular and advanced math courses.

Mr. Traughber reported on the changes that have occurred within the Mathematics Division and some plans they have for the future:

1. The new, big lab room (T-4) is being used for tutorial services and for seminar courses, such as Math 5. The room is not only large enough to meet their course needs, but in addition the atmosphere is conducive to a free-flow of communication.

The Division Chairman thanked the Board of Trustees for the room, T-4.
2. The structure of some classes have been changed. Math 7 (Elementary Algebra), which was a program self-instruction course, now is offered four days a week (instead of three) with more instruction given. Math 9 and 11 (Plane Geometry and Intermediate Algebra) have also been increased to four days a week.

The biggest change has occurred in Math 5. (Math for Elementary Teachers) which has an enrollment of 18. This course is conducted as a seminar for prospective as well as practicing teachers, whereby they attack problems encountered in the classroom.

3. New course offerings have been added. The mathematics series Math 61, 62, 63, and 64 offers FORTRAN (scientific) computer language instruction and lab. Math 99 offers students the opportunity to come up with a project which interests them, consult with an instructor, and study independently (six people are currently enrolled).

4. Division plans call for extending various mathematical courses for teachers and hopes to offer courses on the "History of Mathematics", "Development of Mathematical Symbols", and "Contribution of Mathematics to the Development of Western Culture".

Mrs. Meigs, on behalf of the Board of Trustees, thanked Mr. Traughber for his very fine report on the activities of the Mathematics Division.

3.2 Notice of Approval of MDTA Project for Industrial Vocational Orientation and Funding in the Amount of $23,807 (Attachment 3.2)

The Superintendent stated that the Board of Trustees gave approval on December 10, 1970, for submission of an application for an MDTA project. He reported that the project to provide industrial-vocational orientation training had been funded in the amount of $23,807. Special thanks was given to Mr. Abelino Bailon and Mr. James Foxx who contributed to this project.

4. PLANTS AND PROPERTY

4.1 Recommended Approval of Lease - Parking Lot, Adult Education - County Assessor Map Book 031, Page 012, Parcel 15

The Superintendent advised the Board that for several years the Family Service Center has arranged for the District to use a lot for parking which is owned by the Center. Although the arrangement is made orally, a letter of confirmation from the Superintendent and authorization of the Board is required. Therefore, it was recommended that the lease for use of this
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parking lot, described as "County Assessor Map Book 031, Page 012, Parcel 15", by the Continuing Education Division be approved.

Upon motion by Mrs. Alexander, seconded by Mr. Frank, the Board unanimously voted to approve a lease agreement with the Family Service Agency as indicated.

4.2 Recommended Approval of Architectural Agreement for Library Remodeling - Daniel, Mann, Johnson & Mendenhall

The Superintendent reported that work was progressing on plans to remodel the library and that each building project is being contracted for separately. It was recommended that a contract be approved with the firm of Daniel, Mann, Johnson & Mendenhall for the library remodeling project at a rate of 8 percent.

Upon motion of Mrs. Gutshall, seconded by Mrs. Alexander, the Board unanimously approved an architectural agreement with Daniel, Mann, Johnson & Mendenhall for the library remodeling project at a rate of 8 percent.

4.3 Recommended Approval of Lease Agreement - Old Spanish Days in Santa Barbara

The Superintendent advised the Board that the lease agreement did not arrive as anticipated and asked that the item be withdrawn.

4.4 Progress Report - Physical Education Complex

The Superintendent reported that work on the P. E. Complex continued to be ahead of schedule. As of February 20, with 62.72 percent of the contract time elapsed, 75.30 percent of the work has been completed. (Inspector's Report No. 46)

4.5 Recommended Acceptance of Sculpture and Expression of Appreciation to the Artist, Mr. Henri Toussaint

The Superintendent stated that prior to the meeting a brief unveiling ceremony of "Life Cycle", a sculpture by SBCC sophomore student Henri Toussaint, was held east of the library and attended by two Board members -- Mrs. Meigs and Mrs. Gutshall. He suggested that it seemed appropriate to have some formal mention of Mr. Toussaint's gift to SBCC at the Board meeting since so much time and talent had been devoted to produce it.
Mrs. Meigs, on behalf of the Board, expressed a deep appreciation for Mr. Toussaint's very beautiful gift to the college. The Superintendent advised the Board that a bronze plaque with the inscription "Life Cycle - Henri Toussaint - 1971" would be placed on the sculpture. Mrs. Alexander stated that this gift was "the single, most lovely gesture of contributing an obvious talent in a way that enhances the campus for all of us".

Upon motion by Mrs. Alexander, seconded by Mrs. Gutshall, the Board unanimously and enthusiastically voted that a letter of appreciation be prepared by the Superintendent on behalf of the Trustees and sent to Mr. Henri Toussaint.

5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Upon motion of Mr. Frank, seconded by Mrs. Gutshall, the Board authorized and/or ratified the purchase of supplies, equipment, and services as indicated on Attachment 5.1.

5.2 Recommended Authorization and/or Ratification of Payment of Claims

Upon motion of Mr. Frank, seconded by Mrs. Gutshall, the Board voted to authorize payment of claims listed on Attachment 5.2 and all similar claims presented prior to the Board meeting.

5.3 Recommended Approval of Request for Funds to Provide a Cost Analysis of Vocational and Non-Vocational Programs

The Superintendent informed the Board that Attachment 5.3 was a Prospectus for a cost analysis of vocational and non-vocational programs at Santa Barbara City College. The objectives of the study are described in Section f. It was recommended that approval be granted to submit the request for $13,753 in funding for research on the cost analysis.

Upon motion by Mrs. Alexander, seconded by Mr. Frank, the Board unanimously approved that an application for funding in the amount of $13,753 be submitted for research on cost analysis of vocational and non-vocational programs at SBCC.
6. STUDENT PERSONNEL

No Items

7. GENERAL INFORMATION

7.1 Recommended Adoption of Proposed Policies for the Board of Trustees of the Santa Barbara Junior College District

The Superintendent called the Board's attention to the fact that copies of the proposed district policies for organization and conduct of Board meetings were distributed at the last meeting of the Board of Trustees. The Board was advised of the changes which had been incorporated into the policy document.

After a lengthy discussion of the incorporated changes presented by the Superintendent and further changes requested by members of the Board, the Board of Trustees decided to postpone final action until next meeting when the discussed revisions and corrections could be incorporated into a new draft.

7.2 Notification of Ford Foundation Scholarships Available to Santa Barbara City College Students

The Superintendent informed the Board that Santa Barbara City College had been selected to participate in the Ford Foundation's partial scholarship program for minority group students. Under this scholarship program, three "winner awards" and six "honorable mentions" have been reserved for SBCC as described in Attachment 7.2.

7.3 Report on Coming Events

Mr. James Williams, Community Relations Assistant, reported on items of interest which have been scheduled by Santa Barbara City College and its Continuing Education Division for the period of February 26 to March 11, 1971.

8. CLOSING

Upon a motion by Mr. Frank, seconded by Mrs. Alexander, the Board voted to adjourn the meeting at 5:45 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, March 11, 1971, at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.
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Attest:

Wilbur L. Fillippini
President, Board of Trustees
Santa Barbara Junior College District

Glenn G. Gooder
Superintendent-President & Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees:

on March 11, 1971