MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
March 12, 1970 -- 4:00 p.m.--Board Room

Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
1.1 Call to Order
A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Fillippini on Thursday, March 12, 1970, at 4:00 p.m., in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call
Members present:
Mr. Wilbur L. Fillippini
Mrs. Kathryn O. Alexander (Arrived at 4:10)
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:
Mrs. Ann Gutshall

Others present for all or a portion of the meeting:
Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Dr. Thomas F. MacMillan, Director of Research and Development
Mr. Russell S. Wenzlau, Coordinator of Evening College and Director of Summer Session, 1970
Mr. Alfred L. Silvera, Assistant Dean, Student Activities
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Dr. Martin M. Bobgan, Assistant Dean, Adult Education
Mrs. Alma R. Ritchie, Coordinator, Adult Education
Mrs. Margaret F. McGillin, Assistant Dean, Instruction (Health Occupations)
Dr. David B. Probert, Coordinator, Adult Education
Mr. James M. Williams, College Community Relations Assistant
Mr. Robert R. Reilly, Publications Assistant
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Theron Barnes, Audio-Visual Assistant
Mr. Kenneth Nack, Chairman, Fine Arts Division
Mr. Vernon E. Stiers, Instructor, Life Science
Mr. Raymond F. O'Connor, President, Academic Senate
Mr. Robert A. Carman, Chairman, Improvement of Instruction Committee
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Mr. Dean H. Ankeny, Director of Purchasing
Mr. Loring J. McAuliffe, Director, Data Processing
Mr. Maurice E. Ryan, Jr., Instructor, Vocational-Technical
Mr. R. Douglas Fossek, English Instructor
Mr. Alfonso Hernandez, Foreign Language Instructor
Mr. John Forsyth, Foreign Language Division Chairman
Mr. Robert L. Traughber, Mathematics Division Chairman
Eileen Aylesworth, Faculty, SBCC
Miss Marion Oppenheim, Faculty, SBCC
Mr. Ed. G. Fleming, Health Occupations, SBCC
Miss Viola D. Benavides, Health Occupations, SBCC
Miss Teri Richards, Health Occupations, SBCC
Miss Joan D. Healy, Health Occupations, SBCC
Mr. Ben Crawford
Mildred McHale, Director RN, Cottage Hospital
Mildred C. Fehrenbacher, Director Nursing, Santa Barbara General Hospital
Marie Fullberg, Supervisor, Cottage Hospital
Edna Hoyt, Assistant Director, Cottage Hospital
Elynor Cunningham, Patient Coordinator, Cottage Hospital
Virginia F. Bass
Patricia A. Lach, Santa Barbara Visiting Nurse Association
Ida Bear
Nellie Bowker, Goleta Valley Community Hospital, Director of Nurses
Donna Dodge, Adult Education, MDTA Vocational Nursing
Dorine Saunders
J. J. Quinn
Catherine Porter, CNA Dist. Eleven, Registrar, Nurses
Susan Mathias, Director of Nursing, St. Francis Hospital
Helen Lindberg, Director of Public Health Nursing, Santa Barbara Co.
  Health Department
Joy Steele
Mr. Harold Renz
Mr. Frank Renz
Mr. Art Campos, Editor, "The Channels"
Mrs. Katherine McCloskey, Santa Barbara News-Press Staff Writer
Col. R. L. Temple, Interim Executive Secretary, Santa Barbara County
  Taxpayers' Association
Mrs. Irene Evans, Secretary to the Superintendent

1.3 Welcome to Guests

Mr. Fillippani welcomed guests and invited comments from the audience during
the course of the meeting.

1.4 Minutes of Regular Meeting, February 26, 1970

On motion of Mr. Garvin, Seconded by Mrs. Meigs, the minutes of the
Regular Meeting of February 26, 1970, were unanimously approved as delivered.

1.5 Hearing of Citizens and Petitions

Mr. Frank stated that he wished to report that his son had attended a
recent concert presented by the SBCC Jazz Band, and he was pleased to report
that his response was enthusiastic. Dean Huglin advised that Mr. Robert L.
Davis is director of the Jazz Band which has enjoyed an excellent reception this year.

1.6 Communications

The Superintendent directed attention to the letter from Eric C. Silberstein, Legislative Assistant to Congressman Teague, dated February 26, 1970, and the letter from Bob Finch, Secretary of Health, Education, and Welfare addressed to Congressman Teague under date of February 25, 1970 (attachment 1.6-a), concerning SBCC's application for funds for the Work-Study Program.

1.7 Executive Session

At 4:05 p.m., the Board adjourned to go into executive session with Dr. Bortolazzo in the Superintendent's office. Mrs. Alexander arrived at 4:10 p.m., and joined the Board in the Superintendent's office.

At 4:35 p.m., the regular meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini stated that the Executive Session had been devoted to discussion of personnel matters.

2. Personnel

2.1 Certified Personnel

a. Appointment of Certified Personnel Assignments and Travel Authorizations as Enumerated in Attachment 2.1-a.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and carried unanimously, to approve the Certified Personnel Assignments and Travel Authorizations as enumerated in Attachment 2.1-a.

b. Appointment of Vernon E. Stiers, Division Chairman, Life Science Division, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Garvin, and carried unanimously, to appoint Vernon E. Stiers, Division Chairman, Life Science Division, for the 1970-71 college year, replacing Dr. Robert J. Profant, who has submitted his resignation as Division Chairman effective the end of the 1969-70 college year. Mr. Stiers was introduced to the Board, and congratulated by Mr. Fillippini. (Attachment 2.1-b)

c. Appointment of Alfonso Hernandez, Division Chairman, Foreign Language Division, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by
Mrs. Alexander, seconded by Mr. Wells, and carried unanimously, to appoint Alfonso Hernandez, Division Chairman, Foreign Language Division, for the 1970-71 college year, replacing Dr. John Forsyth, who will be on Sabbatical leave. Mr. Hernandez was introduced to the Board, and congratulated by Mr. Fillippini. (Attachment 2.1-c)

Items 2.1-d and 2.1-e were considered in reverse order.

e. **Reclassification of Mrs. Margaret F. McGillin, Assistant Dean, Instruction, Health Occupations, to Classroom Teacher, Effective July 1, 1970, for the 1970-71 College Year.**

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander and seconded by Mr. Garvin to reclassify Mrs. Margaret F. McGillin from Assistant Dean, Instruction, Health Occupations, to classroom teacher, effective July 1, 1970, for the 1970-71 college year.

The Superintendent stated that Mr. Ed. G. Fleming, Instructor in Radiology in the Health Occupations Division, had requested to address the Board prior to vote on this item.

Mr. Fleming was recognized by Mr. Fillippini and invited to speak. Mr. Fleming stated that he represented eleven of the fourteen members of the Health Occupations Staff, nine of whom were also present at the meeting, and requested the Board to meet with the eleven members who had written to the Board in support of Mrs. McGillin, as he felt such a meeting would be helpful before action is taken which might hurt SBCC. These faculty members are hopeful that a solution can be worked out which would enable Mrs. McGillin to continue in her present position.

Mr. Fillippini asked if this matter had been handled through the proper channels -- the Administration and the Academic Senate. Mr. Fleming replied that it had not, but this morning, at the request of the Superintendent, he had provided copies of materials which had been sent to members of the Board, to the Administration and the Academic Senate.

Mr. Fillippini stated that the Board appreciated Mr. Fleming's sincerity, and his concern for the college; however, the Board is, and has for some time been familiar with all of the facts of this situation, and he did not know what could be gained by meeting with the faculty members. The Board has carefully studied and evaluated the situation. He suggested that proper channels be followed by the faculty members represented by Mr. Fleming.

The Superintendent stated that upon receipt of the letter to which
Mr. Fleming referred, he had met with Mr. Fleming and advised him that he would consider calling an Executive Session if Mr. Fleming would select three of the eleven faculty members for such a meeting; however, Mr. Fleming did not respond to this request.

Mr. Raymond F. O'Connor addressed the Board and stated that as President of the Academic Senate, he had been kept informed of all developments in this matter by the Superintendent, but that the Academic Senate has not been involved formally. Mr. O'Connor stated that, personally, he agreed with the Superintendent, but this was not an official statement of the faculty since they had not been contacted in this matter. However, professional channels are customarily followed in such situations.

Mr. Fillippini stated that it is the function of this Board to develop the finest educational program possible for the taxpayers' dollars, and that matters of personnel should be kept at a professional level, handled through the proper channels, and then brought to the Board.

Following further discussion, Mr. Fillippini stated that the Board is familiar with all of the facts of this matter, and there are many facts with which the eleven faculty members are not familiar.

Colonel R. L. Temple, Interim Executive Secretary, Santa Barbara County Taxpayers' Association, requested a breakdown of the per student costs of the Health Education Programs, stating that he felt this would be helpful as the budget session approaches.

Mr. Fillippini called for vote on the question before the floor. The vote was unanimous in favor of the Superintendent's recommendation for reclassification of Mrs. Margaret McGillin as classroom teacher for the 1970-71 college year, effective July 1, 1970.


The Superintendent directed the attention of the Board to Mrs. McGillin's letter of March 4, Attachment 2.1-d, requesting retraction and withdrawal of her letter of February 26, 1970, wherein she requested a change in assignment for the 1970-71 college year. Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Alexander, and carried unanimously that Mrs. McGillin's letter of March 4, 1970 be filed.
f. Reclassification of Mr. Spencer R. Blickenstaff, Assistant Dean, Manpower Development Training Act, to Classroom Teacher, Effective July 1, 1970 for the 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Meigs, and carried unanimously to approve the reclassification of Mr. Spencer R. Blickenstaff, Assistant Dean, Manpower Development Training Act, to classroom teacher, effective July 1, 1970 for the 1970-71 college year.

g. Approval of Termination of Dr. David B. Probert, Coordinator, Adult Education, Effective June 30, 1970, in Accordance with Education Code Section 13443.6.

The Superintendent stated that at the March 27, 1969 Board of Trustees meeting, Dr. David B. Probert was appointed to replace Mr. Paul Ash during his sabbatical leave. Mr. Ash will be returning to District employment effective July 1, 1970. In accordance with Education Code Section 13443.6, a certificated employee in an administrative capacity must be given written notification by March 15 that his services will not be required during the following year.

The Superintendent advised that on March 11, Dr. Probert had been advised by letter that because Mr. Ash is returning, no administrative position will exist and, therefore, his services will not be required for the 1970-71 college year.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander and carried unanimously to approve the termination of Dr. David B. Probert, Coordinator, Adult Education, effective June 30, 1970, in accordance with Education Code Section 13443.6.

The Superintendent complimented Dr. Probert on his work during the past year, and stated that Dr. Probert would be considered for any administrative positions which may be open for the coming school year.

2.2 Classified Personnel

a. Approval of Classified Personnel Assignments as Enumerated in Attachment 2.2-a.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and carried unanimously, to approve the Classified Personnel Assignments as set forth in Attachment 2.2-a, with the exception of the resignation of Mrs. Marion H. Swann, who had asked that her request be rescinded.
b. **Appointment of Gaylord Smith, Physical Education Assistant, Spring Semester, 1969-70 College Year.**

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously to appoint Gaylord Smith, Physical Education Assistant, for the Spring semester of the 1969-70 college year. (Attachment 2.2-b)

3. **CURRICULUM AND INSTRUCTION**

3.1 **Adoption of Resolution No. 15 for the Approval of Funds, Extended Programs and Services Project in the Amount of $96,943.00.**

The Superintendent stated that a copy of the application for $96,943.00 had been sent to the Board with the advance materials. This application must be filed prior to March 31, 1970, and is a request for funds to implement the Learning Resources Center. A grant had been approved previously for approximately $30,000 for the tutorial phase of this program.

Dr. Thomas F. MacMillan, Director of Research, addressed the Board, requesting adoption of Resolution No. 15 which states that the Board of Trustees shall support the application for all funding that may enable the college to further extend opportunities to the disadvantaged, while at the same time committing the College to providing all necessary local resources to assure that the extension of opportunities shall be recognized and accepted as a fundamental commitment for the Santa Barbara Junior College District. Resolution No. 15, together with an abstract were included under Attachment 3.1. Dr. MacMillan stated that it is estimated that an additional $37,139 will be required in District Funds to support the program for the 1970-71 fiscal year.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander and seconded by Mr. Garvin that Resolution No. 15 be adopted. On call for the vote, the results were as follows:

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<th>Aye:</th>
<th>Mr. Fillippini</th>
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| Absent:            | One             |

Resolution No. 15 was thereby adopted by unanimous vote of the Board of Trustees.
3.2 Approval of New Adult Education Classes for Spring Term, 1969-70 College Year.

Mr. Wake reviewed the listing of courses for the Spring term, some of which are new, and others which are replacements for courses which have been cancelled out during the winter term. Mr. Fillippini congratulated Mr. Wake on the excellent program.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Meigs, and carried unanimously, to approve the new Adult Education Division courses to begin the Spring term, 1969-70, as set forth in attachment 3.2.

3.3 Progress Report, Institutional Self-Study Program Leading to Accreditation Visit, October 13, 14, and 15, 1970.

Mr. Robert A. Carman, Chairman, Improvement of Instruction Committee, reviewed Attachment 3.3, which sets forth the present status of the Self-Study Program. Mr. Carman stated that the entire faculty will participate in this study, as well as the classified staff and students.

Col. R. L. Temple inquired as to the manner in which this study is being financed. The Superintendent stated that these extra duties are taken on by the faculty as a professional obligation, without remuneration.

Board members voiced their approval of the total staff involvement in this self-study program.

3.4 Progress Report, Education Abroad Program

Mr. Kenneth Nack, Chairman, Fine Arts Division, reviewed Attachment 3.4 which sets forth the proposed Study Abroad Credit Program prepared by Mr. Robert H. Gallun, Foreign Language Instructor and himself. Mr. Nack stated that the program has been approved by the Curriculum Committee and the Academic Senate, and will be conducted at no cost to the District. Each student is also required to sign a liability release which releases the District from any liability in the event of injury, sickness, or accidental death. Under the program, classes will be taught in Paris, Madrid, Toledo, Barcelona and Palma. The group will leave Los Angeles on August 2 and return on September 6. The cost including hotels and meals will be approximately $890.00. Mr. Nack stated that 54 students have indicated an interest, but present plans are to take 15 in each division, or a total of 30.

Following a full discussion of the program, Board Members voiced their approval and enthusiasm for the program.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Meigs, and carried unanimously, to adopt the recommendation
of the Superintendent that Santa Barbara City College authorize the granting of credit for the courses offered in the Studies Abroad Program.

3.5 Appointment, Hotel and Restaurant Management Committee, Revised, February, 1970.

The Superintendent stated that the District will take over the cafeteria operation in July, 1970. Mr. Robert L. Gradwohl, Instructor, Hotel Restaurant Management Program, has submitted his recommendations for this program for the 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Wells, and carried unanimously to approve the appointment of the Hotel and Restaurant Management Committee, as set forth in Attachment 3.5. Mr. Fillippini advised Mr. James E. Foxx, Assistant Dean, Instruction, Vocational-Technical, that the listing as submitted should be corrected in that Mr. A. Whorley of the Culinary Union Local 498, was deceased, and his successor should be contacted in regard to serving on this committee.

Mr. Fillippini advised that Mr. Harold Renz was interested in this program and he had conversed with him at length by telephone in regard to the matter. Mr. Renz had requested to appear before the Board, and was present at this meeting. Mr. Renz was recognized and addressed the Board, stating that he wished to voice his lack of confidence in the administration. Mr. Renz started to read a prepared statement; however, Mr. Garvin advised Mr. Renz that reading of the statement was not necessary, but if Mr. Renz wanted to file the statement with the Board this would be sufficient.

4. PLANTS AND PROPERTY

4.1 Progress Report, Pershing Park Development

Dr. Sorsabal stated that the architect, Mr. Richard B. Taylor, has completed the schematic drawings, which have the approval of the Physical Education Department. At the present time the location of the Fiesta storage area is being considered. The schematic drawings were viewed by the Board, and lighting of the area discussed in detail.

4.2 Ratification of Projected Planning Guide to Cover Equipment for Health and Physical Education Complex.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells and carried unanimously to ratify the Projected Planning Guide to Cover Equipment for the Health and Physical Education Complex, as set forth in Attachment 4.2.
4.3 **Progress Report, Life Science-Geology Building**

Dr. Sorsabal stated that the Life Science-Geology Building is presently 90% complete. Some minor problems with the finish work have developed, but it is anticipated that these will be resolved within the next two weeks. The completion date for the building is March 16, but the District will, no doubt, be asked to grant an extension.

4.4 **Approval of Resolution No. 16 -- Correction to Resolution No. 8 -- Notice of Intent to Sell Surplus Real Estate.**

Dr. Sorsabal stated that because of the possibility that the Board will not be meeting on March 26, the public hearing for receiving bids on the surplus property must be held at a later date.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, and seconded by Mrs. Alexander that Resolution No. 8 be corrected to read as follows through adoption of Resolution No. 16:

"The public hearing to receive sealed proposals for the sale of real property will be held at the April 9, 1970 regular meeting of the Board of Trustees of Santa Barbara Junior College District."

On poll of the Board, the vote was as follows:

**Aye:**
- Mrs. Alexander
- Mr. Fillippini
- Mr. Frank
- Mr. Garvin
- Mrs. Meigs
- Mr. Wells

**Nay:** None

**Absent:** One

Resolution No. 16 was thereby adopted by unanimous vote of the Board of Trustees.

4.5 **Signing of Contract on Health and Physical Education Complex**

Dr. Sorsabal reported that the contract for the construction of the Health and Physical Education Complex has been signed by Don Greene, general contractor for the project; the required bonds have been received, and the contract award has been approved by the District Director, DHEW.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously that the Board of Trustees enter into a contract with Don Greene in the amount of $1,834,000 for the construction of the Health and Physical Education Complex, and the official
contract documents were executed by members of the Board.

4.6 Report on Temporary Quarters for Music Department

Dean Huglin reported that the present music building would be razed during the week of March 23, and this department will move into temporary quarters on the first floor of the Life Science-Geology building for the Spring Semester of the 1969-70 college year. During the summer the classrooms in the administration building will be vacated by the Life Science and Geology Lab and will be converted into interim use by the Music Department, until such time as the Theater-Arts building is completed.

Col. R. L. Temple asked when the building to be razed was constructed, and he was advised that it was approximately 1946.

5. BUSINESS AND FINANCE

5.1 Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously, to authorize and/or ratify purchases of supplies, equipment, and services as listed in Attachment 5.1.

5.2 Authorization and/or Ratification of Payment of Claims.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously, to authorize and/or ratify the payment of claims as listed in attachment 5.2.

5.3 Progress Report, 1970-71 District Budget

Dr. Sorsabal reported that it had been decided in December that the budget would be done on the computer for the 1970-71 fiscal year. The first print-off has been made, and a tentative budget will be ready within six weeks.

5.4 Report, Conflict of Interest Bill (Unruh - AB 325)

The Superintendent reported that in the 1959 legislative session, AB 325 was enacted into law. This law is generally referred to as the Unruh Conflict of Interest Bill. Attachment 5.4 sets forth the Attorney General's analysis regarding three major problems created by the enactment of the bill.

6. STUDENT PERSONNEL

None

7. GENERAL INFORMATION
7.1 Report of Coming Events

Mr. James M. Williams, College Community Relations Assistant, reported on the Coming Events for the period March 12 to March 26, 1970.

8. ADJOURNMENT

At 6:06 p.m., it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously to adjourn. The next meeting will be held on Thursday, April 9, 3:00 p.m., in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Wilbur L. Fillipinni
President, Board of Trustees
Santa Barbara Junior College District

Julio L. Bertolazzo
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees
on April 9, 1970