1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Fillippini on Thursday, February 26, 1970, at 4:00 p.m., in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mr. Wilbur L. Fillippini
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs

Members excused:

Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Dr. Thomas F. MacMillan, Director of Research and Development
Mr. Russell S. Wenzlau, Coordinator of Evening College and Director of Summer Session, 1970
Mr. Alfred L. Silvera, Assistant Dean, Student Activities
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. James M. Williams, College Community Relations Assistant
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Theron Barnes, Audio-Visual Assistant
Mr. Raymond F. O'Connor, President, Academic Senate
Mr. Myron D. Rice, Chairman, Business Education Division
Mr. Robert A. Carman, Chairman, Improvement of Instruction Committee
Mr. Dean H. Ankeny, Director of Purchasing
Mr. Louis M. Torres, Grounds Supervisor
Mr. Loring J. McAuliffe, Director, Data Processing
Mr. Ray T. Canton, Instructor, Journalism
Mr. Jackman L. LeBlanc, Human Relations Assistant
Mr. Gordon H. Santee, Counselor
Mr. David R. Williams, Jr., Physical Science Instructor
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Mr. Frank Esparza, Jr., Counselor
Mrs. Margaret A. Covert, Instructor, Archaeology
Mr. Caryl Warren, Laboratory Assistant, Archaeology
A number of other SBCC Staff Members
Mr. Jack Ostrander, Representative, Don Greene Construction Company
Mr. Harold Renz
Mr. Frank Renz
Mr. Art Campos, Editor, "The Channels"
Mrs. Katherine McCloskey, Santa Barbara News-Press Staff Writer
Col. R. L. Temple, Interim Executive Secretary, Santa Barbara County Taxpayers' Association
Mrs. Irene Evans, Secretary to the Superintendent

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting. A special welcome was extended Mrs. Gutshall, who was present although she is recuperating from recent surgery.

1.4 Minutes of Regular Meeting, February 10, 1970

Mr. Sidney R. Frank requested that the minutes of the Regular Meeting of February 10, 1970, be amended to include the following statement:

"3.2 Approval of Request for Innovative Projects

"The faculty involved were commended highly for their imaginative thinking. Through the discussion, the Board let it be known that it endorses the basic concept and urges the faculty to continue their efforts in this direction."

Upon motion of Mrs. Gutshall, seconded by Mrs. Alexander, the minutes of the Regular Meeting of February 10, 1970, were unanimously approved as amended.

1.5 Hearing of Citizens and Petitions

None

1.6 Communications

None

The Superintendent introduced Mr. Ray T. Canton, Instructor in Journalism, and Advisor to "The Channels," who was the recipient of the award as the outstanding Junior College Journalism Teacher in the State for the year. Board Members were shown the plaque presented to Mr. Canton at the award presentation. Mr. Canton was extended hearty congratulations by Mr. Fillippini on behalf of the entire Board.

1.7 Executive Session

At 4:07 p.m., the Board adjourned to go into executive session with Dr. Bortolazzo in the Superintendent's office.
At 4:35 p.m., the regular meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini stated that the Executive Session had been devoted to discussion of personnel matters.

2. PERSONNEL

2.1 Certificated Personnel

a. Appointment of Certificated Personnel Assignments and Travel Authorizations as Enumerated in Attachment 2.1-a

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and carried unanimously, to approve the Certificated Personnel Assignments and Travel Authorizations as Enumerated in Attachment 2.1-a.

b. Re-employment of Third Year Probationary Instructors, 1970-71 College Year. (Permanent Status in Accordance with Education Code Section 13304)

Upon recommendation of the Superintendent, it was moved by Mrs. Neigs, seconded by Mr. Frank, and carried unanimously, to re-employ the third year probationary instructors, 1970-71 college year (permanent status in accordance with Education Code Section 13304), as set forth in attachment 2.1-b.

c. Re-employment of Second Year Probationary Instructors, 1970-71 College Year. (Third Year Probationary Status.)

Upon recommendation of the Superintendent, it was moved by Mrs. Neigs, seconded by Mr. Frank, and carried unanimously, to re-employ the second year probationary instructors, 1970-71 college year (Third Year Probationary Status), in accordance with attachment 2.1-c.

d. Re-employment of First Year Probationary Instructors, 1970-71 College Year. (Second Year Probationary Status.)

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and carried unanimously, to re-employ the first year probationary instructors, 1970-71 college year (Second Year Probationary Status), in accordance with attachment 2.1-d.


Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously, to accept the resignation of Mr. Robert L. Gradwohl, Instructor, Hotel/Restaurant Management Program, Effective June 30, 1970, as requested in attachment 2.1-e.

Administrative Dean, Instruction, M. L. (Pat) Huglin, addressed the Board and stated that the thirteen new or additional positions were based on the growth factor or the adoption of new course offerings for the 1970-71 college year, plus four possible one-year Sabbatical Leave replacements. Dean Huglin explained the criteria for recruiting applicants to fill these personnel needs; the screening process which will lead to the determination of the three best candidates for the positions; and final interviewing by Dean Huglin, the Division Chairman, and representatives of the Division, followed by an interview with the Superintendent. Interviews will be completed in March, and thereafter recommendations will be made to the Board for the 1970-71 college year.

Mr. Frank stated that the instructor of the Environmental Engineering course at Cal Poly had advised him that he would compile the components of his curriculum, and will make this information available as a basis for a similar course at Santa Barbara City College.

The Superintendent stated that every effort will be made to obtain the best people possible, and it is important that they be provided every opportunity to become permanent teachers. In-Service education is a necessity, and this process will be reviewed this spring with the Division Chairmen.

Mr. Fillippini, speaking for the Board, stated that it was very appreciative of the manner in which the administration was proceeding to meet the professional personnel needs of the College.

**Additional Item**

*Request from Mrs. Margaret F. McGillin for release from Assistant Dean, Instruction, Health Occupations, effective July 1, 1970, and Re-Assignment for the 1970-71 College Year.*

The Superintendent stated that he had, on this date, received the following letter from Mrs. Margaret F. McGillin, Assistant Dean of Instruction, Health Occupations Programs:

"Dr. Julio Bortolazzo  
Superintendent-President  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, California 93105"

"Dear Dr. Bortolazzo:

"This is to request for personal reasons a release from my
position in Health Occupations effective July 1, 1970.

"At this time I would like to request a change of position at Santa Barbara City College commensurate with my preparation and abilities and according to the needs of the College District.

"I, therefore, would like to request a meeting with you in the near future relating to my above requests to review my qualifications that might lead to a new position.

"Sincerely,
S/ (Mrs.) Margaret F. McGillin
Assistant Dean of Instruction
Health Occupations Programs"

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously, to grant Mrs. McGillin's request for release and re-assignment for the 1970-71 college year.

g. Approval of Working Days for Certificated Personnel

Dr. Sorsabal stated that Senate Bill 1021, which became law on November 10, 1969, requires the payment of certificated personnel based upon the actual number of working days required for each position, as set forth in attachment 2.1-g.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Meigs, and carried unanimously, to adopt the following schedule of actual working days for certificated employees for the 1969-70 college year.

- Teachers, Librarians, Counselors: 180 days
- Coordinators: 208 days
- Assistant Deans, Deans and Superintendent: 251 days

2.2 Classified Personnel

a. Approval of Classified Personnel Assignments

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and carried unanimously, to approve the Classified Personnel Assignments as set forth in Attachment 2.2-a.

3. CURRICULUM AND INSTRUCTION

3.1 Report on Self-Study Program Leading to an Accreditation Visit October 13, 14, and 15, 1970.

The Superintendent referred to the detailed "Accreditation Self-Study Proposal" which was distributed to the Board, and Attachment 3.1 which set forth the institutional self-study which precedes the visitation of the Accreditation Team. The
last accreditation visit was in 1965, at which time SBCC received an optimal 5-year accreditation; however, there were a number of recommendations and problems to which the College was requested to direct professional attention and effort. SBCC will be undergoing what is termed a Limited Accreditation, dealing primarily with Instruction and Student Personnel. It is hoped that it will be more qualitative than quantitative. The Superintendent stated that SBCC has a cadre of people who move into cooperative efforts very well. Every staff member will participate in the self-study -- faculty, classified employees, students, and administrators -- and the final application will be presented for Board approval. Mr. Robert A. Carman, Chairman, Improvement of Instruction Committee, and Mr. Raymond F. O'Connor, President, Academic Senate, spoke briefly on the Self-Study Program, and the involvement of the total college in the study.

3.2 Report on Campus Archaeological Site

Mrs. Margaret A. Covert, Instructor, Archaeology, addressed the Board, stating that the college campus is situated on 6,000 years of history, and the "diggings" located on the campus are considered to be one of the major site areas in the Santa Barbara area. The Archaeology students are trying to reconstruct history, as well as collect artifacts; actually, the purpose is three-fold because of its value to the field of archaeology, value to individual students (some have advanced to work in the field), and value to Santa Barbara City College for publicity, plus the knowledge that the College is contributing directly to the cultural history of the area.

Mrs. Covert showed a series of slides illustrating the artifacts already recovered, skeletal remains, and evidence of hearth fires. The Board Members voiced their appreciation to Mrs. Covert for her extremely interesting presentation.

NOTE: Items 4.1 and 4.2 were considered prior to Item 3.3, in order for Mr. Frank to keep another commitment.

3.3 Progress Report, Application for Special Project Grant, Tutorial Aspect, Learning Resources Center.

The Superintendent stated that the application for a special project grant for the tutorial aspect of the learning resources center had been approved in the amount of $29,813.00. Mr. Jackman L. Le Blanc, Human Relations Assistant, will serve as Coordinator of the tutorial program, working closely with Mr. Frank Esparza, Counselor. Mr. Le Blanc and Mr. Esparza were introduced to the Board and stated that they were moving right ahead with the tutorial program, which
will be housed temporarily in a trailer on campus. The Tutorial Center Advisory Committee is composed of Robert L. Carman, assistant professor, physical science department; W. Royce Adams, assistant professor, English department, Dr. Thomas F. MacMillan, Director of Research and Development, Mr. Le Blanc and Mr. Esparza. The Superintendent stated that March 31 is the deadline for submitting applications for funds under the Extended Programs and Services Projects. Dr. MacMillan is preparing this application, and if it is approved SBCC will move forward in the development of the other phases of the Learning Resources Center. It is hoped that SBCC will develop a model for other junior colleges throughout the State.

Mrs. Alexander stated that she was very excited about the introduction of this program, and the possibility that SBCC will be instrumental in developing a model for other junior colleges in the State. Mr. Fillippini remarked that the entire Board was in agreement with Mrs. Alexander, and all are enthusiastic about the program.

4. PLANTS AND PROPERTY


Dr. Sorsabal stated that in order to improve the specificity and quality of workmanship, Addenda "B" through "F" have been authorized. The greatest change is in Addendum "E" which deletes the bleachers as part of the basic construction contract. The Superintendent advised that it had been determined that prices for the bleachers were unusually high, and it was felt that considerable savings could be effected by considering the bleachers as a separate item at a later date.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously to ratify Addenda "B" through "F" of the bidding documents for the Health and Physical Education Complex.

4.2 Review of Bids Received February 19, 1970 for Construction of the Health and Physical Education Complex, and Recommended Bid Award, $1,834,000.00, Don Greene, General Contractor.

Dr. Sorsabal reported that bids were opened at 1:00 p.m. on February 17, 1970. Six bids were received, and Don Greene, General Contractor submitted the low bid of $1,834,000. The bid tabulation is set forth in attachment 4.2-a.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander, and carried unanimously to award the bid to Don
Greene, General Contractor in the amount of $1,834,000 for the Health and Physical Education Complex, contingent upon the approval of the award by the District Director, DHEW.

The cost analysis of the Health and Physical Education Complex to the Santa Barbara Junior College District, and the source of funds are set forth in attachment 4.2.

Mr. Fillippini stated that he felt this was a very exciting day for Santa Barbara City College, and he was pleased that the low bidder was a local contractor. (Mr. Frank was excused at this point, 5:25 p.m.)

4.3 Approval of Lease of Classroom Space for MDTA - Temple Southern Church

Dr. Sorsabal stated that in order to adequately house the MDTA project for Service Station Mechanics, it is necessary that classroom space be provided. Such space is available at the Temple Baptist Church, 4485 Hollister Avenue.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously to approve a lease for classroom space with the Temple Southern Baptist Church in the amount of $350.00.

4.4 Acceptance of Loan of Fossil Vertebrates and Comparative Anatomy Skeletal Material - Los Angeles County Museum of Natural History.

Dr. Sorsabal reported that through the mutual acquaintance of Dr. Robert S. Gray of Santa Barbara City College and Dr. J. R. McDonald, Curator of Vertebrate Paleontology of the Los Angeles County Museum of Natural History, the Geology Department has been able to acquire, on a more or less permanent loan basis, renewable yearly, fossil vertebrates and comparative anatomy skeletal material.

In view of the fact that Board approval is required for insurance coverage of materials on loan, it was the recommendation of the Superintendent that this material be accepted on a loan basis. It was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously, that the recommendation of the Superintendent be approved.

4.5 Reply to Letters from State Division of Highways -- Mr. E. F. Gregory, District Engineer, dated January 22, 1970, and Mr. T. H. Milburn, Right of Way Agent, dated January 21, 1970

The Superintendent directed the attention of the Board to Attachment 4.5, a copy of the letter addressed to the Division of Highways at the request of the Board, setting forth the Board's protest to the proposed diversion of Mission Creek through Pershing Park.

Dr. Sorsabal reported on the hearing held on this date regarding the design
of the proposed freeway, and stated that he had read the SBCC Board of Trustees' letter into the record of the proceedings.

4.6 Progress Report - Apprenticeship Training Center Facilities and Equipment

Dr. Sorsabal reported that a meeting had been held recently with the Apprenticeship Council. Negotiations are under way for the lease of additional space at the Montecito Street location, and additional storage space has been provided at the Nopal Street location.

Mr. Fillippini reported on the carpentry pre-apprenticeship program presently being carried on by the Building Trades Council, in cooperation with the State Department of Employment. Mr. Fillippini stated that it was his hope that this program would, at some future time, become part of the SBCC Vocational Education program.

4.7 Approval of Agreement for Payment for On-The-Job Work Experience - MDTA Service Station Mechanics.

Dr. Sorsabal reported that in order to provide actual experience in service station work an arrangement had been negotiated with Rockwell's Shell Service to provide on-the-job work experience, supervision and equipment at a cost of $200 per month, with a maximum of $700 for the three and one-half months of the project.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously to approve the negotiated agreement with Rockwell's Shell Service in the amount of $200 per month, with a maximum cost of $700 for the use of buildings, equipment, and grounds for and supervision of students enrolled in the Service Station Mechanics MDTA project.

4.8 Authorization to Lease Trailer - Design Facilities Corporation

Dr. Sorsabal reported that the approval of the Special Project Grant for a tutorial center requires that the program be immediately implemented, and temporary interim space is needed to begin the program. It has been determined that a trailer offers the most expedient method of providing this space.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Gutshall, and carried unanimously, to enter into a lease agreement with Design Facilities, Inc. for one 55-foot trailer at a cost of $160.00 per month, plus delivery and installation costs.

5. BUSINESS AND FINANCE

5.1 Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin,
seconded by Mrs. Alexander, and carried unanimously, to authorize and/or ratify purchases of supplies, equipment, and services as listed in attachment 5.1.

5.2 Authorization and/or Ratification of Payment of Claims

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously, to authorize and/or ratify the payment of claims as listed in attachment 5.2.

5.3 Approval of Request for Funds, National Science Foundation, Instructional Scientific Program, Physical Science Division, Instructional Scientific Equipment, $19,000.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mrs. Alexander, and carried unanimously to approve the Request for Funds, National Science Foundation, Instructional Scientific Program, for Instructional Scientific Equipment, Physical Science Division, in the amount of $19,000, in accordance with attachment 5.3.

5.4 Resolution No. 13 for the Establishment of a Revolving Cash Fund, Education Code Sections 21330 and 21331.

Dr. Sorsabal stated that legislation was recently passed authorizing school districts to establish a separate revolving fund for the immediate payment of purchases in amounts of $100.00 or less. The terms and conditions relating to the establishment and control of this fund are set forth in attachment 5.4.

The Superintendent recommended the adoption of Resolution No. 13 establishing a revolving cash fund as permitted by Education Code Sections 21330 and 21331, and further that the Administrative Dean, Business Services and/or the Controller be authorized to make immediate payments from said revolving cash fund. It was moved by Mrs. Alexander and seconded by Mrs. Gushall, that the recommendation of the Superintendent be adopted. On call of the Board the vote was as follows:

Aye:  Mrs. Gushall
Mr. Garvin
Mrs. Alexander
Mr. Filippini
Mrs. Meigs

Nay:  None

Absent: Two

Resolution No. 13 was thereby adopted by unanimous vote of the Board of Trustees.

5.5 Termination of Contract - ARA Services, Inc.

The Superintendent directed the attention of the Board to attachment 5.5
which was read and is hereby entered as a part of these official minutes. This attachment sets forth in detail the operation of the campus food services by ARA Services, Inc., of Philadelphia, Pennsylvania, since July, 1964, under an agreement with the Associated Students of the Santa Barbara Junior College District. It was noted that the cost of operation had exceeded the income each year, and the deficit for the 1968-69 year in the amount of $12,545.98 had resulted in an audit of the year's operation. The report of the auditor indicated that the records appeared to be an accurate reflection of the 1968-69 operation, and no irregularities were reflected.

A full discussion of this deficit operation followed, with Dr. Sorsabal explaining that the requirement for the Associated Students to pay the costs plus a fee of $7800, or ten percent of the cash sales (whichever is the greater), and the requirement that ARA, Inc. pay sales tax on all food sold were contributing factors. Irregularities had been detected in the cafeteria operation during the 1966-67 college year during which time Mr. Fletcher was manager for ARA Services, Inc., and a settlement had been accepted for this loss.

The Superintendent stated that SBCC is going to be developing a full-fledged Restaurant and Hotel Management Program, and there is a strong possibility that the operation of the cafeteria will be integrated into this program next year. If the food service program is District-operated, sales tax is computed only on sales made to non-students.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously to terminate the food service contract with ARA Services, Inc. effective July 3, 1970 (rather than July 1, 1970, since this is the expiration date of their present contract), and that a letter of termination be sent to the company.

6. STUDENT PERSONNEL

6.1 Report on Problems of Junior College Transfers to State Colleges

Mrs. Marie Lantagne, Administrative Dean, Student Personnel, reported on the problems of junior college transfers to state colleges occasioned by the practice of some State Colleges giving priority in admission to community college transfers within specified geographical areas, and the recommendation of the Chancellor of the State Colleges to the Governing Board that each President be authorized to establish admission priorities for his college. Mrs. Lantagne stated that California Community Colleges Chancellor Sidney W. Brossman stated in a recent release that he was optimistic that the admissions
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crisis can be alleviated through close cooperation and communication between Community Colleges and State Colleges, and that a positive statement will be forthcoming following a meeting of the Coordinating Council on March 9. Discussion followed regarding the transfer problems and the various factors to be considered by the Coordinating Council.

Mr. Raymond F. O'Connor, President of the Academic Senate, introduced the following resolution on behalf of the Representative Council of the Academic Senate:

WHEREAS the success of California's tri-partite system of education is dependent upon community college transfer students being admitted to the State Colleges and the University, and

WHEREAS some of the State Colleges no longer admit all qualified community college transfers who apply, and

WHEREAS some State Colleges are giving first priority in admission to community college transfers within specified geographical areas, and

WHEREAS the Chancellor of the State Colleges recently recommended to the Governing Board that each President be authorized to establish admission priorities for his college,

NOW, THEREFORE, BE IT RESOLVED, that the Chancellor of the State Colleges be requested to take immediate action to bring consistency to State College admission procedures, and

BE IT FURTHER RESOLVED, that the Chancellor of the State Colleges be requested to institute procedures which will guarantee all qualified community college transfer students equal opportunity for admission to each State College, and

BE IT FURTHER RESOLVED, that the Chancellor of the State Colleges be requested to take measures which will insure that no qualified community college transfer student is denied admission to the State Colleges.

The Superintendent stated that he was in complete agreement with the Resolution as presented, and recommended that it be adopted by the Board as Resolution No. 14, and further, that a copy of this Resolution be forwarded immediately to the Chancellor of the State Colleges.

It was moved by Mrs. Alexander and seconded by Mrs. Meigs that the recommendation of the Superintendent be adopted. On poll of the Board the votes were as follows:

Aye: Mrs. Gutshall
Mrs. Alexander
Mr. Garvin
Mr. Fillippini
Mrs. Meigs

Nay: None

Absent: Two
Resolution No. 14 was thereby adopted by unanimous vote of the Board of Trustees.

6.2 Registration Report, Day and Evening College, Spring Semester, 1969-70 College Year.

Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records, reported on the enrollment, Day and Evening College, for the Spring Semester, 1969-70 college year, as set forth in attachment 6.2. It was noted that the Spring Semester enrollment for day students is 3772; Evening enrollment is 1526; total enrollment 5298. There was a noticeable increase of college credit students for the Spring Semester, 1970 over the previous Spring Semester. The decrease of credit students from Fall, 1969 to Spring, 1970, was minimal (5% total decrease).

6.3 Proposed Follow-up Study of SBCC Withdrawals and Proposed Research Projects

Dr. Thomas F. MacMillan, Director of Research and Development, presented the proposed Follow-Up Study of SBCC Withdrawals, and the proposed Research Projects, as set forth in attachments 6.3 and 6.4. Dr. MacMillan stated that in addition to the Follow-Up Study of Withdrawals, he would be developing the Grant Application for implementing the Learning Resources and Tutorial Programs; developing a report of enrollment attrition; working on the Institutional Self-Study for Accreditation; working with the Vocational-Technical Apprenticeship Advisory Committee; Developing a 3-5 year plan for educational specifications anticipated at SBCC; preparing an assessment of the Pupil Personnel Project, and a follow-up on the Health Occupations Program. In addition, a study of SBCC facilities is planned.

7. GENERAL INFORMATION

7.1 Report of 1970 Legislative State Support Program

The Superintendent reported briefly on the 1970 Legislative State Support Program, stating that the Legislature would be asked to increase the regular foundation program from $643 per unit of A.D.A. to $718, and a three year phase-out of the defined adult concept. Other issues regarding apportionment are clouded at this time.

7.2 Report on New Careerists Probe Their Para-Professions

Mr. Wake reported on the Report on Para-Professions, as set forth in attachment 7.2. Mr. Wake stated that the Adult Education Division had submitted an application for special pilot-experimental project in Paraprofessional Training, but will not know until March whether or not this application has been approved.
7.3 **Report of Coming Events**

Mr. James M. Williams, College Community Relations Assistant, reported on the Coming Events for the period February 26 to March 12, 1970.

7.4 **Sale of District Property**

The brochure prepared for distribution relative to the sale of surplus District property was distributed to the Board. Mr. Garvin stated that Robert R. Reilly, Publications Assistant, should be complimented for the excellent work he is doing in the preparation of this brochure, and the series he has done for the Vocational-Technical programs.

**Additional Item**

Mr. Raymond F. O'Connor, President of the Academic Senate addressed the Board and stated that the Academic Senate had, on February 24, 1970, unanimously adopted a Resolution relative to the present practice of issuing payroll warrants on the first working day of the month, rather than the last day of the month.

The Superintendent requested that the Resolution of the Academic Senate be read into the minutes of this meeting, and follows:

WHEREAS payroll warrants for full-time employees of the Santa Barbara Junior College District are not issued until the first working day of the month, and

WHEREAS this results in hardship and inconvenience to many of the District's employees, and

WHEREAS there is no legal impediment to the issuance of payroll warrants prior to the first working day of the month, and

WHEREAS time reports are submitted to the office of the County Auditor at least fifteen working days in advance of the present payday,

NOW, THEREFORE, BE IT RESOLVED that the Superintendent-President and the Board of Trustees of the Santa Barbara Junior College District be requested to initiate such measures as may be necessary to change the regular payday to the last working day of the month.

After full discussion, it was the recommendation of the Superintendent that the Board of Trustees endorse the Resolution as presented by the Academic Senate, and further, that copies of this Resolution be directed to the proper channels by the Administrative Dean, Business Services, Dr. Donald K. Sorsabal.

On motion of Mrs. Alexander, seconded by Mrs. Gutshall, the recommendation of the Superintendent was unanimously adopted, as determined by the following poll:

**Aye:** Mrs. Gutshall
Mr. Garvin
Mrs. Alexander
Mr. Fillippini
Mrs. Meigs
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Nay: None  
Absent: Two

8. **ADJOURNMENT**

   At 6:35 p.m., it was moved by Mr. Garvin, seconded by Mrs. Gutshall, and carried unanimously, to adjourn. The next meeting will be held on Thursday, March 12, 1970, at 4:00 p.m., in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

[Signature]
Wilbur L. Fillippini  
President, Board of Trustees  
Santa Barbara Junior College District

[Signature]
Julio L. Bortolazzo  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees  
on March 12, 1970