MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES

September 24, 1970
4:00 p.m. - Board Room

Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by Vice-President Dorothy N. Meigs on Thursday, September 24, 1970, at 4:07 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

12. Roll Call

Members Present:
Mrs. Dorothy N. Meigs
Mrs. Kathryn O. Alexander
Mr. James R. Garvin
Mrs. Ann Gutshall

Members Absent:
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:
Dr. Glenn G. Goeder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Selmer O. Wake, Administrative Dean, Adult Education
Mr. Russell S. Wenzlau, Assistant Dean, Evening/Summer Session
Mr. Theron Barnes, Audio-Visual Assistant
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Jesse L. Coburn, President, Academic Senate
Mr. James M. Williams, College Community Relations Assistant
Mr. Jackman LeBlanc, Learning Resource Center
Mr. Ramsey Parks, Marine Technology
Dr. Isabel Beck, Social Science
A number of other SBCC staff members
Mr. Abelino M. Bailon
Col. R. L. Temple, Executive Secretary, Santa Barbara County Taxpayers' Association
Mr. Eric Sullwold, Associated Students
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Miss Sandy Burnett, The Channels
Mrs. Katherine McCloskey, Santa Barbara News-Press
Mr. Mike Dougherty, County Counsel's Office
Mrs. Peggy C. Kraemer, Secretary to the Superintendent

1.3 Welcome to Guests
Mrs. Meigs welcomed guests and invited comments from the audience
during the course of the meeting.

1.4 Executive Session
At 4:08 p.m. the Board adjourned to go into executive session
with Dr. Gooder in the Superintendent's office.
At 4:17 p.m. the Regular Meeting of the Board of Trustees of the
Santa Barbara Junior College District reconvened in regular session in
the Board Room of Santa Barbara City College. Mrs. Meigs stated that
the executive session had been devoted to discussion of personnel
matters.

1.5 Minutes of Regular Meeting of September 10, 1970
Upon motion of Mr. Garvin and second by Mrs. Gutshall, the minutes
of the Regular Meeting of September 10, 1970, were unanimously approved
as delivered.

1.6 Hearing of Citizens
None

1.7 Communications
The forthcoming conference of the Tri-County School Boards Associa-
tion at Oxnard on October 16 and 17 was noted.

ADDITIONAL ITEM:
Dr. Gooder reported the death of Mrs. Barbara L. Frick, Bookstore
employee, on Tuesday evening September 22, after a long illness, and offered
condolences to her many friends as well as to her husband and her son James,
a student at SBCC.

2. PERSONNEL

2.1 Certificated Personnel
a. Appointments, Hourly Certificated Personnel, including Substitute,
1970 Fall Semester.

Upon recommendation of the Superintendent, it was moved by
Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously
to make the appointments of certificated personnel as listed on
Attachment 2.1-a.
b. Appointment, Maureen A. McKenzie, ADN Instructor.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall and carried unanimously to appoint Maureen A. McKenzie as an ADN Instructor. (Attachment 2.1-b)

c. Appointments, Continuing Education, Hourly Certificated Personnel.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Garvin and carried unanimously to make the appointments of Hourly Personnel as listed on Attachment 2.1-c.

d. Appointment, MDTA and Vocational-Technical Coordinator.

Col. Temple questioned the method of determining the salary step placement recommended for this appointment. Dr. Gooder stated that it was essential and appropriate that the candidate selected begin at Step 2 because the salary he had been earning at Los Angeles Trade Tech in a 10-month assignment was equivalent to this salary step for a 12-month assignment. Upon motion of Mr. Garvin, second by Mrs. Alexander, it was carried unanimously to appoint Abelino Bailon as MDTA and Vocational-Technical Coordinator. He was then introduced to the Board by Mr. Wake.

e. Approved Travel and Conference Attendance, Ann Gutshall and James R. Garvin.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and carried unanimously to approve travel and conference attendance by Ann Gutshall and James R. Garvin, as indicated on Attachment 2.1-e.

2.2 Classified Personnel

a. Approved Six-Month, Yearly and Longevity Increments.

Upon recommendation of the Superintendent, who called attention to the 15 years of service by Toshiko Saito, starting in the Registrar's Office on September 1, 1955, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously to approve the salary increments listed on Attachment 2.2-a.

b. Approved Hourly Appointments and Yearly Increment.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Garvin and carried unanimously to approve the hourly appointments and the yearly increment as listed on Attachment 2.2-b.
c. **Approved, Extension of Leave of Absence (Health), John Belkowski.**

   Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously to approve the extension of Leave of Absence for John Belkowski until January 1, 1971, because of the time required for recuperation from surgery. (Attachment 2.2-c)

d. **Appointments, General, EOA, and Tutorial Students.**

   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin and carried unanimously to approve the appointments of General, EOA and Tutorial Students as listed on Attachment 2.2-d.

e. **Appointments of Classified Personnel and Acceptance of Resignations.**

   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously to make the appointments listed on Attachment 2.2-e and to accept the resignations listed.

f. **Approved Classified Positions and Appointment of Personnel.**

   Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously to approve the classified positions, each on a half-time basis, and the appointment of G. Irene Johnson to the position in Personnel as listed on Attachment 2.2-f.

3. **CURRICULUM AND INSTRUCTION**

3.1 **Report on Nationwide Conference on the Training of Marine Technicians in the Junior College.**

   Mr. Ramsey Parks reported on the Nationwide Conference on the Training of Marine Technicians in the Junior College. He noted that Santa Barbara was repeatedly referred to as the pattern to follow in setting up various programs in other schools. He credited the success in training SBCC marine technicians to the close cooperation between the college and the ultimate employer, and to the counseling afforded the student from initial interest in registration through completion of the 2-year course. He also reported probable participation of SBCC in the Tektite Project to be sponsored by the National Science Foundation to develop and evaluate man's ability to live and work under
the sea. (Attachment 3.1)

3.2 Application to California Community Colleges to Support Initial Entitlement under VEA, Part G - Cooperative Vocational Education.

The Superintendent explained that this application is an information item as it is already included in the Vocational Plan for 1970-71, and that as we substantiate our part in the program we are entitled to reimbursement. Mr. Foxx then referred the Board to Page 12 of the application, an outline of the program. He noted that the application could mean $22,250 in additional income, and that the program would generate additional ADA because of enrollments in Work Experience. Even more important, however, will be the cooperation between those people who will be employing our students and the college. (Enclosure 1)

3.3 Application to California Community Colleges to Support Initial Entitlement under VEA, Part H - Work Study.

The Superintendent referred the Board to Page 5 of the application for a description of the proposed Work Study program. He noted that this was not included in the original Vocational Plan for 1970-71 and recommended that this project be approved, that the plan be amended to include the program, and that the application for funds be approved. Upon motion of Mrs. Alexander, second by Mr. Garvin, it was unanimously carried that the application be made and the Work Study program be added. (Enclosure 2)

4. PLANTS AND PROPERTY

4.1 Approved Change Order No. 19, Life Science-Geology Building.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously to approve Change Order No. 19, officially approving the extension of contract time which was granted to McLeod Construction Company. There being no cost involved, the contract price remained $1,044,079.16.

4.2 Ratified Change Order No. 1, Administration Bldg. Remodeling, Don Greene, Contractor.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously to ratify Change Order No. 1, Administration Building Remodeling, amounting to $1,112.00 for labor, material and equipment to be paid out of the Bond funds.
4.3 Approved Change Order No. 6, Physical Education Complex, Don Greene, Inc., Contractor.

Dr. Sorsabal explained that, while proper soil tests were made on the new physical education building site, soil removal and recompinging were found to be necessary under the old lockers and showers before connection with the new unit, to prevent the type of leaks which had persisted in the old construction.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander and carried unanimously to ratify Change Order No. 6 for $917, covering labor, material and equipment for removing and recomping soil under pier locations on the north side of the building and under the lower gymnasium floor.

4.4 Authorized Acceptance of Building T-4 from Frank Lentulo, Inc., and Filing of Notice of Completion.

Dr. Sorsabal noted that reimbursement of $2,400 for equipment destroyed in the Building T-4 fire was made separately.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander and carried unanimously to accept Building T-4 to authorize the administration to file a notice of completion, and to authorize the administration to pay Frank Lentulo, Inc. $12,089.86 for the restoration and remodeling of the building.

4.5 Adopted Resolution No. 8, Authorizing Sale of Property on Cliff Drive.

Upon recommendation of the Superintendent, the Planning Sub-Committee having previously been consulted, it was moved by Mr. Garvin and seconded by Mrs. Gutshall to adopt Resolution No. 8, declaring the Cliff Drive property owned by the District to be surplus to its needs and declaring its intent to sell said property.

On poll of the Board, the vote was as follows:

Aye: Mrs. Gutshall
      Mr. Garvin
      Mrs. Alexander
      Mrs. Meigs

Nay: None

Absent: Mr. Wells
        Mr. Fillippini
        Mr. Frank

A special meeting on October 15, 1970, at 4:00 p.m. in the Board
Room, Santa Barbara City College, was scheduled for a public hearing on the matter. Advertisement of its Notice of Intent to Sell was announced for publication in the News-Press beginning September 25, 1970.

4.6 **Progress Reports, Current Campus Construction.**

Dr. Sorsabal reported that while all contracts were not completed by the time school started, all classrooms were substantially completed and in operation on September 14.

The Counseling Center in the Administration Building was complete and operating on the day anticipated. The Graphic Center is now complete except for rerouting some wiring. Personnel and Teaching Aids have moved into the new location. All music areas are complete except for shelving.

The Fire Service Road is completed, although it will not be accepted until some corrections are made by the contractor. The Tutorial Center construction is completed. The Bookstore is complete and operating. The extension of the parking lot is complete. Paving and stripes outside the Life Science Building are to be completed.

Dr. Sorsabal reported that classrooms in the P.E. Building might be ready by the Spring Semester. The gymnasium is well underway, and should be completed by September. The decision on whether to arrange for construction of bleachers by Change Order or by separate bid will soon be made.

Dr. Gooder expressed appreciation to the faculty for their patience during the first few days of school, and to Louis Torres and the custodial and gardening staffs for doing a tremendous job in handling the moving in the absence of Mr. Johnson.

Mrs. Lantagne expressed appreciation to the Board on behalf of the Counseling Staff for the beautiful facilities and invited them to see them.

4.7 **Approved Investigation of Possibilities of Improvements to Campus Entrance.**

Mr. Eric Sullwold, Associated Students Vice-President, called the Board's attention to the lack of illumination on the "streets" of the College as well as along Cliff Drive, noting the complete absence of lighting at the new apartment building on Cliff Drive opposite the College.
Mr. Sullwold noted, also, the need for ground cover on the bank above the stone wall adjoining Cliff Drive.

After a discussion of the status of the drawings to be done by landscape architect Richard Taylor, upon motion of Mr. Garvin, second by Mrs. Gutshall, it was unanimously carried that unless the landscape architect has the plans ready by October 1, 1970, according to the original commitment, the project should be turned over to DMJM for working drawings for the campus entrance.

Upon motion of Mrs. Alexander, second by Mrs. Gutshall, it was unanimously carried to recommend that the Superintendent be instructed to prepare a resolution for the Board to consider which would request the City and other proper authorities to consider the addition of proper lighting on Cliff Drive.

Dr. Sorsabal reported a Notice of Intent to take out telephone poles along Cliff Drive and put wiring underground and a public hearing on the matter to be held on Tuesday, September 29, 1970, at 1:30 p.m. by City Council.

Upon motion of Mrs. Alexander and second by Mr. Garvin, it was unanimously carried to include in the resolution anything resulting from the Public Hearing that appears appropriate.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin and carried unanimously to direct the Superintendent to study the feasibility of some kind of ground cover that costs considerably less than $18,000.

Mrs. Alexander noted that the high school class in Landscaping had done the work at Lincoln School after approval of their plans by a landscape architect, at a relatively small cost.

4.8 Installation of Screen, Board Room.

After a report on the alternatives available and recommendations by Dr. Sorsabal and Mr. Barnes of Audio-Visual, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously to purchase room darkening draperies to be installed on separate traverse rods behind the regular draperies in the two nearest sets of windows, and to install a hanging screen behind the Board Members' table, at a cost of approximately $300 with money budgeted for such emergencies.
5. BUSINESS AND FINANCE

5.1 Authorized and/or Ratified Purchase Orders for Supplies, Equipment and Services.

Col. Temple questioned the cost of distributing the Class Schedule for Adult Education listed on Purchase Order 868, and the fact that the News-Press carried it out of the Santa Barbara Junior College District boundaries. Dr. Sorsabal was asked to check the costs of removing the section from the paper circulated out of the District.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander and unanimously carried to authorize and/or ratify the purchase of supplies, equipment and services listed on Attachment 5.1.

5.2 Authorized and/or Ratified Payment of Claims.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander and carried unanimously to authorize the payment of claims listed on Attachment 5.2 and all similar claims presented prior to the Board Meeting.

5.3 Report of Tax Levies, SBJCD.

Dr. Sorsabal explained in further detail the District Tax Levies for Fiscal Year 1970-71 as itemized in Attachment 5.3. Col. Temple asked that the permissive override for Adult Education be reviewed.

5.4 Authorized Signing Arbitration Agreement, Santa Barbara Junior College District vs. Viola, Inc.

After a review of the legal aspects involved in the litigation with Viola, Inc. since 1964, it was moved by Mr. Garvin, seconded by Mrs. Alexander and carried unanimously to authorize the Superintendent to sign an arbitration agreement.

6. STUDENT PERSONNEL

6.1 Report, Registration for Fall Semester, 1970.

Mr. Bresslin reported a 10.6% increase in the day program, a total of 4172 day students, with the evening enrollment about the same as last year's, or an over-all increase of 7.6% in the credit program.

6.2 Summer Readiness Program, Neighborhood Youth Corps at SBCC.

Dr. Thomas F. MacMillan gave a further explanation of the findings contained in Research Report 17-70, Enclosure 3, The Summer Readiness Program: Neighborhood Youth Corps at Santa Barbara City College.
7. GENERAL INFORMATION

7.1 Tentative Schedule for Accreditation Visitation, October 13-15.

Dr. Goober called the Board's attention to the events on the
tentative schedule of the accreditation team which would be of interest
to them, explaining that at 3:00 on Thursday, the team would have a
rough draft prepared of its findings and would present a summary of them
at that time. (Attachment 7.1)

7.2 Follow-Up, MDTA Experimental-Demonstration Project for the Hard-Core
Unemployed.

Mr. Wake reported a great deal of interest in the correlation be-
tween learning disabilities and poverty and crime. He noted dyslexia
in 49% of those delinquents at Los Prietos Boys Camp and as high as
70% in a survey in Sonoma County. While originally there was great
difficulty in getting the state and other local agencies to under-
stand the need for an experimental program with the hard-core unemployed,
a $15,000 Federal grant has been awarded to the Work Training Program,
Inc. to follow up on those individuals who had dyslexia.

Incidental to his report, Mr. Wake noted that class enrollment in
Continuing Education had passed the 9,000 mark, counting 7,838 individuals
together with some 1,500 in the evening college program, with classes
held in approximately 40 locations. Carpinteria had the largest
enrollment since classes were started in that area.

(At 5:40 p.m. Mrs. Alexander withdrew from the meeting.)

7.3 Report, "Operation Outreach" Program.

Mr. Wake commented that one of the most difficult parts of working
with minority groups was in making it possible for them to participate.
For that reason, a van has been purchased, instructional equipment installed,
and the program will be taken to them. It will be at Carr Park, adjacent
to Franklin School three days a week, and Pilgrim Terrace the other two
days, where a complete apartment has been made available for rainy days
and group discussions.

ADDITIONAL ITEM

Report of Coming Events

Mr. James Williams presented copies of Coming Events #18 for the
period beginning September 24, 1970, to the Board, calling their attention
to events of interest to them.
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8. ADJOURNMENT

At 5:47 p.m. it was moved by Mr. Garvin, seconded by Mrs. Gutshall and carried unanimously to adjourn. The next regular meeting of the Board of Trustees will be on Thursday, October 8, 1970, at 4:00 p.m. in the Board Room, Santa Barbara City College, with a Special Meeting dealing with the sale of property belonging to the Santa Barbara Junior College District to be held on Thursday, October 15, 1970, at a similar hour.

Attest:

Dorothy N. Meigs
Vice-President, Board of Trustees
Santa Barbara Junior College District

Glenn G. Gooder
Superintendent-President and Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on October 8, 1970