MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES

September 10, 1970
4:00 p.m. -- Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of Santa Barbara Junior College District was called to order by President Wilbur L. Fillippini on Thursday, September 10, 1970, at 4:00 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members Present:

Mr. Wilbur L. Fillippini
Mrs. Dorothy N. Meigs
Mrs. Kathryn O. Alexander
Mr. James R. Garvin
Mrs. Ann Gutshall
Mr. Benjamin P.J. Wells

Members Absent:

Mr. Sidney R. Frank

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. Ken Allen, Coordinator, Apprentice Training
Mr. Joseph A. Bagnall, Coordinator, Adult Education
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Alfred L. Silvera, Administrative Dean, Student Activities
Mr. Selmer O. Wake, Administrative Dean, Adult Education
Mr. Russell S. Wenzlau, Assistant Dean, Evening/Summer Session
Mr. Jerry Moore, Audio-Visual Department
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Jesse L. Coburn, President, Academic Senate
Mr. James M. Williams, College Community Relations Assistant
Miss Emily Canfield, The Channels
Mrs. Katherine McCloskey, Santa Barbara News-Press Writer
Mrs. Peggy C. Kraemer, Secretary to the President
A number of other SBCC staff members

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Executive Session

At 4:02 p.m. the Board adjourned to go into executive session with Dr. Gooden in the Superintendent's office.

At 4:10 p.m. the Regular Meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini stated that the executive session had been devoted to discussion of personnel matters.

1.5 Minutes of Regular Meeting of August 27, 1970

Upon motion of Mr. Wells and second by Mrs. Gutshall, the minutes of the Regular Meeting of August 27, 1970, were unanimously approved as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

Letters requesting nominations of candidates for representative to the California School Boards Association Delegate Assembly were noted. (Attachment 1.7)
2. PERSONNEL

2.1 Certificated Personnel

a. Appointments, Hourly Personnel, Adult Education

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall and carried unanimously to make the appointments of certificated hourly personnel as listed on Attachment 2.1-a.

b. Appointment, Mrs. Joan Healy, Assistant for ADN Program, 1970-71 College Year.

Upon recommendation of the Superintendent, who explained the requirement to have an assistant to a Director of Nursing who supervises more than one program area (in this instance, four), it was moved by Mr. Wells, seconded by Mr. Garvin, and carried unanimously to approve the appointment of Mrs. Joan Healy as assistant to the Director. (Attachment 2.1-b)

c. Approval, Additional Intra-District Travel Allowances and Change in Travel Allowance.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander and carried unanimously to approve additional intra-district travel allowances and changes in travel allowances because of change to 12-month contract as listed on Attachment 2.1-c.

ADDENDA ITEMS:

d. Authorization of Travel and Conference Attendance by Donald K. Sorsabal, with Approval of Advancement of Funds.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall and carried unanimously to authorize travel and conference attendance for Donald K. Sorsabal and to approve advancement of funds as indicated on Attachment 2.1-d.
e. **Adopted Resolution No. 6, Authorizing Samuel R. Schutz to Teach on a Standard Secondary Credential (Psychology) for the 1970-71 College Year.**

   Upon recommendation of the Superintendent, it was moved by Mrs. Alexander and seconded by Mr. Wells to adopt Resolution No. 6, authorizing Samuel R. Schutz, who holds a standard teaching credential with specialization in secondary teaching, to teach his subject field in the Santa Barbara Junior College District for the 1970-71 college year.

   On poll of the Board, the vote was as follows:
   
   Aye: Mr. Wells  
   Mrs. Gutshall  
   Mr. Garvin  
   Mrs. Alexander  
   Mr. Fillippini  
   Mrs. Meigs  

   Nay: None  

   Absent: Mr. Frank  

2.2 **Classified Personnel**

   a. **Approved, Reclassification, Barbara J. Cells, and Yearly Increment, Anna M. Johnson.**

   Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells and carried unanimously to approve the reclassification of Barbara J. Cells and the yearly increment for Anna M. Johnson, as indicated on Attachment 2.2-a.

   b. **Approved, Leave of Absence (Health), Barbara Frick.**

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall and carried unanimously to approve the Leave of Absence of Barbara Frick for reasons of health. (Attachment 2.2-b)

   c. **Appointments, Hourly Personnel.**

   Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall and carried unanimously to approve the appointments of hourly personnel as listed on Attachment 2.2-c.
d. Appointments, Student Employees.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall and carried unanimously to approve the appointments of student employees as listed on Attachment 2.2-d.

3. CURRICULUM AND INSTRUCTION


Mrs. Margaret Covert presented current information to the Board on what had been done at the Santa Barbara City College archaeological site during the summer session, including an exhibit of representative artifacts. Mrs. Covert explained the importance of the project both historically and as a laboratory classroom.

Mr. Foley Benson, who worked with Mrs. Covert as an Archaeological Aid during the summer session, was introduced to the Board, and then showed slides of the summer's project. Mr. Benson explained the importance of different facets of the activities. He described the importance of proceeding with the excavations and of cataloging and documenting findings before the land is taken over for development. He explained also, the purposes underlying an application for funds from the National Science Foundation amounting to $11,865 which would cover the initial costs of the project. (Applications for additional funds from other foundations, i.e., Ford, are contemplated.)

Upon recommendation of the Superintendent, it was moved by Mr. Wells and seconded by Mr. Garvin to adopt Resolution No. 7 endorsing an application to the National Science Foundation to provide funding for the continued work of Mr. Foley Benson and the instruction staff in archaeology.

On poll of the Board, the vote was as follows:

Aye: Mr. Wells
Mrs. Gutshall
Mr. Garvin
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Mrs. Alexander
Mr. Fillippini
Mrs. Meigs

Nay: None
Absent: Mr. Frank (Resolution Attached)

The Board of Trustees congratulated Mrs. Covert and Mr.
Benson on their presentation and expressed the hope that others would
have an opportunity to see the slides. Mr. Fillippini requested that
investigation be made of the cost of providing facilities for more ade-
quate presentation of slides in the Board Room.

3.2 Use of Term, "Continuing Education."

Standard use of the term, "Continuing Education" to refer to the
Division which includes Adult Education and Evening College at all
times in the future was noted.

4. PLANTS AND PROPERTY

4.1 Progress Report, Physical Education Complex, Inspector's Report
   No. 22.

   Dr. Sorsabal called attention to Attachment 4.1, and noted that
   occupancy of the remodeled portion of the P.E. Building would begin
   on Tuesday, although it could not be used exclusively for the women's
   facilities until the new lockers are completed.

4.2 Progress Report, Current Campus Construction.

   Dr. Sorsabal reported that the remodeled portion of the campus
   would be ready for occupancy by Monday, September 14, and that
   crews would be working over the week-end, completing the painting
   and moving furniture for the start of classes. Reconstruction of the
   Tutorial Center would be about a week late. He invited viewing of
   the now occupied Bookstore by those who will attend the Life Science-
   Geology Open House.
4.3 Gift, Professional Library of Books for Early Childhood Education
Dr. Norah Clancy.

Mrs. Joanne Hendrick was credited with the information con-
tained in Attachment 4.3 regarding the offer of some 300 books on
Early Childhood Education and with arranging the gift.

Noting that this was one of many ways Dr. Clancy has supported
the College, it was recommended by the Superintendent, moved by
Mr. Garvin, seconded by Mrs. Gutshall and carried unanimously
to accept the offer of books from Dr. Norah Clancy.

5. BUSINESS AND FINANCE

5.1 Authorized and/or Ratified Purchase Orders for Supplies, Equipment
and Services.

Upon recommendation of the Superintendent, it was moved by Mr.
Garvin, seconded by Mrs. Gutshall and unanimously carried to autho-
rize and/or ratify the purchase of supplies, equipment and services
listed on Attachment 5.1.

5.2 Authorized and/or Ratified Payment of Claims.

Upon recommendation of the Superintendent, it was moved by
Mr. Garvin, seconded by Mrs. Gutshall and carried unanimously
to authorize the payment of claims listed on Attachment 5.2 and
all similar claims presented prior to the Board meeting.

5.3 Approved, Contract with Santa Barbara High School District for
Evening High School Tuition.

Upon recommendation of the Superintendent, it was moved by
Mr. Wells, seconded by Mrs. Gutshall and carried unanimously
to approve a contract with Santa Barbara High School District for
payment of tuition for Evening High School by the High School Dis-
trict on a "net cost" basis.


Upon recommendation of the Superintendent, it was moved by
Mrs. Alexander, seconded by Mrs. Gutshall and carried unani-
mously to approve a contract with Robert Poolman & Associates.
for facilities consultant services for the 1970-71 college year on an "as needed" basis at a rate not to exceed $20 per hour plus travel expenses.

5.5 Accepted, Agreement for Partial Support of 1970-71 Real Estate Program.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall and unanimously carried to accept the agreement with the Dept. of Real Estate for funds in the amount of $600 subject to the terms and conditions stipulated in said agreement.

6. STUDENT PERSONNEL

6.1 Report, Scores of Nurses on State Board Examinations.

The high scores of graduates of the last nursing class on State Board examinations were called to the attention of the Board, with the further expectation that the one student who failed due to a language problem was expected to pass. The Board conveyed its congratulations to the Nursing Department and its pleasure with last year's accomplishments.

ADDITIONAL ITEM:

6.x Report on Registrations, Fall Semester, 1970.

Mrs. Lantagne reported for Mr. Bresslin the registration of some 4,000 students for the day program and 1,267 for the evening program, an increase of 300 over the same period last year.

6.2 Report, "First Semester Follow-Up of New Full-Time Freshmen Students, Fall, 1969."

Dr. Thomas F. MacMillan directed the Board's attention to Research Report 14-70, pointing to the specific questions for which it supplies answers. He noted that one of the advanced students, Bruce Vincent, had received credit for doing some of these computer programs and had subsequently been hired locally as a programmer. (Enclosure 1)
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6.3 Report, "A Closer Look at Our Transfers."

Dr. MacMillan, in presenting Report No. 16-70, "A Closer Look at Our Transfers: A Detailed Analysis of Grade Point Differentials for Students Who Transferred from SBCC, 1968-69," explained that it intrinsically asked the question, "How are we doing?" He gave credit to Cathy Sandoval, employed by the Neighborhood Youth Corps, for the clerical work involved. (Enclosure 2)

7. GENERAL INFORMATION

7.1 Appointment of Dr. Thomas F. MacMillan as Chairman of the Committee on Research and Development, CJCA, 1970-71 College Year.

The appointment of Dr. Thomas F. MacMillan as Chairman of the Committee on Research and Development, CJCA, was the subject of congratulations. (Attachment 7.1)

7.2 Conference in St. Louis, October 6-7, 1970, Association of Governing Boards, "The Trustee Role in Stabilizing the Campus."

A conference on "The Trustee Role in Stabilizing the Campus" was brought to the attention of the Board. (Attachment 7.2)

7.3 Current Events Calendar for Week of September 14, 1970.

Coming Events Calendar No. 17 for the period September 10 through September 24 was distributed to the Board with attention directed to events of particular interest to them.

ADDENDA ITEM:

7.4 Membership Application in Council of Community College Boards.

The benefits to be derived from membership in the Council of Community College Boards, a sub-division of the National School Boards Association, dealing with the interests of community colleges was explained to the Board. Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall and carried unanimously to apply for membership in the Council of Community Colleges.
8. ADJOURNMENT

At 5:29 p.m. it was moved by Mr. Garvin, seconded by Mr. Wells and carried unanimously to adjourn. The next regular meeting of the Board of Trustees will be on Thursday, September 24, 1970, at 4:00 p.m. in the Board Room, Santa Barbara City College.

Attest:

Wilbur L. Fillippini  
President, Board of Trustees  
Santa Barbara Junior College District

Glenn G. Gooder  
Superintendent-President and Secretary  
Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees

on September 24, 1970