MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
August 6, 1970
4:00 p.m. -- Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
1.1 Call to Order
The regular meeting of the Board of Trustees of Santa Barbara Junior College District was called to order by Vice President Dorothy N. Meigs on Thursday, August 6, 1970, at 4:06 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call
Members Present:
Mrs. Dorothy N. Meigs
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (Arrived during Executive Session)
Mrs. Ann Gutshall
Mr. Benjamin P.J. Wells

Members Absent:
Mr. Wilbur L. Fillippini
Mr. James R. Garvin

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Dr. Julio L. Bortolazzo
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. Alfred L. Silvera, Dean, Student Activities
Miss Gloria Castleberg, Personnel Assistant
Mr. David Pickering, Controller
Miss Shirley Conklin, Assistant Dean, Health Occupations
Mr. Dean H. Ankeny, Director of Purchasing
Mrs. Margaret McGillan, Health Occupations
Mr. Theron Barnes, Audio-Visual
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Pat Huglin, Administrative Dean, Instruction
Col. Richard L. Temple, Santa Barbara County Taxpayers' Association
Mr. Lisle Bresslin, Assistant Dean, Admissions & Records
Mr. Jesse L. Coburn, President, Academic Senate
Mrs. Katherine McCloskey, Santa Barbara News-Press
Mr. Loring J. McAuliffe, President, CSEA
1.3 Welcome to Guests

Mrs. Meigs welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Executive Session

At 4:07 the Board adjourned to go into executive session with Dr. Gooder in the Superintendent's office.

At 4:10 Mr. Sidney Frank joined the Board members in the executive session.

At 4:14 the Regular Meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mrs. Meigs stated that the executive session had been devoted to discussion of personnel matters.

1.5 Minutes of Regular Meeting of July 23, 1970

Upon motion of Mrs. Alexander and second by Mr. Frank, the minutes of the Regular Meeting of July 23, 1970 were unanimously approved as delivered.

1.6 Hearing of Citizens

None

1.7 Communications

Mr. Wells explained that since Santa Barbara City College works in the Junior College section, Region 20, it was not necessary for the Board to nominate a trustee delegate for Region 11, in compliance with the policy to nominate the local presidents and vice presidents as trustee delegates. (Attachment 1.7)

Dr. Gooder expressed his appreciation for the welcome accorded him upon his arrival at Santa Barbara City College, saying he considered it a personal privilege to join the administration and the community.
2. PERSONNEL

2.1 Certificated Personnel

a. Appointments, Betty M. Dean and Diana C. Sloane, Associate Degree Nursing Instructors, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and carried unanimously to appoint Betty M. Dean and Diana C. Sloane Associate Degree Nursing Instructors for the 1970-71 college year, thus permitting enrollment of 40 more students in the program in September (Attachment 2.1-a)

b. Appointment, Donna J. Dodge, MDTA, Licensed Vocational Nursing Instructor.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Frank and carried unanimously to appoint Donna J. Dodge Licensed Vocational Nursing Instructor from July 1, 1970 to February 12, 1971, the date on which the current project on MDTA ends. (Attachment 2.1-b)

c. Appointments, Certificated Hourly Personnel, Adult Education Division, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall and carried unanimously to approve the appointment of Certificated Personnel as listed on Attachment 2.1-c.


Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously to authorize the travel and conferences listed on Attachment 2.1-d.

e. Authorization, Expenses for Geology Move.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and carried unanimously to authorize the expenses of moving geology equipment, mineral displays, and incidental material belonging to the Geology Department. (Attachment 2.1-e)
ADDENDA ITEM:

f. Appointment, Elaine C. Harkins, English Division, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to appoint Elaine C. Harkins to the English Division for the 1970-71 college year. (Attachment 2.1-f)

2.2 Classified Personnel


Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and carried unanimously to approve the hourly appointments listed on Attachment 2.2-a.


Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and carried unanimously to approve the appointments listed on Attachment 2.2-b.

c. Appointment, Marian E. McChesney, Secretary, Health Occupations.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and carried unanimously to appoint Marian E. McChesney as secretary for Health Occupations. (Attachment 2.2-c)

d. Approved, Reclassification of Doris J. Phillips, Secretary, Office of Research and Development.

Upon recommendation of the Superintendent, in accordance with recommendations of Griffenhagen-Kroeger, Inc., it was moved by Mrs. Alexander, seconded by Mr. Frank, and carried unanimously to approve the reclassification of Doris J. Phillips from Senior Secretary to Administrative Secretary. (Attachment 2.2-d)


In line with the policy of sending the President and one additional member of the California School Employees Association to the annual
conference, upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank and carried unanimously to authorize the travel and conference of William B. Regis as shown on Attachment 2.2-e.

3. CURRICULUM AND INSTRUCTION


Dr. Gooder gave a final report on the 1970 Summer Session. (Attachment 3.1)

3.2 Report of $94,000 Grant by the National Science Foundation for Marine Technician Training Program.

Mr. Foxx reported an enthusiastic response to the Marine Technician Training Program, noting that 44 students had been accepted for the fall program, with 15 calls for late applications. He also reported 17 students in the summer session taking chemistry so they could qualify for fall enrollment. (Attachment 3.2)

ADDENDA ITEM:

3.3 Report of Application to California Community Colleges for $134,950 in Federal Funds to Support Vocational Education Programs for Disadvantaged.

Mr. Foxx reported making application for federal funds to support vocational education for the disadvantaged, subject to the availability of such funds in October. (Attachment 3.3)

4. PLANTS AND PROPERTY

4.1 Adopted, Resolution 70-2, Authorizing Participation in the Cooperative State Purchase of Gasoline.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Wells to approve Resolution 70-2 authorizing District participation in the State Cooperative purchase of gasoline.

On poll of the Board, the vote was as follows:

Aye: Mr. Wells
     Mrs. Gutshall
     Mrs. Alexander
     Mrs. Meigs
     Mr. Frank

Nay: None

Absent: Mr. Fillippini
        Mr. Garvin

(Attachment 4.1)
4.2 Approved, Change Order No. 5, Health and Physical Education Complex.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to approve Change Order No. 5, providing for labor, material and equipment to install a new concrete wall to facilitate construction at the remodeling area of the existing Shower and Locker Building, at no cost to the District. (Attachment 4.2)

4.3 Ratification of Contract for Remodeling of Relocatable Building T-4 with Frank Lentulo, Inc., $4,231.43.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and carried unanimously to ratify the contract with Frank Lentulo, Inc. in the amount of $4,231.43 to cover remodeling of Building T-4 into three offices and a mathematics laboratory, the cost of fire damage rehabilitation of $7,858.43 having been covered by insurance.

4.4 Acceptance of Life Science-Geology Building from contractor, MacLeod Construction Company.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to accept the Life Science-Geology Building and to authorize the Superintendent to file a notice of completion and make final payment subject to the deposit of an amount sufficient to guarantee the finalization of the contract.


The Superintendent called attention to Inspector's Report No. 1, noting the satisfactory progress of work on the remodeling of the Administration Building. (Attachment 4.5)


The Superintendent called attention to Inspector's Report No. 16 showing progress somewhat ahead of schedule. (Attachment 4.6)

ADDENDA ITEM:

4.7 Authorized Administration to Award Contract, Paved Fire Lane and Parking Extension.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously to
authorize the administration to award a contract for the paved fire lane and parking extension project to the lowest responsible bidder so that the project can be completed before school starts, with ratification of the contract by the Board at its August 27th meeting.

5. BUSINESS AND FINANCE

5.1 Authorized and/or Ratified Purchase Orders and R Numbers for Supplies, Equipment and Services.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and carried unanimously to authorize and/or ratify the purchase of supplies, equipment and services on purchase orders P334 through P499, inclusive, and R Number R-4002. (Attachment 5.1)

5.2 Authorized and/or Ratified Payment of Claims.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and carried unanimously to authorize and/or ratify payment of claims listed on Attachment 5.2, and all similar claims presented prior to the Board meeting.

5.3 Approved Contract for Vending, Servovation Tri-Counties, Inc.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and carried unanimously to approve a contract with Servovation Tri-Counties, Inc., providing vending service to Santa Barbara Junior College District for the 1970-71 college year, as outlined in Attachment 5.3.

Dr. Sorsabal elaborated upon the use and need of vending machines on campus, and the extent of the operation of the cafeteria program under the direction of Mr. John Dunn. Mrs. Katherine McCloskey suggested news coverage of the cafeteria program in the News-Press Back-to-School issue on August 20th.

Col. Richard L. Temple questioned the sale of cigarettes in college vending machines and was advised that it was for the convenience of the students and the most used product from the machines. Dr. Gooder recommended that the subject be discussed in detail, with the students, as the most concerned, participating in any decision to discontinue their sale.
5.4 **Presentation of the 1970-71 District Budget for Public Hearing and Adoption by the Board.**

Dr. Gooder presented the 1970-71 District Budget for public hearing, calling attention to the District's commitment to the quality and quantity of the school district's education as summarized in Enclosure 1. He referred to the discussion at a previous meeting of the District's financial capability projection for 1971-72 and stated that a review within three months is contemplated.

The District Budget was then subjected to questions from the public. Col. Richard L. Temple, representing the Santa Barbara County Taxpayers' Association, commended the District on the formulation of the budget and the form in which it was presented, pointing out that the District is setting an example in the use of in-put and out-puts to show where public funds are going. He questioned the future use of the Community Service override which is now up to the maximum limit, and questioned the nominal costs and, in some cases, the limited enrollment of the Adult Education classes, suggesting that the fees be, at least, doubled. He expressed concern over the potential new 13¢ tax increase in view of other increases in the county which would put a great burden on many people. He also questioned the scope of community service.

Dr. Sorsabal pointed out that of the Community Service tax total, 2¢ is for on-going community services, while the heavy increase covers the Pershing Park project which the Board deemed it wise to levy because of benefits to be derived by the college as well as the community.

Dr. Sorsabal expressed appreciation to Col. Temple for his helpful criticisms.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried to adopt the 1970-71 District Budget as presented.

6. **STUDENT PERSONNEL**

None

7. **GENERAL INFORMATION**

7.1 **Announcement of 1970-71 Evaluation Visit Schedule and Team Membership List by Accrediting Commission for Junior Colleges.**

The Superintendent called attention to the Team Membership List of the Accrediting Commission with Dr. Armen Sarafian as Chairman. (Attachment 7.1)
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The Superintendent called the Board's attention to the meeting of the Council of Community College Boards in Chicago, Illinois, in October. (Attachment 7.2)

7.3 Presentation of President's Report, 1969-70 College Year.

Before the presentation by Dr. Bortolazzo, Dr. Goeder expressed his desire to publicly acknowledge his appreciation of Dr. Bortolazzo's help in making the transition in the presidency.

Dr. Bortolazzo presented the first copy of the President's Report, 1969-70 College Year, to Katie (Mrs. Katherine McCloskey) with his appreciation. He then reiterated his address to the Residents of the Junior College District (page 1) and his salute to the Board of Trustees (last page).

ADDITIONAL ITEM:

7.4 Attendance at National Conference of Junior College Boards of Trustees, UCLA, August 3-5, 1970.

Mr. Wells stated that he and Mrs. Gutshall had prepared notes summarizing the knowledge they had gained at the National Conference for Junior College Boards of Trustees which they would arrange to have distributed.

8. CLOSING

At 5:35 p.m., it was moved by Mrs. Alexander, seconded by Mrs. Gutshall and carried unanimously to adjourn. The next regular meeting of the Board will be on Thursday, August 27, 1970, at 4:00 p.m. in the Board Room, Santa Barbara City College.

Attest:

Dorothy N. Meigs
Vice President, Board of Trustees
Santa Barbara Junior College District

Glenn G. Goeder
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees
on August 27, 1970
RESOLUTION NO. 2

WHEREAS, we, the Santa Barbara Junior College District, would like to authorize the Office of Procurement, Department of General Services of the State of California, to purchase in our behalf the following items:

1. Gasoline, Credit Card Purchase;
2. Gasoline and Fuel, Bulk Delivery;
3. Lube Oil and Grease;
4. Solvents and Thinners; and

WHEREAS, this is authorized in Government Code Section 14814 and that Dr. Donald K. Sorsabal, Administrative Dean of Business Services, is hereby authorized and directed to sign and deliver all necessary requests and other documents in connection therewith for and on behalf of the Santa Barbara Junior College District,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Santa Barbara Junior College District does hereby authorize the Office of Procurement, Department of General Services of the State of California to purchase

1. Gasoline, Credit Card Purchase;
2. Gasoline and Fuel, Bulk Delivery;
3. Lube Oil and Grease;
4. Solvents and Thinners

for and on behalf of the Santa Barbara Junior College District.

BOARD OF TRUSTEES OF THE SANTA BARBARA JUNIOR COLLEGE DISTRICT

(absent)

President

Vice President

Member

Member

Member

Member

Member