MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES

November 24, 1970
4:00 p.m. -- Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara
Junior College District was called to order by President Wilbur L.
Fillippini on Thursday, November 24, 1970, at 4:02 p.m. in the Board
Room, Santa Barbara City College, Santa Barbara, California

1.2 Roll Call

Members Present:
Mr. Wilbur L. Fillippini
Mrs. Dorothy N. Meigs
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (joined the members in the Executive Session)
Mr. James R. Garvin
Mrs. Ann Gutshall
Mr. Benjamin P.J. Wells

Members Absent:
None

Others present for all or a portion of the meeting:
Dr. Glenn G. Gooder, Superintendent-President and Secretary-
Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Administrative Dean, Business Services,
and Assistant Secretary-Clerk to the Board of Trustees
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mr. James E. Foxx, Assistant Dean, Technical-Vocational
Mr. M.L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Selmer O. Wake, Administrative Dean, Continuing Education
Mr. Russell S. Wenzlau, Assistant Dean, Evening/Summer Session
Mr. Theron Barnes, Audio-Visual Assistant
Mr. Jerry E. Morin, Audio-Visual
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Jesse L. Coburn, President, Academic Senate
Mr. Conrad P. Weiler, President, SBCC Instructors' Association
Mr. James M. Williams, College Community Relations Assistant
Mr. Dean Ankeny, Director of Purchasing
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Mr. Mike Rice, Chairman, Business Education Division, and Staff  
Mrs. Leni Bergin  
Mr. Robert G. Hilgerman  
Mr. Harold G. Davidson  
Mr. Manuel R. Lopez  
Miss Marie L. Gressel  
Mr. John E. O'Dea  
Mr. Jack R. Halloran  
Mr. Ralph J. Schifferl  
Mr. Harold Halperin  
Mr. Merle E. Taylor  

A number of other SBCC staff members  
Miss Sandy Burnett, Associate Editor, the Channels  
Mrs. Katherine McCloskey, Santa Barbara News-Press  
Mr. Arnold Mangle, Treasurer, Associated Students  
Mr. Harold Renz  
Mrs. Peggy C. Kraemer, Secretary to the Superintendent

1.3 Welcome to Guests  

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Executive Session  

At 4:03 p.m. the Board adjourned to go into executive session with Dr. Gooder in the Superintendent's office.  

At 4:22 p.m. the Regular Meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini stated that Mr. Frank had joined them in the executive session which had been devoted to discussion of personnel matters.

1.5 Minutes of Regular Meeting of November 12, 1970  

Upon motion of Mr. Wells and second by Mr. Garvin, the minutes of the Regular Meeting of November 12, 1970, were approved as delivered.

1.6 Hearing of Citizens  

Mr. Harold Renz suggested the possibility of more citizen participation by advertisement of forthcoming Board Meetings in the newspaper, and was advised that it is a matter of public knowledge that the regular meetings are held at regularly scheduled times in conformance with the laws governing such meetings, and that due notice of any special meetings always appears in the newspaper. It was noted that the time and place of the meeting in progress was carried in the News-Press calendar of daily events.
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Responding to his question on whether or not a written report had been submitted by Board Members on a conference attended earlier this year, the Superintendent pointed out that written reports are occasionally filed, but are not required, and that the value of conference attendance comes very largely in decisions that are made and discussions that ensue long after the attendance.

1.7 Communications  

a. Announcement of Results of 1971 Delegate Assembly

The Board’s attention was directed to Attachment 1.7 giving the results of the election of the 1971 Delegate Assembly.

ADDITIONAL ITEMS:

b. Visits by Board Members to Classrooms.

Dr. Gooder read aloud a letter which had been addressed to Mr. Fillippini, with copies to the members of the Board, outlining the manner in which class visits could be made by the members of the Board to the greatest advantage of all concerned and within the laws governing assembly by Board members.

c. Vaqueros Named Co-Champions of Western State Conference

Dr. Gooder announced that Coach Dineberg’s 1970 Vaquero football team is Co-champion of the Western States Conference, and was fortunate enough to win the toss to meet Chabot College for the play-off on Saturday, November 28th at 8:00 at La Playa field. He advised that tickets would be on sale with an additional fee for parking.

2. PERSONNEL

2.1 Certificated Personnel

a. Appointments of Hourly Certificated Personnel and Continuing Education Hourly Instructors.

Upon motion of Mrs. Gutshall and second by Mrs. Alexander, the Board approved the appointments of personnel listed on Attachment 2.1-a.
b. Approval of Leave of Absence - Frank Cox

Upon motion of Mrs. Meigs and second by Mrs. Alexander, the Board approved a leave of absence for Mr. Frank Cox, as detailed on Attachment 2.1-b.

c. Approved Change in Intra-District Travel Allowance - James E. Foxx.

Upon motion of Mr. Garvin and second by Mr. Wells, the Board approved the change in Intra-District Travel as listed on Attachment 2.1-c, for James E. Foxx to conform with budget commitments.

d. Authorized Travel & Conference Attendance and Approved Advancement of Funds.

Dr. Gooder asked that Attachment 2.1-d be amended to include travel & conference attendance by Mr. James Garvin and Mrs. Ann Gutshall at the Joint CSBA-CASA Conference in San Diego December 5-8, and recommended that Item 2.1-d be approved as amended. Upon motion of Mrs. Alexander and second by Mr. Wells, the Board authorized travel & conference attendance and approved the advancement on funds as listed on Attachment 2.1-d, amended.

e. Approved Sabbatical Leaves, 1971-72 College Year.

Upon recommendation of the Superintendent, motion was made by Mr. Wells, second by Mrs. Gutshall, and the Board approved the sabbatical leaves as detailed on Attachment 2.1-e.

2.2 Classified Personnel


Upon motion of Mrs. Meigs, and second by Mrs. Gutshall, the Board approved the 6-month increment for Samuel Esparza, Jr. and the appointment of Mrs. Beatrice M. Willis as listed on Attachment 2.2-a.

Upon motion of Mr. Wells and second by Mr. Garvin, the Board voted to consider items 2.2-b, c, d, and e as one item. Upon motion of Mr. Wells and second by Mr. Frank, the Board approved the following actions:
b. Approved Hourly Appointments
   (Attachment 2.2-b)

c. Approved Terminations
   (Attachment 2.2-c)

d. Appointments of Hourly, EOA & General Students
   (Attachment 2.2-d)

e. Approved Termination
   (Attachment 2.2-e)

3. CURRICULUM AND INSTRUCTION

3.1 Report on Business Education Division

Mr. Mike Rice introduced the members of the Business Education Division to the Board.

Mr. Davidson, speaking for the Data Processing section, explained innovations in teaching and use of audio-visual aids and the carrels. Using 33 separate lessons, students could proceed at their own pace, taking up to 18 weeks, if desired. Competition developed which spurred one student into completion in five weeks. He compared the results under the lecture classes with the tutored, audio-visual, carrel classes which indicated an average grade of 79% in the lecture with 94% in the tutored classes at mid-term. While some of the students had to wait unduly before taking the final exam, the one student some 13 weeks, the tutored class grades averaged 84% against 68% for lecture classes, with substantially fewer drop-outs. This, he felt, indicated a strong interest in this type of instruction. He also noted among the tutored students, a blind student who, having completed the course in Data Processing, is now enrolled in Accounting.

Mr. Hilgerman, Secretarial, reported 51 students enrolled this semester in Cooperative Office Experience in areas ranging from file clerk, messenger, PBX operator, all the way to executive secretary -- from $1.65 an hour up to $600 a month, from a one-girl office to large companies such as the telephone company where several students are employed.
Mr. Halloran, General Business, stated the view that within five years video cassettes will be available for sale or rent for use with personal TV's at home or at school, allowing a student to set his own pace. Because of the rapid obsolescence of many business machines, lessons on the operation of a current model by the use of video cassettes is most practical. Mr. Halloran then presented a video tape demonstration which he had made for teaching the operation of a rotary calculator. He explained many of the advantages of using tapes, including the relatively small cost of $20 for making a similar tape and the fact that students who have been held back or missed lessons for one reason or another can stay in the classes, utilizing the carrels for tapes and slides, until he has made satisfactory progress.

Mr. Rice expressed the hope that the facilities for the Business Education Division could be updated, that in teaching modern office practices the facilities should look like an office. He visualized the expansion of floor space to include Rooms A-200 to 208 and employment of other para-professionals like Mr. Davidson to work with the students in the carrels, utilizing video tapes and slides to teach the operation of the latest machines. This would enable the college to offer good, employable people to the community, graduates that can be recommended for any job. He pointed to the present coordination of the division with the medical and dental assisting programs to provide office help in those fields.

He noted that in addition to the terminal courses, the Business Education Division offers Associate in Arts degrees, Associate in Science degrees, and a full transfer program -- courses to suit the needs of each individual.

Invitations to visit classes at any time was extended to the members of the Board.

4. **PLANTS AND PROPERTY**

4.1 Authorized Administration to Proceed with Working Drawings for Campus Entrance and to Proceed with First Increment in Construction.

The Superintendent recommended that the administration be authorized to proceed with working drawings for the entire campus entrance project.
and to proceed with the first increment to and including going out for bids.

Mr. Fillippini reported that he, Mr. Garvin and Mr. Wells had met as the Planning Committee and, after reviewing the status and recommendations of the architect, concurred in the Superintendent's recommendation. He noted that there is a great deal of overlapping in the different parts of the planning so that it would be costly to plan for each area of the over-all plan separately, so that the greatest economy and efficiency would be effected by having the architect complete the working drawings at one time. Giving consideration to the amount of money available and the most urgent of the needs involved in the campus entrance project, the Planning Committee recommended the construction of the Motorcycle Parking area, including temporary floodlights for the area for security purposes, and two major lights at the main entrance. When the money is available, the second increment would cover the drive-in/turn-around, then the over-all aesthetics, sprinklers, and planting, based on considerations of practicality and safety, first, necessary usage, second, and aesthetics, third.

After discussion of the immediate and over-all costs, the possibility of establishing a separate district for raising money for the purpose of lighting, the architect's fee and other problems involved, upon motion of Mr. Garvin and second by Mr. Wells, the Board voted to authorize the administration to proceed with working drawings for the complete project, and to proceed with the first increment of the plan for the campus entrance, to and including requests for bids.

5. BUSINESS AND FINANCE

5.1 Authorized and/or Ratified Purchase Order Numbers for Supplies, Equipment and Services.

Upon motion of Mr. Garvin and second by Mr. Wells, the Board voted to authorize and/or ratify the purchase of supplies, equipment and services listed on Attachment 5.1.
5.2 Authorized and/or Ratified Payment of Claims

Upon motion of Mr. Garvin and second by Mr. Wells, the Board voted to authorize payment of claims listed on Attachment 5.2 and all similar claims presented prior to the Board meetings.

5.3 Status Report on "Analysis of Fiscal Capability for 1971-72, Santa Barbara Junior College District."

Dr. Sorsabal called the Board's attention to Attachment 5.3 and specific items relating to the District's fiscal capability for the 1971-72 college year. In addition, he mentioned actions and commitments by other agencies which could affect the District's financial situation, including the decline of tax income when property is placed in "Ag Preserves." The possibility of developing public relations, some way of defining the dilemma of the District and its problems in financing needed programs, was raised. It was also noted that the efforts of CJCFA and the Board of Governors to get more state aid should not be overlooked.

5.4 Approved Contract for Architectural Services for the Arts & Communications Bldg. - Daniel, Mann, Johnson & Mendenhall.

Upon motion of Mr. Wells and second by Mr. Garvin, the Board voted to enter into a contract for architectural services with DMJM for the Arts & Communication Complex at a rate not to exceed 8% of construction costs.

6. STUDENT PERSONNEL

6.1 Report on SBCC Preview, 1971

Mrs. Lantagne reported that approximately 475 to 500 high school students and their parents attended the SBCC Preview on November 17th and 18th. She noted that Mr. Fillippini had been there to speak, as well as Mr. Garvin and Mr. Coburn for the Academic Senate. Special appreciation was expressed to Mr. Don Brown and Mr. Dwight Anderson for the arrangements they made and for the development of a slide presentation which beautifully portrayed the college, along with acknowledgement of the help of many of the faculty and staff in arranging the program.
GENERAL

7.1 Accepted Petition for Change of District Name

Upon motion of Mr. Wells and second by Mr. Frank, the Board accepted a petition requesting a change in the name of the Santa Barbara Junior College District to the Santa Barbara Community College District, effective July 1, 1971, to be forwarded to the Board of Supervisors of Santa Barbara County for action, as required by law.

7.2 Dates for December Meeting

The Superintendent advised the Board of the necessity of holding its regular meeting on December 10th, and recommended that the Board at that time determine the need for another meeting in December.

7.3 Status of the Negotiating Council for the 1970-71 College Year.

Dr. Gooder advised the Board that since there have been no requests on the part of certificated employee organizations for representation on the negotiating council, no council will be established for the 1970-71 college year. Each organization will negotiate individually as in past years.

ADDITIONAL ITEM:

7.x Report of Selmer D. Wake on Wilton Park Fellowship Conference

Mr. Wake reported on his attendance as a Wilton Park Fellow at a conference held in Steyning, Sussex, England, about 50 miles south of London. The conference is a British contribution to informed public opinion which has been operated for some 25 years. All opinions are off the record and private. The participants talk to each other as laymen without fear of being quoted. One-fourth of the conference was special speeches and three-fourths was small group discussions. A number of different countries, including the United States, England, France, Belgium, Germany, Austria, Holland, Finland and Sweden, were represented, and as many different occupations -- representatives of the English diplomatic service, the French institution of National Defense, a San Francisco lawyer, a U.S. Department of State representative. At one time questions and answers and rebuttals with Swiss University students revealed anti-American feeling which
brought unexpected defense from elders in the audience who reminded them of the Marshall Plan, the Truman Doctrine, and NATO. A British employee of an American Oil company presented a comprehensive picture of an American business in London. The impact that is being made on science and technology was discussed.

He reported the meetings of discussion groups morning, noon and night, dealing with such subjects as the common market, the pull-out of American forces in Europe, the U.S. foreign defense policy, the economic policy in America. The highlight of his trip was a visit to the House of Commons as guests of the MP there, with a large banquet included. In addition, the participants were taken through the House of Lords by two's, three's or four's and allowed to stand in the wings to hear a court case of the type that our Court of Appeals would hear.

Mr. Wake thanked the Board for its permission for him to attend and was advised by the Board that he had honored the College and Santa Barbara by his attendance.

7.4 Report of Coming Events

Mr. Williams directed the Board's attention to events of interest scheduled for the next two weeks.

8. ADJOURNMENT

At 5:46 p.m. upon motion of Mr. Garvin and second by Mr. Wells, the Board adjourned. The next regular meeting of the Board of Trustees will be held on Thursday, December 10, 1970, at 4:00 p.m.

Attest:

Wilbur L. Filippini,                  Glenn G. Gooder
President, Board of Trustees        Superintendent-President and Secretary-
Santa Barbara Junior College District Clerk to the Board of Trustees

Approved by the Board of Trustees on December 10, 1970