MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

February 10, 1970 -- 4:00 p.m. -- Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Fillippini on Tuesday, February 10, 1970, at 4:05 p.m., in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members present:

Mr. Wilbur L. Fillippini
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (Arrived during 1.7 -- 4:30 p.m.)
Mr. James R. Garvin
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent:

Mrs. Ann Gutshall

Others present for all or a portion of the meeting:

Dr. Julio L. Bortolazzo, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services, and Assistant Secretary-Clerk to the Board of Trustees
Mr. M. L. (Pat) Huglin, Administrative Dean, Instruction
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Dr. Thomas F. MacMillan, Director of Research and Development
Mr. Russell S. Wenzlau, Coordinator of Evening College and Director of Summer Session, 1970
Mr. Alfred L. Silvera, Assistant Dean, Student Activities
Mr. James M. Williams, College Community Relations Assistant
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Theron Barnes, Audio-Visual Assistant
Mr. Raymond F. O'Connor, President, Academic Senate
Mr. Myron D. Rice, Chairman, Business Education Division
Mr. Vernon E. Stiers, Instructor, Life Science Division
Mr. Conrad P. Weiler, Instructor, Life Science Division
Mr. Ralph J. Schiferl, Instructor, Business Education
Mr. Robert A. Carman, Instructor, Physical Science
Mr. Russell E. Fossett, Instructor, Human Relations (resigned)
Mr. Dean H. Ankeny, Director of Purchasing
Mr. Louis M. Torres, Grounds Supervisor
A number of other SBCC Staff Members
Mr. Art Campos, Editor, "The Channels"
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Mrs. Irene Evans, Secretary to the Superintendent
1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting. A special welcome was extended the Superintendent-President, who had been confined to his home with a severe illness during the past week.

1.4 Minutes of Regular Meeting, January 22, 1970

On motion of Mr. Wells, seconded by Mr. Garvin, the minutes of the Regular Meeting of January 22, 1970, were unanimously approved as mailed.

1.5 Hearing of Citizens and Petitions

None

1.6 Communications

The attention of the Board was directed to the letter of January 21, 1970, addressed to Congressman Charles M. Teague, regarding funds for Santa Barbara City College Work-Study Program, and Congressman Teague's reply of January 27, 1970. (Attachment 1.6)

The Superintendent advised that he had, on this date, addressed a letter to Congressman Teague inquiring as to the present status of the funding under the Joint Construction Grant (Public Health Services Act), since the SBCC program was approved by the National Advisory Council on Nurse Training on March 25, 1969, in the amount of $512,230.

The Superintendent informed the Board that there did not appear to be a problem concerning Vocational-Technical funds.

1.7 Executive Session

At 4:10 p.m., the Board adjourned to go into executive session with Dr. Bortolazzo in the Superintendent's office.

At 4:45 p.m., the regular meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini stated that the Executive Session had been devoted to personnel matters, all of which appeared on the Agenda.

2. PERSONNEL

2.1 Certificated Personnel

a. Approval of Certificated Personnel Assignments

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Wells, and carried unanimously, to approve the Certificated Personnel Assignments as set forth in attachment 2.1-a.

b. Approval of Hourly Appointments for Instructors, Spring Semester, 1969-70 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously, to approve the hourly appointments for Instructors, Spring Semester, 1969-70 College Year, as set forth in attachment 2.1-b. The Superintendent informed the Board that this listing was a basic blueprint of the possible needs for the Spring Semester.
c. Acceptance of Resignation of Russell E. Fossett

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank, and carried unanimously, to accept the resignation of Mr. Russell E. Fossett (attachment 2.1-c). The Superintendent stated that this year Mr. Fossett began the Black Studies Program at UCSB, but with the reactivation of the Learning Resources Center at Santa Barbara Junior High School, he would be returning there. Mr. Fossett will continue as a Spanish instructor in the Adult Education Program of SBCC.

Mrs. Alexander expressed regret at Mr. Fossett's resignation, stating that his work in this community has been commendable. Mr. Fillippini stated that Mrs. Alexander expressed the opinion of the entire Board, and Mr. Fossett's resignation was accepted with regret.

d. Acceptance of Resignation of Mrs. Roberta Rosen

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and carried unanimously to accept the resignation of Mrs. Roberta Rosen, Instructor, Associate Degree Nursing Program, effective the beginning of the Spring Semester, 1969-70 college year. (Attachment 2.1-d)

Mr. Raymond F. O'Connor, President of the Academic Senate, addressed the Board and expressed the concern of the Academic Senate regarding Mrs. Rosen's resignation.

The Superintendent stated that Mrs. Rosen's resignation was strictly voluntary; that the Board and the Administration were well aware of the problems in the Nursing Division, and would like to consider the matter at the Administrative level.

e. Appointment of Miss Teri Richards, Instructor, Associate Degree Nursing Program, 1969-70 Spring Semester.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously, to appoint Miss Teri Richards as Instructor, Associate Degree Nursing Program for the 1969-70 Spring Semester, replacing Mrs. Roberta Rosen, resigned. (Attachment 2.1-e)

f. Appointment of Mr. Michael Jacobsen, Instructor, Fine Arts Division, Spring Semester, 1969-70 College Year, and Adoption of Resolution No. 12 Authorizing Mr. Jacobsen's Appointment under a Standard Secondary Credential.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Frank, and carried unanimously to appoint Mr. Michael Jacobsen as Instructor, Fine Arts Division, for the Spring Semester, 1969-70 college year, replacing the late Charles L. Atkinson. By the same motion and second, Resolution No. 12 authorizing Mr. Jacobsen's appointment under a
Standard Secondary Credential was unanimously approved, as determined by poll of the Board.

g. Recommended Approval of Sabbatical Leave, Mr. Mervin Lane, English Division, Fall Semester, 1970-71 College Year.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Meigs, and carried unanimously, to grant Mr. Mervin Lane, Instructor, English Division, a Sabbatical Leave for the Fall Semester of the 1970-71 college year. Mr. Lane will be eligible to receive 75% of his salary for the period of his leave.

2.2 Classified Personnel

a. Classified Personnel Assignments

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously, to approve the Classified Personnel Assignments as enumerated in Attachment 2.2-a.

3. CURRICULUM AND INSTRUCTION

3.1 Approval of New Courses

Upon the recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells and unanimously carried to approve the new courses enumerated in attachment 3.1.

Dean Huglin stated that these courses, some of which have been instituted in the Spring Semester of the 1969-70 college year, and others which will be offered in the Fall Semester of the 1970-71 college year, have been approved by the Curriculum Committee and the Academic Senate, represent a concentrated and cooperative effort by the instructional staff and administrators.

3.2 Approval of Request for Innovative Projects

The requests for funds for Innovative Projects for the various divisions were presented by Mr. Myron D. Rice, Chairman, Business Education Division; Mr. Vernon Stiers, Instructor, Life Science Division; Mr. Conrad P. Weiler, Instructor, Life Science Division; Mr. Ralph J. Schiferl, Instructor, Business Education, and Mr. Robert A. Carmean, Chairman, Improvement of Instruction Committee. The requests submitted for Board consideration were:

1. ATS-DP Audio-tutorial System for Data Processing
   Cost $1,752.

2. Single Concept Films for Life Science Classes
   Cost $1800

3. Computer Graphics Project
   Cost $200
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4. Dial-a-Teacher
   Cost $60.00
   
   After full discussion of the projects as presented, upon recommendation of
   the Superintendent, it was moved by Mr. Wells, seconded by Mr. Garvin, and
   carried unanimously to approve the Request for Innovative Projects as presented,
   and set forth in attachment 3.2.

   Approval of Plan for Vocational Work Experience Education, 1969-70 College Year
   
   Upon recommendation of the Superintendent, it was moved by Mr. Garvin,
   seconded by Mr. Wells, and carried unanimously, to approve the recommended Plan
   for Vocational Work Experience Education 1969-70 College Year, as set forth in
   attachment 3.3.

   3.4 Report on "Fundamentals of Auto Mechanics" Course, a One-Year Educational
   Experiment Involving Twenty-Two Students from Carpinteria High School.

   Mr. James E. Foxx, Assistant Dean, Technical-Vocational Education, reported
   on the success of this educational experiment, which was made possible by the
   Vesay Bill passed by the California Legislature, which makes it possible for
   junior and senior high school students to attend occupational educational programs
   at junior colleges, while still attending their own schools a minimum of four
   hours a day.

   The Superintendent stated that this is a very important program, as high
   schools often cannot develop adequate vocational education programs. There
   must be a place for students to go, and a South Santa Barbara County Skills
   Center is needed. This can be set up with a special tax at the present time.
   An ideal situation would be a Center operated by the County Superintendent,
   Junior College and the High School Districts in a cooperative situation.

   Mr. Fillippini stated that, in his opinion, this is the answer to the
   built-in drop out problem in the high schools.

   The Superintendent stated that the Print Shop and Auto-Mechanics Shop are in
   need of up-to-date equipment, and SBCC will be moving forward on this problem
   during the year. Board Members voiced their approval to move ahead with this plan.

   3.5 Progress Report, Learning Resources Center

   The Superintendent reported that the application for the Special Project
   Grant in the amount of $29,812.50 has been recommended to the Board of Governors,
   and he has been invited to appear in Sacramento on February 18 in support of
   this application for the tutorial part of the Learning Resources Center.

   In March, 1970, an application will be presented for funds to develop the
   Learning Resources Center Pilot Program.
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4. PLANTS AND PROPERTY

4.1 Approval of Architectural Fee for Final Cost of Construction, Pershing Park Development

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously to approve the flat 8% of the final cost of construction as the architectural fee for this project for the reasons set forth in attachment 4.1.

4.2 Approval of Application, Supplemental Library Resources Grant, Department of Health, Education and Welfare, Higher Education Act, Title II-a.

Upon recommendation of the Superintendent, it was moved by Mrs. Meigs, seconded by Mr. Garvin, and carried unanimously to approve the application, Supplemental Library Resources Grant, Department of Health, Education and Welfare, Higher Education Act, Title II-a. Basic Application $2500, Supplemental Application $8451, total application $10,931.

4.3 Report of Status of Sale of Surplus Land.

Dr. Sorsabal stated that subsequent to Board action of December 16, 1969, SBCC has proceeded with the legal provisions to notify the City, County and State of the intention of this Board to dispose of two parcels of surplus land located at Canon Perdido and Olive Streets, and Weldon and Cliff Drive. Rejections have been received from all three agencies. Therefore, on February 23, SBCC will advertise in the Legal Section of the newspaper, for bids on these parcels. Both parcels will be posted with notices of intention to sell.


Dr. Sorsabal reviewed the progress reports under attachment 4.4, and stated the contractor is striving to meet the March 16 completion date.


Dr. Sorsabal reported that Addenda "A" to the Plans and Specifications was authorized to extend the date for opening bids on this Complex from February 10 to February 17, and to extend the construction period from 16 to 18 months. Bids will be opened at 1:00 p.m. on Tuesday, February 17, in the Board Room at SBCC. It is hoped that the low bid will come in below the architect's estimate.

4.6 Progress Report, Los Banos Renovation Project

Dr. Sorsabal stated that a meeting involving the City Recreation Department, the Architect, and the SBCC Physical Education Staff was held on Wednesday, January 28, 1970. Architect Serifo John Menegon has been requested to develop schematics to renovate the lockers and showers at a cost not to exceed $45,000, including architect's fees. Daniel, Mann, Johnson and Mendenhall have recommended
that SBCC contract with Mr. Menegon directly on this project, rather than their firm, and plans are moving right along.

Mr. Wells was excused from the meeting at this time -- 6:00 p.m.

4.7 Progress Report, Campus Entrance Project

Dr. Sorsabal reported that the schematics are being completed for this project, but to date he has not seen the recommendations of the architect. It is his hope to have something definite to report by the end of this month.

Dr. Sorsabal reported that the Pershing Park development is moving right along. The first drawings are in and have been approved, and a meeting with the Fiesta Committee will be scheduled soon. This project is expected to run about $75,000.

4.8 Ratification of Lease - Institute of Advanced Technology

Dr. Sorsabal reported that an innovative project involving instructional programs in business data processing has been authorized. This project requires the installation of four study carrels and the use of multi-media training materials in basic computer systems, principles, FORTRAN IV, and COBOL. The monthly lease charge for the equipment and for the multi-media training material is $438.00. The period of the lease is four months, a total of $1,752.00, plus shipping charges.

Upon recommendation of the superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously, to ratify the lease with the Institute of Advanced Technology for four months in the amount of $438.00 per month, plus shipping charges.

5. BUSINESS AND FINANCE

5.1 Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mr. Wells, and carried unanimously, to authorize and/or ratify purchases of supplies, equipment, and services as listed in attachment 5.1, with the provision that Purchase Order No. 20034, issued to Ebersole Office Equipment, be indicated in the amount of $1,446.22, which was inadvertently omitted in the attachment.

5.2 Authorization and/or Ratification of Payment of Claims

Upon recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Alexander, and carried unanimously, to authorize and/or ratify the payment of claims as listed in attachment 5.2.
5.3 Acceptance of Low Bid on Truck - Washburn Chevrolet

Dr. Sorsabal reported that in the current budget, SBJCD anticipated the purchase of a utility vehicle for use by the Maintenance and Grounds personnel. The truck was included in the County of Santa Barbara's Automotive Bid, which consisted of 133 vehicles. Washburn Chevrolet was the low bidder in the amount of $4,849.50 for the vehicle, as per SBJCD specifications.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously to accept the low bid for the truck in the amount of $4,849.50 as submitted by Washburn Chevrolet.

5.4 Authorization to Sign Orders on District Business - Mr. Dean H. Ankeny

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Garvin, and carried unanimously, to authorize Mr. Dean H. Ankeny to sign purchase orders, requisitions, and surplus property orders for the trans- action of District business functions.

5.5 Report of Authorized Payroll Deductions

Dr. Sorsabal reported that voluntary payroll deductions have been authorized for employee organization dues, Community Chest, health insurance, life insurance, income protection insurance, Credit Union, and tax sheltered annuities. The deductions currently authorized are as follows:

- California School Employees Association
- California Teachers Association
- California Junior College Faculty Association
- Community Chest
- Hospital Service of Southern California (Blue Cross)
- Occidental Insurance Company (Income Protection & Life)
- Santa Barbara Teachers' Federal Credit Union
- Washington National Insurance Company
- School Administrators' Special Services (Life Insurance)

Tax Sheltered Annuities

- American United Life Insurance Company
- Continental Assurance Company
- Fraternal Life Insurance Aid Association for Luthers
- Lincoln National Life Insurance Company
- New York Life Insurance Company
- Participating Annuity Life Insurance Company

Dr. Sorsabal stated that deductions for any of the purposes listed above are available only under payroll deduction.

On recommendation of the Superintendent, it was moved by Mr. Garvin, seconded by Mrs. Meigs, and carried unanimously, to authorize and/or ratify payroll deductions for the purposes listed above.
3.6 Report on "Buy American" Decision

Dr. Sorsabal reported that in recent weeks, the Government Code provisions requiring the purchase of most equipment and materials of American manufacture to the exclusion of foreign products were declared unconstitutional. Under this decision, it will be possible to accept the low bid regardless of origin; however, a 5% differential can be accepted for California-made products.

5.7 Approval of Campus Parking Policy

Dr. Sorsabal reported that recent legislation added Section 1463.2 to the California Penal Code. By the authorization granted in this section, the Junior College District may share, on a 50/50 basis with the County, the fines collected for parking citations issued by campus security forces for violations of campus parking regulations. In the past, the District had no method of enforcing parking regulations other than to have violator's cars towed off campus. Enforcement of the regulations can be handled in the same manner as violations of City Parking Ordinances, providing the Board of Trustees, by minute action, adopt appropriate rules and regulations. Attachment 5.7 sets forth the suggested parking policy for the City College Campus.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank, and carried unanimously, that the Parking Policy as set forth in attachment 5.7 be adopted, and that the Administration be authorized to implement the policy at the earliest possible time.

6. STUDENT PERSONNEL

6.1 California Community Colleges, Chancellor's Memo 70-73, January 21, 1970, Regarding Nonresident Tuition Fee for 1970-71 College Year.

It was noted that the Chancellor's Memo stated that the nonresident tuition for 1970-71 has been set pursuant to Education Code Section 25505.8 as follows: $14.00 per unit; $420.00 maximum per academic year.

6.2 Registration Report, Day and Evening College, Spring Semester, 1969-70 College Year

Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records, reported briefly on the enrollment for the Spring Semester of the 1969-70 college year. Mr. Bresslin stated that he was unable to give final figures at this time, because the processing period has not been completed. Present figures indicate an enrollment of 3065 in the Day Program, 1434 in the Evening Program, Total 4499. Present enrollment figures show an increase over the Spring Semester for last year.
6.3 Proposed Follow-up Study of SBCC Withdrawals

The Superintendent requested that this item be held over until the next regular meeting of the Board.

7. GENERAL INFORMATION

7.1 Notice of Hearing, State of California, Division of Highways

The Superintendent directed the attention of the Board to the announcement from the Division of Highways (attachment 7.1), that a hearing relative to design features of Route 101 between Salinas Street and Carrillo Street Undercrossing will be held on February 26, 1970, 10:00 a.m., Veterans Memorial Building, 112 West Cabrillo Boulevard, Santa Barbara.

Because of the serious implications of the proposed plan for the diversion of Mission Creek in relation to the development of Pershing Park, it was the recommendation of the Superintendent that the President of the Board of Trustees attend this meeting.

Upon the strong motion of Mr. Garvin, seconded by Mr. Wells, it was carried unanimously, that the Board go on record of strongly opposing this proposal.

7.2 Report on Coming Events

Mr. James M. Williams, College Community Relations Assistant, reported on the Coming Events for the period February 11 to February 26, 1970.

7.3 Vocational-Education Brochures

Three additional Vocational-Education Brochures were distributed covering Electronics Courses, Police Science and the Nursery School Program. Mr. Garvin stated that he felt the brochures were excellent and that Mr. James M. Williams and Robert E. Reilly should be complimented for their fine work in the preparation of these brochures.

7.4 Junior College Journalism Award

The Superintendent introduced Mr. Art Campos, editor of "The Channels," who addressed the Board and announced that Mr. Ray Canton, Instructor in Journalism and Advisor to "The Channels," had been named the outstanding junior college journalism teacher in the State for the year 1969. Mr. Canton's nomination was made by Mr. Stuart S. Taylor, editor and publisher, of the News-Press.

On motion of Mr. Frank, seconded by Mr. Garvin, and carried unanimously, the Board extended its compliments and expression of pride to Mr. Canton.
8. ADJOURNMENT

At 6:40 p.m., it was moved by Mr. Garvin, seconded by Mr. Frank, and carried unanimously, to adjourn. The next meeting will be held on Thursday, February 26, at 4:00 p.m., in the Board Room of Santa Barbara City College, Santa Barbara, California.

Attest:

Wilbur L. Fillippini
President, Board of Trustees
Santa Barbara Junior College District

Julio L. Bortolazzo
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on February 26, 1970