AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
April 23, 1970
3:00 p.m. -- Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting, April 9, 1970
   1.6 Hearing of Citizens and Petitions
   1.7 Communications
      Letter from Department of Health, Education and Welfare under
date of April 14, 1970, in response to Dr. Donald K. Sorsabal's
inquiry regarding funding for the pending Nursing Education facility.
Attachment 1.7

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Acceptance, Resignation, Mrs. Marion Oppenheim,
         Instructor, Associate Degree Nursing, Health Occupations,
         Effective June 30, 1970.
         Attachment 2.1-a
      b. Recommended Extension, Leave of Absence, Ronald G. Billingsley,
         English Instructor, 1970-71 College Year, for Continued Graduate
         Study.
         Attachment 2.1-b
      c. Recommended Appointment, George A. Blizzard, Botany Instructor,
         Life Science Division, 1970-71 College Year. (Replacement
         for Miss Louise S. Mizote, resigned.)
         Attachment 2.1-c
      d. Recommended Appointment, Paul G. Buckelew, Spanish Instructor,
         Foreign Language Division, 1970-71 College Year. (Sabbatical
         Replacement)
         Attachment 2.1-d
e. Recommended Appointment, James M. Edmondson, Instructor, Mathematics, 1970-71 College Year. (Replacement for Mr. Martin G. Aronstein, Resigned.)

Attachment 2.1-e

f. Recommended Appointment, John C. Eggler, Instructor, Social Science, 1970-71 College Year, Three-Fifths Contract. (Replacement, Robert D. Rutherford, on Leave.)

Attachment 2.1-f

g. Recommended Appointment, James A. Norton, Instructor, Police Science, 1970-71 College Year. (New Position)

Attachment 2.1-g

h. Recommended Appointment, Mrs. Carol L. Price, Instructor, English, 1970-71 College Year. (Replacement)

Attachment 2.1-h

i. Recommended Reappointment, Mrs. Jeannette W. Dawson, Instructor, English, 1970-71 College Year. (Substitute)

Attachment 2.1-i

j. Recommended Reappointment, Mrs. Hazel M. Stewart, Instructor, English, 1970-71 College Year. (Substitute)

Attachment 2.1-j

k. Recommended Appointment of Certificated Personnel Assignments and Approval of Travel Authorizations as Enumerated in Attachment 2.1-k.

l. Recommended Approval of Sabbatical Leave for Calvin H. Reynolds, Counselor, for the Spring Semester, 1970-71 College Year.

Attachment 2.1-l

2.2 Classified Personnel

a. Recommended Approval of Classified Personnel Assignments as Enumerated in Attachment 2.2-a.

b. Recommended Appointment, Doris J. Wolfe, Intermediate Typist-Clerk, Placement Office.

Attachment 2.2-b

3. CURRICULUM AND INSTRUCTION

3.1 Report: Tutorial Center.
3.2 Progress Report, Learning Resources Center and Tutorial Facilities.

3.3 Recommended Approval, Application for Grant, National Endowment for the Humanities, in the Amount of $7,000.

3.4 Recommended Approval, Application for Grant, U. S. Department of Health, Education and Welfare, Special Programs for Disadvantaged Students, in the Amount of $80,820.

3.5 Request for Approval of Course on Community Services for Spanish-Speaking, Beginning May 5, 1970.

Several agencies working with the economically disadvantaged in our community have indicated a need for a short series on Santa Barbara's community services, covering (1) Health and Welfare Services, (2) Social Security and Employment, (3) Housing, and (4) Insurance. The class will be conducted by Ignacio Reyes in Spanish. The Superintendent recommends approval of this program.

Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education, will be present to answer questions.

3.6 Appointment of Advisory Committee for Consumer and Homemaking Education for the Disadvantaged.

Attachment 3.6

4. PLANTS AND PROPERTY

4.1 Proposed Amendment to the General Plan for the City of Santa Barbara.

Attachment 4.1 is a copy of the recommendation of the City’s Planning Director regarding the modification of statement relating to City College expansion. The Superintendent will discuss this matter in detail at the meeting.

4.2 Resolution Number 24 - Payment Schedule for Health & Physical Education Complex.

Prior to receiving State funds for the expenses incurred in the construction of the Health & Physical Education Complex, it is necessary that the Board adopt a resolution establishing a schedule of payments. The State will pay the District in accordance with the schedule. The recommended schedule is indicated in Attachment 4.2.

The Superintendent recommends the adoption of Resolution Number 24 covering the schedule of payments as outlined in Attachment 4.2.

4.3 Recommended Approval of Change Order Number 17 - Life Science-Geology Building, MacLeod Construction Company, Contractor.

Change Order Number 17 is a field modification request to provide labor, material and equipment to modify the roof beam. This change order shall be neither an addition to nor a deduction from the contract price.
Original Contract Price $1,039,900.00
Change Orders No's. 1 through 16 - plus 4,208.16 $1,044,108.16
Change Order No. 17 -0- $1,044,108.16

The Superintendent recommends approval of Change Order Number 17 to allow field modification to the roof beam.

4.4 Recommended Approval of Auction Sale of Surplus Property

Attachment 4.4 lists equipment and estimated values which are surplus to the needs of the District. To eliminate advertising costs, this property will be combined with the County's property for auction.

The Superintendent recommends the approval declaring the equipment as listed on Attachment 4.4 surplus to the needs of the District, and authorization of the Purchasing Department to sell said property at the County auction.

4.5 Progress Report - Life Science-Geology Building

Attachments 4.5-a and 4.5-b are the latest inspector's report of construction of the Life Science-Geology Building. Dr. Sorsabal will discuss the current status of construction.

4.6 Status Report - Health and Physical Education Complex

Attachment 4.6 is the first inspector's report of regarding the construction of the Health and Physical Education Complex.

4.7 Recommended Ratification, Contract for Remodeling -- Daniel, Mann, Johnson & Mendenhall, Architects.

With the occupation of the Life Science-Geology Building, some remodeling is necessary in the Administration Building to house non-science classes; namely, music and photography. In addition, the Learning Resources Center will be developed in the now existing Bookstore. The Administration has been working with the architects in the development of the plans and specifications for this remodeling. Attachment 4.7 is a letter to the Architects confirming the arrangements that Administration has agreed to.

The Superintendent recommends that the Architectural firm of Daniel, Mann, Johnson and Mendenhall be authorized to prepare the plans and schematics for remodeling the Administration building and the Learning Resources Center, at a cost equal to 2 1/2 times the direct labor cost.

4.8 Recommended Approval of Revised Plan for Service Drive, Health and Physical Education Complex.

Attachment 4.8

5. BUSINESS AND FINANCE
4. PLANTS AND PROPERTY

4.4 Additional Items to be Added to Surplus Property List

1 Lathe - Shelton Machine Co., Inc., Chicago, Ill.
  Quick Change Gear Lathe - Catalog No. SEWQM
  Bed Length 56

1 Water Fountain
1 Sink
1 Valve Grinder

Total Estimated Value $ 40.00
5.1 Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on purchase orders 20652 through 20755 and R numbers 5116 through 5119.

Attachment 5.1

5.2 Recommended Approval of Purchasing Policies and Procedures

An enclosure presents purchasing policies and procedures recommended for the Santa Barbara Junior College District. This booklet represents a major undertaking by the Purchasing Department and gives formal guidelines which are appropriate for this District.

The Superintendent recommends approval of the Purchasing Policies and Procedures for the Santa Barbara Junior College District as presented in the enclosure.

6. STUDENT PERSONNEL


Mrs. Marie Lantagne, Administrative Dean, Student Personnel, will report on this study.


Attachment 6.2

6.3 Report on Follow-Up Study of Students Majoring in Business and Vocational-Technical Programs.

Mr. Gordon H. Santee, Counselor, will report on this follow-up study.

Attachment 6.3

7. GENERAL INFORMATION

7.1 Coming Events for the Period April 23 to May 14, 1970.

8. ADJOURNMENT

The next regular meeting of the Board of Trustees will be Thursday, May 14, 1970.
EXCERPT

Regular Meeting
Board of Trustees
Santa Barbara Junior College District
April 23, 1970

"3. CURRICULUM AND INSTRUCTION

"3.4 Approval, Application for Grant, U. S. Department of Health, Education and Welfare, Special Programs for Disadvantaged Students, in the Amount of $89,105.00.

"Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and unanimously carried to approve the Application for Grant, U. S. Department of Health, Education and Welfare, Special Programs for Disadvantaged Students, in the amount of $89,105.00."
EXEMPLARY

Regular Meeting
Board of Trustees
Santa Barbara Junior College District
April 23, 1970

"3. CURRICULUM AND INSTRUCTION"

"3.3 Approval, Application for Grant, National Foundation for the Humanities, in the Amount of $9,272.50.

"Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried, to approve the Application for Grant, National Foundation for the Humanities, in the amount of $9,272.50."