AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
October 28, 1971
4:00 P. M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of October 14, 1971
   1.6 Hearing of Citizens
   1.7 Communications
      a. Notice of CSBA Annual Conference, December 4-7, 1971
         Attachment 1.7-a
      b. Letter from Mr. Gary M. Cook, dated October 18, 1971
         Attachment 1.7-b

2. PERSONNEL
   2.1 Certificated Personnel
      a. Routine
         (1) Recommended Approval of Additional Hourly Instructors
             (Replacement, Overload Beyond Contract Assignments, and
             Substitutes) for 1971 Fall Semester
             Attachment 2.1-a (1)
         (2) Recommended Approval of Additional Hourly Instructors -
             Continuing Education Division
             Attachment 2.1-a (2)
         (3) Recommended Authorization of Travel and Conference Attendance
             Attachment 2.1-a (3)
Addenda to the Agenda for Regular Meeting of Board of Trustees
October 28, 1971

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Classified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Rate</th>
<th>Effective Date</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson, Willard A.</td>
<td>Bldg. Opr.</td>
<td>$1,085/mo.</td>
<td>10/28/71</td>
<td>Includes 5% Differential for Graveyard Shift</td>
</tr>
<tr>
<td>Custodial Dept.</td>
<td>Supervisor 42E</td>
<td></td>
<td></td>
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2. PERSONNEL

2.2 Classified Personnel

b. Non-Routine

(5) **Recommended Reassignment of Building Operations Supervisor Position to Graveyard Shift**

Attachment 2.2-b (5)
b. Non-Routine

(1) Recommended Approval of Extension of Sabbatical Leave
Attachment 2.1-b (1)

2.2 Classified Personnel

a. Routine

(1) Recommended Hourly Appointments
Attachment 2.2-a (1)

(2) Recommended Student Appointments
Attachment 2.2-a (2)

(3) Recommended Authorization of Travel and Conference Attendance
and Approval of Advancement of Funds
Attachment 2.2-a (3)

b. Non-Routine

(1) Recommended Replacement Appointment
Attachment 2.2-b (1)

(2) Recommended Approval of Six-Month and Yearly Salary Increments
Attachment 2.2-b (2)

(3) Recommended Approval of Longevity Increment
Attachment 2.2-b (3)

(4) Recommended Approval of Personal Leave of Absence
Attachment 2.2-b (4)

3. STUDENT PERSONNEL

No Agenda Items

4. CURRICULUM AND INSTRUCTION

4.1 Results of the National Certification Examination, Dental Assisting
Attachment 4.1
5. BUSINESS SERVICES

5.1 Routine

a. **Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services**

   Attachment 5.1-a

   The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. P12-00846 through P12-00936, inclusive.

b. **Recommended Authorization and/or Ratification of Payment of Claims**

   Attachment 5.1-b

   The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

c. **Recommended Declaration of Surplus Property**

   The following items, valued at less than $200, are not being used and are of no further use to the District:

   One - Wooden, 4-drawer file cabinet
   Two - Manual Royal typewriters -- Serial Nos. HBE-16-937043 (purchased in 1955) and HBE-16-939202

   The Superintendent recommends that these items be declared surplus to the needs of the District and that the Director of Purchasing be authorized to dispose of the property.

5.2 Non-Routine

a. **Recommended Acceptance of $3,099 Allocation for Consumer and Homemaking Education under Part F (P.L. 90-576)**

   Attachment 5.2-a

   A letter has been received from the Chancellor's office indicating that $3,099 in federal funds has been allocated to the District for Consumer and Homemaking Education.

   The Superintendent recommends that the Board accept the $3,099 in financial assistance under the provisions of Part F (Vocational Education), P. L. 90-576.

   Enclosure 1

   Mr. Al Silvera, Administrative Dean of Students Activities and Services, and Mr. Bill Cordero, Director of Placement and Financial Aids, will describe the application for these student financial aid programs.

c. **Recommended Acceptance of a Picker X-ray Machine from Dr. Abowitz**

   Attachment 5.2-c

   Dr. Murray Abowitz wishes to donate a Picker x-ray machine, estimated value $1,000, to Health Occupations for use in the X-ray Technician's course. This unit will not be operational at this time but will be used as a training aid. It is a small piece of equipment that can be placed in the classroom and will replace the current training aid.

   The Superintendent recommends that the gift of a Picker x-ray machine be accepted from Dr. Murray Abowitz by the Board of Trustees.

d. **Recommended Acceptance of Campus Entrance Lighting and Motorcycle Parking - O. K. Industries, General Contractor**

   An inspection of the campus entrance lighting and motorcycle parking project has been made, and it appears that all work has been completed in accordance with the plans and specifications and in complete compliance with Title 21 of the California Administrative Code and applicable statutes, ordinances and codes.

   The Superintendent recommends that the project be accepted and that the administration be authorized to file a notice of completion to proceed with final payment in accordance with contract agreements with O. K. Industries, Inc.

e. **Recommended Approval of Agreement for Supervised Student Teaching - UCSB**

   Attachment 5.2-e

   Annually, the District enters into an agreement with UCSB for supervised student teaching. Under the terms of this agreement, the Board authorizes students to complete the supervised teaching requirements under the direction of selected faculty members. In consideration, the selected faculty members are paid by the Santa Barbara Community College District at the rate of $5 per quarter unit of supervised teaching. The District is reimbursed by UCSB at the same rate.
The Superintendent recommends that the Board approve the agreement with UCSB, whereby the District provides teaching experience through supervised teaching for a maximum of 20 students and a maximum of 240 quarter units for which the District is paid $5 per quarter unit which is subsequently paid to the supervising teachers.

6. GENERAL INFORMATION

6.1 Setting of Board Meeting Dates for the Month of November

The second regular meeting date of the Board of Trustees in the month of November falls on November 25, a legal holiday. Board policies call for the meeting to be held on the next business day or on an alternate date established by official action of the Board of Trustees.

Interest has been expressed, also, in a workshop session or special meeting on the general topic of "Facilities". The Board may wish to hold a special "workshop" meeting on facilities or to include the discussion of facilities on a regular meeting date set as an alternate to the legal holiday; or since there are five Thursdays in December, the Board may wish to adjust meeting dates both in November and in December.

It is recommended that meeting dates for November and December be set at this time in order that sufficient notice of the meeting schedule may be given.

6.2 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Thursday, November 11, 1971.