MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

May 14, 1970 -- 4:00 p.m. -- Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
       A regular meeting of the Board of Trustees of the Santa Barbara Junior
       College District was called to order by President Fillippini on Thursday,
       May 14, 1970, at 4:00 p.m., in the Board Room, Santa Barbara City College,
       Santa Barbara, California.
   1.2 Roll Call
       Members present:
       Mr. Wilbur L. Fillippini
       Mr. Sidney R. Frank
       Mr. James R. Garvin
       Mrs. Ann Gutshall
       Mrs. Dorothy N. Meigs
       Members absent:
       Mrs. Kathryn O. Alexander
       Mr. Benjamin P. J. Wells
       Others present for all or a portion of the meeting:
       Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-Clerk
       to the Board of Trustees
       Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and
       Assistant Secretary-Clerk to the Board of Trustees
       Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
       Mrs. Marie Lantagne, Administrative Dean, Student Personnel
       Dr. Thomas F. MacMillan, Director of Research and Development
       Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
       Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
       Mr. James E. Foxx, Assistant Dean, Technical-Vocational
       Mrs. Margaret F. McGillin, Assistant Dean, Instruction (Health Occupations)
       Mr. Alfred L. Silvera, Assistant Dean, Student Activities
       Mr. Russell S. Wenzlau, Coordinator, Evening College
       Mr. James M. Williams, College Community Relations Assistant
       Mr. Theron Barnes, Audio-Visual Assistant
       Miss Gloria A. Castleberg, Personnel Assistant
       Mr. Henry H. Bagish, Instructor, Social Science
       Dr. Robert J. Profant, Chairman, Life Science Division
       Mr. Robert A. Carman, Instructor, Physical Science
       Dr. Curtis B. Solberg, Instructor, Social Science
       Mr. Desmond O'Neill, Instructor, Social Science
       Mr. Dean H. Ankeny, Director of Purchasing
       Miss Shirley L. Conklin
       Miss Rosemary T. Hovanka, R.N., Board of Nursing Education & Nurse
       Registration
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Mr. Ed G. Fleming, Health Occupations
Miss Joan D. Healy, Health Occupations
Miss Gwen M. Jenkins, Health Occupations
Miss Sydney J. Seimens, Health Occupations
Miss Henrietta G. Stiles, Health Occupations
Mr. Rodney Lamb, Administrator, Cottage Hospital
Mr. John Quinn, Administrator, Santa Barbara General Hospital
Dr. Wilfred Robbins, Director of Health, UCSB
Mrs. Edna Hoyt, Asst. Director of Nursing, Cottage Hospital
Mrs. Mildred McHale, Director of Nursing, Cottage Hospital
Mr. Harold Renz
Mrs. Irene Evans, Secretary to the Superintendent

1.3 Welcome to guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Executive Session

At 4:05 p.m., the Board adjourned to go into executive session with Dr. Bortolazzo in the Superintendent's office.

At 4:50 p.m., the regular meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini stated that the executive session had been devoted to discussion of personnel matters.

1.5 Minutes of Regular Meeting, April 23, 1970

Upon motion of Mr. Garvin, seconded by Mrs. Gutshall, the minutes of the Regular Meeting of April 23, 1970, were unanimously approved as delivered.

1.6 Hearing of Citizens and Petitions

None

1.7 Communications

None

2. PERSONNEL

2.1 Certificated Personnel

a. Appointment, Miss Shirley L. Conklin, Assistant Dean, Health Occupations, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Garvin, and unanimously carried to approve, with enthusiasm, the appointment of Miss Shirley L. Conklin, Assistant Dean, Health Occupations, for the 1970-71 college year.
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Mr. Fillippini voiced the Board’s pleasure in having Miss Conklin in this vital position, and stated that he felt Santa Barbara City College was extremely fortunate to have a person of her professional reputation administering the Health Occupations Program.

Mr. Rodney Lamb, speaking for the Associate Degree Nursing Advisory Committee, complimented the Board on the appointment of Miss Conklin and assured the Board of Trustees of the Committee’s support.

The Superintendent introduced Miss Rosemary T. Hovarka, R. N., of the State Board of Nursing Education and Nurse Registration. Dr. Bortolazzo stated that Miss Hovarka had been most helpful as a consultant in the ADN Program.

b. Approval of Sabbatical Leave for Miss Henriella G. Stiles, Health Occupations, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously carried, to grant Henriella G. Stiles a Sabbatical Leave for the 1970-71 college year. (Attachment 2.1-b)

c. Appointment, Robert G. Hilgerman, Instructor, Business Division, 1970-71 College Year. (New Position)

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Meigs, and unanimously carried, to appoint Robert G. Hilgerman, Instructor, Business Division, 1970-71 college year. (Attachment 2.1-c)


Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall and unanimously carried, to accept Miss Richards’ resignation, effective June 30, 1970. (Attachment 2.1-d)

e. Appointment of Certificated Personnel Assignments and Approval of Travel Authorizations as Enumerated in Attachment 2.1-e.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried, to approve the certificated personnel assignments and travel authorizations as enumerated in Attachment 2.1-e.

f. Addenda Item: Appointment, Miss Diane M. Johnson, Art History Instructor, Fine Arts Division, 1970-71 College Year (Replacement).

Upon recommendation of the Superintendent, it was moved by Mr.
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Carvin, seconded by Mrs. Gutshall and unanimously carried, to approve the appointment of Miss Diane M. Johnson, Instructor, Art History, Fine Arts Division, for the 1970-71 college year. (Attachment 2.1-f)

g. Addenda Item: Appointment, R. Dennis Ringer, Anthropology Instructor, Social Science Division, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Garvin, and unanimously carried, to approve the appointment of R. Dennis Ringer, Anthropology Instructor, Social Science Division, for the 1970-71 college year. (Attachment 2.1-g)

2.2 Classified Personnel

a. Acceptance, Resignation, Miss Kathleen A. McGuire, Student Activities, Effective June 30, 1970.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously carried to accept Miss McGuire's resignation with reluctance. (Attachment 2.2-a)

b. Approval of Classified Personnel Assignments as Enumerated in Attachment 2.2-b.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Meigs, and carried unanimously, to approve the classified personnel assignments as enumerated in attachment 2.2-b.

3. CURRICULUM AND INSTRUCTION

3.1 Acceptance of Library Resources Basic Grant of $2,500 and a Supplemental Grant of $1,818 totaling $4,318 under Title II-A of the Higher Education Act of 1965, P.L. 89-329.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously, to accept the Library Resources Basic and Supplemental grants totaling $4,318.


The Superintendent advised that the District had been notified of this augmentation of Preliminary Entitlement of P.L. 90-576, in the amount of $22,782, by letter under date of May 4, 1970, from Leland P. Baldwin, Assistant Chancellor, Vocational Education, California Community Colleges. (Attachment 3.2)

4. PLANTS AND PROPERTY

4.1 Ratification of Change Order Number 1 -- Health and Physical Education Complex, Don Greene, Contractor.
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, stated that Change Order Number 1 is a request to provide labor, material and equipment to install reinforcing steel to accommodate field conditions. This change order will neither add to or deduct from the contract price.

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<tr>
<th>Original Contract Price</th>
<th>$1,834,000</th>
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<tr>
<td>Change Order No. 1</td>
<td>-0-</td>
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<tr>
<td>New contract price</td>
<td>$1,834,000</td>
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Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Frank, and carried unanimously, to ratify Change Order No. 1 to the construction contract with Don Greene, Contractor, for the Health and Physical Education Complex.

4.2 Progress Report - Life Science-Geology Building

Dr. Sorsabal stated that the Life Science-Geology building is 99% complete, and it is expected that it will be turned over to the District this week. Some difficulty is being experienced in setting the cabinets, since they have been delayed in transit by the trucking strike. However, the first floor of the building is presently being used for classrooms. (Attachment 4.2)

4.3 Progress Report, Health and Physical Education Complex.

Dr. Sorsabal reported that construction on the Health and Physical Education Complex was moving right along. (Attachment 4.3)

4.4 Addenda Item: Authorization to Restore Fire Damaged Temporary Classroom

Dr. Sorsabal stated that the destruction of classroom T-4 has created a housing problem for classes, and it is urgent that this building be repaired immediately. Education Code Section 15956 authorizes the Board to waive the legal requirement of calling for competitive bids and permits the awarding of a contract based on negotiations, if it is deemed necessary for the continuation of classes. This action must be concurred in by the County Superintendent of Schools before the contract can be awarded.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously carried, to authorize Dr. Sorsabal to proceed with negotiations with a licensed general contractor for the restoration of T-4 in accordance with E. C. 15956.

4.5 Addenda Item: Demolition of Grandstands at Pershing Park

Dr. Sorsabal stated that the master plan for the development of Pershing Park requires the demolition of the covered grandstands which front on
Castillo Street. Because of the instability of these grandstands and a requirement by the City of Santa Barbara's insurance company that the grandstands be demolished, it has been requested that the target date for site improvement of Pershing Park be moved up to allow for the immediate demolition of these grandstands. The cost of this project is approximately $2,000.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and unanimously carried, to authorize the administration to enter into a contract for the demolition of the grandstands and related buildings at Pershing Park and to pay for this demolition from the funds earmarked for the development of the Pershing Park facilities.

5. BUSINESS AND FINANCE

5.1 Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously, to authorize and/or ratify purchases of supplies, equipment, and services as listed in Attachment 5.1.

5.2 Authorization and/or Ratification of Payment of Claims.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously to authorize and/or ratify the payment of claims as listed in Attachment 5.2.

5.3 Authorization of Interbudget Transfers

Dr. Sorsabal stated that the County Superintendent of Schools has requested authority to make transfers between the Undistributed Reserve and any expenditure classification or to balance any expenditure classification to the budget in accordance with Education Code Section 20952.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously to authorize the County Superintendent of Schools to make financial transfers in the Santa Barbara Junior College District accounts which are necessary.

5.4 Progress Report of Senate Bill 250 - Burgener, Additional Junior College State Support.

The Superintendent reported on Senate Bill 250 which will increase state support for California's Community Colleges from the present 30
percent to 39 percent. AB 412 would raise state foundation support to $712 for full time students from the current $643, and the present $520 adult foundation program level to $600, which would provide approximately $350,000 in additional funds to the District. The Superintendent stressed the importance of this legislation and the necessity for enlisting the full support of our legislators for the passage of these bills.

Upon motion of Mrs. Meigs, seconded by Mr. Frank, and unanimously carried, the Superintendent was requested to direct letters to Senator Lagomarsino and Assemblyman MacGillivray setting forth the Board's unanimous endorsement of this legislation.

6. STUDENT PERSONNEL


Mrs. Marie Lantagne, Administrative Dean, Student Personnel, reported on the Registration and Program Policies for Fall, 1970, as set forth in attachment 6.1.


Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Meigs, and unanimously carried, to accept the $48,400 Educational Opportunity Grant from the Department of Health, Education and Welfare for the period July 1, 1970 through June 30, 1971. It was noted that these funds will be administered by the Financial Aids Department.


The Superintendent advised that notification of this funding had been received under date of May 9, 1970. This appropriation brings the total funding for the 1970 calendar year to $50,050, which is $14,000 less than funding for the prior year.

6.4 Proposal by Joint Faculty-Student Committee, Approved by Academic Senate, Revising Grading and Credit Policies for Spring Semester, 1970.

The Superintendent directed the attention of the Board to his memorandum of May 14 addressed to their attention, and stated that this proposal was the result of a joint student and faculty committee. Dr. Robert Casier, Dr. Curtis B. Solberg and Henry H. Bagish worked with the
students in drafting this proposal. (Attachment 6.4) Mr. Bagish addressed the Board stating that the proposal is an attempt to work out something for those students whose conscience has prompted them to no longer devote full time to their classes.

Discussion followed regarding the proposal, which states --

1. A Student will have the right to elect an incomplete grade.

2. A student may elect to take his course on a credit-no credit basis.

The standards for credit-no credit are as follows:

a. Credit will be granted when the work is of quality equivalent to a grade of "D" or better.

b. Units of credit shall be earned, but no grade points shall be allowed for courses in which credit-no credit grades are given.

c. "W," "E," and "I" grades may be used when appropriate.

d. Each credit or no credit grade recorded on the permanent record card shall be counted as an enrollment in determining the number of times a student has taken or repeated a course.

e. It is recommended that a student not take a required course in his major for credit-no credit.

f. It shall be the responsibility of the instructor to inform students that there may be difficulty in transferring courses taken on a credit-no credit basis.

g. A student and his instructor may elect a broadened directed study to complete course requirements. Should this procedure be elected, the options available to students shall be made public and available to all members of the class.

The Superintendent recommended approval of this policy, effective immediately, for the remainder of the spring semester of the 1969-70 college year.

Upon motion of Mrs. Meigs, seconded by Mr. Frank, the recommended grading and credit policy revision was unanimously adopted.

7. GENERAL INFORMATION

7.1 Mr. James M. Williams, College Community Relations Assistant, reported on the coming events for the period May 14 to May 28, 1970.

7.2 The Superintendent acknowledged receipt of a letter from Eric C. Silberstein, Legislative Assistant to Congressman Teague, which stated that a strong letter had been directed to Secretary Finch, urging that he do
all he can to obtain complete funding for the Health Occupations building for the first quarter, fiscal year 1971. There is no chance of funding during the fourth quarter, fiscal year 1970.

8. ADJOURNMENT

At 5:50 p.m. it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously to adjourn. The next meeting of the Board will be a Special Meeting on Thursday, May 21, 1970, at 4:00 p.m., in the Board Room of Santa Barbara City College, Santa Barbara, California. The next Regular Meeting of the Board will be on Thursday, May 28, 4:00 p.m., in the Board Room, Santa Barbara City College.

Attest:

Wilbur L. Fillipini
President, Board of Trustees

Julio E. Bortolazzo
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees on

May 28, 1970.