MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

October 22, 1970
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1. Call to Order

The regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Wilbur L. Fillippini on Thursday, October 22, 1970, at 4:02 p.m. in the Board Room, Santa Barbara City College, Santa Barbara, California.

1.2 Roll Call

Members Present

Mr. Wilbur L. Fillippini
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Ann Gutshall
Mrs. Dorothy N. Meigs
Mr. Benjamin P.J. Wells

Members Absent

None

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent-President and Secretary-Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Assistant Dean, Continuing Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions & Records
Mr. James E. Fox, Assistant Dean, Technical-Vocational
Mr. M.L. (Pat) Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Dr. Thomas F. MacMillan, Director, Research & Development
Mr. Russell S. Wenzlau, Assistant Dean, Evening/Summer Session
Mr. Theron Barnes, Audio-Visual Assistant
Miss Gloria A. Castleberg, Personnel Assistant
Mr. Edmund Gilleran, Academic Senate
Mr. James M. Williams, College Community Relations Assistant
Mr. Guy Peterson, Chairman, English Division, and Staff:
Mr. W. Royce Adams
Mr. Ray T. Canton
Mr. Charles R. Courtney
Mr. Barrett W. Culmbach
Mrs. Jeannette W. Dawson
Mrs. Miriam K. DeWitt
Mr. Jesus J. Gonzales
Mrs. Helen G. Hale
Mrs. Elaine Harkins
Mr. Roger C. Langford
Mr. David N. Lawyer, Jr.
Mr. John D. McCafferty
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Mrs. Frances Dwight  Dr. Helen M. McCarthy
Mr. R. Douglas Fossek  Mrs. Carol L. Price
Mr. Edmund Gilleran (Academic Senate)
Mrs. Evanne Gilleran  Mrs. Hazel M. Stewart
Mr. Tim Novoselski, Editor, The Channels, and other Channels personnel:
Miss Melissa Rodriguez, Business Manager
Miss Sandy Burnett, Associate Editor
Miss Emily Canfield, City Editor
Mr. Will Hertzberg, Photographer
Miss Diane Rehmeyer, Assistant Business Manager
Mr. Malcolm Stone, Sports Editor
Mr. David Pickering, Controller
Mr. Arnold Mangle, Treasurer, Associated Students
Mr. Loring McAuliffe, CSEA President
Mr. R.J. Spriggs, CSEA
Mrs. Katherine McCloskey, Santa Barbara News-Press staff writer
Mrs. Peggy C. Kraemer, Secretary to the Superintendent
A number of other SBCC staff members

1.3 Welcome to Guests

Mr. Fillippini welcomed guests and invited comments from the audience during the course of the meeting.

1.4 Executive Session

At 4:03 p.m. the Board adjourned to go into executive session with Dr. Gooder in the Superintendent's office.

At 4:21 p.m. the Regular Meeting of the Board of Trustees of the Santa Barbara Junior College District reconvened in regular session in the Board Room of Santa Barbara City College. Mr. Fillippini stated that the executive session had been devoted to discussion of personnel matters.

1.5 Minutes of Regular Meeting of October 8 and Special Meeting of October 15, 1970.

Upon motion of Mr. Garvin and second by Mrs. Gutshall, the minutes of the regular meeting of October 8, 1970, and the special meeting of October 15, 1970, were approved as delivered.
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1.6 Hearing of Citizens

Expressions of appreciation for the contributions of time and effort of the many people involved in the reception for Dr. and Mrs. Goode were voiced, including the Associated Students' gift of flowers.

1.7 Communications


Mr. Foxx added to the Lions International letter the information that 17 students, ten women and seven men, contributing 44 hours in solicitation for the White Cane Campaign, collected $702.26. (Attachment 1.7-a)


Dr. Goode called the Board's attention to Attachment 1.7-b and a letter from the California Division of Highways dated October 19 which advise that the question of this lighting will be referred to the proper department of the City of Santa Barbara.

2. PERSONNEL

2.1 Certificated Personnel

a. Appointments of Hourly Continuing Education Instructors.

Upon motion of Mrs. Meigs and second by Mr. Frank, the Board approved the appointments of Hourly Certificated Personnel for Continuing Education, as listed on Attachment 2.1-a.

b. Appointment of D. Bruce Trotter, Hourly Overload.

Upon motion of Mrs. Gutshall and second by Mrs. Alexander, the Board approved the hourly overload of D. Bruce Trotter as shown on Attachment 2.1-b.

c. Authorization for Travel and Conference Attendance.

Upon recommendation of the Superintendent, motion was made by Mrs. Meigs, seconded by Mrs. Alexander, and approved by the Board authorizing the travel and conference attendance as detailed on Attachment 2.1-c.
g. Approved Intra-District Travel, William J. Codero and Thomas J. Onley.

Upon recommendation of the Superintendent, motion was made by Mrs. Meigs, seconded by Mrs. Alexander and approved by the Board, authorizing intra-district travel for William J. Codero and Thomas J. Onley as shown on Attachment 2.2-g.

3. CURRICULA AND INSTRUCTION

3.1 Report on English Division

Mr. Guy H. Peterson, Chairman of the English Division, was introduced to the Board, and, in turn, introduced the members of the English faculty. He elaborated upon the information furnished in Attachment 3.1 concerning the division, including the fact that there are 28 sections of English 1, 12 sections of English 2, 13 sections of English 7 and 10 sections of Reading. In keeping with the need for relevance that students want in classes today, he advised that the English Division was making innovations in methodology with the hope that it would satisfy their desire for a new approach to the subject matter.

Mr. Ray Canton then introduced the editor and staff of the student newspaper, The Channels, and pointed out the number of national awards it had been awarded, including the record of its growth in size and number of editions. He noted that the students sell the advertising in order to pay for the color editions, they fold the pages by hand because of the lack of a machine, thereby producing the award-winning newspaper even with sub-standard facilities.

Mr. Royce Adams gave a detailed description of the aims and accomplishments of English 42, the course tailored to the individual reading needs of the students. He explained that tutoring was given on a 1 to 1 basis, with classes of 30 scheduled for two, four and six units, to meet the quantity of class instruction needed by each individual.
Mrs. Hazel Stewart reported on the coordination of the Technical Writing Course with the Marine Technology program, with Jim Parker of the Marine Technology program supervising the format of the report and she supervising the English content. The course goes into business correspondence, resumes, data sheets, letters of application, bidding, contracts, and the different kinds of correspondence that the technician can expect.

Mr. Peterson answering questions from the Board, named some courses contemplated, such as, a specific course in Shakespeare, the cinema or films as an art form, classical mythology, a course in spelling and vocabulary, literature of the west as an honors program, classics in translation of world literature, the epic as a literary genre, term paper writing, the Bible as literature, and classes involving two disciplines, similar to the honors program.

4. BUILDING AND GROUNDS

4.1 Approved Amended Lease of Facilities Agreement - Coastal Lemon Co.

Upon recommendation of the Superintendent, motion was made by Mr. Garvin, seconded by Mr. Wells, and the Board approved the amendment to the contract with Coastal Lemon Company for lease of facilities for the apprenticeship program, at an additional cost of $890.40, and authorized the administration to pay the total monthly fees of $1701 per month, plus $51.32 per month for land rental, as per contract.

4.2 Progress Report - Physical Education Complex.

Dr. Gooder called the Board's attention to Attachment 4.2-a, Report No. 27, which indicates that the project is still ahead of schedule.

4.3 Ratified Change Order No. 1 - Student Bookstore, Design Facilities, Inc.

In order to extend the contract completion date necessitated by the operating engineers’ strike which delayed shipment of modules, motion was made by Mr. Garvin, seconded by Mrs. Gutshall, and the Board voted to ratify extension of the completion date of the contract to August 22, 1970, at no cost to the Board.

The fixed equipment contracted for with Kewaunee Technical Furniture Company having been accepted by the Board and Notice of Completion filed with other items which had been approved by the Board, motion was made by Mrs. Alexander, seconded by Mr. Wells, and the Board voted to ratify the filing of the Notice of Completion of the contract with Kewaunee Technical Furniture Company and to authorize the administration to make final payment subject to completion of the few remaining items.

5. BUSINESS AND FINANCE

5.1 Authorized and/or Ratified Purchase Orders for Supplies, Equipment and Services.

Upon recommendation of the Superintendent, motion was made by Mr. Garvin and seconded by Mrs. Meigs and the Board voted to authorize and/or ratify the purchase of supplies, equipment and services listed on Attachment 5.1.

5.2 Authorized and/or Ratified Payment of Claims.

Upon recommendation of the Superintendent, motion was made by Mr. Garvin and seconded by Mr. Wells and the Board voted to authorize payment of claims listed on Attachment 5.2 and all similar claims presented prior to the Board Meeting.

5.3 Approved Transfer of Funds to Cover Arbor Painting.

In order to make payment for painting the Library Arbor, approved by the Board on October 8, motion was made by Mrs. Gutshall, seconded by Mr. Wells, and approved by the Board to transfer $4,600 from Building Account 1252 to Repair of Buildings Account 0791.

6. STUDENT PERSONNEL

6.1 Report of Renewal of Application for Financial Aid Funds.

Dr. Thomas F. MacMillan gave copies of the Institutional Application(s) to Participate in Federal Student Financial Aid Programs
to the Board, pointing to the growing complexity of making applications. He noted that an additional application would be made soon in the Health Occupations. Calling attention to the $84,840 in EOG funds requested, he stressed the need to include some off-campus jobs in the Work-Study program.

7. GENERAL

ADDITIONAL ITEM:

7.0 Delegate Assembly Ballot.

Upon motion of Mr. Wells and second by Mr. Garvin, the slate of six nominees for the Delegate Assembly for Region 20 was adopted, as follows:

Basil Clark  
Henry Dawkins  
Francis Paul  
Alvin Rhodes  
Donald Ross  
Mrs. Marilyn Lassman  

7.1 Legislative Review

Dr. Thomas F. MacMillan stated that the largest issue was that of finance, directing the Board's attention to House Resolution 243 which states "that the Assembly Rules Committee assign to the Legislative Analyst for study the subject of the appropriate level of state and local financial support for the services and programs provided by the public community colleges in California," adding that finance will be one of the most serious things we will face in the coming year, and is likely to have great implications in the next legislative session. He noted there are 17 measures dealing with finance in his Research Report 20-70 presented to the Board. He questioned whether the option of charging $7.50 for health services to students and the option of charging $40 parking fees to the students foreshadowed additional costs to the students.

He called attention to Fong's Assembly Bill 1171 as it relates to English 42 and English 7 and the Learning Resource Center, and the Lanterman Bill 1263 as it relates to the exclusion of off-campus buildings from the Field Act standards.
7.2 Items for Institutional Study

The Superintendent called the Board's attention to Enclosure 1, listing Items for Institutional Study for 1970-71, and added that the use of such a list is a step toward the concept of accountability although, in the future, it is likely that such lists will contain fewer and broader items.


Dr. MacMillan stated that the report had been prepared to serve as a frame of reference by which the Industry Education Council on Vocational Education might come up with more specific information relating to local needs. (Enclosure 2)


Mr. Wells expressed a desire to attend the CSBA conference in San Francisco on October 28, 1970, in order to hear Dr. John Van der Water speak on "Meet and Confer." Upon motion of Mrs. Gutshall and second by Mr. Frank, the Board voted approval of his attendance at that conference and attendance at the CJCA Conference in San Diego on November 8-10, as representative for the Board of Trustees.

7.5 Change in Board Meeting for November.

After discussion of the schedule of meetings in November and December, upon motion of Mr. Frank and second by Mrs. Gutshall, the Board voted to hold the second meeting in November on Tuesday, November 24, instead of Thursday, November 26, because of Thanksgiving, and to decide at a subsequent date whether the second meeting in December was necessary.

7.6 Announcement of Santa Monica City Schools' Legislation and Basic Finance Workshop.

The Board's attention was directed to Attachment 7.6 announcing the December 11th workshop on legislation and finance.

7.7 Report of Coming Events

Mr. James Williams presented copies of Coming Events Calendar #20 to the Board, directing their attention to many of the events on its
five pages which would be of interest to them, noting the political forums as well as athletic and cultural events.

The members of the Board acknowledged receipt of the new College directory and complimented Rob Reilly on its execution.

8. **ADJOURNMENT**

At 5:55 p.m. upon motion of Mr. Garvin and second by Mrs. Meigs, the Board adjourned to meet at its regularly scheduled meeting on Thursday, November 12, 1970, at 4:00 p.m.

Attest:

Wilbur L. Fillippini  
President, Board of Trustees  
Santa Barbara Junior College District

Glenn G. Gooder  
Superintendent-President and Secretary-Clerk to the Board of Trustees  
Santa Barbara Junior College District

Approved by the Board of Trustees

on November 12, 1970