AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

October 22, 1970
4:00 p.m. - Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Executive Session
   1.5 Minutes of Regular Meeting of October 8 and Special Meeting of October 15.
   1.6 Hearing of Citizens
   1.7 Communications
         Attachment 1.7-a
         Attachment 1.7-b

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Appointments of Hourly Continuing Education Instructors.
         Attachment 2.1-a
      b. Recommended Appointments of Additional Hourly Overload Certificated Personnel.
         Attachment 2.1-b
      c. Recommended Travel and Conference Attendance.
         Attachment 2.1-c
2.2 Classified Personnel

a. Recommended Appointments Classified Personnel
   Attachment 2.2-a

b. Recommended Acceptance of Resignations of Jo. E. Johnson and Harriet L. Richardson.
   Attachment 2.2-b

c. Recommended Yearly and Longevity Increments
   Attachment 2.2-c

d. Recommended Hourly Appointments
   Attachment 2.2-d

e. Recommended Appointments of General, EOA and Tutorial Students.
   Attachment 2.2-e

f. Recommended Approval of Professional Expert Positions and Appointments of Professional Experts.
   Attachment 2.2-f

g. Recommended Approval, Intra-District Travel, William J. Cordero and Thomas J. Onley
   Attachment 2.2-f

3. CURRICULA AND INSTRUCTION

3.1 Report on English Division
   Attachment 3.1

Mr. Guy Peterson, Chairman of the English Division, and English Division faculty will be present.
4. BUILDING AND GROUNDS

4.1 Recommended Approval of Amended Lease of Facilities Agreement - Coastal Lemon Co.

During the 1969-70 college year, the District entered into a lease agreement with the Coastal Lemon Co. for certain facilities, providing space for the apprenticeship program. The Board authorized acquisition by lease of facilities adjacent to these for the remaining apprenticeship activities. Alterations now being complete, the Coastal Lemon Company has offered the additional 4603 sq.ft. to the District at an additional cost of $890.40. The amendment to the contract would cost the District a total of $1701 per month plus $51.32 per month for land rental, with termination date October 31, 1972, renewable for an additional three years.

It is recommended that the amended contract for lease of facilities be approved in the additional amount of $890.40 per month plus $51.32 per month for land rental and that the administration be authorized to pay the monthly fees as specified in the contract.

4.2 Progress Report - Physical Education Complex

Attachment 4.2 indicates that the project is still ahead of schedule.

4.3 Recommended Ratification of Change Order No. 1 - Student Bookstore, Design Facilities, Inc.

Change Order No. 1, extending the contract completion date to August 22, 1970, was necessitated by the operating engineers' strike which delayed shipment of modules until August 7, 1970. This change shall be neither an addition to nor a deduction from the contract price.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Original contract (Construction cost only)</td>
<td>$66,740.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>-0-</td>
</tr>
<tr>
<td>New contract cost</td>
<td>$66,740.00</td>
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</tbody>
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Ratification of Change Order No. 1 to the contract with Designed Facilities, Inc. is recommended.
4.4 **Recommended Ratification of Filing of Notice of Completion for Fixed Equipment for Life Science-Geology Bldg - Kewaunee Technical Furniture Co., Contractor.**

The Board having previously accepted the fixed equipment constructed and supplied under contract with Kewaunee Technical Furniture Company subject to completion of certain items now acceptable, the project is now substantially complete and ready for signing off. Notice was filed with other items approved by the Board, but had not been presented for Board approval.

Ratification of the filing of the Notice of Completion for the contract with Kewaunee Technical Furniture Company is recommended with authorization to make the final payment subject to completion of the few remaining items.

5. **BUSINESS AND FINANCE**

5.1 **Recommended Authorization and/or Ratification of Purchase Order and R Numbers for Supplies, Equipment and Services.**

Attachment 5.1

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders P1068 through P1220, inclusive, and R numbers 4008 and 4009.

5.2 **Recommended Authorization and/or Ratification of Payment of Claims.**

Attachment 5.2

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.2 and such other claims as may arise prior to the meeting.

5.3 **Recommended Approval of Appropriation Transfer to Cover Arbor Painting.**

In order to make payment for painting the Library Arbor, approved by the Board on October 8, it is necessary to transfer $4,600 from Building Account 1252 to Repair of Buildings Account 0791. The Superintendent recommends approval of this transfer of funds.
6. STUDENT PERSONNEL

6.1 Report of Renewal of Application for Financial Aid Funds

Dr. Thomas F. MacMillan will report on the status of the application for Financial Aid funding.

7. GENERAL

7.1 Legislative Review

Dr. Thomas F. MacMillan will report on significant legislation that affects the college.

7.2 Items for Institutional Study

Enclosure 1


Enclosure 2, a preliminary overview of the National, State, and Local needs for the next decade.

7.4 Notice of CJCA Conference, November 8-10, 1970.

Attachment 7.4

7.5 Recommendations for November and December Meetings of the Board.

Since Board Meetings will fall on holidays in November and December, alternate meetings will have to be arranged.

7.6 Announcement of Santa Barbara City Schools' Legislation and Basic Finance Workshop.

Attachment 7.6

7.7 Report of Coming Events

Mr. James Williams will report on coming events of interest to the Board.

8. CLOSING

The next regular meeting of the Board of Trustees will be held on Thursday, November 12, 1970, at 4:00 p.m.