AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
February 10, 1970
4:00 p.m. -- Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes of Regular Meeting, January 22, 1970
   1.5 Hearing of Citizens and Petitions
   1.6 Communications
      a. Letter of January 21, 1970, addressed to Congressman Charles
         M. Teague, regarding funds for Santa Barbara City College
         Work-Study Program, and Congressman Teague's Reply of
         Attachment 1.6-a
   1.7 Executive Session

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Appointment of Certificated Personnel Assignments
         as Enumerated in Attachment 2.1-a.
      b. Recommended Hourly Appointments for Instructors, Spring Semester,
         1969-70 College Year.
         Attachment 2.1-b
      c. Recommended Acceptance, Resignation of Russell E. Fossett.
         Attachment 2.1-c
      d. Recommended Acceptance, Resignation of Mrs. Roberta Rosen,
         Instructor, Associate Degree Nursing Program, Spring Semester,
         1969-70 College Year.
         Attachment 2.1-d
      e. Recommended Appointment, Miss Teri Richards, Instructor,
         Associate Degree Nursing Program, 1969-70 Spring Semester.
         (Replacement for Mrs. Roberta Rosen, resigned)
         Attachment 2.1-e
f. **Recommended Appointment of Michael Jacobsen, Instructor, Fine Arts Division, Spring Semester, 1969-70 College Year (replacement for the Late Charles L. Atkinson), and Adoption of Resolution No. 12 Authorizing Mr. Jacobsen's Appointment under a Standard Secondary Credential.**

Attachment 2.1-f

g. **Recommended Approval of Additional Sabbatical Leave, 1970-71 College Year.**

2.2 **Classified Personnel**

a. **Recommended Approval of Classified Personnel Assignments as Enumerated in Attachment 2.2-a.**

3. **CURRICULUM AND INSTRUCTION**

3.1 **New Courses for Approval**

The Superintendent recommends approval of the new courses enumerated in Attachment 3.1.

3.2 **Recommended Approval of Request for Innovative Projects**

The Superintendent recommends approval of the Request for Innovative Projects as set forth in Attachment 3.2.

3.3 **Recommended Plan for Vocational Work Experience Education, 1969-70 College Year.**

The Superintendent recommends approval of the Plan for Vocational Work Experience Education, as set forth in Attachment 3.3.

3.4 **Report on "Fundamentals of Auto Mechanics" Course, a One-Year Educational Experiment Involving Twenty-Two Students from Carpinteria High School.**

Mr. Foxx will report on this Vocational-Technical educational experiment.

3.5 **Progress Report, Learning Resources Center.**

The Superintendent will report on the status of the application for Special Project Grant - Learning Resources Center.

Attachment 3.5

4. **PLANTS AND PROPERTY**

4.1 **Recommended Approval of Architectural Fee for Final Cost of Construction, Pershing Park Development.**

The Superintendent recommends approval of the Architectural fee as set forth in letter of January 19, 1970, Daniel, Mann, Johnson & Mendenhall.

Attachment 4.1
4.2 **Recommended Approval of Application, Supplemental Library Resources Grant, Department of Health, Education and Welfare, Higher Education Act, Title II-A.**

The Superintendent recommends approval of Application by Santa Barbara Junior College District, Supplemental Library Resources Grant, Department of Health, Education and Welfare, Higher Education Act, Title II-A. Basic Application $2500.00, Supplemental Application $8451.00, total $10,931.00.

See enclosure.

4.3 **Report of Status of Sale of Surplus Land**

Dr. Sorsabal will report to the Board regarding the status of the sale of the surplus land at Canon Perdido and Olive Street, and the parcel on Weldon and Cliff Drive.

4.4 **Progress Report, Construction of Life Science-Geology Building**

An oral report will be given by Dr. Sorsabal regarding the construction of the Life Science-Geology Building.

Attachment 4.4

4.5 **Status Report of Bid for Health and Physical Education Complex**

Addenda "A" to the Plans and Specifications was authorized to extend the date for opening bids from February 10 to February 17, and to extend the construction period from 16 to 18 months. Dr. Sorsabal will report further on the status of this project.

4.6 **Progress Report, Los Banos Renovation Project**

A meeting involving the City Recreation Department, the Architect, and the SBCC Physical Education Staff was held on Wednesday, January 28. Dr. Sorsabal will report on this meeting.

4.7 **Progress Report, Campus Entrance Project**

Dr. Sorsabal will report on the progress of this project.

4.8 **Ratification of Lease - Institute of Advanced Technology**

An innovative project involving instructional programs in business data processing has been authorized. This project requires the installation of four study carrels and the use of multi-media training materials in basic computer systems, principles, FORTRAN IV, and COBAL. The monthly lease charge for the equipment and for the multi-media training material as indicated is $438.00. The period of the lease is four months, a total of $1,752.00, plus shipping charges.

The Superintendent recommends the ratification of the lease with the Institute of Advanced Technology for four months in the amount of $438.00 per month, plus shipping charges.
5. BUSINESS AND FINANCE

5.1 **Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment and Services.**

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on purchase orders 19994 through 20129, and R numbers 5085 through 5095.

Attachment 5.1

5.2 **Recommended Authorization and/or Ratification of Payment of Claims.**

The Superintendent recommends authorization and/or ratification of payment of claims on Attachment 5.2-a and 5.2-b, and such other claims as may arise prior to the meeting.

5.3 **Acceptance of Low Bid on Truck – Washburn Chevrolet**

In the current budget, Santa Barbara Junior College District anticipated the purchase of a utility vehicle for use by the Maintenance and Grounds personnel. The truck was included in the County of Santa Barbara’s Automotive Bid, which consisted of 133 vehicles. Washburn Chevrolet was the low bidder, in the amount of $4,849.50, for the vehicle as per our specifications.

The Superintendent recommends authorization to purchase the utility-purpose vehicle from Washburn Chevrolet.

5.4 **Authorization to Sign Orders on District Business – Mr. Dean H. Ankeny**

The Superintendent recommends that Mr. Dean H. Ankeny be authorized to sign orders in transacting District business functions as listed below:

- Purchase Orders
- Requisitions
- Surplus Property Orders

5.5 **Report of Authorized Payroll Deductions**

Voluntary payroll deductions have been authorized for employee organization dues, Community Chest, Health Insurance, Life Insurance, Income Protection Insurance, Credit Union and Tax Sheltered Annuities. Those deductions currently authorized are as follows:

- California School Employees Association
- California Teachers Association
- California Junior College Faculty Association
- Community Chest
- Hospital Service of Southern California (Blue Cross)
- Occidental Insurance Company (Income Protection & Life)
- Santa Barbara Teachers' Federal Credit Union
- Income Protection
- Washington National Insurance Company
- School Administrators' Special Services (Life Insurance)
Tax Sheltered Annuities:

American United Life Insurance Company
Continental Assurance Company
Fraternallife Insurance Aid Association for Lutherans
Lincoln National Life Insurance Company
New York Life Insurance Company
Participating Annuity Life Insurance Company

5.6 Report on "Buy American" Decision

In recent weeks, the Government Code provisions requiring the purchase of most equipment and materials of American manufacture to the exclusion of foreign products were declared unconstitutional. The implications of this decision will be discussed at the meeting.

5.7 Approval of Campus Parking Policy

Recent legislation added Section 1463.2 to the California Penal Code. By the authorization granted in this section, the Junior College District may share, on a 50/50 basis with the County, the fines collected for parking citations issued by campus security forces for violations of campus parking regulations. In the past, the District had no method of enforcing parking regulations other than to have violator's cars towed off campus. Enforcement of the regulations can be handled in the same manner as violations of City Parking Ordinances, providing the Board of Trustees, by minute action, adopt appropriate rules and regulations. Attachment 5.7 is the suggested parking policy for the City College Campus.

The Superintendent recommends the adoption of the policy as delineated in Attachment 5.7 and further, that the Administration be authorized to implement the policy at the earliest possible time.

6. STUDENT PERSONNEL

6.1 California Community Colleges, Chancellor's Memo 70-73, January 21, 1970, Regarding Nonresident Tuition Fee for 1970-71 College Year.

Attachment 6.1

6.2 Registration Report, Day and Evening College, Spring Semester, 1969-70 College Year.

Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records, will report on the enrollment, Day and Evening College, for the Spring Semester, 1969-70 College Year.

6.3 Proposed Follow-up Study of SBCC Withdrawals.

Dr. Thomas F. MacMillan, Director of Research and Development, will present the proposed Follow-up Study of SBCC Withdrawals.

The Superintendent recommends that Dr. MacMillan be authorized to proceed with the proposed study.
7. GENERAL INFORMATION

7.1 Notice of Hearing, State of California, Division of Highways.

Santa Barbara Junior College District has been advised by the Division of Highways, that a hearing relative to design features of Route 101 between Salinas Street and Carrillo Street Undercrossing, will be held on February 26, 1970, 10:00 a.m., Veterans Memorial Building, 112 West Cabrillo Boulevard, Santa Barbara.

Attachment 7.1

7.2 Report on Coming Events

Mr. James M. Williams, College Community Relations Assistant, will report on the Coming Events for the period February 11 to February 26, 1970.

8. ADJOURNMENT

Next Meeting, Thursday, February 26, 1970, 4:00 p.m., Board Room, Santa Barbara City College.