AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

April 9, 1970

3:00 p.m. -- Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes of Regular Meeting, March 12, 1970
   1.5 Hearing of Citizens and Petitions
   1.6 Communications
      a. Letter from Senator Alan Cranston under date of March 11, 1970, regarding the Work-Study appropriations.
         Attachment 1.6-a
   1.7 Executive Session

2. PERSONNEL

   2.1 Certificated Personnel
         Attachment 2.1-a
         Attachment 2.1-b
         Attachment 2.1-c
d. **Recommended Acceptance of Resignation, William A. Toomey, from Contractual Teacher, English, and Appointment as Physical Education Assistant, Physical Education Division, 1970-71 College Year.**

Attachment 2.1-d

e. **Recommended Extension, Leave of Absence, Robert D. Rutherford, Social Science Instructor, 1970-71 College Year for Continued Graduate Study and Research.**

Attachment 2.1-e

f. **Recommended Appointment of Certificated Personnel Assignments and Travel Authorizations as Enumerated in Attachment 2.1-f.**

Attachment 2.1-f

g. **Recommended Appointment, Peter A. Angeles, Philosophy Instructor, Social Science Division, 1970-71 College Year. (New Position)**

Attachment 2.1-g

h. **Recommended Appointment, Bertha R. Backus, Speech Instructor, Fine Arts Division, 1970-71 College Year. (New Position)**

Attachment 2.1-h

i. **Recommended Appointment, Lourdes M. Carrasco, Spanish Instructor, Foreign Language Division, 1970-71 College Year. (New Position)**

Attachment 2.1-i

j. **Recommended Appointment, Carmen A. Di Poalo, Aquatics Instructor and Coaching, Physical Education Division, 1970-71 College Year. (Replacement, Russell S. Wenzlau)**

Attachment 2.1-j

k. **Recommended Appointment, Jesus J. Gonzales, English Instructor, English Division, 1970-71 College Year. (Replacement)**

Attachment 2.1-k

l. **Recommended Appointment, Joanne B. Hendrick, Nursery School Education, Vocational-Technical Department, 1970-71 College Year. (New Position)**

Attachment 2.1-l

m. **Recommended Appointment, Michel T. Masson, Biology Department, Life Science Division, 1970-71 College Year. (New Position)**

Attachment 2.1-m
n. Recommended Appointment, Darryl R. Morrison, Sociology Instructor, Social Science Division, 1970-71 College Year. (New Position)

Attachment 2.1-n

o. Recommended Appointment, Frederick W. Schwartz, Psychology Instructor, Social Science Division, 1970-71 College Year. (New Position)

Attachment 2.1-o

p. Recommended Adoption of Resolution No. 18 - Designated Subjects Teaching Credential, Mr. Harvey Young.

Under provision of the California Administrative Code, Title V, Education, Section 6375, and by resolution of the Board of Trustees, a Designated Subjects Teaching Credential may be authorized for a person of outstanding eminence to teach in a Junior College District. Since Mr. Harvey Young has an international reputation as an artist, and since he is of great value in the instructional program, the Superintendent recommends that the Board approve Mr. Young's application for the Designated Subjects Teaching Credential. (Approval must be by Resolution.)

Attachment 2.1-p

q. Recommended Approval of Study of Administrative Structure and Organization by Griffenhagen - Kroeger, Inc.

2.2 Classified Personnel

a. Recommended Approval of Classified Personnel Assignments as Enumerated in Attachment 2.2-a.

b. Recommended Appointment, Thelma Elizondo, Typist-Clerk, Human Relations Tutorial Department.

Attachment 2.2-b

c. Recommended Appointment, Harvey E. Bagley, Construction Inspector.

Attachment 2.2-c

3. CURRICULUM AND INSTRUCTION

3.1 Recommended Approval of 1970 Summer Session Schedule

Mr. Russell S. Wenzlau, Coordinator, Evening College, will present the proposed Summer Session Schedule for the 1970 Session.

Attachment 3.1

3.2 Report of Accreditation of Licensed Vocational Nursing Program by State Board of Vocational Nurse and Psychiatric Technician Examiners to June 1, 1971.
3.3 Progress Report, National Moratorium on Environmental Pollution, April 22, 1970.

A report will be made on the plans and progress to date.

3.4 Proposed Course – Environment: Natural Resources, Conservation and Pollution.

Mr. David R. Williams, Associate Professor, Geology, will report on this proposed new course offering.

Attachment 3.4

3.5 Recommended Adoption of Resolution No. 17 for the Approval of Matching Funds, National Defense Education Act, Title III, Writing Lab (English). Amount of Application $989.22.

Attachment 3.5 and Enclosure

3.6 Recommended Adoption of Resolution No. 19 for the Approval of Matching Funds, National Defense Education Act, Title III, Reading Lab. Amount of Application $3,681.66.

Attachment 3.6 and Enclosure

3.7 Recommended Adoption of Resolution No. 20 for the Approval of Matching Funds, National Defense Education Act, Title III, Geology Equipment and Specimens. Amount of Application $12,430.50.

Attachment 3.7 and Enclosure

3.8 Recommended Adoption of Resolution No. 21 for the Approval of Matching Funds, National Defense Education Act, Title III, Mathematics Lab. Amount of Application $930.00.

Attachment 3.8 and Enclosure

3.9 Follow-Up Studies, Licensed Vocational Nursing and Associate Degree Nursing Programs.

Dr. Thomas F. MacMillan will report on the follow-up studies conducted for the Licensed Vocational Nursing and Associate Degree Nursing Programs.

Attachments 3.9-a and 3.9-b

3.10 Progress Report, Items for District and Institutional Study and Action, 1969-70 College Year.

Attachment 3.10

4. PLANTS AND PROPERTY

4.1 Public Meeting for Acceptance of Proposals to Purchase Property Surplus to District Needs.

By Resolution No. 16, the Board set April 9, 1970, as the date
for acceptance of proposals to purchase two parcels of land owned by the District and declared surplus to the District's needs. By law, these proposals must be accepted at a public meeting. Final acceptance of any proposal may be made either at the meeting or at an adjourned session of the same meeting to be held within 10 days following the April 9 meeting. Before accepting any written proposal, the Board shall call for oral bids. The Board may at the meeting reject any and all bids and withdraw the parcels from sale.

4.2 Ratification of Contract for Architectural Services - Bookstore - Daniel, Mann, Johnson & Mendenhall.

The Board, at its March 12 meeting, approved a project for a Learning Resources Center. The housing for this program will be in the current Bookstore location. This move necessitates the development of a temporary facility to house the Bookstore. It is recommended because of the press of time that the new temporary Bookstore facility be housed in a relocatable structure. State law requires that all such structures be approved by the district architect. Through negotiations with Daniel, Mann, Johnson & Mendenhall, a contract calling for a 6% architectural fee rather than the standard 8% has been agreed to.

The Superintendent recommends that the Board ratify a contract with DMJM for the architectural services, including the development of plans and specifications, for the construction of a temporary Bookstore.

4.3 Authorization to Advertise for Bid - Bookstore

The Bookstore must be available for occupancy by August 1 so that the existing Bookstore may be remodeled to accommodate the Learning Resources Center. The current estimated cost of the relocatable Bookstore is approximately $80,000. A representative from DMJM will present the nature and scope of the project.

Funds for the lease payments for the Bookstore facility will be derived from the Lease of Facility Funds, restricted funds from currently available tax sources.

The Superintendent recommends that the Administration be authorized to advertise for bids for the construction of a relocatable Bookstore structure.

4.4 Progress Report - Life Science-Geology Building

Attachments 4.4-a and 4.4-b are the latest Weekly Inspector's Report Sheet delineating the progress to date on the Life Science-Geology Building.

4.5 Status Report - Health and Physical Education Complex

Dr. Sorsabal will discuss the current status of construction on the Health and Physical Education Complex.

4.6 Status Report - Parking Procedures.

Dr. Sorsabal will discuss the status of the implementation of the new parking citation procedures.
4.7 Report - Pershing Park

Negotiations are being conducted with the Fiesta Committee for the acquisition by lease of their property located in the Pershing Park Complex. Dr. Sorsabal will report on the status of these negotiations.

4.8 Report of Status of Nursing Education Facility

Attachment 4.8 is a copy of a letter sent to HEW to attempt to release sufficient funds for the pending Nursing Education facility. Dr. Sorsabal will discuss the current status of the project.

4.9 Report - Equipment, Apprenticeship Training Center

All equipment and materials ordered for the Apprenticeship Training Center have now been received. Mr. Ken Allen, Coordinator, Apprenticeship Training, will discuss the status of the Center.

5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on purchase orders 20352 through 20651 and R numbers 5109 through 5115.

Attachment 5.1

5.2 Recommended Authorization and/or Ratification of Payment of Claims.

The Superintendent recommends authorization and/or ratification of payment of claims on Attachment 5.2, and such other claims as may arise prior to the meeting.

5.3 Recommended Approval of Contract for Annual Audit of District Funds - William D. Kendall.

The law requires that each year the funds of the District be audited by a private auditor. In the past, the Santa Barbara Junior College District has participated under the City Schools blanket contract.

The current contract with William D. Kendall expires June 30, and must be renewed or a new auditor selected.

Mr. Kendall's services have been satisfactory for the past three years. During this period, he has acquired intimate knowledge of the accounts of this and several other districts. Studies indicate that a continuous audit is beneficial to the District in that during the course of the year the auditor can be called upon for consultant services.

The Superintendent recommends that a contract for annual audits be negotiated with Mr. William D. Kendall for a period of three (3) years, and further, that the contract for 1970-71 be for an amount not to exceed $1,450.

Attachment 5.3
5.4 Status of Conflict of Interest

The Supreme Court of California has ruled unconstitutional AB 325 (1969) thereby negating the need for Board Members and others to file disclosure statements. Attachment 5.4 presents the analysis made by Mr. Charles W. Brydon, Assistant Executive Director, California Junior College Association.

Notification of this Court decision has also been received from Mr. Lorenzo Dall'Armi, County Superintendent of Schools.

Attachment 5.4

5.5 Membership, National School Boards' Association

An invoice in the amount of $400 has been received from the National School Boards' Association Council for Community College Boards, for a yearly membership fee. The Council for Community Colleges has been established to serve the trustees of the Community College by promoting the basic philosophy of the community college movement; establishing a clearing house for the collection and dissemination of information; developing programs and policies to meet the needs of the community college boards; making recommendations to the Board of Directors of NSBA concerning needs of and legislation which concerns the community college movement; and by developing liaison and working relations with other national organizations concerned with the community college movement.

6. STUDENT PERSONNEL


Attachment 6.1

6.2 Approval of Application, Law Enforcement Education Project, (LEEP), U. S. Department of Justice, Grant in Amount of $20,900.00.

Attachment 6.2

6.3 Letter Received by Student Applying for Admission to a State College.

Attachment 6.3

7. GENERAL INFORMATION

7.1 Report on Meeting of Representatives of Agencies Working with Economically Disadvantaged in the Santa Barbara Area.

Attachment 7.1

7.2 Report of Coming Events

Mr. James M. Williams, College Community Relations Assistant, will report on the Coming Events for the Period April 9 to April 23, 1970.
8. ADJOURNMENT

The next regular meeting of the Board of Trustees will be on April 23, 4:00 p.m., in the Board Room, Santa Barbara City College.

There will be a need for a Special Meeting of the Board to discuss the District's Capital Improvements Program in late April or early May.
2. PERSONNEL

2.1 Certificated Personnel

r. Recommended Appointment, Barbara L. Crawford, Speech Instructor, Fine Arts Division, 1970-71 College Year. (New Position)

Attachment 2.1-r

s. Recommended Appointment, Klaus D. Wills, Chemistry Instructor, Physical Science Division, 1970-71 College Year. (New Position)

Attachment 2.1-s