AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

November 12, 1970
4:00 p.m. -- Board Room

Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of October 22, 1970
   1.6 Hearing of Citizens
   1.7 Communications
       City of Santa Barbara letter of October 26, 1970 concerning Street Lighting
       Attachment 1.7

2. PERSONNEL
   2.1 Certificated Personnel
       a. Recommended Appointments of Continuing Education Hourly Instructors
          Attachment 2.1-a
       b. Recommended Appointments of Additional Hourly Overload Certificated Personnel
          Attachment 2.1-b
       c. Recommended Authorizations for Travel & Conference
          Attachment 2.1-c
       d. Recommended Appointment Mrs. Mary Petzinger as Hourly Instructor, ADN Program
          Attachment 2.1-d
2.2 Classified Personnel

a. Recommended Appointment, Barbara A. Triana
   Attachment 2.2-a

b. Recommended Acceptance of Resignation, Judith Shallenberger
   Attachment 2.2-b

c. Recommended Six-Month, Yearly and Longevity Increments
   Attachment 2.2-c

d. Recommended Hourly Appointments
   Attachment 2.2-d

e. Recommended Appointments of General, EOA and Tutorial Students
   Attachment 2.2-e

f. Recommended Authorization for Travel & Conference, William J. Cordero
   Attachment 2.2-f

g. Recommended Termination of Henry Gentle and Replacement by
   Dwight Pollard as Professional Expert
   Attachment 2.2-g

h. Recommended Approval of Job Description, Construction-Maintenance Supervisor.
   Attachment 2.2-h

i. Recommended Termination of David Farris and Replacement by William
   Rush as a Long-Term Substitute
   Attachment 2.2-i

3. CURRICULUM AND INSTRUCTION

3.1 Report of Social Science Division
   Attachment 3.1

   Mr. Stan Sofas, Chairman of the Social Science Division, and Social Science faculty will be present.

3.2 Report of Application for Allied Health Professions Basic Improvement Grant

   Enclosure 1
4. **BUILDING AND GROUNDS**

4.1 **Recommended Approval of Preliminary Plans for Pershing Park Structure and Authorization to Proceed with Working Drawings.**

Attachment 4.1

Mr. Serifo Menegon, architect, working through DMJM, has prepared preliminary plans for the building structures at Pershing Park. In addition, negotiations have been under way with representatives of the City of Santa Barbara and Old Spanish Days in Santa Barbara, Inc. to determine the terms and conditions of the joint lease agreement and the housing needs for the Fiesta property. The position of Old Spanish Days in Santa Barbara on location and architectural concept is set forth in Attachment 4.1. All concerned persons have been involved in the developmental stages and are now in substantial agreement.

It is recommended that the Preliminary Plans, as presented, be accepted and that the administration be authorized to proceed with the development of working drawings for the project.

4.2 **Report on Campus Entrance Modifications**

A report on the discussion between the Planning Committee and Mr. Rick Conklin, DMJM architectural representative, on possible modifications to the Campus Entrance plans submitted by Mr. Richard Taylor will be made.

4.3 **Progress Report - Physical Education Complex**

Attachment 4.3

4.4 **Recommended Approval of Call for Bids - Bleachers, P.E. Complex**

Bleachers were eliminated from the base construction contract because of lack of competitive bids and because of the need to restudy the units specified. The units have now been redesigned to better meet the needs of the District.

The Superintendent recommends that the administration be authorized to call for bids for bleachers to be installed in the P.E. Complex.

4.5 **Recommended Ratification of Change Order No. 2 - Administration Bldg. Remodeling, Don Greene, Inc., Contractor.**

Several field changes had to be made during the remodeling of the Administration Bld. which were not anticipated at the time the drawings
and specifications were developed. Change Order No. 2 is an additional amount of $976.

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Original Contract</td>
<td>$125,400.00</td>
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<tr>
<td>Change Order No. 1</td>
<td>$1,112.00</td>
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<tr>
<td>Change Order No. 2</td>
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</tr>
<tr>
<td><strong>New Contract Price</strong></td>
<td><strong>$127,488.00</strong></td>
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The Superintendent recommends ratification of Change Order No. 2 in the additional amount of $976 to the Administration Bldg remodeling contract with Don Greene, Inc.

4.6 **Recommended Authorization to Call for Bids - Library Roof Repair.**

The need to replace the roof covering of the pyramid and perimeter beams in the Library was indicated by leakage. Two firms responded to a request to submit estimates of costs based upon District specifications, as follows:

- Dollar Roofing Co. --- $5,800
- Capital Roofing Co. --- 5,350

The law requires three estimates of costs for services of less than $5,000. Because only two firms responded with estimates and the estimates were in excess of $5,000, it will be necessary to advertise for bids.

The Superintendent recommends that the administration be authorized to advertise for bids for repair of the Library roof.

5. **BUSINESS AND FINANCE**

5.1 **Recommended Authorization and/or Ratification of Purchase Order and R Numbers for Supplies, Equipment and Services**

Attachment 5.1

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders P1221 through P1382, inclusive, and R numbers 4010 to 4013, inclusive.

5.2 **Recommended Authorization and/or Ratification of Payment of Claims.**

Attachment 5.2
The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.2 and such other claims as may arise prior to the meeting.

5.3 Cafeteria Fund Report

Attachment 5.3 presents the operating statement for the period ending October 30, 1970 for the Cafeteria. Further details will be reported at the meeting.

5.4 Recommended Approval of Budget Calendar for 1971-72

Attachment 5.4 lists for your consideration the time-frame for developing the 1971-72 SBJCD budget. As in past years, the calendar requires that personnel begin formalizing budget needs for next year very soon.

5.5 Report on Approved Line of Credit - WIN Project, $3,400

Attachment 5.6 indicates approval of a line of credit for WIN Project 42-905-WIN-70-2, covering a variety of types of projects accepted for WIN. Representatives from Continuing Education will be available to answer questions.

5.6 Report on Increase in Encumbrance for Adult Basic Education Project 42-905-BI-71

Attachment 5.7 indicates an encumbrance from the State of $4,232 to provide support for the Adult Basic Education project until an allotment for the entire year can be determined.

6. STUDENT PERSONNEL

6.1 Report on Placement Office

Mr. William J. Cordero will report on the Placement Office.
7. GENERAL

7.1 Report on Status of Change of District Name

Information on SB 171 which authorizes the District to change its name to Santa Barbara Community College District will be presented.

7.2 Report on Joint CASA-CSBA Meeting, October 28, 1970

Mr. Wells will report on the CASA-CSBA meeting.

7.3 Report of Coming Events

Mr. James Williams will report on coming events of interest to the Board.

8. CLOSING

The next regular meeting of the Board of Trustees will be held on Tuesday, November 24, 1970, at 4:00 p.m.