MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES

December 10, 1970
4:00 p.m. -- Board Room

Santa Barbara City College
Santa Barbara, California

I. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Wilbur L. Fillippini on Thursday, December 10, 1970 at 4:03 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members Present:

Mr. Wilbur L. Fillippini
Mrs. Dorothy N. Meigs
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mr. Benjamin P. J. Wells

Members Absent:

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services and Assistant Secretary-Clerk to the Board of Trustees
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. M. L. (Pat) Hughlin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Administrative Dean, Continuing Education
Mr. Russell S. Wenzlau, Assistant Dean, Evening/Summer Session
Mr. Theron Barnes, Audio-Visual Assistant
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Jesse L. Coburn, President, Academic Senate
Mr. James M. Williams, College Community Relations Assistant
Mr. Dean Ankeny, Director of Purchasing
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Dr. Frederic W. Schuler, Chairman, Physical Science Division, and staff
Robert A. Carman           William E. Miller
Isidor Elias               Raymond F. O'Connor
Robert S. Gray             Elwood J. Schapansky
James R. Julca             David R. Williams, Jr.

A number of other SBJCD staff members
Miss Sandy Burnett, Associate Editor, the Channels
Mrs. Katherine McCloskey, Santa Barbara News-Press
Mr. Eric Sullwold, ASB Vice President
Mr. Harold Renz

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Executive Session

Mr. Fillippini stated that there would not be an executive session.

1.5 Minutes of Regular Meeting of November 24, 1970

Upon motion of Mr. Garvin and second by Mrs. Alexander, the minutes of the Regular Meeting of November 24, 1970, were approved as delivered.

1.6 Hearing of Citizens

Mr. Renz referred to the discussion of the previous meeting with regard to reports from Board Members on conferences attended. He stated that although he understands there is no legal requirement that members make such reports he feels there is a moral obligation to do so and strongly suggests that this be done. Mr. Fillippini replied that Mr. Renz had correctly stated the fact that this is not a legal requirement. Mr. Fillippini also asked that Mr. Renz' feelings on the matter be recorded.

1.7 Communications

Attachment 1.7, Announcement of National School Boards Association Conference, April 2-6, 1971, was presented as an information item.

Attachment 1.7-a, Notice from the County Superintendent of Schools of the setting of April 20, 1971 as the date for the governing board member election, was also an information item.
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Mr. Frank reported on the activities of the Southern Santa Barbara County Industry-Education Council. Seminars are planned to promote interaction between industry and education in developing solutions to educational needs. A Community Resources Directory has been published which will assist teachers in our schools in uncovering human resources that are available on every subject matter found in the community. This directory was made possible by the cooperation of the Santa Barbara Chamber of Commerce. It is hoped that instructors will make use of this source of information. Personnel listed in the directory can then be requested to make presentations, answer questions, take part in discussions or seminars or in numerous other ways share their knowledge with individual or groups of students. The directory covers thirty-three areas and lists sixty-seven participating companies.

2. PERSONNEL
2.1 Certified Personnel

a. Recommended Authorization to Enter Into Contract With Bureau of Business Education

Dr. Gooder explained that Mr. Rice has been invited to serve as a consultant for the Business Education Consultant Services of the Bureau of Business Education, Department of Education. The Bureau of Business Education will reimburse the district for the expense of substitutes. Dr. Gooder recommended that the district enter into the agreement to allow Mr. Rice to serve as a consultant.

Upon motion by Mr. Wells and second by Mrs. Gutshall the Board authorized the Superintendent to enter into the agreement with the Bureau of Business Education.

b. Recommended Approval of Sabbatical Leave for Mr. James E. Foxx

Upon motion by Mrs. Alexander and second by Mr. Garvin, the Board approved sabbatical leave for Mr. James E. Foxx for the period July 1 - August 31, 1971.

c. Recommended Approval of Amendment of Personal Leave for Mr. Gordon Santee

Upon motion by Mrs. Gutshall and second by Mr. Wells, the Board approved the amendment of personal leave for Mr. Gordon Santee.
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to return to his assignment with the district for the 1971
Spring semester.

d. Recommended Appointment Continuing Education Hourly Instructors

Upon motion by Mrs. Meigs and second by Mrs. Alexander, the
Board approved the appointments of hourly instructors for the
Continuing Education Division as listed in attachment 2.1-d.

e. Recommended Authorization for Travel & Conferences

Upon motion by Mrs. Alexander and second by Mrs. Meigs, the
Board authorized travel and conference attendance as listed on
attachment 2.1-e with correction on the effective date of Mrs.
Lantagne's conference attendance from January 13-15, 1970, to

f. Recommended Change in Contract Adding Stipend for Earned Doctorate -
   D. Bruce Trotter

Upon motion by Mrs. Meigs and second by Mrs. Alexander, the
Board authorized a change in contract for D. Bruce Trotter to
add the stipend for his earned doctorate.

g. Recommended Appointment of Mr. Kenneth S. Allen as Library
   Consultant for One Day at a Fee of $150 plus Travel Costs

Dr. Gooder explained the need for Mr. Allen's services and
commented that we were fortunate indeed to have Mr. Allen
available to us.

Upon motion by Mr. Frank and second by Mr. Garvin, the Board
approved Mr. Allen's appointment as indicated in attachment 2.1-g.

2.2 Classified Personnel

a. Recommended Hourly Appointments

Upon motion of Mrs. Gutshall and second by Mrs. Alexander, the
Board approved the appointment of hourly personnel as listed on
attachment 2.2-a.

b. Recommended Approval of Amended Job Description - Facilities and
   Operations Coordinator (Formerly Building Maintenance Coordinator)

Dr. Sorsabal discussed the reasons for the change of job
description in connection with the position. The review com-
mittee had recommended strongly that the description be changed
because of their experience in their various districts with a
position of this kind. The new job description makes this position
one which coordinates maintenance and repair, grounds, and
operations. The coordinator would be directly responsible to
the Administrative Dean, Business Services.

Upon motion of Mr. Wells and second by Mrs. Alexander, the Board approved the amended job description as described in attachment 2.2-b.

Dr. Sorsabal, replying to a question from the Board, stated that there were fourteen applicants for the position. It is hoped that a selection will be made and the position filled by January 1.

c. Announcement of Results of Election of CSEA Officers for 1971

Dr. Gooder introduced Mr. William B. Regis, president-elect of the Santa Barbara City College Chapter of the California School Employees Association for 1971. Mr. Regis introduced Mr. Theron Barnes, the new vice-president for 1971. Mrs. Frances Berlove was elected as secretary; Mrs. Doris Phillips as Treasurer and Mrs. Doris Sofas as reporter.

Mr. Fillippini congratulated the new officers on their election to serve for the coming year.

d. Recommended Appointments Hourly, EOA & General Students

Upon motion of Mrs. Alexander and second by Mr. Frank, the Board approved the appointment of hourly classified personnel as listed on attachment 2.2-d.

e. Recommended Acceptance of Resignations - Nancy J. Brown and Eugene Shands

Upon motion of Mrs. Alexander and second by Mrs. Gutshall, the Board accepted the resignations of classified personnel as listed on attachment 2.2-e.

f. Recommended Approval Leave of Absence - Lily Glockler and Recommended Approval of Temporary Substitute - Charlotte Spafford

Upon motion by Mrs. Meigs and second by Mr. Wells, leave of absence was granted to Mrs. Lily Glockler and approval given for Mrs. Charlotte Spafford to serve as a temporary substitute as secretary to the President.

g. Recommended Six-month and Yearly Increments and Recommended Appointments

Upon motion by Mrs. Alexander and second by Mr. Frank, the Board approved salary increments and appointments of classified personnel as set forth in attachment 2.2-g.
h. **Recommended Appointment of Barbara Tinker as Secretary to the Superintendent-President**

Upon motion of Mrs. Alexander and second by Mrs. Gutshall, the Board approved the appointment of Mrs. Barbara Tinker as secretary to the Superintendent-President effective January 4, 1971.

3. **CURRICULUM AND INSTRUCTION**

3.1 **Report of Physical Science and Engineering Division**

Dr. Fred Schuler, Chairman of the Physical Science Division was introduced by Dr. Gooder. Dr. Schuler in turn introduced Mr. Ray O'Connor who introduced the members of the Chemistry Department present at the meeting. Mr. Julca who is on sabbatical leave was able to be present. Mrs. Lily Glockler is the lab technician for the Chemistry Department and there are two students working in the department. It was noted that Mrs. Glockler had been a student at SBCC and is now a classified employee of the district. Mr. O'Connor discussed the difficulty encountered by this department since they have a few students who are majoring in chemistry but more who take chemistry because they need it for some other major. This presents problems in teaching the classes in such a way as to meet both needs.

Future plans of the department include extensive use of computer-assisted instruction. Individual study units are being designed.

Mr. Frank asked about transfer of credit for work taken at SBCC to four-year schools. Mr. O'Connor replied that the courses are rated on an equal basis and that usually students who transfer are required only to take a little additional lab work to get full credit. Mr. Frank also noted that environmental chemistry is proposed for 1972 and expressed the hope that it might be possible to move this ahead to an earlier date since the need for environmental studies is so great at this time. Mrs. Gutshall remarked that one whole day of the recent conference she had attended was devoted to the use of audio-visual type teaching aids and she had found them very exciting and was glad to learn that our departments were making use of some of the newer types of teaching aids.
Dr. Schuler then introduced Mr. Dave Williams of the Geology Department. Mr. Williams first introduced two groups who were in attendance -- one of them being the newest student group on campus -- the Student Environmental Action Group. The other group was the Geology Club. Mr. Williams then introduced faculty members and support staff from the Geology Department. He stressed the importance of the support group in making it possible to present the kind of a geology program offered at SBCC. He also reported that Mr. Phil Olsen of the instructional staff has been asked to give a series of lectures on environment at the University of California at Santa Barbara.

Future plans of the Geology Department include a field course to be taught during the summer. The Geology Department at SBCC is recognized as one of the best in the nation's junior colleges.

Mr. Wells expressed appreciation to the geology students for coming to the meeting and they received a round of applause from the Board and other persons present.

Mr. William Miller of the Physics Department introduced staff members from his department and sketched plans of that department for the future. He gave credit to Mr. Carman for his contribution in helping to design new materials for use in the teaching program.

Mrs. Alexander asked if a drop in enrollment had been experienced in this area as a result of present employment conditions. Mr. Miller replied that to the contrary, enrollment is up considerably. When asked how he accounted for this, he said he thought it was because we have such a good program and are using new methods of teaching which excite the students and create more interest. It was felt also that probably the effects of the present employment conditions have not yet been felt by the students. Mr. Fillippini stated that he did not think most people feel that the present condition is more than a temporary one.

Mr. Frank pointed out that here again environmental courses are projected for two years hence and he is concerned with the need for this type of instruction to be given as soon as possible.

Mrs. Alexander asked about the Physics of Music course and Mr. Miller called upon Mr. Elias who teaches the course to explain
it for the Board. Mr. Elias said that he feels it is a very good course for music majors for several reasons. First, it teaches them about sound and vibrations, acoustics and many things related to music. Also, he feels one of the great benefits of the course is that it brings about an encounter between a music student and a physical science course where many such students have no interest.

Mrs. McCloskey asked if an explanation could be given of the Independent Study courses listed for some of the departments. It was explained that this involves a student and an instructor working together on a one-to-one basis. The student approaches the instructor in any given area with a project which he would like to undertake. Usually this is undertaken as a semester project. The student presents an outline of what he intends to do and it must be approved as to content and objective and if considered to be worthwhile the student is given permission to undertake the project for credit. The instructor works with him in counselling, supervision, suggesting sources of information or methods, lab work, or any other manner possible. It was pointed out that while the student receives academic credit for his work, the teacher receives no pay for his part in it. It is "a labor of love" so far as the teacher is concerned. There are a number of teachers involved in independent study projects with students at present.

Dr. Schuler discussed the Engineering Program. This is a smaller department with one full-time and one part-time instructor. Engineering students are few in number at SBCC. Questions were asked as to why this should be so, and considerable discussion took place.

The Board expressed their appreciation to the faculty of the Physical Science Division for their presentation.

Mr. Fillippini reported that the Planning Committee of the Board had met the evening before with the committee from the Academic Senate. They had a very good round-table discussion. A permanent committee has been set up for an in-depth study and they will report to the Board at a later date.
3.2 Request for Approval to Make Application for an MDTA Project for Industrial-Vocation Orientation Training

Upon motion of Mr. Wells and second by Mrs. Alexander, the Board approved submitting the application for this project.

3.3 Recommended Approval of Continuing Education Classes for Winter Term, 1970-71 College Year

Mr. Wake gave a brief description of some of the courses to be offered during the Winter Term. One of the courses is Crisis in America: Do We Need a New Constitution?, which promises to be very exciting. Mr. Wake went over the outline for it and mentioned the people who would be taking part in it.

Upon motion of Mrs. Gutshall and second by Mrs. Meigs, the Board approved the Continuing Education Classes for the 1970-71 winter term as listed on attachment 3.3.

3.4 Report on Commitment to Innovation

Mr. Coburn, President of the Academic Senate, sketched briefly the way in which the improvement of Instruction Committee had come into being. He pointed out that the Board has already approved a number of programs which would be considered as innovative. He then presented the resolution which the Improvement of Instruction Committee has prepared which calls for a commitment by the District of one percent of the total current budgeted expense for education for the purposes of providing either matching funds or total project costs for projects of an innovative and experimental nature in instruction.

Mr. Coburn said that this resolution is being presented to the Board at this time for their consideration and later decision as to action to be taken.

(Mrs. Alexander left the meeting at this time, 5:52 p.m.)

4. PLANTS AND PROPERTY

4.1 Progress Report for Physical Education Complex

As indicated in attachment 4.1, the Physical Education Complex construction is well ahead of schedule. Dr. Sorsabal commented that the representative from the Department of Health, Education, and Welfare had visited the building site recently and was very pleased with the progress on the facility.
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5. BUSINESS AND FINANCE

5.1 Recommended Authorization and/or Ratification of Purchase Order Numbers for Supplies, Equipment, and Services

Upon motion of Mr. Garvin and second by Mr. Wells, the Board voted to authorize and/or ratify the purchase of supplies, equipment and services listed on attachment 5.1.

5.2 Recommended Authorization and/or Ratification of Payment of Claims

Upon motion by Mr. Wells and second by Mr. Garvin, the Board voted to authorize payment of claims listed on attachment 5.2 and all similar claims presented prior to the Board meeting.

5.3 Approved Agreement for Supervised Student Teaching - UCSB

Upon motion of Mr. Wells and second by Mrs. Gutshall, the Board approved entering into an agreement with UCSB for supervised student teaching.

5.4 Availability of District Matching Funds - J.C. Construction Act Projects

Dr. Gooder explained that it was necessary to send a letter to the State informing them of the method of providing the district's matching share for 1971-72 State-approved construction projects. The district has sent such a letter stating that the Santa Barbara Junior College District would meet its commitment from bond funds.

6. STUDENT PERSONNEL

6.1 Recommended Authorization to Make Application to Participate in the Nursing Educational Opportunity Grants Program

Dr. Gooder called attention to attachment 6.1, page 2 which indicates that $1,500.00 in matching (district) funds are needed to fund the Nursing Educational Opportunity Grant Program if the grant is approved.

Upon motion of Mr. Wells and second by Mr. Garvin, the Board authorized application to be made for the Nursing Educational Opportunity Grant.

7. GENERAL INFORMATION

7.1 Recommended Approval of Change of Date of Next Board of Trustees Meeting

Since the next regular meeting date for the Board would fall on Christmas Eve, Dr. Gooder suggested that perhaps the Board
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would like to consider changing the date of their next meeting to December 22, 1970 at 4:00 p.m. Upon motion by Mr. Frank and second by Mr. Garvin, the Board voted to hold their next meeting on December 22, 1970 and to omit the regular meeting date of December 24, 1970, which is Christmas Eve.

7.2 Report of Coming Events
Mr. Williams directed the Board's attention to events of interest scheduled for the next two weeks.

(Mrs. Meigs left the meeting at 6:04 p.m.)

8. ADJOURNMENT:
At 6:05 p.m. upon motion by Mr. Garvin and second by Mr. Wells, the Board voted to adjourn to a meeting on Tuesday, December 22, 1970 at 4:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California;

Attest:

Wilbur L. Fillippini, 
President, Board of Trustees
Santa Barbara Junior College District

Glenn G. Gooder
Superintendent-President and Secretary-Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on December 22, 1970