MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

April 23, 1970 -- 3:00 p.m. -- Board Room

Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Fillippini on Thursday, April 23, 1970, at 3:00 p.m., in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mr. Wilbur L. Fillippini
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (Arrived during 1.4)
Mr. James R. Carvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

None

Others present for all or a portion of the meeting

Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director of Research and Development
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mrs. Margaret F. McGilliv, Assistant Dean, Instr. (Health Occupations)
Mr. Alfred L. Silvers, Assistant Dean, Student Activities
Mr. Russell S. Wenzlau, Coordinator, Evening College
Mr. Robert R. Reilly, Publications Assistant
Mr. Theron Barnes, Audio-Visual Assistant
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Raymond F. O'Connor, President, Academic Senate
Mr. Jesse L. Coburn, Instructor, Fine Arts
Mr. Henry H. Bagish, Instructor, Social Science
Mr. Gordon H. Santee, Counselor
Mr. Gerald L. Floyd, Counselor
Mr. Jackman L. Le Blanc, Human Relations Assistant
Mr. Dean H. Ankeny, Director of Purchasing
Minutes - Regular Meeting
Board of Trustees, SBJCD
April 23, 1970

Col. R. L. Temple, Interim Executive Secretary, Santa Barbara County Taxpayers' Association
Mrs. Katherine McCluskey, Santa Barbara News-Press Writer
Mr. Art Campos, Editor, "The Channels"
Mrs. Irene Evans, Secretary to the Superintendent

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Executive Session

At 3:06 p.m., the Board adjourned to go into executive session with Dr. Bortolazzo in the Superintendent's office. Mr. Frank arrived during the executive session, and joined the Board in the Superintendent's office.

At 4:17 p.m., the regular meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini stated that the executive session had been devoted to discussion of personnel matters.

1.5 Minutes of Regular Meeting, April 9, 1970

Upon motion of Mr. Wells, seconded by Mrs. Meigs, the minutes of the Regular Meeting of April 9, 1970, were unanimously approved as delivered.

1.6 Hearing of Citizens and Petitions

None

1.7 Communications

The attention of the Board was directed to the communication received from the Department of Health, Education and Welfare under date of April 14, 1970, in response to Dr. Donald K. Sorsabal's inquiry regarding funding for the pending Nursing Education facility. (Attachment 1.7) The Superintendent reported that he had been in contact with Congressman Teague's office, which will be following through on this matter.

2. PERSONNEL

2.1 Certificated Personnel

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander, and unanimously carried, to accept the following personnel items:

a. Resignation, Mrs. Marion Oppenheim, Instructor, Associate Degree Nursing, Health Occupations, effective June 30, 1970. (Attachment 2.1-a)

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Alexander, and unanimously carried to approve the following personnel appointments and reappointments:

c. George A. Blitz, Botany Instructor, Life Science Division, 1970-71 college year. (Replacement for Miss Louise S. Mizote, resigned) (Attachment 2.1-c)

d. Paul G. Buckelew, Spanish Instructor, Foreign Language Division, 1970-71 college year. (Sabbatical replacement) (Attachment 2.1-d)


g. James A. Norton, Instructor, Police Science, 1970-71 college year. (New position) (Attachment 2.1-g)

h. Mrs. Carol L. Price, Instructor, English, 1970-71 college year. (Replacement) (Attachment 2.1-h)


k. Appointment of Certificated Personnel Assignments and Approval of Travel Authorizations as Enumerated in Attachment 2.1-k.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and unanimously carried, to approve the certificated personnel assignments and travel authorizations as enumerated in Attachment 2.1-k.

l. Approval of Sabbatical Leave for Calvin H. Reynolds, Counselor, for the Spring Semester, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and unanimously carried, to grant Calvin H. Reynolds a Sabbatical Leave for the Spring Semester, 1970-71 college year. (Attachment 2.1-l)

2.2 Classified Personnel

a. Approval of Classified Personnel Assignments as Enumerated in Attachment 2.2-a.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs,
seconded by Mrs. Gutshall, and carried unanimously, to approve the
classified personnel assignments as enumerated in attachment 2.2-a,
with the exception of the resignation of Mary Deaner, who asked
that her resignation be withdrawn.


Upon recommendation of the Superintendent, it was moved by Mr. Wells,
seconded by Mrs. Gutshall, and carried unanimously to approve the
appointment of Doris J. Wolfe, Intermediate Typist-Clerk, Placement
Office. (Attachment 2.2-b)

3. CURRICULUM AND INSTRUCTION

3.1 Report, Tutorial Center

Dr. Thomas F. MacMillan, Director of Research and Development, dis-
tributed copies of a Progress Report on the Tutorial Services Center.
(Attachment 3.1) Dr. MacMillan stated that at the present time there are
102 students being tutored, of which 28 are Chicano and 5 Black. There are
18 Chicano and 8 Black tutors presently in the program. Analysis of the
SCAT scores for the students receiving tutorial help clearly indicates
the need for tutorial help.

Dr. MacMillan stated that the key plans for improving the program
include tighter supervision of the tutoring process, including better
verification of hours; more individualized work with the tutors on the
specific problems they face; better liaison with faculty and with student
organizations to communicate more clearly the intent and scope of the
program, and improved efforts to identifying students in need of tutorial
aid.

Mr. Jackman L. Le Blanc, Human Relations Assistant in charge of
the Tutorial Center, stated that they are experiencing difficulty in get-
ting students in need of tutoring to come forward; however, this problem
would be overcome to some extent in the Fall when a different approach
will be used to identify these students.

The Superintendent announced that Mr. Le Blanc had been accepted by
University of California, Santa Barbara, for study leading to an advanced
degree in pupil personnel, and Mr. Le Blanc received the congratulations
of the Board of Trustees.
Mr. Fillippini thanked Dr. MacMillan and Mr. Le Blanc for their fine reports.

3.2 Progress Report, Learning Resources Center and Tutorial Facilities.

Dr. MacMillan reported on the readiness program which is being developed for the Summer Session. The Neighborhood Youth Corps is cooperating in this program for 75 students who will attend the college readiness classes and also work on and off campus 15 hours each week during summer session. These students will receive tutorial and counseling services, and $2,000 will be available to provide transportation for these 75 students.

Dr. Donald K. Sorsabal, Administrative Dean, Business Services, reported that the architect is preparing the drawings for the Learning Resources Center, which will be housed in the present bookstore location, and that the Center will be ready to open on September 14.

3.3 Approval, Application for Grant, National Foundation for the Humanities, in the Amount of $9,272.50.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried, to approve the Application for Grant, National Foundation for the Humanities in the amount of $9,272.50.

Dr. MacMillan pointed out that this is a request for an outright grant, and matching funds will not be required. An abstract of this grant was distributed (Attachment 3.3).

3.4 Approval, Application for Grant, U. S. Department of Health, Education and Welfare, Special Programs for Disadvantaged Students, in the Amount of $89,105.00.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and unanimously carried to approve the Application for Grant, U. S. Department of Health, Education and Welfare, Special Programs for Disadvantaged Students, in the amount of $89,105.00.

Dr. MacMillan stated that this was an outright grant which will make it possible to expand on the present program, as outlined in the Abstract which Dr. MacMillan distributed (Attachment 3.4).

3.5 Approval of Course on Community Services for Spanish-Speaking, Beginning May 5, 1970.

Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education, reported that several agencies working with the economically disadvantaged in our community have indicated a need for a short series on Santa Barbara's community services, covering (1) Health and Welfare Services, (2) Social
Security and Employment, (3) Housing, and (4) Insurance. The proposed class will be conducted by Ignacio Reyes in Spanish.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and unanimously carried to approve the course on Community Services for Spanish-Speaking, beginning May 5, 1970.

Col. R. L. Temple, Interim Executive Secretary, Santa Barbara County Taxpayers' Association, inquired as to the source of funding for this course. Mr. Wake advised that the funds would come from the Adult Education Override, and not from the General Education fund of City College.

3.6 Appointment of Advisory Committee for Consumer and Homemaking Education for the Disadvantaged.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and unanimously carried to approve the appointment of the Advisory Committee for Consumer and Homemaking Education for the Disadvantaged, as set forth in Attachment 3.6.

4. PLANTS AND PROPERTY

4.1 Proposed Amendment to the General Plan for the City of Santa Barbara.

The Superintendent stated that Attachment 4.1 is a copy of the recommendation of the City's Planning Director regarding the modification of statement relating to City College expansion, which came as a distinct surprise, since the Planning Department had not discussed this matter with anyone at the College, and the hearing had been set for April 16. A meeting with the Planning Director, Mr. Thompson, has been scheduled for May 1. The Superintendent recommended no Board action at this time, but stated that the matter would be discussed in detail at a Special Meeting to be held in May.

Mrs. Alexander was excused from the meeting at this point (5:10 p.m.)

4.2 Resolution Number 24 - Payment Schedule for Health & Physical Education Complex.

Dr. Sorsabal reported that prior to receiving State funds for the expenses incurred in the construction of the Health & Physical Education Complex, it is necessary that the Board adopt a resolution establishing a schedule of payments. The State will pay the District in accordance with the Schedule indicated in Attachment 4.2.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, and seconded by Mr. Wells to adopt the payment schedule for the Health &
Physical Education Complex, in accordance with the schedule set forth in said resolution. 

On poll of the Board, the vote was as follows:

Aye:  
Mr. Fillippini  
Mrs. Meigs  
Mr. Wells  
Mrs. Gutshall  
Mr. Garvin  
Mr. Frank  

Nay:  
None  

Absent:  
Mrs. Alexander  

Resolution Number 24 was thereby adopted by unanimous vote of the Board of Trustees.

4.3 Approval of Change Order Number 17 - Life Science-Geology Building, MacLeod Construction Company, Contractor.

Dr. Sorsabal stated that Change Order Number 17 is a field modification request to provide labor, material and equipment to modify the roof beam. This change order will neither add or deduct from the contract price.

| Original Contract Price | $1,039,900.00 |
| Change Orders No's. 1 through 16 | 4,208.16 |
| Change Order No. 17 | $1,044,108.16 |

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Frank and carried unanimously to approve Change Order Number 17.

Dr. Sorsabal stated that Mr. George MacLeod, owner of MacLeod Construction Company, prime contractor on the Life-Science Geology Building, passed away on April 21. Mr. Fillippini, speaking for the members of the Board, expressed deep regret and stated that Mr. MacLeod had been highly regarded and respected in this area for many years.

4.4 Approval of Auction Sale of Surplus Property.

Dr. Sorsabal stated that the District has equipment which is surplus to the needs of the District, and in order to eliminate advertising costs, it is proposed to dispose of this property in conjunction with the County's surplus property at public auction. The surplus items and their estimated values are listed in Attachment 4.4 and the Addenda to 4.4.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and unanimously carried to authorize the Purchasing Department to sell the property listed in Attachment 4.4, and the Addenda thereto, at County auction.
Minutes - Regular Meeting
Board of Trustees, SBJCD
April 23, 1970

4.5 Progress Report - Life Science-Geology Building.

Dr. Sorsabal reported that it was expected that the Life Science-Geology Building will be completed in approximately two weeks, and ready for inspection by the Board. The Inspector's report of April 6 indicated the building 98.50% complete as of that date.

4.6 Status Report - Health and Physical Education Complex

Dr. Sorsabal reported that work is approximately one week ahead of schedule on this project and it is expected that the first concrete will be poured this week.

4.7 Ratification, Contract for Remodeling -- Daniel, Mann, Johnson & Mendenhall, Architects

The Superintendent stated that with the occupation of the Life Science-Geology Building, some remodeling is necessary in the Administration Building to house non-science classes; namely, music and photography. In addition, the Learning Resources Center will be developed in the now existing Bookstore. The Administration has been working with the architects in the development of the plans and specifications for this remodeling. (Attachment 4.7)

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and unanimously carried to authorize the Architectural firm of Daniel, Mann, Johnson and Mendenhall to prepare the plans and schematics for remodeling the Administration Building and the Learning Resources Center, at a cost equal to 2 1/2 times the direct labor cost.

4.8 Approval of Revised Plan for Service Drive, Health and Physical Education Complex.

Dr. Sorsabal directed the attention of the Board to the letter received from Daniel, Mann, Johnson and Mendenhall under date of April 15, 1970 (Attachment 4.8), regarding the revised plan for the service drive. The proposed drive, which would come out on La Playa below the mouth of the existing culvert, would make it possible to retain the existing trees and give a more direct approach to the mezzanine level, and the resulting slope would be less than 12%. Extension of the existing ramp on the gymnasium side of the Physical Education Complex would accommodate handicapped persons in transit from the upper campus to the mezzanine level of the gym, and would also accommodate electric carts between the upper campus and the concession stand at the mezzanine level.

Upon recommendation of the Superintendent, it was moved by Mr. Frank,
seconded by Mr. Wells, and unanimously carried, to approve the revised plan for the service drive, Health and Physical Education Complex as presented.

5. BUSINESS AND FINANCE

5.1 Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously, to authorize and/or ratify purchases of supplies, equipment, and services as listed in Attachment 5.1.

5.2 Approval of "Purchasing Policies and Procedures"

Dr. Sorsabal stated that a handbook containing the purchasing procedures and policies for Santa Barbara Junior College District had been prepared under the direction of Mr. Ankeney, and this is the first formalization that the District has had regarding purchasing procedures.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and carried unanimously to approve the purchasing policies and procedures as set forth in the handbook.

6. STUDENT PERSONNEL


Mrs. Marie Lantagne, Administrative Dean, Student Personnel, summarized the findings of this report, which was included in the Attachments (6.1) of the Board meeting of April 9, 1970. In summary, Mrs. Lantagne stated that it is very difficult to obtain accurate and complete information on numbers of transfer students; however, in spite of incomplete reporting during the last two years, the number of known transfers has increased annually. During 1968-69, approximately one-third of all transfers to public four-year institutions transferred to the University of California, Santa Barbara. Santa Barbara City College transfers do exceedingly well at California state colleges and at the University of California, and on the average earned better grades than they did at SBCC. The grade point differentials indicate that there is a great possibility that students who could have been successful at transfer colleges were screened out by SBCC, which indicated that perhaps the grading standards of 1966-67 and
1967-68 may have been too rigorous. A high percentage (87%) of the transfers earned 2.0 or better grade point averages at the transfer institutions. While 13% of the students earned "B" or better averages at SBCC, 26% earned a "B" or better average at the transfer colleges. Of the 65 students interviewed, only nine had changed majors after leaving City College. All aspects of Santa Barbara City College received good or outstanding ratings.

6.2 **Report on Program for Academically Accelerated High School Students**

Mrs. Lantagne reported that Calvin H. Reynolds acts as adviser in this program, and she reviewed the Progress Report as set forth in Attachment 6.2. It was noted that the students involved did exceedingly well in this program.

6.3 **Report on Follow-Up Study of Students Majoring in Business and Vocational-Technical Programs.**

Mr. Gordon H. Santee, Counselor, reported on this follow-up study as presented under Attachment 6.3.

7. **General Information**

7.1 Mr. Robert R. Reilly, Publications Assistant, distributed the listing of Coming Events for the period April 23 to May 14, 1970.

7.2 The Superintendent reported on the arson and burglary of the archaeology field lab at City College on April 18, and the loss of thousands of irreplaceable artifacts. The Superintendent stated that this was a tragic loss. The security at the College is being stepped up and the campus will be patrolled at night.

7.3 The Superintendent introduced Mr. Henri Alexander Toussaint, who had contacted the Superintendent regarding the possibility of his giving of his time and talent to create a life-size sculpture in the form of the bronze-cast model which the Superintendent showed to the Board. The Superintendent pointed out Mr. Toussaint wants to do this because he wishes to repay the college for what it has done for him.

Mr. Toussaint addressed the Board stating that he would like to be permitted to do the sculpture, and he had examined the Campus very carefully and felt that the proper location would be close to the library. Mr. Toussaint stated that he thought the College campus was beautiful, but that the students also need something to look at besides buildings.

Mr. Toussaint stated that he would give of his time and his talent, but he would need help with the materials for the construction. Discussion
followed regarding the type of material Mr. Toussaint planned to use, and it was the consensus of the Board that he not be restricted by a too limited budget.

Mr. Fillippini stated that this was, in his opinion, a wonderful opportunity, and he was certain the Board Members were very impressed.

Mr. Garvin stated that he enthusiastically endorsed Mr. Toussaint's generous offer, and moved that the District participate with the funds required, and work with him on this project. The motion was seconded by Mrs. Meigs, and carried unanimously.

8. ADJOURNMENT

The Superintendent stated that there was need for a special meeting of the Board to discuss plans for capital improvements in the District, and suggested that such meeting be held on May 21 commencing at 4:00 p.m. At six p.m. the meeting could adjourn for dinner and a tour of the Life Science-Geology Building, and reconvene at 7:30 to complete the necessary business.

It was moved by Mr. Wells, seconded by Mr. Garvin, and adopted unanimously to hold a special meeting of the Board of Trustees on Thursday, May 21, at 4:00 p.m., in the Board Room at Santa Barbara City College.

The regular meeting dates for the month of May are Thursday, May 14, 4:00 p.m., and Thursday, May 28, 4:00 p.m.

At 6:00 p.m., it was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to adjourn in memory of Mr. George MacLeod, owner of MacLeod Construction Company, prime contractor on the Life Science-Geology Building. The Superintendent was also requested to address a letter of condolence to the family of Mr. MacLeod.

Attest:

Wilbur L. Fillippini
President, Board of Trustees
Santa Barbara Junior College District

Julie L. Bortolazzo
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees on May 14, 1970.