MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES

October 8, 1970
4:00 p.m. - Board Room

Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by Vice-President Dorothy N. Meigs on Thursday, October 8, 1970, at 4:00 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members Present:

Mrs. Dorothy N. Meigs
Mrs. Kathryn O. Alexander
Mrs. Ann Gutshall
Mr. Sidney R. Frank
Mr. Benjamin P.J. Wells

Members Absent:

Mr. Wilbur L. Fillippini
Mr. James R. Garvin

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Assistant Dean, Continuing Education
Miss Shirley Conklin, Assistant Dean, Health Occupations, and Staff:

Mrs. Joan Healey
Mrs. Sydney Siemans
Miss Maureen McKenzie
Mrs. Betty Deane
Miss Gwen Jenkins
Mrs. Elsie Anderson
Mrs. Elizabeth Jennings
Miss Viola Benavides
Mrs. Geraldine Barroca
Mr. Ed Fleming

Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Theron Barnes, Audio-Visual Assistant
Miss Gloria Castleberg, Personnel Assistant
Mr. Jesse L. Coburn, President, Academic Senate
Mr. James M. Williams, College Community Relations Assistant
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Mr. William J. Cordero, Placement & Financial Aids  
Mr. David Pickering, Controller  
Miss Sandy Burnett, Associate Editor, The Channels  
Mr. Eric Sullwold, Vice President, Associated Students  
Mr. Richard Taylor, Landscape Architect  
Mrs. Peggy C. Kraemer, Secretary to the Superintendent  
A number of other SBCC staff members

1.3 **Welcome to Guests**

Mrs. Meigs welcomed guests and invited comments from the audience during the course of the meeting.

1.4 **Executive Session**

At 4:02 p.m. the Board adjourned to go into executive session with Dr. Gooder in the Superintendent's office.

At 4:12 p.m. the Regular Meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mrs. Meigs stated that the executive session had been devoted to discussion of personnel matters.

1.5 **Minutes of Regular Meeting of September 24, 1970**

Upon motion of Mrs. Alexander and second by Mrs. Gutshall, the minutes of the Regular Meeting of September 24, 1970, were approved as delivered.

1.6 **Hearing of Citizens**

None

1.7 **Communications**

a. **CSBA Ballot**

It was noted that the CSBA ballot covering the six people the Board wished to nominate was due by October 31, so that action could be taken by the Board at its next regular meeting.

b. **Letter of Appreciation from Montgomery College.**

The letter from Montgomery College expressed appreciation for the assistance given to the visitors on their visit here.

(Item 6.1 was presented at this point in order that Mr. Cordero could be excused to meet another commitment.)
2. PERSONNEL

2.1 Certificated Personnel

a. Appointments, Additional Hourly, Overload and Substitute Certificated Personnel.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Wells and agreed to make the appointments of certificated personnel as listed on Attachment 2.1-a.

b. Appointments, Hourly Continuing Education Instructors.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall and agreed to make the appointments as listed on Attachment 2.1-b.

c. Approved Travel and Conference Attendance, Sydney Siemens.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall and carried to approve travel and conference attendance by Mrs. Sydney Siemens as shown on Attachment 2.1-c.

2.2 Classified Personnel

a. Appointments of Substitutes During Absences of Harriet Leckie and Willard Johnson.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander and carried to approve the hiring of substitutes as indicated on Attachment 2.2-a.

b. Approved Hourly Appointments

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank and passed to make the hourly appointments listed on Attachment 2.2-b.

c. Accepted, Resignation of Shirley A. Rodriguez.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander and agreed to accept the resignation of Mrs. Shirley A. Rodriguez, with regret, noting that she would be available on an hourly basis as needed. (Attachment 2.2-c)
d. Approved Appointments of General, EOA, and Tutorial Students.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Frank and carried to approve the appointments of General, EOA, and Tutorial Students to be used as needed, as listed on Attachment 2.2-d.

e. Authorized Travel and Conference Attendance by Dean H. Ankeny.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall and carried to authorize the travel and conference attendance of Dean H. Ankeny as indicated on Attachment 2.2-e.

3. CURRICULUM AND INSTRUCTION


Mr. Robert Gallun, Associate Professor, Foreign Language Division reported to the Board some of the highlights of the College Abroad program. He observed that the combination of Art and Language majors as well as a combination of varied ages of students proved to be an amiable arrangement. The students were exposed to the culture of the areas visited, seeing many works of art, cathedrals and native activities, and had many opportunities to practice the use of the Spanish language. In addition, there were times when their American ways were watched by the natives, to their credit.

3.2 Report on Health Occupations Division.

Combining the interest of the Board in meeting the faculty and in getting division reports, Miss Shirley Conklin, Assistant Dean, Health Occupations, introduced members of the faculty, and reported on the functions of that division. She called attention to the five specific Health Occupations and, in addition, mentioned the MDTA, Vocational Nursing, Nurses Aid, and a new program designed to teach Licensed Vocational Nurses to give medication which are included in the Continuing Education Division.

Of special interest was the extent of cooperation and participation by all segments of the medical community which gave a scope to
the Health Occupations program otherwise unattainable at the present time.

In addition to instructional duties, she noted that Santa Barbara City College has taken the initiative by inviting the faculties of some 25 campuses to meet here for an exchange of ideas, experiences and suggestions.

Because of recent legislation, special "challenge" examinations must be prepared by November 1. Adequate performance on these examinations will permit Licensed Vocational Nurses, in the future, probably to enter the second semester of the Associate Degree Nursing Program and Nurses Aides to enter the Licensed Vocational Nurses Program with a predetermined amount of credit. Changes have occurred, also, in admissions requirements and stated objectives of the programs.

The possibility of using hospital owned X-ray equipment was seen as a means of eliminating the need for spending a large sum of money for equipment and its housing as a teaching tool only.

4. PLANTS AND PROPERTY

4.1 Accepted Fire Access Road and Paving Project, C.W. Berry, Contractor, and Authorized Filing of Notice of Completion.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander and carried to accept the fire access road and paving project from C.W. Berry, contractor, to authorize the administration to file Notice of Completion, and, subject to completion of minor corrections, to make payment in full of the contract in the amount of $18,563.80.

4.2 Accepted Remodeling of Administration Building, Don Greene, Inc., Contractor, and Authorized Filing of Notice of Completion.

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Frank and carried to accept the remodeling project from the contractor, and to authorize the administration to file Notice of Completion.

4.3 Accepted Bookstore, Design Facilities, and Authorized Filing of Notice of Completion.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall and carried to accept the Bookstore as of August 22, 1970, and to authorize the administration to file a Notice of Completion.
4.4 Working Drawings and Specifications for Improvement of Campus Entrance Returned to Architect for Further Modifications.

Mr. Richard Taylor reviewed the modifications suggested for Improvement of the Campus Entrance. He called the Board's attention to the need for motorcycle parking in addition to that previously estimated for the years up to 1975, and to the necessity for tying-in lighting connections with the gymnasium.

Mr. Taylor reported that if decisions could be made this week regarding suggested modifications of the plans, final working drawings could be submitted at the next meeting. Upon motion of Mr. Frank and second by Mrs. Gutshall, it was decided to make a review of the working drawings for the improvement of the campus entrance a part of the agenda of the Special Meeting of the Board of Trustees to be held on October 15.


It was noted that public hearing on underground utility lines did not concern the Cliff Drive area and the District, therefore, was not represented at the hearing.

4.6 Adopted Resolution No. 9 - Street Lighting.

Upon recommendation of the Superintendent, supporting the need for lighting on Cliff Drive cited by the Student Council, it was moved by Mrs. Alexander and seconded by Mr. Frank to adopt Resolution No. 9 directed to the State Division of Highways and the City of Santa Barbara, focusing attention on the unsafe conditions which presently exist.

On poll of the Board, the vote was as follows:

Aye: Mr. Wells
       Mrs. Gutshall
       Mrs. Alexander
       Mrs. Meigs
       Mr. Frank

Nay: None

Absent: Mr. Fillippini
        Mr. Garvin
4.7 Authorized Painting of Library Arbor.

The relative merit of retaining the arbor adjacent to the library and the alternatives to repainting it according to specifications subjected to bid were discussed. Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Wells and carried to authorize the contractor submitting the lowest bid to proceed with painting the arbor at a cost of $4,600.

4.8 Report on Estimated Costs for Landscaping College Property on Cliff Drive.

Mr. Taylor, reporting on the costs of landscaping 2.4 acres of land overlooking Cliff Drive, estimated a total expenditure of $29,800, including $400 for removing dead trees, $1,000 for gopher control, $7,165 for ground cover, $800 for fine grading and preparation, $350 for trees and shrubs, $12,000 for sprinklers, and various other items incidental to planting the area with Algerian Ivy, including a 10% contingency fee.

After discussion of less expensive alternatives, it was decided to refer the matter to the administration and student body for study at a future date.

5. BUSINESS AND FINANCE

5.1 Authorized and/or Ratified Purchase Orders for Supplies, Equipment and Services.

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander and carried to authorize and/or ratify the purchase of supplies, equipment and services listed on Attachment 5.1.

5.2 Authorized and/or Ratified Payment of Claims.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall and carried to authorize payment of claims listed on Attachment 5.2 and all similar claims presented prior to the Board meeting.
5.3 Adopted Resolution No. 10 - Proposition #4

The Superintendent read Resolution No. 10 to the Board, stating that the California Junior College Association had adopted a similar resolution. However, he noted that the local Taxpayers' Association was opposed to it according to a statement furnished to each Board Member.

It was then moved by Mr. Wells and seconded by Mrs. Gutshall to adopt Resolution No. 10 taking a position favoring Proposition #4.

On poll of the Board, the vote was as follows:

Aye: Mr. Wells
     Mrs. Gutshall
     Mrs. Alexander
     Mrs. Meigs
     Mr. Frank

Nay: None

Absent: Mr. Garvin
        Mr. Fillippini

ADDITIONAL ITEM:

5.4 Proposition #18.

Mr. Frank called the Board's attention to Proposition #18 which would return 25% of the gasoline sales tax to the county of origin, to be used for air pollution programs involving both research and aid for bonds on mass transit systems and other things related to the curbing of air pollution, and urged its promotion.

6. STUDENT PERSONNEL


Mr. William J. Cordero presented "A Mini-Report of the Financial Aid Program, Santa Barbara City College," October 8, 1970, to the Board of Trustees, and explained further examples of the theory of matching funds which gave better service to students even though it did not necessarily involve more students.
7. GENERAL

7.1 Announcement, 40th Annual Joint Conference - CSBA and CASA, December 5-8, 1970.

The 40th Annual Joint Conference of the California School Boards Association and the California Association of School Administrators on December 5 to 8, 1970, was noted.

ADDITIONAL ITEM

7.2 Coming Events Calendar #19, October 8.

Events of interest to the Board were called to their attention by Mr. Jim Williams.

8. ADJOURNMENT

At 6:00 p.m. upon motion of Mr. Frank and second by Mr. Wells, the Board adjourned. A special meeting dealing with the sale of property belonging to Santa Barbara Junior College District and a review of the working drawings and specifications for the improvement of the campus entrance will be held on Thursday, October 15, 1970, at 4:00 p.m. in the Board Room. The next regular meeting of the Board of Trustees will be held on Thursday, October 22, 1970, at 4:00 p.m.

Attest:

Dorothy N. Meigs
Vice-President, Board of Trustees
Santa Barbara Junior College District

Glenn C. Gooder
Superintendent-President and Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on __________________, 1970