AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 14, 1971

4:00 P.M. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of September 23, 1971 and
       Minutes of Special Meeting of October 9, 1971
   1.6 Hearing of Citizens
   1.7 Communications
      a. Memorandum #6 from Santa Barbara County Schools Concerning
         President Nixon's White House Executive Order Providing
         for Stabilization of Prices, Rents, Wages and Salaries
            Attachment 1.7-a
      b. The 1971 Election of Representatives to the CSBA Delegate
         Assembly
            Enclosure 1

2. PERSONNEL
   2.1 Certificated Personnel
      a. Routine
         (1) Recommended Approval of Change in Status
             Attachment 2.1-a (1)
         (2) Recommended Approval of Additional Intra-District
             Travel Allowance for 1971-72
             Attachment 2.1-a (2)
         (3) Recommended Approval of Additional Hourly Instructors
             (Overload Beyond Contract Assignments)
             Attachment 2.1-a (3)
(4) **Recommended Approval of Additional Hourly Instructors - Continuing Education Division**
   Attachment 2.1-a (4)

(5) **Recommended Authorization of Travel and Conference Attendance**
   Attachment 2.1-a (5)

b. **Non-Routine**

   None

2.2 **Classified Personnel**

a. **Routine**

   (1) **Recommended Acceptance of Resignations**
   Attachment 2.2-a (1)

   (2) **Recommended Change in Time**
   Attachment 2.2-a (2)

   (3) **Recommended Change in Shift**
   Attachment 2.2-a (3)

   (4) **Recommended Hourly Appointments**
   Attachment 2.2-a (4)

   (5) **Recommended Student Appointments**
   Attachment 2.2-a (5)

b. **Non-Routine**

   (1) **Recommended Appointments of Professional Expert and Professional Volunteer**
   Attachment 2.2-b (1)

   (2) **Recommended Replacement Appointments - Clerical**
   Attachment 2.2-b (2)

   (3) **Recommended Appointment - New Position**
   Attachment 2.2-b (3)

   (4) **Recommended Termination**
   Attachment 2.2-b (4)
3. STUDENT PERSONNEL

3.1 Associated Student Body Report

4. CURRICULUM AND INSTRUCTION

4.1 Report on Innovative Projects Sponsored by the Improvement of Instruction Committee, Summer 1971

Members of the faculty will provide presentations showing development of innovative projects under the direction of the Improvement of Instruction Committee. Presentations will be made of the work and examples of the instructional materials developed during the summer will be shown.

5. BUSINESS SERVICES

5.1 Routine

a. Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on Purchase Order Nos. P12-00662 through P12-00835, inclusive.

b. Recommended Authorization and/or Ratification of Payment of Claims

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

c. Ratification of Continuance of Use of Lented Equipment for Marine Technology Program - Standard Oil of California, Western Operations, Inc.

Attachment 5.1-c

In September of 1969, the Standard Oil Company of California offered and the Board accepted the loan of a piece of equipment used for a work station in the Marine Technology program. This loan is on a year-to-year basis. Because the equipment is an integral part of the program, it is desired that the loan be extended for the 1971-72 College Year.
The Superintendent recommends the ratification of a time extension for the loan of drilling equipment from the Standard Oil Company of California, Western Operations, Inc.

d. Summary on the Public Action of Surplus Equipment held on September 4, 1971 (Information Item Only)

Attachment 5.1-d

Attachment 5.1-d contains a summary on results of the sale of surplus items at the Santa Barbara County Auction.

5.2 Non-Routine

a. Recommended Ratification of Change Order No. 12 for Physical Education Complex - Don Greene, Contractor, Inc.

During the construction of the P. E. Complex, by necessity the existing parking area was disturbed. Additionally, the wear and tear on the parking lot over the years has begun to show. Change Order No. 12 provides the labor, material and equipment to clean, patch, coat and stripe the lot in an effort to renew and prolong the life of the existing asphalt paving around the gymnasium building. The cost of $1,810 is in addition to the original contract price.

Original Contract Price . . . $1,834,000
Change Order Nos. 1 - 11 . . . + 24,224

\[ \frac{1,858,224}{1,810} \]

Change Order No. 12 . . . . . . + 1,810

\[ \frac{1,860,034}{\text{Original Contract Price}} \]

The Superintendent recommends the ratification of Change Order No. 12 in the additive amount of $1,810 to the contract with Don Greene, Contractor, Inc. for the P. E. Complex.

b. Recommended Acceptance of York Barbell Set from Mr. Santee

Attachment 5.2-b

Mr. Gordon Santee, Assistant Professor-Counselor at SBCC, wishes to donate his set of #300 York Barbells to the Physical Education Department, valued at approximately $50.

The Superintendent recommends that the gift be accepted by the Board of Trustees.

c. Recommended Acceptance of $10,000 Allocation for VEA Cooperative Education Program for 1971-72 (P.L. 90-576) under Part G

Attachment 5.2-c

A letter has been received from the Chancellor's office indicating that $10,000 in federal funds has been allocated to the District for Vocational Education.

The Superintendent recommends that the Board accept the $10,000 in financial assistance under the provisions of Part G (Cooperative Vocational Education Programs), P. L. 90-576.
d. Recommended Acceptance of $85,295 Allocation for Vocational Education Programs (P.L. 90-576) under Part B

Attachment 5.2-d

A letter has been received from the Chancellor's office indicating that $85,295 in federal funds has been allocated to the District for Vocational Education.

The Superintendent recommends that the Board accept the $85,295 in financial assistance under the provisions of Part B (Vocational Education), P. L. 90-576.

e. Recommended Acceptance of $8,290 Allocation for VEA Work Study Program (P.L. 90-576) under Part H and Adoption of Resolution No. 8 and Approval of Appropriation Transfer No. 72-011 for $2,073

Attachment 5.2-e

A letter has been received from the Chancellor's office indicating that $8,290 in federal funds has been allocated to the District for Work Study. The District is required to furnish 20 percent of the total cost for the Work Study Program.

The Superintendent recommends that the Board accept the $8,290 in financial assistance under the provisions of Part H (Work Study), P.L. 90-576 (Vocational Education), adopt Resolution No. 8, and approve the appropriation transfer of $2,073.

f. Recommended Acceptance of $3,500 Allocation for NDEA Title III-A Projects for 1971-72 and Adoption of Resolution No. 9 and Approval of Appropriation Transfer No. 72-010 for $3,500

Attachment 5.2-f

On April 8, 1971, the Board approved submission of an application for equipment and materials for individualizing foreign language instruction at SBCC. Notification has been received that $3,500 in federal funds have been allocated to the District with the stipulation that 50 percent in matching funds be provided.

The Superintendent recommends that the Board accept the $3,500 in federal funds for NDEA Title III-A projects, adopt Resolution No. 9, and approve the appropriation transfer of $3,500.

g. Recommended Ratification of Lease Agreement for Warehouse Space

While remodeling is proceeding and until the completion of construction and acceptance of the new relocatable buildings, it is necessary that certain furniture and equipment be warehoused for security and protection.
It is recommended that the Board ratify a lease agreement between the District and Jacques Ltd., 2030 East Valley Road, for the lease of warehouse space located at 5 North Salsipuedes Street, at the rate of 10-cents per square foot per month.

h. Recommended Approval of Lease Agreement with Department of General Services, State of California, for Use of Land by Continuing Education Division

Enclosure 2

It has come to the attention of the Administration that two parcels of land on Garden and Carrillo Streets are available for lease by the District. In the next few months, the land will be turned over to the Department of Recreation and subsequently to the District. It appears that it would be to the advantage of the Continuing Education Division to have use of the property for parking at the earliest possible time. Mr. Wake, Administrative Dean/Director of Continuing Education, will discuss this proposal more fully at the meeting.

The Superintendent recommends that the Board approve a lease agreement with the State of California for two parcels of land on Garden and Carrillo Streets at a total monthly cost of $110.

i. Recommended Adoption of Resolution No. 10, Authorizing the County to Advance Funds to the Credit of the District in the Amount of $500,000

Enclosure 3

In order to meet current operating requirements before the December taxes are credited to the General Fund, a short-term advance of $500,000 from the County is necessary -- $300,000 to be received October 28 and $200,000 to be received November 29. Repayment, including interest, will be made from the first installment of secured tax receipts received in December, 1971.

The Superintendent recommends adoption of Resolution No. 10 authorizing a short-term advance of $500,000 from Santa Barbara County to the Santa Barbara Community College District.

j. Recommended Approval of Preliminary Plan Packages for Projects in Capital Construction Program

Enclosure 4

October 15, 1971, is the required filing date for new Preliminary Plan Packages to maintain the sequence of the Ten-Year Plan for capital construction.
The Superintendent recommends the approval of the Preliminary Plans for the following projects:

Vocational Technology
Arts and Communications
Theatre and Music
Physical Education Equipment

k. Recommended Authorization to Proceed with Working Drawings on the Arts and Communications Building - DMJM Architects

The State has now authorized the release of $45,778 for "Working Drawings" for the Arts and Communications Building. This is 54.75 percent of the estimated cost of the drawings. The estimated cost to the District is $37,835, for a total cost of $83,613.

The Superintendent recommends that the Board authorize the Administration to instruct DMJM to proceed with the development of working drawings, in accordance with the terms and conditions of the contract between DMJM and the District.

6. GENERAL INFORMATION

6.1 Report on Coming Events - Mr. James Williams

7. ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Thursday, October 28, 1971.