AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

September 10, 1970
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of August 27, 1970
   1.6 Hearing of Citizens
   1.7 Communications
      Attachment 1.7
      Letters, nominating candidates for representative to California School Boards Association Delegate Assembly.

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Appointments, Hourly Personnel, Adult Education.
         Attachment 2.1-a
      b. Recommended Appointment, Mrs. Joan Healy, Assistant for ADN Program, 1970-71 College Year.
         Attachment 2.1-b
      c. Recommended Approval, Additional Intra-District Travel Allowances and Change in Travel Allowance.
         Attachment 2.1-c
Addenda to the Agenda for Regular Meeting of Board of Trustees
September 10, 1970

2.1  CERTIFICATED PERSONNEL

2.1-d  Travel and Conference Authorization and Advancement of Funds, Donald K. Sorsabal

2.1-e  Recommended Adoption of Resolution No. 6 authorizing Samuel R. Schutz to teach on a Standard Secondary Credential (Psychology) for the 1970-71 College Year.
Addenda to the Agenda for Regular Meeting of Board of Trustees
September 10, 1970

SANTA BARBARA JUNIOR COLLEGE DISTRICT

Certificated Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Class &amp; Rate</th>
<th>Effective Date</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>ASBO Conference</td>
<td>Bus. Services</td>
<td>1970</td>
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<td>Seattle, Washington</td>
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**TRAVEL & CONFERENCE - ADVANCEMENT OF FUNDS**

<table>
<thead>
<tr>
<th>Name</th>
<th>Class &amp; Rate</th>
<th>Effective Date</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Sorsabal, Donald K.</td>
<td>Admin. Dean</td>
<td>Oct. 17-23, 1970</td>
<td>$121.30</td>
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<tr>
<td>ASBO Conference</td>
<td>Bus. Services</td>
<td>1970</td>
<td></td>
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2.2 Classified Personnel
   a. Recommended Reclassification, Barbara J. Cells, and Yearly Increment, Anna M. Johnson.
      Attachment 2.2-a
   b. Recommended Approval, Leave of Absence (Health), Barbara Frick
      Attachment 2.2-b
   c. Recommended Appointments, Hourly Personnel.
      Attachment 2.2-c
   d. Recommended Appointments, Student Employees.
      Attachment 2.2-d

3. CURRICULUM AND INSTRUCTION

   A report on the excavations during the 1970 Summer Session at the SBCC archaeological site will be given by Mrs. Margaret Covert.

3.2 Use of Term, "Continuing Education."
   In keeping with a national trend and in order to recognize a broader concept of service, the term "Continuing education" will be used hereafter to refer to the Division which includes Adult Education and the Evening College program. The terms "Adult Education" and "Evening College" will continue to be used as subtitles.

4. PLANTS AND PROPERTY

   Attachment 4.1.

4.2 Progress Report, Current Campus Construction

   Dr. Sorsabal will report on the status of construction on the campus to date.
4.3 Gift, Professional Library of Books for Early Childhood Education, Dr. Norah Clancy.

Attachment 4.3

5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Order and R Numbers for Supplies, Equipment and Services.

Attachment 5.1

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders P581 through P799, inclusive, and R-4005.

5.2 Recommended Authorization and/or Ratification of Payment of Claims.

Attachment 5.2

The Superintendent recommends authorization and/or ratification of payment of claims listed in Attachment 5.2 and such other claims as may arise prior to the meeting.

5.3 Recommended Approval, Contract with Santa Barbara High School District for Evening High School Tuition.

Annually, the Santa Barbara Junior College District has entered into a net cost agreement with the Santa Barbara High School District to conduct classes for adults working for high school diplomas. The Santa Barbara Junior College District charges the Santa Barbara High School District the net cost (Expenditures less state funds) for providing this program.

The Superintendent recommends that an agreement between Santa Barbara Junior College District and the Santa Barbara High School District for payment of tuition for Evening High School by the High School District on a "net cost" basis be approved.

5.4 Recommended Approval, Contract with Robert Poolman & Associates, Consultants.

During the past two years, the Board has authorized the employment of Robert Poolman & Associates on an "as-needed" basis to provide consultant services relevant to the 10-year construction program. His services have been invaluable in obtaining state and federal financial participation in our construction program. It is anticipated that the need for his services will be somewhat less in the 1970-71
college year than during the 1969-70 year due to the assumption of some of the efforts by the administrative staff. The cost of the services amount to $20 per hour plus travel expenses.

The Superintendent recommends the approval of a contract with Robert Poolman & Associates for facilities consultant services for the 1970-71 college year on an "as-needed" basis at a rate not to exceed $20 per hour plus travel expenses.

5.5 Recommended Acceptance of Agreement for Partial Support of 1970-71 Real Estate Program.

The Santa Barbara Junior College District has been awarded $600 from the Dept. of Real Estate for partial support of the Real Estate Program offered by the College. The funds may be used for coordination, counseling and guidance, clerical and secretarial help, supplies and materials, release time, travel, library acquisitions, postage, stationery, telephone, brochures, programs, etc.

The Superintendent recommends acceptance of the agreement with the Dept. of Real Estate for funds in the amount of $600 subject to the terms and conditions stipulated in said agreement.

6. STUDENT PERSONNEL
6.1 Report, Scores of Nurses on State Board Examinations.

Attachment 6.1

6.2 Report, Registration for Fall Semester, 1970.

Current registration figures will be reported at the meeting.

6.3 Report, "First Semester Follow-Up of New Full-Time Freshmen Students, Fall, 1969"

Enclosure 1

6.4 Report, "A Closer Look at Our Transfers."

Enclosure 2

Dr. MacMillan will report on the performance of our students who transferred to UC campuses, giving an analysis of grades in specific subjects at SBCC and after transfer.
7. GENERAL INFORMATION

7.1 Appointment of Dr. Thomas F. MacMillan as Chairman of the Committee on Research and Development, CJCA, 1970-71 College Year.

Attachment 7.1

7.2 Conference in St. Louis, October 6-7, 1970, Association of Governing Boards, "The Trustee Role in Stablizing the Campus."

Attachment 7.2

7.3 Current Events Calendar for Week of September 14, 1970.

Jim Williams will report on activities for the coming week.

8. CLOSING

The next regular meeting of the Board of Trustees will be held on Thursday, September 24, 1970, at 4:00 p.m.
7. **GENERAL INFORMATION**

7.4 **Membership in Council of Community Colleges, National School Boards Association.**

The National School Boards Association has established a separate Council of Community College Boards which devotes its entire time and energy to the concerns of community colleges. It is believed that membership in the Council of Community Colleges would bring significant benefits to the Santa Barbara Junior College District.

The Superintendent recommends that the District apply for an institutional membership in the Council of Community Colleges and that the payment of dues of $350. for the 1970-71 college year be approved.