AGENDA
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT

January 22, 1970
4:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes of Regular Meeting, January 13, 1970
   1.5 Hearing of Citizens and Petitions
   1.6 Communications
   1.7 Executive Session

2. PERSONNEL
   2.1 Certificated Personnel
      a. Recommended Appointment of Certificated Personnel Assignments as enumerated in attachment 2.1-a
      b. Recommended Approval of Sabbatical Leaves, 1970-71 College Year
   2.2 Classified Personnel
      a. Recommended approval of Classified Personnel Assignments as enumerated in 2.2-a

3. CURRICULUM AND INSTRUCTION
   3.1 Progress Report, Learning Resources Center
      See enclosure

4. PLANTS AND PROPERTY
   4.1 Progress Report on Campus Lighting and Security
      Dr. Sorsabal will give an oral progress report on campus lighting and security.
   4.2 Report on Completion of Classroom Lighting - Second Floor, Administration Building
SANTA BARBARA JUNIOR COLLEGE DISTRICT

Classified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Rate</th>
<th>Effective Date</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>Thompson, Thurza</td>
<td>Acctg. Tech 29B</td>
<td>$582/mo.</td>
<td>2/1/70</td>
<td>6 Month Increment</td>
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RECOMMENDED 6 MONTH INCREMENT (Correction - see attachment 2.2-a)
Addenda to the Agenda, Regular Meeting
Board of Trustees
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SANTA BARBARA JUNIOR COLLEGE DISTRICT

3. CURRICULUM AND INSTRUCTION

3.2 Presentation of "Advisory Committees, Vocational-Technical Education Program, Santa Barbara City College, 1969-70 College Year"

See enclosure
The contractor has completed the installation of new lighting fixtures in Room 200 through 207 of the Administration Building to bring the lighting up to acceptable educational levels. Dr. Sorsabal will discuss the matter further at the meeting.

5. BUSINESS AND FINANCE

5.1 **Recommended Authorization and/or Ratification of Purchase Orders and R Numbers for Supplies, Equipment, and Services**

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 19886 through 19993 and R numbers 5082 through 5084.

Attachment 5.1

5.2 **Recommended Authorization and/or Ratification of Payment of Claims**

The Superintendent recommends authorization and/or ratification of the payment of claims on attachment 5.2, and such other claims as may arise prior to the meeting.

5.3 **Recommended Approval for Lease of Parking Space - Adult Education**

Annually, the Santa Barbara Junior College District has renewed a lease with the Family Service Agency for parking space used in connection with Adult Education classes. The current agreement would allow the continued use of the parking area until July 31, 1971, and thereafter on a month-to-month basis after that date until written notice is served by either party which would terminate said lease.

The Superintendent recommends approval of the lease of parking space from the Family Service Agency for Adult Education purposes at no cost to the district.

5.4 **Report of "District's Relative Ability" for Capital Construction Projects**

A recent memorandum from the Chancellor of California Community Colleges indicates that the State share of approved construction projects for the 1970-71 school year will be 50.80% of the costs. This figure compares with the State's share of 49.10% for projects approved for the 1969-70 year; i.e., Health & P.E. Complex, Fixed and Moveable Equipment for the Life Science-Geology Building, and the Nursing Education Facility. The increase in the State share reduces the district's share from 50.90% to 49.80%

5.5 **Resolution "Authorizing Tax Sheltered Annuities"**

The authorization for employees to have the district purchase tax sheltered annuities for them was granted while the district was under contract for administrative services with the Santa Barbara City Schools. With the discontinuance of this contract, new authorization in the form of a Resolution and Plan are required. Attachment 5.5 presents The Authorizing Resolution and The Plan for instituting tax sheltered annuities in the Santa Barbara Junior College District.
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3.

The Superintendent recommends the adoption of Resolution Number 11 to authorize Tax Sheltered Annuities and the adoption of the Plan to implement the intent of the Resolution.

Attachment 5.5

5.6 Ratification of Approved Insurance Companies for Soliciting Tax Sheltered Annuities

The insurance companies noted in Attachment 5.6 have been authorized to solicit and sell tax sheltered annuities to full-time employees of the Santa Barbara Junior College District.

The Superintendent recommends ratification of the cited insurance companies to solicit and sell tax sheltered annuities to full-time employees of the Santa Barbara Junior College District.

5.7 Approval of Payroll Deduction for Life Insurance and Accidental Death Insurance and Income Protection Insurance

Requests have been received for payroll deductions for life insurance and income protection insurance offered through CJCA by the Insurance Company of North America. These group policies are available to all full-time employees of this district.

The Superintendent recommends approval of payroll deductions for Insurance Company of North America for Accidental Death and Income Protection Insurance.

6. STUDENT PERSONNEL

6.1 Report on Student Characteristics, Fall Semester, 1969-70 College Year.

Attachment 6.1

6.2 Report on Student Representation on College Committees

Attachment 6.2

6.3 Recommended Approval of the Standards of Student Conduct for Members of the College Community with Guidelines for Due Process

A new section of the Education Code, 22635, requires that specific rules and regulations governing student behavior, along with applicable penalties for violations, be adopted by the governing board of each junior college as well as by the Regents of the University of California and by the Trustees of the California State Colleges. Section 22635 further requires that each student shall receive, at the time of registration, a copy of the rules, regulations, and penalties. In accordance with the Education Code, the Superintendent recommends the adoption of the "Standards of Student Conduct for Members of the College Community with Guidelines for Due Process."

Attachment 6.3
7. GENERAL INFORMATION

7.1 Report of Textbook Fund Sponsored by the Mexican-American Professional Men's Association

7.2 Schedule in Spanish for Special Adult Education Courses
   Attachment 7.2

7.3 Report on Coming Events

8. ADJOURNMENT

Next Meeting, Tuesday, February 10, 1970